



City of Portland

Ionia County, Michigan

5-Year Park & Recreation Plan 2023 - 2027

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Section A – INTRODUCTION & COMMUNITY DESCRIPTION

Part 1 – Introduction & City History

Portland is a city in Ionia County of the U.S. state of Michigan. The city is situated in the south central portion of Portland Township and is known as the "City of Two Rivers" since it is the confluence of the Grand River and the Looking Glass River. Portland is home to Portland Public Schools and Portland Saint Patrick Catholic School and has been a Main Street Community since 2003.

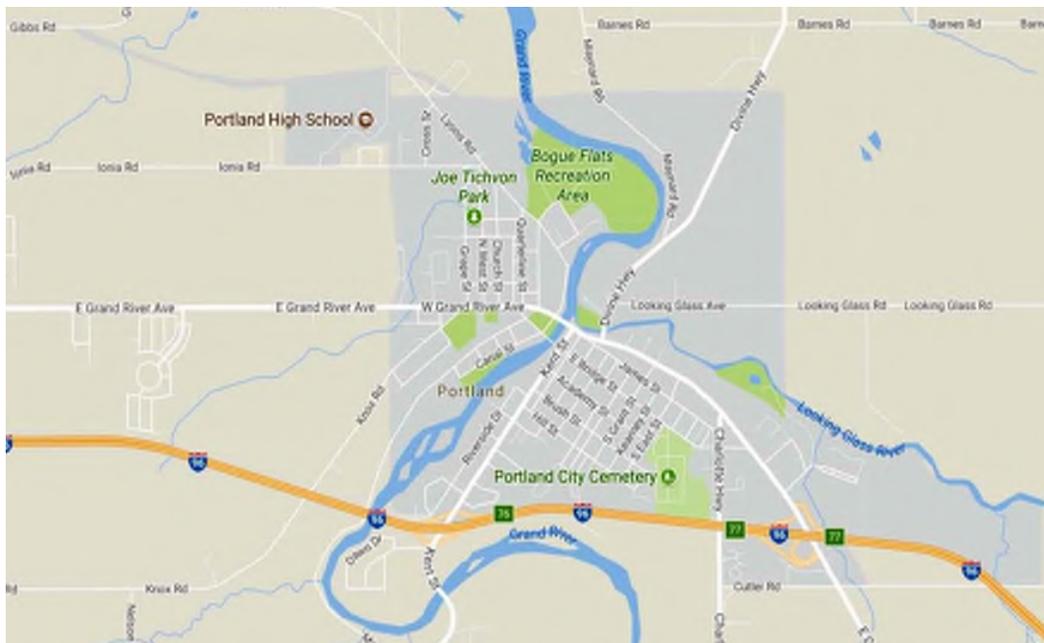
According to government records, the first land that was owned in what is now known as Portland was owned by Elisha Newman in 1833. The first post office arrived in 1837. The first train arrived in Portland in 1869. Portland has been home to several Native American tribes, and was the dwelling-place of John Okemos in the 1850s. He is buried near Portland.

One of the historical gems that hold the key to Portland's history is the Carnegie Library (known now as Portland District Library). The project started constructing the library in 1905 once funds were raised to build it. Once the library was finished Portland held a ceremony on June 8, 1906 of the grand opening. Schools and stores were closed so citizens could attend the grand opening. The building had an expansion in the mid-2000's, adding a teen section, a view of the river, a meeting room and a much larger children's section. This Portland District Library holds Portland's history books, photos along with holding meetings for the Portland Area Historical Society.

The downtown area has two rivers that join and run through the city, Looking Glass River and Grand River. This gave the town the nickname The City of Two Rivers. Many residents enjoy fishing and boating on the river. There is even a river trail that runs along the river. Portland takes pride in its two rivers and always tries to show it with festivals and other events along the river.



Location Map



Map of the City

Before any recreation plan is adopted and enacted, it is first important to understand the needs of the community and its residents, what recreational opportunities already exist and what future projects and programs are relevant to the residents of the Community. This is based on the age, ability, population, density and the availability of recreational in the surrounding communities. This input is a critical component of this plan and the Community has united to develop a recreation plan to enhance the quality of life for everyone in the Community.

The foundation for the development of the Portland Parks and Recreation Plan was based on the following goals:

- Involve the community in the process to develop a Five Year Recreation Master Plan,
- Inventory and map existing Portland recreational facilities,
- Build a strong foundation of Portland area stakeholders in addressing the future Recreational needs and priorities of the Community,
- Enable the City of Portland to be eligible for financial assistance based upon the Recreation Plan,
- Facilitate interagency collaboration in establishing recreation goals, objectives, and actions, and,
- Continue to support and implement improvements for barrier-free, Universal Access to Portland area parks.
- Consistency with and expansion upon goals and objectives set forth in existing planning documents that deal partially or wholly with recreation.

The newly revised Recreation Plan intended use is to guide the City of Portland officials on all future recreational and parks projects within the City of Portland. Specifically, this plan is developed in accordance with the guidelines for Community Park, Recreation, Open Space and Greenway Plans published by the Michigan Department of Natural Resources (MDNR). A five-year, MDNR-approved Recreation Plan is necessary for the government entities to pursue MDNR-administered grants. This plan is written for the City of Portland and it covers all aspects of park facilities and recreation within the community.

Part 2 – Social Characteristics

Population

The population of the City of Portland is estimated to increase by 7 persons to 3796 between 2000 and 2020, or 0.1%. A small increase in numbers, given the economic conditions from 2007 to early 2012. The County as a whole has experienced fairly similar growth from 2000-2020.

Table 2-1 City of Portland Population, 2000-2020				
	2000	2010	2020*	% Change 2000-2020
City of Portland	3,789	3,883	3,796	0.1%
Ionia County	61,518	63,905	64,804	5.1%

Source: U.S. Census Bureau 2010 &
* U.S. Census Bureau 2020

Median Age

While the overall population is the most important consideration, there are other characteristics to consider when planning for a community’s recreation. The age distribution of a community influences the types of facilities and programs needed. Table 2 shows that the City’s median age (31.8) is lower than the County and the State of Michigan average. This would indicate that the City has a younger age base than the rest of the county and the state due to a higher percentage of people in the 18 and under age groups. Of course, the City should not ignore the other age groups since they still comprise a large proportion of the overall population.

Table 2-2 Median Age in City of Portland 2000-2020		
	2000	2020
City of Portland	33.5	31.8
Ionia County	32.9	39.7
Michigan	33.5	40.2

* U.S. Census Bureau 2020

The size of families in Portland follows the Ionia County in the trend of staying above the State of Michigan trend for smaller households. The general trend toward smaller family size for the state may be due to many factors including end of the baby boomer generation, divorce, widowed older persons and young people waiting longer to get married.

Table 2-3 Average Household Size in City of Portland , 2000-2020			
	2000	2020	% Change 2000-2020
City of Portland	2.37	2.58	8.2%
Ionia County	2.64	2.72	3.0%
Michigan	2.49	2.18	-31.0%

* U.S. Census Bureau 2020

Income, Poverty and Employment

Year-around Portland households had a median income of \$61,002 in 2020. This compares with \$65,729 for Ionia County and \$63,498 for the State of Michigan.

Source: U.S. Census Bureau 2020

Physically Challenged

	Portland, Michigan					
	Total		With a disability		Percent with a disability	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Total civilian noninstitutionalized population	3,931	±35	252	±113	6.4%	±2.9
SEX						
Male	2,011	±163	107	±60	5.3%	±3.1
Female	1,920	±167	145	±70	7.6%	±3.6
RACE AND HISPANIC OR LATINO ORIGIN						
White alone	3,639	±168	246	±112	6.8%	±3.1
Black or African American alone	86	±101	0	±11	0.0%	±26.8
American Indian and Alaska Native alone	0	±11	0	±11	-	**
Asian alone	72	±89	0	±11	0.0%	±30.7
Native Hawaiian and Other Pacific Islander alone	0	±11	0	±11	-	**
Some other race alone	99	±126	0	±11	0.0%	±23.9
Two or more races	35	±42	6	±7	17.1%	±7.8
White alone, not Hispanic or Latino	3,582	±180	246	±112	6.9%	±3.1
Hispanic or Latino (of any race)	156	±135	0	±11	0.0%	±16.1
AGE						
Under 5 years	207	±101	0	±11	0.0%	±12.4
5 to 17 years	752	±204	17	±19	2.3%	±2.6
18 to 34 years	1,126	±218	0	±11	0.0%	±2.4
35 to 64 years	1,462	±218	132	±77	9.0%	±5.0
65 to 74 years	112	±66	8	±13	7.1%	±10.7
75 years and over	272	±103	95	±66	34.9%	±20.5

Source: U.S. Census Bureau 2020

The disability status of a population may be especially significant when considering recreational needs for a community. With 6.4% of the total the City population affected by some form of disability, these individuals may have difficulty participating in recreational programs, accessing facilities or even getting to designated public areas. Understanding the disability status of City's population may assist decision-makers in determining adequate programs and appropriate locations for recreational activities. With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation became subject to barrier-free requirements, including parks and recreation facilities and programs.

Part 3 – Physical Characteristics

Location & Transportation Network

Having direct access to I-96 is an important strength of the location of the City of Portland. Future efforts at economic development and attracting new industries to the Portland area will build on this transportation route. Since 1992 traffic counts along the I-96 corridor are right around 30,000 vehicles per day, except for a peak in 2006 near 40,000 vehicles per day.

The most important arterial road in Portland is East Grand River Avenue. This road provides access to I-96, the East Grand River Avenue commercial area, and the Central Business District. This road also provides access to Portland from the rural areas to the east and west of the City. The importance of this arterial within the City cannot be overstated. It is the predominant link between the part of the City lying on the west side of the Grand River and the portion of the City on the east side. Bridge Street is the only other crossing of the Grand River in Portland, and it is a one-way street where it crosses the river.

Divine Highway is an arterial road that provides access between Portland, the municipalities of Lyons, Muir, and Pewamo to the north. Charlotte Highway is another arterial road, which provides access to Mulliken and M-43 to the south. A slightly less important arterial road is Kent Street/Clarksville Road, which provides access to Sebewa Township and M-66 to the west. A less important arterial road is Kent Street/Clarksville Road, which provides access to Sebewa Township and M-66 to the west.

Within the City, several roads qualify as collector roads. Bridge Street provides access to the Central Business District, the businesses at the intersection with Charlotte Highway, and the East Grand River Avenue commercial area. Maple Avenue, from East Grand River Avenue to Academy Street, constitutes part of the Central Business District. Water Street/Lyons Road provides access to downtown and to Portland High School and the TRW plant at the northwest corner of the City. Finally, Lincoln Street and Knox Avenue provide access to Oakwood Elementary School and the Middle School.

All roads not identified above are considered local roads.

Climate

The City of Portland's weather, like all of West Michigan's, influences the recreational opportunities available throughout the year. The area can support a variety of activities throughout the year from swimming to skiing. Generally, January is the coldest month (23.5 average daily temperature) and has the highest snowfall (10.9 inches). July is generally the warmest month in the County (72.2 average daily temperature). June usually has the highest average precipitation (3.39 inches), and February generally has the lowest average (1.47 inches). Prevailing winds are from the west.

Topography & Landforms

The slope of land plays an important role in determining the suitable use and development of property. Moderate slopes (10% - 25%) and areas of extreme slope (25% or more) may limit higher density developments from occurring. These limitations include a heightened risk of erosion and the difficulty in installing private septic systems. However, areas consisting of moderate and extreme slopes are sparse within the area. They are generally limited to the Grand and Flat River valleys and various tributaries. The large majority of the region consists of fairly level plains, which coupled with suitable soil characteristics makes the area conducive to farming activity.

Woodlands

Originally, Michigan was covered with a dense forest of deciduous trees. As the area was cleared for farming and development, or the trees were removed for timber, the area's forests were replaced by farm fields, open field areas, orchards and smaller forested areas containing both deciduous and coniferous trees. Much of the City's original vegetation has been replaced due to the land use patterns that typically

- Filter pollutants from surface runoff, trapping fertilizers, pesticides, sediments, and other contaminants and helping to break some of them down into less harmful substances, improving water clarity and quality
- Help recharge groundwater supplies when connected to underground aquifers
- Contribute to natural nutrient and water cycles, and produce vital atmospheric gases, including oxygen
- Provide commercial or recreational value to our human economy, by producing plants, game birds (ducks, geese) and fur bearing mammals - many fish are directly connected to wetlands, requiring shallow water areas for breeding, feeding and escaping from predators
- When wetlands occur adjacent to inland lakes or streams, they serve as nutrient traps that then enrich the larger body of water of which they are part

The last century has seen a greatly increased rate of wetland loss due to filling and drainage by man. Prior to World War II, drainage to expand agricultural lands accounted for most of this loss. Recently, much wetland destruction has been caused by commercial, industrial, and residential expansion. The estimated 11 million acres of Michigan wetlands existing in pre settlement times has now been reduced to less than 3 million acres. Recent legislation has slowed the loss rate somewhat but threats to these habitats, particularly the smaller wetlands, continue in many areas.

Prior to park & recreation development, the Michigan Department of Natural Resources (MDNR) should be consulted to review the results of a wetlands determination. The impacts of development within wetland areas should be carefully considered, and a permit from the MDNR should always be obtained if regulated wetlands are to be impacted.

Soils

The predominant soil in the City is the Mancelona-Fox-Boyer association. This is described as level to steep, well drained loamy soils, underlain by sand and gravel. The northeast corner of the City contains soil in the Miami-Celina-Marlette association. These are described as gently undulating to rolling, well-drained and moderately well drained loamy soils. Both of these soil associations are generally suitable for development.

Generally, well-drained, coarse-textured soils provide the most suitable foundations. Poor soil stability occurs with soils containing large concentrations of organic material, such as muck, silt, and clay. The areas of poor soil stability are concentrated in low-lying and poorly drained areas adjacent to rivers and creeks. In these low lying areas, the presence of water in and near the surface contributes to frost heave, compression, shrinkage, and swelling.



SOIL ASSOCIATIONS

- | | |
|---|--|
| 1 | Carlisle-Cochetah-Sloan association: Level, very poorly drained organic soils in depressions, and poorly drained loamy soils that formed in alluvium on flood plains |
| 2 | Morley-Blount-Nester association: Rolling, well-drained to somewhat poorly drained loamy soils |
| 3 | Miami-Celina-Marlette association: Gently undulating to rolling, well drained and moderately well drained loamy soils |
| 4 | Conover-Breckton association: Level to gently undulating, somewhat poorly drained and poorly drained loamy soils |
| 5 | McBride-Lapeer-Coral association: Level to strongly rolling, well-drained to somewhat poorly drained loamy soils |
| 6 | Matheron-Sebewa-Wasepi association: Level, somewhat poorly drained and poorly drained loamy soils underlain by sand and gravel |
| 7 | Mancelona-Fox-Boyer association: Level to steep, well-drained loamy soils underlain by sand and gravel |
| 8 | Graying-Spinks-Montcalm association: Rolling to hilly, well drained and moderately well drained sandy soils |

Water Resources & Drainage

The most notable resources in the City of Portland are the Grand and Looking Glass Rivers. The headwaters of the Looking Glass River lie far to the east in Shiawassee County, and it terminates at its confluence with the Grand River in downtown Portland. The headwaters of the Grand River lie far to the South in Jackson County. The Grand River flows through Lansing, Portland, Ionia, Grand Rapids, and empties into Lake Michigan at Grand Haven.

There are significant wetlands along these two rivers in the City of Portland. These wetlands and wooded areas provide wildlife habitat. More significantly, however, is the recreation resource provided by the rivers. The River Trail, Community Lake Park, Thompson Fields, Scout Park, William Toan Park, and the Bogue Flats Recreation Area represent a substantial public recreational use of the rivers.

Floodplains

The floodplains associated with the Grand and Looking Glass Rivers occupy a significant area within the City. Part of the Central Business District lies within the floodplain. Other than in this part of downtown, there are not many structures located within the floodplain.

The City's Zoning Ordinance regulates development within the floodplain. It is important to maintain the integrity of the floodplain and its ability to handle the overflow of the flooding rivers. When a portion of the floodplain is built on or filled in to accommodate development, it forces flood waters onto other properties.

Fish and Wildlife

The area's wildlife is typical of that found in most of Lower Michigan. Common wildlife includes deer, raccoons, opossums, rabbits, muskrats, beavers, squirrels, rodents and other small mammals. The area is home to a variety of birds including owls, wild turkeys, pheasants and many others. The area is also a seasonal home to many migratory birds including ducks and Canada Geese.

Utilities Services

Electric Department

The City's Electric Department supplies electricity to approximately 2,200 customers and businesses. A portion of the electric supply is generated by the City's electric generating plants, which are located at the Portland Municipal Dam and at the Grand River Avenue facility.

Water Supply

In April 2002, the City prepared a Drinking Water Revolving Loan Fund Project Plan. This study analyzed the quantity and quality of the City's public water system and set forth a plan for making needed improvements. The study assessed several alternatives for addressing the weaknesses of the water system. The City Council selected the alternative that called for the construction of a new 400,000 gallon elevated storage tank in the southeast portion of the City and a new well to be located near the high school. In 2006, the City completed the construction of the new water tower and well to implement the recommendations of the 2002 plan.

The City's drinking water supply relies on three wells, all of which are located in the Bogue Flats area. The City's water supply operates in compliance with the Safe Drinking Water Act and there has never been an outbreak of a waterborne disease.

Since 2000, the City has been implementing a Wellhead Protection Program. The wellhead protection area identified extends southwest from the existing wells, with the five-year and ten-year travel times reaching into Sebewa Township. The 2013 water quality report contained no water quality violations.

The identified wellhead protection area covers an area larger than the City of Portland. It extends outside the City, through Portland, Orange, and Danby Townships, and into Sebewa Township. Thus, the effective

use of land development policies to protect the City's drinking water supply will require effective planning coordination among all four of these jurisdictions.

Wastewater Treatment Facility

The City's waste water treatment facility was constructed in the late 1950's, and underwent an upgrade in 1972. In 1998, the City prepared an evaluation of the wastewater treatment system. Improvements to the facility were made in 2010 and additional improvements will be evaluated under the 2018-2020 Saw Program.

Community Services

Police Department

The Portland Police Department operates out of the Emergency Services Building located at 773 East Grand River Avenue. The department provides 24-hour service to the residents of the City of Portland. The Department is staffed with 6 full-time officers and 2 part-time officers. Officers patrol the streets with cruisers, bicycles and on foot. They also provide a presence in the area schools, community events, and on the River Trail.

Fire Department

The Portland Area Fire Authority also operates out of the Emergency Services Building. The Authority's service area includes 79 square miles and a population of approximately 10,000 people. This service area includes Portland Township, Danby Township and the City of Portland. The Department's staff includes 18 part-time paid staff. The Department's equipment includes 2 pumpers, 1 tanker, 3 grass rigs and a command vehicle.

Ambulance Department

Portland Ambulance is a City of Portland owned ambulance service. The service is housed at the Emergency Services Building. The service provides 24-hour Advanced Life Support service to the citizens of the City of Portland, the Townships of Danby, Lyons, Portland, Sebewa, Westphalia and a portion of Orange. Service is also provided to the Villages of Pewamo and Westphalia.

The Ambulance Service is staffed by four full-time paramedics, four part-time paramedics and 12 EMT's. Three of the full-time paramedics work 24 hour shifts while the 4th works Mon-Fri and is the paramedic for the 2nd out ambulance. The paid on call personnel cover shifts that run from 5am-5pm and 5pm-5am. The department is certified through the State of Michigan as an Education Facility, this allows them to offer instruction to the Advanced EMT level. The department also has four certified American Heart Association CPR instructors and instructs hundreds of people each year in CPR.

Public Library

The Portland District Library was opened at its current location in 1905, with the financial assistance of the Andrew Carnegie Foundation. The Library lists a collection of over 28,000 items including books, magazines, videos, cassettes, and CDs.

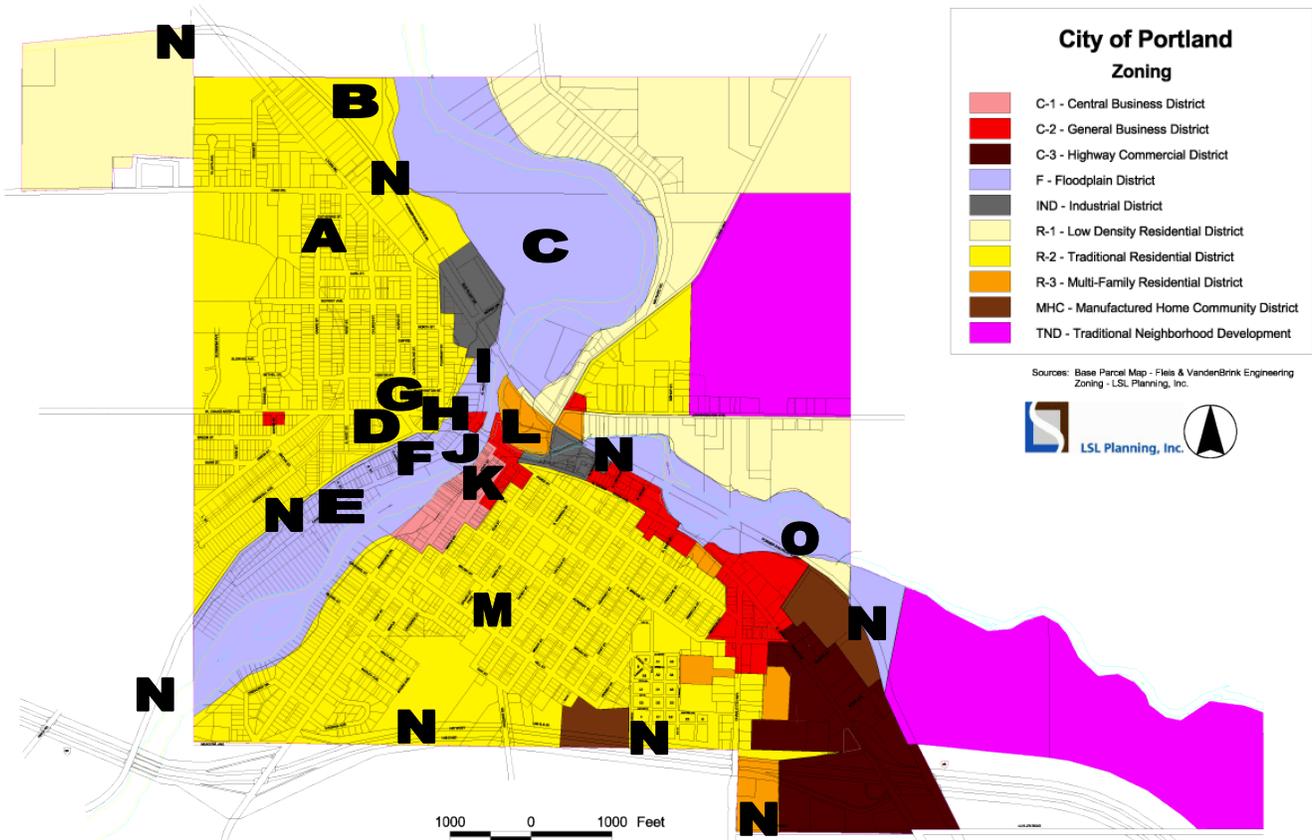
The library circulates tens of thousands of items yearly to the City of Portland, Danby and Portland Townships. Over half of the residents in the service area have library cards. The Portland District Library is open 56 hours a week to serve the public's needs.

Land Use

The map below identifies the land use patterns within the City as part of the recent 2014 Master Plan. As can be seen on the map the City is comprised largely of single family and commercial development. Most

of the recent development growth has been taking place in the south-eastern portion of the City. This trend would be expected given this is the area of the City which has public water and sewer.

Zoning Map w/ Park Locations



A	Joe Tichvon Park	F	Boy Scout Park	K	Scout Park
B	Holloway Park	G	Roadside Park	L	Two Rivers Park & Bandshell
C	Bogue Flats Recreation Area	H	Powers Park	M	Brush Street Park
D	Alton Park	I	Riverfront Park	N	River Trail
E	Thompson Field	J	William Toan Park	O	Community Lake Park

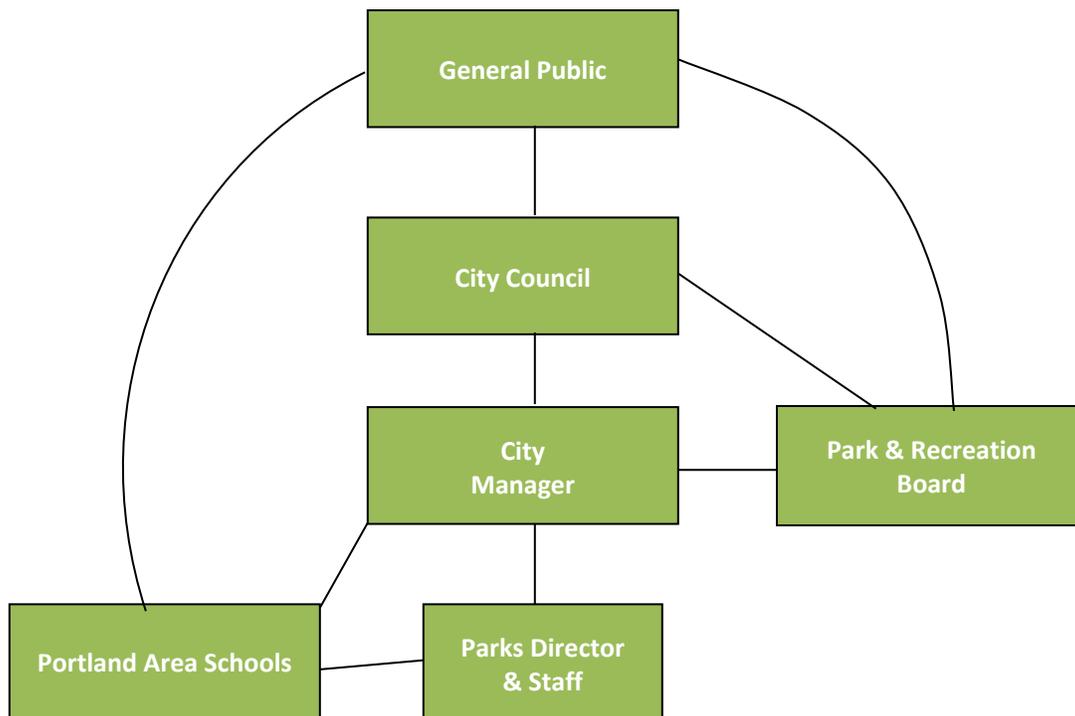
SECTION B - ADMINISTRATIVE STRUCTURE

The City of Portland is a Council/ City Manager form of government. The five members of the City Council are elected at large from the community with three being elected every two years. The council members elect a mayor and mayor *pro tem* from among the five. The City Manager oversees the general operations of the city and enforces the established council policies. An organizational chart of the administrative functions within the City is included in the appendix.

In March of 1972, the city established a Parks and Recreation Board. The Parks and Recreation Advisory Board shall consist of five members who shall be qualified by experience and shall have evidenced interest in the development of parks and recreation services for public use. The board members shall be appointed by the Mayor, with the approval of the City Council, for a term of five years. The Parks and Recreation Board shall meet monthly and shall select its own officers each year. It shall be the duty of the Board of Parks and Recreation to recommend a system of parks and recreation suitable to the needs of the city, including the supervision and maintenance of the city parks and recreational endeavors. The Parks and Recreation Board will also make recommendations to the City Manager and City Council on acquisition and disposition of city recreational property or facilities, and appropriations revenue.

The first full-time Parks and Recreation Director was appointed by the City Manager and approved by the Parks and Recreation Board in April of 1977. The Parks and Recreation Director is responsible for evaluating the community recreation interests and needs and establishing program goals, as well as to plan, promote, organize, and administer a comprehensive parks and recreation program. In January of 1981 the Department changed to the Parks, Recreation & Cemetery Department. The operations and maintenance of the City parks, trails and cemetery is the responsibility of the Director of Parks, Recreation & Cemetery with 2 full-time staff and 8-10 seasonal employees.

The chart illustrates the relationship among the various entities involved in recreation within the City. The administrative structure is as follows:



The parks, cemetery and the recreation budgets are established each year as part of the City’s annual budget formation process. The first full-time Recreation Programmer position was filled on August 28th, 2001 and works exclusively in the Recreation Department. The only other full-time position in the parks department would be the parks laborers’ position. His salary is 65% in the parks budget and 35% in the department of public works (DPW) budget, as he works in the winter months at the department of public works. The Director also hires numerous part-time and seasonal employees for the Parks and Recreation Department for both maintenance and programming. There are also a large number of people who volunteer as Youth coaches and officials for both the after-school programs and the summer recreation programs.

The general fund budget for the Cemetery and Parks Department and the enterprise fund budget for the Recreation Department are developed by the Parks and Recreation Director and are submitted to the City Council for annual approval.

**City Expenditures and Budgets
2020-2022**

Parks Expenditures	
Year	Expenditures
2020	\$129,497
2021	\$68,242
2022	\$83,305

Cemetery Expenditures	
Year	Expenditures
2020	\$154,563
2021	\$164,385
2022	\$186,261

Recreation Department Expenditures	
Year	Expenditures
2020	\$161,213
2021	\$211,642
2022	\$365,641

As for cost sharing from other Townships, the City of Portland has received a donation for the recreation department from both Portland Township and Danby Township over the years. The relationship with Portland Township has been established longer than the one with Danby as Danby started donations starting in approximately 2014. Donations have ranged from \$8,000-\$12,000 over the years, with \$8,000 being the average over the last few years. The City does not have any written agreements with either Township and approaches each Township annually with a donation request.

SECTION C – DESCRIPTION OF PLANNING PROCESS

Community recreational facilities cannot be effectively provided without some basis from which the type, quantity, location, need, and priority for that facility has been determined. Several methods for determining a community's recreation needs and priorities have been identified. These include observed use levels for existing facilities, comparisons of recreational facilities between similar communities, unique opportunities for certain types of facilities, guidelines or standards based on quantity per population, and projected population growth, to identify a few methods.

Existing recreation opportunities can be compared to recreation standards to determine deficiencies. However, great care must be taken to apply common sense and knowledge of the community. These standards will be used only in conjunction with other methods to determine recreation deficiencies and priorities.

It is highly recommended that additional effort be put forth to solicit comments from residents in close vicinity to or who may be negatively impacted by future projects. Public review and comment were done when this plan was in its draft stage.

For this Recreation Plan, strategic planning workshops were facilitated by City Staff and planning consultant in November of 2022. At the workshops, it was determined that a strong desire existed within the City to improve the recreational facilities throughout the City but with an emphasis on the developing the Bogue Flats Recreation Area, improvements at Community Lake Park, the addition of more trails and improving access to the river areas.

The City of Portland has conducted recreation surveys in 2010 and 2017. Both surveys received a good cross section of responses in terms of age, size of household and residency. A summary of the answers of the 2010 & 2017 surveys are available in the appendix. Emphasis from the 2017 survey was on the developing the Bogue Flats Recreation Area and the addition of more trails and improving access to the river areas. One major item from these past surveys that was completed in 2021 was the completion of a splashpad facility in William Toan Park. The City may want to consider a new survey in 2026 in preparation for the next plan update.

The purpose of the strategic planning process was to receive direct input from key individuals within the community relative to the identification and ranking of the community's current recreation needs. The issues and needs were identified and discussed at an informal workshop and are incorporated into this document. Much of the basis of this plan is a carry-over from the 2017-2022 plan since the primary major accomplishment was the Toan Park Improvements in 2021. A draft copy of this plan was placed on file at the City Hall and a public notice was placed in the local newspaper (see appendix) to invite further public comment on the plan. The information contained in the draft report was presented to the City Council at a public hearing on (Insert date) to further allow public comment to discuss the issues and needs of the community.

On January 16, 2023 at the regularly scheduled meeting of the Portland City Council, the 5-year plan was formally adopted. Meeting minutes and resolution are attached (see appendix).

SECTION D – EXISTING RECREATIONAL INVENTORY

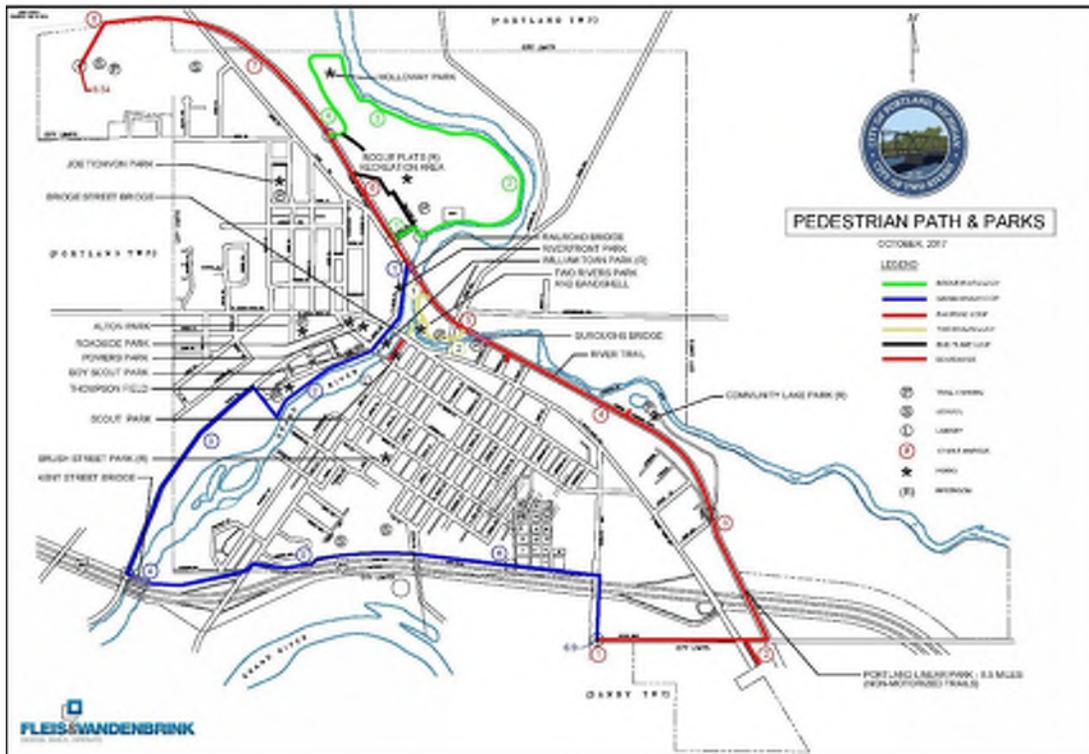
An essential element of a recreation plan is the inventory of local and regional, public and private recreation facilities that are available to a community’s resident. Such an inventory provides a basis from which a comparison can be made of existing recreation opportunities with the community’s identified recreation needs. This inventory process also identifies barrier-free facilities. This will ensure that citizens with disabilities will fully enjoy these facilities. Involving advocate organizations and utilizing the knowledge of the City staff will help facilitate this element of the inventory process. Further, this facility inventory establishes the foundation from which a recreational improvement program can be developed and implemented. The included map below shows the location of City owned recreational facilities.

1 – CITY RECREATIONAL FACILITIES

The City of Portland has a good mix of all types and sizes of park facilities ranging from mini-parks to Natural Resource Areas and Large Urban Parks. There are parks with many active sports amenities such as playgrounds, ball diamonds, and outdoor basketball courts and there are nature and wooded parks that emphasis passive activities and protections of natural resources such as woodlands and the Looking Glass and the Grand River.

The City of Portland has several parks available for public enjoyment. There are fifteen developed park facilities with portions of four parks that are not totally developed at this time. Several of the parks are clustered together and connected by our 8 and ½ miles of ADA accessible linear park which bisects the City and utilizes the Looking Glass and Grand Rivers as a focal point. The trail system also connects our schools, parks and the downtown area of the community with an elevated boardwalk behind the stores on the first block of the downtown area and it connected to our trail system.

The following is a map of the City’s park facilities:



PORTLAND RECREATIONAL FACILITIES																
	Riverfront Park	Bogue Flats	Community Lake Park	Joe Tichvon Park	Powers Park	Holloway Property	Thompson Field	Alton Park	Road side Park	William Toan Park	Brush Street Park	Boy Scout Park	Portland Fish Ladder	Railroad corridor	Two Rivers Park	River Trails
Park Type*	MP	LP	CP	NP	SU	CP	CP	CP	MP	CP	NP	MP	CP	CP	CP	Trai
Service Area**	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA
Accessibility***	3	3	3	3	2	3	2	2	NA	4	2	3	2	3	3	4
Acres/Miles	1	59	23	1.3	2.5	30	6.2	2.2	.25	.8	.9	1.9	1	43	1.5	8.5
Activity Rooms																
Band Shell															X	X
Ball Diamond		6			1		2									
Basketball		1		X				2			2					
Canoe access			X				X			X					X	X
Drinking Fountains		X	X	X	X			X		X	X	X				
Fishing Access	X	X	X			X	X			X		X	X	X	X	X
Fish Ladder													X			
Gazebo												X		2		X
Grills		X	X	X			X	X		X	X					
Gymnasium																
Horse Arena		2														
Ice Skating					X	X										
Inline Skating	X	X	X				X			X						
Multi-purp. Field		2	1	X			X	X			X	X				
Pavilion		1	2	1			1			1			X	X		X
Picnic Area		X	X	X		X	X	X		X	X		X	X	X	X
Playground		X	X	X				X		X	X					
Pond/River	X	X	X			2	X			X						
Restroom		X	X		X		X	X		X	X		X	X	X	X
Sand Volleyball		1														
Sledding Hill					X											
Splash Pad										X						
Trails/Paths	X	X	X			X	X			X		X		X	X	X
Waterfront Access	X	X	X			X	X			X		X	X	X	X	X

***Park Type**

MP = Mini Park
 NP = Neighborhood Park
 CP = Community Park
 LP = Large Urban Park
 SU = Special Use Park
 TRA = Trailway
 NA = Not Applicable (undeveloped)

**** Service Area**

NB = Neighborhood (approx. ½ mile)
 PA = Entire Portland Area
 NA = Not Applicable (undeveloped)

*****Accessibility**

1 = none of the facilities/park areas meet accessibility guidelines
 2 = some of the facilities/park areas meet accessibility guidelines
 3 = most of the facilities/park areas meet accessibility guidelines
 4 = the entire park meets accessibility guidelines
 5 = the entire park was developed/renovated using the principals of universal design

2 – SCHOOL RECREATIONAL FACILITIES

In addition to the City and county recreation facilities, there are public and private schools with recreation facilities located in and around the region. They are briefly described as follows.

Public Schools

The Portland Public School District provides public education to the residents of the City of Portland and the surrounding area. The school system's enrollment in 2010 was 2122 students. The District has four schools, all of which are located in the City.

- **Oakwood Elementary School** - 500 Oak Street, Portland, MI Grades pre-K through 2. Enrollment: 547. Facilities include playground and gymnasium as well as shared open green area with Middle School.
- **Westwood Elementary School** - 883 Cross Street, Portland, MI Grades 3 through 5. Enrollment: 448. Facilities include 3 youth soccer fields, playground and gymnasium.
- **Portland Middle School** - 745 Storz Avenue, Portland, MI 2000. Enrollment: 473. Facilities include gymnasium and 7.2 acres of open green recreation area which includes former high school football field.
- **Portland High School** - 1100 Ionia Road, Portland, MI 2000. Enrollment: 609. Facilities include 10 tennis courts, football field w/track, practice football field, 2 softball fields, baseball field, adult soccer field, gymnasium and connection to the City's non-motorized trail system.

Private Schools

In addition to the public school system, there is one private school in the City. St. Patrick School, located at 122 West Street, provides educational instruction in grades pre-K through 12. The facility serves over 400 students. Facilities include 2 tennis courts, playground area, 1 baseball field and 3 practice infields. St. Patrick varsity football games are played at Portland High School, varsity/JV girls/boys basketball games are played at Portland Middle School, JV football, softball and baseball games are played at Father Flohe Field and track/cross country meets are held at Portland High School. The gymnasium entrance is located on Church Street, directly across the street from St. Patrick Parish Office.

3 – PRIVATE FACILITIES

There are a number of private facilities in and around Portland which include recreation amenities. While they do not provide public access, they are important in providing recreation opportunities. Some of these facilities are listed below.

Campgrounds - In addition to State and County Campgrounds there is a privately operated campgrounds in area. A description of these facilities follows.

Alice Springs RV Campground

Alice Springs RV Park and Resort is family owned and operated. Located off M-66, this Michigan campground features RV camping, tent sites and great company. The park offers over 121 Full Hook-up RV sites, unlimited rustic sites, up to 60' in length, Cable TV, WiFi available throughout

the Park, Scheduled Activities, Large Convenience Store, Fishing, Swimming, Horse Shoes and more. Upon completion, the RV park will have 444 Full Hook-up sites, group camp areas, cabins and park models.

Golf Courses -Ionia County has five golf courses. A list of the courses follows.

- Willow Wood Golf Club, Portland
- Portland Country Club, Portland
- Shadow Ridge Golf Course, Ionia
- Rolling Hills Golf Course, Ionia
- Morrison Lake Golf Course, Saranac

4 –REGIONAL RECREATIONAL FACILITIES

Fred Meijer Grand River Valley Rail-Trail

A segment of the Fred Meijer Trail is planned for that portion of the former Central Michigan Railroad that runs east to west through the southern portion of the City of Ionia. The trail is planned to extend to the City of Lowell to the west and to the Village of Muir to the east, eventually extending to the City of Owosso. Construction of the Ionia to Saranac portion of the trail began in 2012.

Ionia County Bertha Brock Park

Bertha Brock Park is a 186 acre Ionia County park located two miles west of the City of Ionia on M-21. It is a regional park that serves Ionia County and surrounding areas. Bertha Brock Park offers a campground, camping cabins, rental lodges, play areas, picnic shelters, hiking trails, sledding hill, play structures, and various family oriented recreational activities.

Ionia State Recreation Area

This recreation area is located at 2880 West David Highway, southwest of the City Ionia. This 4,085 acre facility located between Saranac and Ionia in Ionia County has 50 campsites and offers a variety of opportunities including picnic facilities, playground equipment, swimming, boating, a beach house, a boat launch, hunting, fishing, hiking, cross-country skiing, snowmobiling, mountain biking and horseback riding.

Sleepy Hollow State Park

Located in Clinton County, this park offers modern and group camping facilities, a swimming beach on Ovid Lake, fishing, canoeing, cross-country ski trails, snowmobiling opportunities, hunting, horseback riding trails, and mountain biking.

Yankee Springs Recreation Area

Located in Barry County, this park offers a boat launch site and fishing, picnic areas, hiking, cross-country ski trails, snowmobiling opportunities, hunting, horseback riding trails, and mountain biking.

Portland State Game Area

Located in Clinton and Ionia Counties and containing 2,373 acres, this area has been dedicated for wildlife conservation and management by the DNR Wildlife Division.

5 – BARRIER FREE EVALUATION & UNIVERSAL ACCESS

The ultimate goal is to provide recreation opportunities that include everyone. With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation are subject to barrier-free requirements, including parks and recreation facilities and programs. This planning process should include methods to ensure that the City park and recreation system is accessible to persons with disabilities. The City completed an evaluation of existing facilities in 2010 to determine if they are barrier-free.

When looking at areas to determine their accessibility to all people, we started by asking these simple questions:

Can a person who has a sight or hearing disability, uses a wheelchair, uses a walking aid such as crutches or braces, has a mental disability that affects learning and understanding, safely and independently:

- *Get from the arrival place to the activity area?*
- *Do what others do in the area?*
- *Move around the area?*
- *How can this barrier be removed?*
- *If not, what is getting in the way?*

Universal Access

Another often overlooked category is Universal Access. This practice goes way beyond typical Americans with Disabilities Act (ADA) regulations to practice “common and equal experiences for all.” The goal of universal access is, throughout concept and design phases, to incorporate technology, materials and other considerations that promote equal opportunities for people of varied abilities. These concepts should be kept in the forefront as a prime consideration in the 5-year Master Plan and individual parks or projects as they develop and progress.

Type of Recreation Facility	Universal Access Design Considerations:
Archery range	<ul style="list-style-type: none"> ▪ All stations ▪ Route to retrieval area for each target ▪ Targets also usable with cross bows ▪ Arrow back stop to limit retrieval distance ▪ Larger maneuvering spaces to accommodate archers with shooting assistants
Beach	<ul style="list-style-type: none"> ▪ Routes over the beach and into the water, can be portable/temporary matting if it needs to be taken in and out for beach cleaning/dragging or in the off season ▪ Wide enough for side by side walking/passing ▪ At beach route end have an accessible area at the water’s edge large enough to park multiple chairs while the owners are in the water ▪ With a transfer system at the water’s edge so people can get down to the ground level and into the water
Boardwalk wetland and water access	<ul style="list-style-type: none"> ▪ 6 feet minimum width so two people can walk side by side or people can pass ▪ Edge treatment to prevent roll/step off ▪ If side rails are used, more than 25% must lowered for easy viewing in various places along the boardwalk ▪ Interpretive information in a variety of alternative formats such as auditory, large print, Braille, pictures, etc.

Campgrounds	<ul style="list-style-type: none"> ▪ All sites and amenities ▪ Accessible surface on all sites, including rustic sites ▪ Larger spaces to accommodate side lifts on campers and vehicles ▪ Accessible tables, grills (15 “ minimum, 34 “ maximum height), and fire rings on all sites ▪ Centrally located restrooms on easy routes from each site
Camping Cabins and Yurts	<ul style="list-style-type: none"> ▪ Larger clear space and maneuvering spaces in between all furnishings, including when all are in use (beds, tables/chairs with people seated at the table, shelves within lowered reach ranges, lowered wall hooks, etc.) ▪ Larger clear space thoughtfully located for typical portable items such as coolers, luggage, equipment/food bins/tubs, etc.
Canoe/kayak/boat launch:	<ul style="list-style-type: none"> ▪ Wider route so someone can hand wheel boat on dolly to launch pulling boat next to them if they are in a wheelchair or two person carry down ▪ Accessible surface to water’s edge and into water at launch ▪ More gentle slopes for easier entry and exit when hand wheeling a boat ▪ Some type of “rack” to stabilize boat at a transferable height then some type of mechanism/roller system to move, while seated in the boat, into the water Some means of transfer assistance such as overhead bars ▪ Some type of wench system to help pull boat out of water back into the rack to exit/transfer out.
Type of Recreation Facility	Universal Access Design Considerations:
Canoe/kayak/boat launch (Con’t)	<ul style="list-style-type: none"> ▪ If there is a dock provide a transfer system on the dock so a person can be seated on the dock to transfer over to a boat in the water that is in some type of a stabilizer rack ▪ Adaptive kayaks available for use ▪ Shore station with a platform (instead of “V” rack) with a transfer system on the deck of the shore station, located next to a dock so someone could roll/get on the platform and lower it to the right level to transfer into a boat
Fishing dock/pier and observation/viewing decks:	<ul style="list-style-type: none"> ▪ More than 25% of the rails are lowered in various locations or no rails at all with only an edge treatment to prevent roll off ▪ Sitting benches (all with backs and arm rests) scattered about so anglers can choose to sit or stand to fish ▪ Tackle box stands next to one bench end (not both) leaving one end clear space for sitting side by side with someone in a wheelchair ▪ A variety of fish landing cutaways strategically placed ▪ Variety of accessible opportunities—over-water fishing, shore fishing, in-water fishing, etc. ▪ Transition plates between access route and deck/pier
Nature center	<ul style="list-style-type: none"> ▪ All interpretive information in a variety of alternative formats such as auditory, large print, Braille, pictures, etc. ▪ Creative use of technology such as mp3 players for auditory descriptions (this gives the info. directly to the individual) closed loop assistive listening devices and closed circuit captioning of all interpretive presentations ▪ All displays at lowered heights for sitting or standing viewing ▪ All operating mechanisms that are operable with one hand and do not require tight/pinch/grasp/wrist twist to operate

Parking

- More than minimum number of accessible spots
- Each connected directly to an accessible route to the park elements and NOT into the traffic flow
- Thoughtfully located nearest the activity entrance, which might require multiple lots (some near the beach, some near the playground, some near the bathhouse, etc.)

Picnic areas and elements:

Pavilions, picnic tables, grills, fire rings, water pumps, etc.

- All located on accessible routes
- all tables, grills, fire rings, water pumps, etc. accessible
- Level routes onto pavilions with no changes of level from path to pavilion surface
- Wider routes and clear space with firm surface around all elements so someone with mobility limits can easily move around the element (table, grill, etc.)
- A variety of table styles, some with clear sitting space on the side, some with extended table tops on the end
- Some fixed tables to ensure they remain accessible (not moved off into a grassy or sandy area, etc.)
- Clear space all around each element so people can approach and use the grill, fire ring, etc. from the front, back and either side
- Grills you can lower/raise the cooking surface with one hand
- Raised fire building surfaces so you can place wood without leaning too far over from a standing or seated position

Type of Recreation Facility

Universal Access Design Considerations:

Playgrounds

- Ramps and transfers
- Has both ramp and transfer access to all play components
- Ramps to every “getting on spot” or “sit/stand & do it spot” of every play component
- Transfer system from the ground up to the main deck located near the exits of slides and climbers furthest from the ramp onto the structure
- Only unitary safety surface such as poured-in-place or rubber tiles NOT any loose fill materials likes shredded rubber, wood chips, engineered wood fiber, or any other non-unitary surface material
- On deck transfer platform at the entry point of every slide
- On deck transfer platform with one open transfer side and one side with transfer steps to every entry/exit point of every climber, so kids climbing up can get down to the deck to move to another component, as they may have left an assistive device at the ground
- A good variety of things to manipulate that make noise or music, have high contrast/bright colors, games that two kids can play (to foster social interaction), Braille and sign language panels to teach awareness, easy to operate with just one hand with a whole fist (does not require tight/pinch/grasp/wrist twist to operate)
- Different high contrast colors for decks versus transfers so kids with low vision can perceive a change in level
- Play panels are located at heights so they can be used from a seated position or standing

Restrooms	<ul style="list-style-type: none"> More than the minimum number of accessible units Multiple unisex/single user toilet rooms/units so opposite sex care givers can assist; also good for parents of young children of the opposite sex so kids aren't sent alone into the multi-user restroom Thoughtfully located near areas of activity such as play areas, beaches, fishing piers, etc. Accessible door pulls and water faucet handles - all accessible port-a-johns, again big enough for individual use or care giver/parental assistance.
Skiing/sledding hill	<ul style="list-style-type: none"> Accessible route to top (no steps), possibly using a "magic carpet" lift Level surface for sled mounting at hill top If staffed, provide ATV transport or have policy that allows personal ATV use Transfer at hill bottom to help transfer
Sports fields/courts	<ul style="list-style-type: none"> Routes to both sides of all fields and courts, not just end zones Accessible seating spaces both ground level and elevated if risers/bleachers are provided Accessible seating spaces scattered throughout all viewing areas and levels with companion seating on both sides of the space All lowered service windows at all concession areas Wider gate openings into court areas (tennis, bocce, basketball) and skate parks to accommodate wider sports wheelchairs Routes to both horseshoe pits and along both sides of the route between pits Level routes onto bocce courts with sitting benches at both ends
Fields: soccer, football, baseball, etc.	
Courts: tennis, basketball, bocce, horseshoes, etc.	
Other: skate parks, frisbee golf	

Type of Recreation Facility	Universal Access Design Considerations:
Trail: nature trail, walkway, pathway, etc (Con't)	<ul style="list-style-type: none"> Multi-use trail - 8 feet, with slopes under 2%, wider width so two people can walk side by side or people can pass Walkways within a site – at least 6 feet wide and have slopes under 2% Regional trail system - at least 10 feet wide, with 1 foot buffers on either side, with slopes under 2% Unitary surface like concrete, boardwalk or asphalt, crushed aggregate/screenings that have been "stabilized" or natural soils enhanced with soil stabilizers Transition plates between trail and pedestrian bridges, decks, etc. Contrasting color treatment of the surface and textured surface treatments such as brushed concrete at intersections or interpretive stations to cue people who have vision impairments that there is something to pay attention to at that spot Close to level cross slopes (side to side) and very gentle running slopes, no steep sections, larger (greater than 60" X 60") level areas at all turns and intersections Thoughtfully laid out on the site to maximize the experience with minimal difficulty Accessible amenities such as benches, restrooms, drinking fountains, etc.

Common components that need to be looked at to answer these basic questions include: parking, paths of travel from parking, street or sidewalk to activity areas, the activity areas themselves, signage, support facilities such as restrooms, surfacing, and communications required for recreation programs and general use of a facility or area. The existing parks were evaluated on the following criteria and scored 1-5.

5- Facility is fully accessible. Features and facilities meet and exceed the Uniform Building Code and take into consideration Universal Design principles. Main elements such as the washrooms, entrances, parking, and amenities are barrier free.

4- Majority of the facility is accessible; however there are some accessibility barriers. Some improvements are needed to make the facility fully accessible.

3- Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary.

2- Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary.

1- Facility has poor accessibility. Accessibility barriers may exist at entranceway, recreation area
The following is a chart with each of the City parks with their respective accessibility ranking:

Summary of Park Accessibility

Based on site visit and observations by the former City Parks Director and recommendations by staff at F&V, the following improvements will be necessary to improve universal access at the existing facilities:

Riverfront Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Grand River edge. Several benches are placed in lawn areas and need walks that conform to Universal Access guidelines included in this section. **Overall rating – 3**

Bogue Flats Park - Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. Barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Grand River edge. Restrooms in need of modifications to toilet stall size to improve universal access. Universally accessible walks lacking to provide accessible route from parking to items such as ballfield seating and playgrounds. Playground surfacing does not comply with universally accessible surface and playground equipment should be evaluated for current conformance to safety and ADA standards. **Overall rating -2**

Community Lake Park - Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. Barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Looking Glass River edge. Universally accessible walks lacking to provide accessible route from parking to items such as playground area and Community Lake water's edge. Playground surfacing does not comply with universally accessible surface and playground equipment should be evaluated for current conformance to safety and ADA standards. **Overall rating -2**

Joe Tichvon Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated and playground surfacing does not comply with universally accessible surface and playground equipment should be evaluated for current conformance to safety and ADA standards. **Overall rating -3**

Powers Park - Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated and ballfield seating lacks ADA accessible walk to lower seating areas. **Overall rating -2**

Holloway Property - Facility is part of the Bogue Flats Recreation Area and has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. Barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Grand River edge. **Overall rating - 2**

Thompson Field - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated and barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Grand River edge. **Overall rating -3**

Alton Park - Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. Universally accessible walks lacking to provide accessible route from parking to items such as playground areas and basketball court. Playground surfacing does not comply with universally accessible surface and playground equipment should be evaluated for current conformance to safety and ADA standards. **Overall rating -2**

William Toan Park - Facility is fully accessible as a result of the 2021 improvements. ADA parking is designated and playground poured in place surfacing does n comply with universally accessible surface. Restrooms in need of modifications to toilet stall size to improve universal access. **Overall rating -4**

Brush Street Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated and playground surfacing does not comply with universally accessible surface and playground equipment should be evaluated for current conformance to safety and ADA standards. **Overall rating -3**

Boy Scout Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated. Benches not connected to existing trailway or sidewalk by ADA accessible surface. **Overall rating -3**

Portland Fish Ladder - Facility has limited accessibility. Multiple barriers exist to fully accessing the facility and an alternate facility may be necessary. Universally accessible walks are lacking to provide accessible route from parking to fishing areas. Lack of restroom facility needs to be addressed. **Overall rating -2**

Railroad Corridor Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary. ADA parking is not designated since this linear park relies on parking at Community Lake Park, Two Rivers Park and Bogue Flats Recreational Area. While trail connections to all the above parks exist, overall rating of the Railroad Corridor would be improved by improvements at the existing parks listed previously. **Overall rating -3**

Two Rivers Park - Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary to access the Looking Glass River edge. Several benches are placed in lawn areas and need walks that conform to Universal Access guidelines included in this section. **Overall rating – 3**

Non-motorized Trail System - Majority of the facility is accessible; however there are some accessibility barriers. Some improvements are needed to make the facility fully accessible. While trail connections to all the above parks exist, overall rating of the Non-motorized trail system would be improved by improvements at the existing parks listed previously. It is also unlikely that obtaining a 2% maximum gradient will be unobtainable in all areas. **Overall rating -4**

Park Name	Riverfront Park	Bogue Flats	Community Lake Park	Joe Tichvon Park	Powers Park	Holloway Property	Thompson Field	Alton Park	Road side Park	William Toan Park	Brush Street Park	Boy Scout Park	Portland Fish Ladder	Railroad corridor	Two Rivers Park	Non-motorized Trails
Accessibility*	3	2	2	3	2	2	3	2	NA	4	3	3	2	3	3	4

The goal of full accessibility is stated as a primary goal in the action plan outlined by the City.

6 – RECREATIONAL PROGRAMS

The service area of the Portland Parks and Recreation Department is the Portland School District as no other units of local government in the school district provide any type of recreational programs. The working relationship with Portland Public Schools is very good. The Recreation Department offers numerous activities utilizing school facilities year round. The Director also coordinates with the Community Education Director to ensure we do not duplicate services to the residents of the Community and to the School district residents. The Department offers programming to the entire school district population for both youth and adults (approx. 12,000), for example youth after-school athletics, high school intramural basketball, adult volleyball and basketball, numerous summer sports clinics, camps and special events see complete list below:

Youth Programs

Volleyball instructional program
 Floor Hockey
 Softball
 Flag Football
 Basketball Clinics
 Dodge ball
 Punt, Pass & Kick Competition
 Pitch, Hit, & Run Competition
 Tot Soccer
 Lacrosse Camp
 Fishing Camp
 Roller Hockey
 Belly, Flop and Bowl
 Daddy/Daughter Date Night
 Swimming instruction at private pools
 Kickball leagues
 Sports Sampler

Soccer
 Baseball
 T-ball
 Basketball leagues
 Basketball camps
 MRPA Two Ball
 Hershey Track & Field meet
 Summer Day Camp
 Sports of Shorties
 Golf lessons
 Adventure Camp
 Family fishing derby
 Pumpkin Roll
 Mother Son sports Prom
 Intramural Basketball
 Tot Lot
 Tot Soccer

Adult Programs

Men’s Softball
 Women’s Softball
 Men’s Basketball
 Run, Paddle, Roll Triathlon
 Sand Volleyball
 5K and 10K races

Volleyball
 Women’s Basketball
 Roller Hockey
 Kick Ball
 Outdoor 4 on 4 Basketball

7- PAST GRANT STATUS

**A. Project # 26-00432 Bud Plant Memorial Park \$36,000
Project Year 1973 Status Closed**

Develop one lighted baseball field, 2 tennis courts, picnic area, group shelter, 2 little league diamonds, landscaping, fencing, sewer, water 2 shuffle board courts, 2 horse shoe courts, and road area.

The lights have been removed from the field for safety reasons and the field has been converted to a softball field and is used to tournaments and local league play. The two tennis courts have been converted to a roller hockey rink and used for open play and our local roller hockey league.

The picnic shelter and restroom facilities are still operational and are rented out most weekends during the summer. Additional concrete has been placed between the shuffle board courts and the area is now also a basketball court with three hoops. The horse shoe pits have been relocated to another park that is a more passive area. The road area and parking was improved with another grant in 1999.

**B. Project # 26-01135 Portland Fish Site Support \$30,170
Project year 1980 Status Closed**

Develop a parking lot, footbridge, 1 pit toilet, picnic tables, steps, shelter, landscaping, bury existing overhead power lines, LWCF sign. This project is located at the Portland Dam and everything is still in place and still used by the general public for the same purposes.

**C. Project # BF90-056 Carl Street Park \$65,000
Project year 1990 Status Closed**

Develop the site into a neighborhood park to include open areas, picnic area, pavilion, play equipment and landscaping. The park is still being used as a neighborhood park the additions to the park have been additional playground equipment, trees and a basketball pad and hoop.

**D. Project # TF91-106 Rivertrail Park \$244,200
Project year 1991 Status Closed**

Develop abandoned railroad right-of-way into a linear park system connecting existing park sites and facilities, utilizing the Grand and Looking Glass Rivers as a focal point. The current condition is very good and we have been additional trail to our trail system in the last twenty years and now have 8 ½ miles of accessible trail in our community.

**E. Project # 26-01532 Rivertrail Park \$91,176
Project year 1993 Status Closed**

Rivertrail Park will provide two bridge underpasses, barrier free restrooms, parking, canoe launch and lighting along the trail which will enhance the safety and usage of the trail. All these facilities are still in excellent shape and with trail being constructed the usage has increased on this portion of the trail and the amenities that this project provided.

F. Project # CM99-050 Bogue Flats Renovations \$241,170
Project year 1999 Status Closed

Bogue flats improvements included the addition of a barrier free asphalt trail around the park utilizing the Grand River as a focal point and enhanced the parking and ingress and added a new egress out of the park. All items are still in excellent shape and are used all the time for public recreation and by trail users of the community.

G. Project # TF08-011 Portland Trail Connector Loop \$ 284,800
Project year 2008 Status Closed

Development of 3,000 feet of 10 foot wide asphalt trail which will connect two existing trails and complete the loop of the City. The project was completed in the fall of 2010. The project scope also included the planting 118 trees and added a drinking fountain along the MDOT I-96 corridor adjacent to the trail.

H. Project # TF09-010 Two Rivers Acquisition \$ 82,500
Project year 2009 Status Closed

Acquisition of 1.68 acres for the expansion of the existing Two Rivers Park located at the confluence of the Looking Glass and Grand Rivers. City returned grant funds due to a conflict between the condo association and the property owners

I. Project # TF15-0173 Two Rivers Acquisition \$ 82,500
Project year 2015 Status Closed

Acquisition of 1.68 acres for the expansion of the existing Two Rivers Park located at the confluence of the Looking Glass and Grand Rivers. This would also provide the land to offer future amenities to our existing trail through the park. That grant is currently active as the City is in the final stages of the environmental studies.

SECTION E – ACTION PROGRAM, CAPITAL IMPROVEMENT SCHEDULE AND RATIONALE

In defining the action program, the formulation of community goals and objectives for the provision of recreation is a vital component. The goals and objectives represent the purposes for a community's role in providing recreation to its residents as well as outlining the direction that the community's effort should take in the long term. Goals are the general targets for which a community aims for, while objectives are the specific steps that can be taken towards that goal. A recreation plan identifies those actions that can be undertaken to implement the objectives and fulfill the community's goals. The goals and objectives for the City in meeting the recreation needs of residents are outlined below.

GOALS AND OBJECTIVES

Goal 1

Provide comprehensive community-based recreation opportunities that improve the overall quality of life for all Portland area residents.

Objectives:

The various input received from the community during this planning process has provided many suggestions for improvements in our park facilities and recreational programs. The City of Portland will continue to use these suggestions to guide their planning for the future.

Potential Actions:

- A. Continue to add amenities and support facilities to the current Portland park facilities based upon community input and current needs of the community.
- B. Provide recreational opportunities for people with disabilities.
- C. Ensure that improvements and upgrades to existing park facilities are handicap accessible, where feasible.
- D. Construct restroom facilities, play areas, ADA parking, picnic facilities and other recreational facilities as priority items identified in community workshops.
- E. Promote low water and native planting restoration whenever practical, especially in the addition of bioswales, rain gardens and stabilization plantings in areas of erosion.
- F. Look at options for improving educational and interpretive signage in all the parks including signs for persons of various disabilities.
- G. Improve recreational facilities and programs to mitigate the impacts of the Pandemic.

Goal 2

Provide quality leisure time activities with special consideration given to improving health and fitness.

Objectives:

The Community's recreational facilities and programs offer the community an opportunity to enjoy nature and take part in activities that will improve health and fitness. The Portland community realizes the importance of providing top quality park facilities and programs and also would like to continue to improve the health and fitness of its residents.

Potential Actions:

- A. Provide both passive and active programming for a variety of ages and abilities of the population.
- B. Add recreational facilities based upon recreation trends and input from the community.

Goal 3

Provide additional non-motorized trails for recreational and transportation use.

Objectives:

Providing the community with a trail system which is our “safe highway” across the community connecting our schools, parks and the downtown district is a high priority in our community. The City already has 8 1/2 miles of trail which utilizes our rivers as a focal point as it loops the City providing non-motorized transportation to our residents and visitors.

Potential Actions:

- A. Expand the accessible trail system in the Portland area with a focus on continuing to connect our existing parks, neighbors and destination points.
- B. Connect Portland’s trail system to neighboring communities.
- C. Explore cooperative effort with the surrounding communities to promote, manage, oversee, plan and seek joint funding for trails in the regional area and to avoid duplication of efforts and to enhance the connect-ability of the trails and ensure the best regional outcomes.
- D. Develop system of wayfinding signage to aid users in navigating and utilizing park facilities

Goal 4

Provide recreation opportunities that focus and take advantage of Portland area water resources.

Objectives:

Many past survey respondents commented on the natural beauty of our trails and parks in Portland which utilize the Grand River and Looking Glass River as a focal point. They also responded that they also felt it was important to develop recreational opportunities that take advantage of what our two rivers have to offer. This can be very important to local residents as well as those interested in visiting the community. The Looking Glass and the Grand River recreational opportunities can be seen as an economic development tool.

Potential Actions:

- A. Develop opportunities with other agencies in our community to educate our residents about our local natural resources.
- B. Enhance fishing, canoeing and kayaking opportunities on the Looking Glass and the Grand River.
- C. Enhance and expand our use of our natural resources for festivals and special events.
- D. Promote stormwater run-off quality control measures to improve water habitat for fish.
- E. Enhance and upgrade facilities at Community Lake Park.

Goal 5

ACQUIRE AND RETAIN PUBLIC LAND FOR FUTURE GENERATIONS.

Objectives:

As the Portland community continues to grow our local officials need to be conscious of the need for acquiring additional park land as it becomes available.

Potential Actions:

- A. Retain existing parkland and acquire new public lands to meet the future recreational needs of the community.
- B. Preserve and protect open space and other important natural features in the Portland area.
- C. Develop programs for evaluating future land acquisition.
- D. Preserve floodplains and wetlands for recreation purposes whenever possible.
- E. Acquire property adjacent to existing park properties whenever possible to allow for the greatest flexibility and offer economy of sharing infrastructure when expanding or adding recreation activities to existing dedicated parklands.

Goal 6

CREATE COMMUNITY AWARENESS OF PORTLAND AREA RECREATIONAL OPPORTUNITIES AND PROMOTE THEM TO OUR LOCAL CITIZENS AS WELL AS TO VISITORS OF THE COMMUNITY.

Objectives:

Several respondents indicated in the past that they were not aware of all the parks that were available in our local community. They also indicated that they were not aware of all the adult and youth recreational programs that we offered in our local recreation department.

Potential Actions:

- A. Develop additional print and web based media to describe existing recreational opportunities available to the residents of our service area.
- B. Develop additional print and web-based media to describe and highlight our existing park facilities.

Goal 7

DEVELOP A SYSTEM OF PARK FACILITIES THAT PROMOTE FOUR SEASON USE.

Objectives:

Provide residents with opportunities for recreation that provide multiple seasons of use within the City and the respective park facilities.

Potential Actions:

- A. Construct compatible yet diverse uses within the parks that promote spring, summer, fall and winter uses.
- B. Explore options for all-season facilities such as warming shelters and restrooms in the parks as appropriate.
- C. Review options for winter ice skating area.
- D. Explore options for community pool with Portland Area Schools.

Goal 8

CONTINUE THE IMPROVEMENT AND DEVELOPMENT OF UNIVERSAL DESIGN CONCEPTS AT ANY AND ALL CITY PARK LOCATIONS IN ACCORDANCE WITH THE PARK'S DEVELOPMENT MASTER PLAN.

Objectives:

Develop new and expanded facilities and programs at the park including new restrooms, picnic facilities, paved parking, walking paths, new play equipment and lighting.

Potential Actions

- A. Improve restroom facilities.
- B. Provide for universally accessible play areas, picnic facilities and shelters
- C. Provide paved parking areas and trails to provide barrier-free access to all areas.
- D. Provide additional non-motorized trails to better connect community destinations and areas.
- E. Improve signage for any visually or physically impaired park users

Goal 9

TO ENHANCE THE QUALITY OF LIFE IN THE CITY BY PROVIDING MULTI-GENERATIONAL, FULLY ACCESSIBLE AND SAFE RECREATIONAL FACILITIES THAT ARE RESPONSIVE TO THE NEEDS OF ALL RESIDENTS WITH HIGH QUALITY RECREATIONAL FACILITIES THAT EFFICIENTLY UTILIZE AVAILABLE RESOURCES.

Objectives

- A. Develop a variety of recreational facilities that reflect the changing and diverse needs of the City residents.
- B. Improve existing recreational facilities to more effectively fulfill the needs of City residents and to encourage regular use of these facilities.
- C. Develop certain recreational facilities as identified by the survey and needs assessment and establish priorities for their development.
- D. Utilize design, construction, and maintenance practices that maximize the benefits provided for the resources expended.
- E. Plan improvements that offer both active and passive recreation opportunities.
- F. Develop unique recreational opportunities for elderly and physically challenged citizens. Every recreational opportunity should be fully accessible to all individuals whenever possible.
- G. Provide play areas that are in conformance with the "Playground Equipment Safety Act".
- H. Improve recreational facilities and programs that have experienced a surge of increased users as a result of the pandemic and the desire by individuals to focus on their overall physical and mental health through recreation activities.

Goal 10

CREATE NEW PARTNERSHIPS AND COLLABORATION.

Objectives:

As Michigan continues to struggle it is important to take advantage of collaborations and partnerships as a cost effective way to offer recreational programs in the community.

Potential Actions:

- A. Coordinate existing recreational projects and programs with the Portland Area Schools, Ionia County, Portland Township Sebawa Township, City of Ionia, City of Grand Ledge, MDOT, and volunteer groups and look for ways to utilize existing facilities such as well as expanding recreational programs as new facilities are developed.
- B. Encourage the cooperation and participation of adjacent communities in the formation of a regional recreational advisory board in an effort to combine resources and avoid duplication of facilities and services.
- C. Utilize public and private sector cooperation in the promotion of recreation and the improvement of recreational opportunities.
- D. Encourage the participation of volunteers in the development of recreational facilities.
- E. Work with community members on park improvements at all City Parks but with emphasis on Community Lake Park.
- F. Work with local and regional agencies in the area of physical and mental health on identifying opportunities to improve the health and welfare of the community through improved recreational opportunities.

Goal 11

TO CONTINUALLY IMPROVE THE QUALITY OF AND THE OPPORTUNITIES FOR RECREATION IN THE CITY BY REASSESSING COMMUNITY RECREATION NEEDS, TRENDS, AND CHARACTERISTICS.

Objectives

- A. Periodically update this Recreation Plan.
- B. Develop an expanded survey to ensure public needs and desires in areas of parks & recreation.
- C. Expand and develop community park advocates through the ongoing efforts of the existing parks & recreation advisory board.
- D. Provide opportunities for the involvement of City residents in the identification, selection, and development of recreational facilities.
- E. Monitor the effectiveness of the City's efforts in fulfilling identified goals and objectives by providing opportunities for City residents to evaluate the progress of recreational development.
- F. Monitor the effectiveness of the City's efforts in providing fully accessible opportunities for City residents.
- G. Facilitate regular meetings of the Recreation Board.

RECOMMENDED ACTIONS

A variety of factors, including community characteristics, population trends, existing recreation facilities, and identified recreation needs, contribute to the formulation of specific recommendations for plan implementation. These specific recommendations represent the actions that can be undertaken to achieve the objectives that have been directed towards a community's recreation goals. These recommended actions also represent the substance and purpose of a recreation plan - the development of a strategy for effectively closing the gap between existing recreation opportunities and recreation needs. A general statement can be made that 1/3 of the properties currently operated as park facilities in the City have basic facilities such as paved parking areas, paved walks and restroom facilities. There is in some areas however a lack of additional ADA accessible walks that is a concern regarding ADA accessibility at the other City owned parks.

In instances of emerging areas of recreational needs, such as the development of non-motorized trails, it is logical to expect that the project limits will need to be established by the identification of key connection points that should not be excluded or limited by geo-political boundaries. The City should explore the cooperation and participation of adjacent communities such as Portland Township, Sebawa Township, City of Ionia, Ionia County and the City of Grand Ledge in the formation of a regional recreational advisory board in an effort to combine resources and avoid duplication of facilities and services.

As part of the 2017 public survey, the top 4 parks utilized include:

1. River trails/paths at 83.4%.
2. Bogue Flats at 72.1%
3. Two Rivers Park and Bandshell at 31.4%
4. Community Lake Park at 30%

In the opening discussions with surrounding City and township representatives, a common goal of the need for the development and improvements of the following were top priorities:

1. Improving existing facilities rather than creation of new ones.
2. Improvements to Community Lake Park with additional parking, play area improvements and kayak launch
3. Additional paved pathways
4. Dog park
5. Outdoor skating rink
6. Fitness trails with markers

As part of the survey, 61% of all respondents feel that recreation in relation to water resources is limited due to inadequate amenities. Another 24.9% feel there is the need for major improvements. This could involve a kayak launch and additional trails and walks to improve access to the water.



The following recommendation and capital improvement schedule outlines and assigns relative priorities to activities and projects that can be implemented in both the short-term and long-range future to improve recreational opportunities in the City. Those activities and projects that can be undertaken during the five-year planning period (2023-2027) have been summarized in a Capital Improvement Program Schedule (Table 4). This schedule includes cost estimates as well as possible funding sources for each suggested project.

While these projects are recommended for implementation during the planning period, they are highly dependent upon financial and administrative feasibility. It is also suggested that the City take advantage of any unscheduled opportunities that may arise. Such opportunities can be evaluated and included in this plan as an amendment to the schedule.

TABLE 4
Capital Improvement Schedule

Year	Project	Est. Cost	Justification	Funding Source
2023	Community Park Improvements – Restroom/pavilion, additional ADA paved parking, play area, kayak launch, and associated site work	\$600,000	Goals 1-5	\$300,000 MNRTF \$300,000 Local Match Donations/Foundation SPARK
2024	Bogue Flats Park Master Plan	\$6,500	Goals 1-11	\$6,500 local
2025	Bogue Flats Recreation Area – Parking, ADA walks, playfields, dog park, restrooms and rain gardens	\$600,000	Goals 1,2,4,7,8	\$300,000 MNRTF \$300,000 Local Match Donations/Foundation
2026	Trailway Improvements	\$400,000	Goals 3,7,8,9	\$275,000 MNRTF or MDOT TAP Program
2027	Recreation Plan Update	\$6,000	Goal 11	\$125,000 Local Match Donations/Foundation \$8,000 local

Abbreviations

- MDNR - Michigan Department of Natural Resources
- LWCF - Land and Water Conservation Fund
- TAP -Transportation Alternatives Program
- MDOT – Michigan Department of Transportation
- MNRTF- Michigan Natural Resources Trust Fund
- SPARK- SPARK Program

FINANCING MECHANISMS

The following paragraphs briefly outline existing sources of funds for financing the future recreational improvements in the City.

1. *General Funds*

The City's general fund has been the primary source of funds for operating and maintaining its current facilities. Future site improvements, acquisition, and development will remain dependent on these tax-supported funds, as will the continued operation and maintenance of these facilities. Consequently, recreation planning has to be coordinated with the yearly budgeting process for the City's general funds.

2. *Donations and Gifts*

The availability of donated land, labor, equipment, and funds from individuals and organizations is an attractive and effective way to improve recreational opportunities in The City. Over the past few years, several groups and individuals have contributed significantly. Such support should be encouraged to continue.

3. *Multi-jurisdictional Funding*

One of the primary goals of establishing a trail authority comprised of adjacent townships would be to establish a joint source of funding for acquisition, development and maintenance of multi-jurisdictional trail projects. It is too premature to discuss levels or formulas for financial participation/contribution, but by forming such a coalition, the individual townships will collectively be in a stronger position in seeking future matching grants than if pursuing projects individually.

4. *Non-local Financial Assistance*

Many communities seek outside sources of funds to supplement their local sources when providing recreational improvements. There are several programs administered by the Michigan Department of Natural Resources (MDNR) that can provide some financial assistance to local recreation projects. Funding amounts available to communities vary from year to year depending on Federal support and State legislative agendas.

The Transportation Alternatives Program (TAP) is a competitive grant program administered by the Michigan Department of Transportation that funds projects such as nonmotorized paths, streetscapes, and historic preservation of transportation facilities that enhance Michigan's intermodal transportation system and provide safe alternative transportation options. These investments support place-based economic development by offering transportation choices, promoting walkability and improving the quality of life. The program uses Federal Transportation Funds designated by Congress for these types of activities. Some key information on the TA program is as follows:

- Funding will be reduced from the current \$23 million a year to \$14-16 million a year. Project funding will be more competitive than previously with the average per capita award in the \$44-50 per person range.
- The minimum match is still 20% however historic average is 34% and the 2011 average was 44% local match to grant. Any project request for over \$2,000,000 total project cost must be 50%-50%. The most favorable grant request will likely be in the \$500,000 range.

- Regional Trails will still be a priority, as will urban area streetscapes. Museums and historic preservation projects will be phased out for funding consideration.
- Preliminary grant application review with regional staff is encouraged to determine competitive nature of project and gather suggestions from TE staff. Project narratives should focus on intermodal transportation opportunities as they relate to the larger picture in the community, traffic calming, improving safety and improving water quality through best management practices.

The **Michigan Natural Resources Trust Fund (MNRTF)** is administered by the MDNR. The MNRTF program utilizes the royalties from oil, gas, and other mineral developments on state-owned lands to help finance the acquisition and the development of outdoor recreation facilities. The CMI program is the result of the passage of Proposal C of 1998.

Any unit of government, including school districts, may apply for grants to develop or acquire land(s) for public recreation or resource protection purposes. Application forms are available on February 1 of each year. The application deadlines are April 1 and September 1, of each year. The MDNR submits a list of recommended projects to the legislature the following January and funds are available after legislative appropriation, usually the following fall.

All local units of government must provide a local match of at least 25 percent of total project costs. For **MNRTF** development projects, the minimum funding request is \$15,000, and the maximum is \$300,000. Proposals must be for outdoor recreation or resource protection purposes. Outdoor recreation support buildings and other facilities are eligible for development funding, as is the renovation of existing recreation facilities.

All applicants must have a current DNR-approved community recreation plan, documenting the need for project proposal.

In addition, any private individual may nominate land for public acquisition under this program. All nominations are reviewed by the MDNR for possible acquisition and the landowner is not required to be the person nominating a parcel of land for public acquisition. Nomination forms are available at any time from the DNR Recreation Division, and may be submitted to the Department year round.

The Federal Land and Water Conservation Fund (**LWCF**) program makes money available to the States for land acquisition and development of outdoor recreation facilities. From 1965 to 1996, the Department of Natural Resources (DNR) received over \$100 million in LWCF assistance for more than 1,500 projects, over 1,100 of which have been grants to local governments. The objective is to provide grants to local units of government and to the State to acquire and develop land for outdoor recreation.

Applications are evaluated on established criteria including project need, capability of applicant, and site and project quality. At least 50 percent match on either acquisition or development projects is required from local government applicants with a \$30,000 minimum and \$100,000 maximum funding limit. The Michigan Department of Natural Resources (MDNR) makes recommendations to the National Park Service (NPS), which grants final approval. Criteria are spelled out in the "Recreation Grants Selection Process" booklet given to all applicants.

PA 32 of 2010 created the Local Public Recreation Facilities Fund to be used for the development of public recreation facilities for local units of government. Money for this fund is derived from the sale of the **Recreation Passport** which replaces the resident Motor Vehicle Permit (MVP) — or window sticker — for state park entrance. The passport will be required for entry to state parks, recreation areas and boating access sites. Ten percent of the remaining revenue will be used to fund the **Recreation Passport**

local grant program. A 25% minimum local match is required for the Passport grant program with a maximum grant amount of \$150,000 and a minimum of \$7,500.

The grant program may only be used for local development projects. The program is focused on renovating and improving existing parks, but the development of new parks is eligible. In addition, projects must fulfill the following requirements in order to be eligible:

- Current annual capital improvement plan (CIP) – plan must include the proposed project. If your community does not have a CIP, you must have a current approved recreation plan on file with the DNR.

Organizations with an interest in developing fishing conditions in their areas may be able to get financial assistance from a program established through the **State Game and Fish Protection Fund**.

This fishing development grant is offered through the MDNR and can be as much as \$200,000 annually, in cash or in-kind services. Projects eligible for funding include: culvert modifications for improved stream flow; livestock or sheet erosion control projects; the development of spawning riffles, fish cover structures, or spawning reefs; and the construction of fishing piers and rough fish barriers.

The MDNR accepts grant proposals from organized fishing groups and local units of government. In all cases, projects are able to approach other sources such as the federal government for additional matching funds.

The **Historic Preservation Grant Program** is administered by the Department of State with funds made available through the National Park Service of the Department of Interior. The intent of the program is to conduct surveys of architectural, engineering, archaeological, and historic resources, to identify and nominate eligible properties to the National Register of Historic Places, and to plan for the protection of those cultural/recreational resources.

The funds for this program are apportioned by the National Park Service directly to the State, which, in turn, allocates funds on a project-by-project basis to local governments, organizations, and individuals.

In Michigan the Historic Preservation Grant program is administered by the Michigan Department of State. The amount of assistance is up to 50% of the project expenses. Grantees are reimbursed at the completion of the project for work done within the days of a contract between the Department of State and the grantee. EXPENSES INCURRED PRIOR TO THE EXECUTION OF A CONTRACT ARE NOT ALLOWABLE PROJECT COSTS AND WILL NOT BE REIMBURSED.

The **Inland Fisheries Grant Program** offers grants up to \$30,000 for projects that enhance the state's aquatic resources. This program may be applicable to the scenic overlook fishing platforms and educational kiosks.

The City is committed to reviewing all available funding sources and preparing the necessary plans, reports, cost estimates, and funding applications, to achieve the goals of this recreation plan.

Waterways Program Grants are funded through the Michigan State Waterways Fund from state marine fuel tax and water craft registrations. By law, administration of the Waterways Program is through the Michigan Department of Natural Resources (DNR) and overseen by the Department's Parks and Recreation Division.

Grants provide funding assistance for design/engineering and construction of public recreational harbor/marina and boating access site/launch facilities throughout the state. Only local units of

government (city, City, township, or county) and public universities are eligible. Applicants may cooperate with community/sports organizations in the implementation of projects. On-site investigation by DNR, Parks and Recreation Division staff may be required to determine the suitability of proposed work. Applicants may also be required to document area boating demand. Greater priority may be given to projects for which a local applicant documents match capabilities equal to or greater than the percentage of project cost they are required to provide. The local match can include in-kind expenses as long as they are well-documented.

Applications, and all required information, must be received by 5:00 p.m, **April 1st**. If April 1st falls on a weekend, the deadline would be the last State working day prior to April 1st. The application review and funding process for projects is from April 1st until an appropriation is approved by the Legislature. This can take up to 18 to 24 months. Notification of approval for engineering and smaller sized construction projects may occur within six months after completed application form and proper documentation are received. Funding for construction is not released until permits are secured.

Communities, non-profits, and municipalities can submit projects by applying for a **Patronicity crowdgranting campaign**. Crowdgranting is the effort of leveraging broad based crowdfunding against a sponsor’s matching grant to improve communities.

Public Spaces Community Places projects include:

- Public Plaza & Green Space Development
- Access to Public Amenities
- Farmer’s Markets, Community Kitchens, Pop-Up Retail/Incubator Space
- Alley Rehabilitation
- Any other place based (or public space improvement) project

The Public Spaces, Community Places program is a public placemaking initiative created by the Michigan Economic Development Corporation. Projects that meet the program's parameters and successfully crowdfund their goal will receive a matching grant from the MEDC of up to \$50,000

5. SPARK Grant Program

It’s a milestone moment for outdoor recreation in Michigan: a \$65 million grant program to help local communities that want to create, renovate or redevelop public outdoor opportunities for residents and visitors—especially those whose economic opportunities and health were hardest hit by the COVID-19 pandemic. 3 funding rounds will be available starting in December 2022 and the last round in summer of 2023.

Administered by the DNR, Michigan Spark Grants will support projects that provide safe, accessible, public recreation facilities and spaces to improve people’s health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy the outdoors. This grant opportunity is possible because of the Building Michigan Together Plan, signed in March 2022, which included a historic infusion of federal funding in our state and local parks.

Program goals

- Leverage federal, state, local and private resources toward a sustainable public recreation development program.
- Provide a clear, simple and equitable grants distribution process in support of public outdoor recreation.
- Align project partners and community organizations so resources are maximized, and roles and responsibilities are clearly outlined and balanced.

Addressing community need

The Michigan Spark Grants program is aimed at helping improve and redevelop existing public outdoor recreation in communities that have historically experienced barriers to accessing these types of grants. Funding priority will be given to areas with a high proportion of households that are struggling financially, a high number of residents with physical and mental disabilities, and a lack of public recreation opportunities.

Eligible applicants

- Applicants must be local units of government or public authorities legally established to provide public recreation.
- Applicants may include a regional or statewide organization or consortium of local units of government or public authorities legally established to provide public recreation.
- An eligible financial match is encouraged but not required.
- A community planning process is encouraged but not required.

Eligible projects

- Projects must support and enhance neighborhood features that promote improved health and safety outcomes or address the increased repair or maintenance needs in response to significantly greater use of public facilities in local communities that have been adversely affected by the COVID-19 pandemic.
- Projects may include the development, renovation or redevelopment of public recreation facilities, and the provision of recreation-focused equipment and programs at public recreation spaces.
- Funds may be used for activities such as, but not limited to, project review, planning, architecture and engineering services, construction, oversight and compliance activities associated with state and federal requirements, as applicable.
- Projects must be completed by Dec. 31, 2026, on public land with the primary purpose of providing outdoor recreation.

6. Millage

In an effort to raise matching funds or fund projects with local money, many community leaders have placed ballot proposals before their residents for a dedicated increase in their existing mill property tax to fund park maintenance and repair, including care for new parks and newly acquired parks, compliance with the Americans with Disabilities Act (ADA), as well as safety and security improvements. Establishment of a Park Improvement/Development, Maintenance and Repair Millage will assure that parks and facilities will be maintained at the level of quality expected by park users and that new parkland will have adequate amenities.

APPENDIX

Appendix A

City of Portland - Parks and Recreation

2017 Residential Survey

The City of Portland parks and recreation facilities have the exciting potential for providing fun, interesting, and healthy recreation for our residents, and at the same time for increasing the enjoyment of community life. As we explore the possibilities, we need to know what is important to our citizens. Please answer the following questions and add any suggestions you might have. **Your input is vital!** An on-line survey can be completed at : <https://www.surveymonkey.com/r/PortlandPandR>. **The survey will remain open until November 9th, 2017.**

1. What is your age group?

<input type="checkbox"/> 0-5yrs	<input type="checkbox"/> 6-10yrs	<input type="checkbox"/> 11-18yrs	<input type="checkbox"/> 19-24yrs	<input type="checkbox"/> 25-39yrs
<input type="checkbox"/> 40-49yrs	<input type="checkbox"/> 50-69yrs	<input type="checkbox"/> 70+yrs		

2. Where do you reside?

<input type="checkbox"/> City of Portland	<input type="checkbox"/> City of Ionia	<input type="checkbox"/> City of Grand Ledge
<input type="checkbox"/> Portland Township	<input type="checkbox"/> Danby Township	<input type="checkbox"/> Sebewa Township
<input type="checkbox"/> Other		

3. Which best describes your living arrangement? (Check all that apply)

<input type="checkbox"/> Property Owner	<input type="checkbox"/> Seasonal Resident
<input type="checkbox"/> Renter	<input type="checkbox"/> Year Round

4. Which of the following disabilities affect members of your household?

<input type="checkbox"/> Sensory disability (Hearing, sight)	<input type="checkbox"/> Physical disability
<input type="checkbox"/> Mental disability	<input type="checkbox"/> Self-care disability (any difficulty in doing any of the following activities: dressing, bathing, or getting around inside the home)
<input type="checkbox"/> None of the above	

5. How important is outdoor recreation to you and your household?

<input type="checkbox"/> Very	<input type="checkbox"/> Somewhat	<input type="checkbox"/> Not very	<input type="checkbox"/> No opinion
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6. Are your recreational activities more passive (i.e. walking/picnicking) or active (running/field sports)?

<input type="checkbox"/> Passive	<input type="checkbox"/> Active	<input type="checkbox"/> Both equally
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7. What recreational activities do you take part in?

<input type="checkbox"/> Baseball/softball	<input type="checkbox"/> Sledding	<input type="checkbox"/> Exercising pet
<input type="checkbox"/> Football	<input type="checkbox"/> Fishing	<input type="checkbox"/> Fitness trails w/ mile markers
<input type="checkbox"/> Soccer	<input type="checkbox"/> Swimming	<input type="checkbox"/> Equestrian trails
<input type="checkbox"/> Basketball	<input type="checkbox"/> Visiting playgrounds	<input type="checkbox"/> Athletic club member
<input type="checkbox"/> Tennis	<input type="checkbox"/> Biking	<input type="checkbox"/> Camping
<input type="checkbox"/> Hockey/outdoor skating	<input type="checkbox"/> Walking/hiking	<input type="checkbox"/> Skateboarding/rollerblading
<input type="checkbox"/> Jogging/running	<input type="checkbox"/> Pickleball	<input type="checkbox"/> Platform tennis
<input type="checkbox"/> None	<input type="checkbox"/> Other, please write in _____	

8. In which cities are these activities located?

<input type="checkbox"/> City of Portland	<input type="checkbox"/> City of Ionia	<input type="checkbox"/> City of Grand Ledge
<input type="checkbox"/> Portland Township	<input type="checkbox"/> Danby Township	<input type="checkbox"/> Sebewa Township
<input type="checkbox"/> Other, please write in _____		

9. If you do not participate in any recreational activities, what barriers prohibit you from doing so?

<input type="checkbox"/> Limited physical mobility	<input type="checkbox"/> Lack of places or facilities near my home
<input type="checkbox"/> Lack of time	<input type="checkbox"/> Health problems prohibit me from doing so
<input type="checkbox"/> Not convenient for me	<input type="checkbox"/> Lack of sidewalk or trails near my home
<input type="checkbox"/> Don't like outdoor or physical activity	<input type="checkbox"/> Lack of parking
<input type="checkbox"/> Transportation	<input type="checkbox"/> Distance from parks
<input type="checkbox"/> General awareness of City facilities	<input type="checkbox"/> Other, please write in _____

10. Which parks and recreation facilities do you use the most (Top 5 please) Please refer to attached map

<input type="checkbox"/> Joe Tichvon Park	<input type="checkbox"/> Bogue Flats Recreation Area	<input type="checkbox"/> Scout Park
<input type="checkbox"/> Thompson Field	<input type="checkbox"/> Powers Park	<input type="checkbox"/> Community Lake Park
<input type="checkbox"/> William Toan Park	<input type="checkbox"/> Alton Park	<input type="checkbox"/> Two Rivers Park and Bandshell
<input type="checkbox"/> Portland Fish Ladder	<input type="checkbox"/> Brush Street Park	<input type="checkbox"/> River Trail (and other Non-motorized trails)

11. Which parks and recreation facilities do you use the least (Bottom 5 please) Please refer to attached map

<input type="checkbox"/> Joe Tichvon Park	<input type="checkbox"/> Bogue Flats Recreation Area	<input type="checkbox"/> Scout Park
<input type="checkbox"/> Thompson Field	<input type="checkbox"/> Powers Park	<input type="checkbox"/> Community Lake Park
<input type="checkbox"/> William Toan Park	<input type="checkbox"/> Alton Park	<input type="checkbox"/> Two Rivers Park and Bandshell
<input type="checkbox"/> Portland Fish Ladder	<input type="checkbox"/> Brush Street Park	<input type="checkbox"/> River Trail (and other Non-motorized trails)

12. Rate the overall condition of the City owned parks in Portland (5-Excellent, 4-Very Good, 3-Good, 2-Fair, 1-Poor)

<input type="checkbox"/> Joe Tichvon Park	<input type="checkbox"/> Bogue Flats Recreation Area	<input type="checkbox"/> Scout Park
<input type="checkbox"/> Thompson Field	<input type="checkbox"/> Powers Park	<input type="checkbox"/> Community Lake Park
<input type="checkbox"/> William Toan Park	<input type="checkbox"/> Alton Park	<input type="checkbox"/> Two Rivers Park and Bandshell
<input type="checkbox"/> Portland Fish Ladder	<input type="checkbox"/> Brush Street Park	<input type="checkbox"/> River Trail (and other Non-motorized trails)

13. Which parks and recreation amenities would you like to see in Portland?

<input type="checkbox"/> 1. Baseball/softball fields	<input type="checkbox"/> 2. Soccer fields	<input type="checkbox"/> 3. Splash pad
<input type="checkbox"/> 4. Basketball courts	<input type="checkbox"/> 5. Tennis courts w/ lighting	<input type="checkbox"/> 6. Sand volleyball courts
<input type="checkbox"/> 7. Multipurpose fields	<input type="checkbox"/> 8. Platform tennis	<input type="checkbox"/> 9. Baseball/softball leagues
<input type="checkbox"/> 10. Pickleball	<input type="checkbox"/> 11. Fitness trails w/ mile markers	<input type="checkbox"/> 12. Outdoor skating rink
<input type="checkbox"/> 13. Benches/picnic tables	<input type="checkbox"/> 14. Year round restrooms	<input type="checkbox"/> 15. Playground equipment
<input type="checkbox"/> 16. In-line skate park	<input type="checkbox"/> 17. Picnic pavilions	<input type="checkbox"/> 18. Pet/dog park
<input type="checkbox"/> 19. Expanded community center	<input type="checkbox"/> 20. Frisbee golf	<input type="checkbox"/> 21. Paved pathways/trails
<input type="checkbox"/> 22. Bocce ball court	<input type="checkbox"/> 23. Horseshoe area	<input type="checkbox"/> 24. Other _____

14. Which FOUR of the recreational activities are most important to your household?

<input type="checkbox"/> 1. Baseball/softball	<input type="checkbox"/> 2. Football	<input type="checkbox"/> 3. Soccer
<input type="checkbox"/> 4. Basketball	<input type="checkbox"/> 5. Tennis	<input type="checkbox"/> 6. Hockey/outdoor Skating
<input type="checkbox"/> 7. Jogging/running	<input type="checkbox"/> 8. Sledding	<input type="checkbox"/> 9. Fishing
<input type="checkbox"/> 10. Swimming	<input type="checkbox"/> 11. Visiting playgrounds	<input type="checkbox"/> 12. Biking
<input type="checkbox"/> 13. Walking/hiking	<input type="checkbox"/> 14. Pickleball	<input type="checkbox"/> 15. Exercising
<input type="checkbox"/> 16. Fitness trails w/ mile markers	<input type="checkbox"/> 17. Equestrian trails	<input type="checkbox"/> 18. Athletic club membership
<input type="checkbox"/> 19. Camping	<input type="checkbox"/> 20. Skateboard/Rollerblading	<input type="checkbox"/> 21. Platform tennis
<input type="checkbox"/> 22. None	<input type="checkbox"/> 23. Other _____	

15. How far are you willing to travel for recreation in and/or around the City of Portland?

0-1 mile 1-2 miles 3-6 miles 7-9 miles 10-15 miles 16-25 miles over 26 miles

16. If trails are a priority to you and your family, how have you utilized the trails in the City of Portland?

<input type="checkbox"/> Walk/hike	<input type="checkbox"/> Mountain bike	<input type="checkbox"/> Bicycle	<input type="checkbox"/> Run/jog
<input type="checkbox"/> In-line skating	<input type="checkbox"/> Snow shoeing	<input type="checkbox"/> Cross Country skiing	<input type="checkbox"/> I have not utilized the trails.
<input type="checkbox"/> Other (please specify) _____			

17. The existing Portland trails or pathways are successful in connecting me to:

<u>The Business District</u>	<u>Schools</u>	<u>Community Destinations</u>
<input type="checkbox"/> Agree	<input type="checkbox"/> Agree	<input type="checkbox"/> Agree
<input type="checkbox"/> Neutral	<input type="checkbox"/> Neutral	<input type="checkbox"/> Neutral
<input type="checkbox"/> Disagree	<input type="checkbox"/> Disagree	<input type="checkbox"/> Disagree

18. The City of Portland is known as the City of Two Rivers. Check the following that you agree with:

<input type="checkbox"/> The City takes full advantage of these water resources and no improvements are necessary.	<input type="checkbox"/> The recreational activities are limited due to inadequate amenities (i.e. boat/kayak launch points) and some improvements are needed.	<input type="checkbox"/> The recreational activities are totally underutilized and major improvements are needed to improve the accessibility to the water resources.
--	--	---

19. Do you feel the amount of trails in the Portland Trail System is which of the following?

<input type="checkbox"/> More than I currently use	<input type="checkbox"/> Adequate	<input type="checkbox"/> Could expand to connect to Schools	<input type="checkbox"/> Could expand to connect more destinations
--	-----------------------------------	---	--

20. If the City were to develop a splash pad facility, which park(s) do you feel would be the one you would utilize the most if it was built there? (Top 3 please)

<input type="checkbox"/> Alton Park	<input type="checkbox"/> Joe Tichvon Park	<input type="checkbox"/> Community Lake Park
<input type="checkbox"/> Bogue Flats	<input type="checkbox"/> Two Rivers Park and Bandshell	
<input type="checkbox"/> Brush Street Park	<input type="checkbox"/> William Toan Park	
<input type="checkbox"/> Thompson Field	<input type="checkbox"/> Other (please specify) _____	

21. Please rate the importance of the following aspect of conserving green and open space.

a. Protect and conserve water quality

<input type="checkbox"/> Very important	<input type="checkbox"/> Somewhat important	<input type="checkbox"/> Not important at all
---	---	---

b. Provide access to outdoor recreation

<input type="checkbox"/> Very important	<input type="checkbox"/> Somewhat important	<input type="checkbox"/> Not important at all
---	---	---

c. Protect and conserve air quality

<input type="checkbox"/> Very important	<input type="checkbox"/> Somewhat important	<input type="checkbox"/> Not important at all
---	---	---

d. Provide habitat for a diversity of plant and animal species

<input type="checkbox"/> Very important	<input type="checkbox"/> Somewhat important	<input type="checkbox"/> Not important at all
---	---	---

e. Provide healthy living and quality of life

<input type="checkbox"/> Very important	<input type="checkbox"/> Somewhat important	<input type="checkbox"/> Not important at all
---	---	---

22. The City of Portland would like to encourage community interaction by establishing additional activities. Which of the following activities would you be interested in?

<input type="checkbox"/> Festivals	<input type="checkbox"/> Holiday celebrations	<input type="checkbox"/> Community fund raisers
<input type="checkbox"/> Summer activities for children	<input type="checkbox"/> Other (please specify) _____	

23. Have you or other members of your household participated in any recreation activities or programs offered by organizations other than the City of Portland?

If yes, please list those activities or programs:

24. If Portland parks and recreation were going to expand their recreation programs and activities, what would you like to see?

Please list those activities or programs:

25. How do you feel the City of Portland parks and recreation should be funded?

<input type="checkbox"/> User fees (annual pass)	<input type="checkbox"/> Existing property tax	<input type="checkbox"/> Not at all
<input type="checkbox"/> Flat fee assessment	<input type="checkbox"/> Private donors/corporate sponsors	
<input type="checkbox"/> Special recreational millage	<input type="checkbox"/> Undecided/don't know	

26. Would you support a flat fee assessment per residence and if so, in what amount? This fee would be included on local property taxes for parks and recreation in the City of Portland.

<input type="checkbox"/> \$10	<input type="checkbox"/> \$20	<input type="checkbox"/> \$30	<input type="checkbox"/> \$40	<input type="checkbox"/> \$50	<input type="checkbox"/> Not at all
-------------------------------	-------------------------------	-------------------------------	-------------------------------	-------------------------------	-------------------------------------

27. Would you or your family be interested in volunteering to work on building our community's parks and recreation programs? If so, please check your area of interest:

<input type="checkbox"/> Program activities	<input type="checkbox"/> Construction projects
<input type="checkbox"/> Native plant/habitat restoration	<input type="checkbox"/> None at all
<input type="checkbox"/> Other (please specify) _____	

28. What is the best way to inform you about the activities and services offered by the City of Portland parks and recreation department? Check all that apply.

<input type="checkbox"/> Website	<input type="checkbox"/> E-mail	<input type="checkbox"/> Facebook
<input type="checkbox"/> E-newsletter	<input type="checkbox"/> Flyers	<input type="checkbox"/> Direct mail
<input type="checkbox"/> Public TV station	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Word of mouth

29. How well do you think the City of Portland maintains the park facilities?

<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor	<input type="checkbox"/> Don't know
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30. Do you have any suggestions or ideas for the implementation and development of the City of Portland parks and recreation?

If using paper copy, return completed survey to:

Neil Brown, Director
 Parks, Recreation & Cemetery
 City of Portland
 259 Kent Street
 Portland, MI 48875

Please return by November 9, 2017

On-line survey – 2010

The survey was available for approximately 12 weeks from early May until early August of 2010. Highlights and important findings from the survey are discussed regarding the survey below. Complete answers of the survey are available in the appendix.

About the respondents

Two hundred and thirty people responded to the City of Portland survey. The survey received a good cross section of responses in terms of age, size of household and residency. You will find the summary of survey results below.

Portland Parks & Recreation Survey respondent Characteristics:

Age	Response Percent
Under 18	3.2%
18-29	11.5%
30-39	27.7%
40-49	17.7%
50-64	27.7%
65 and older	12.2%

Number in Household	Response Percent
1	18.5%
2	31.7%
3-5	45.9%
6 or more	3.9%

Residency	Response Percent
City of Portland	66.7%
Portland Township	26.7%
Elsewhere	6.7%

Frequency of Park Usage

Question # 1 asked respondents how many times they had used a Portland area park in 2009. More than 61% of the respondents used a City Park more than 15 times. Another 13% had used a park between 10 and 15 times. This means that nearly 75 % of the survey respondents were, in general, heavy park users. Only 1 % of the respondents indicated that they had not used a park.

Parks that Respondents are Visiting

Question # 2 asked which parks that respondents visited in the City of Portland. The most popular parks in the City were the Portland River Trail (228) Powers Park (107), Bogue Flats (151), Thompson Field (89) and Two Rivers Park (80).

Why did you visit the City Parks

Question # 3 asked, “ Why did you visit the parks in Portland?” Respondents could check from a list of ten all of the reasons why they used the parks in the past year. Four reasons were checked by over 50% of the respondents; fitness and exercise, casual informal use like picnics and playgrounds, watch a game or league sporting events and enjoy nature.

Evaluating general aspects of parks and recreation in the Portland Area

Question # 4 asked respondents to evaluate five aspects of parks and recreation in the Portland area on a five point scale ranging from very good to very poor. All five factors scored very well with at least 75% of respondents rating each aspect good or very good. Maintenance and appearance scored the best with 92% of respondents rating it as good or very good. Scores for safety and security were nearly identical with 91.3% rating that features good or very good.

Additional features and amenities needed

Question # 5 offered a list of 14 possible features or amenities that could be added to Portland area parks. Respondents were asked to check all those that they wanted to see added. They could also write amenities that were not listed.

The features or amenities mentioned most often were additional restrooms (43.0%), swimming pool (41.7%), Splash Park (38.7%), drinking fountains (35.7%), walking/biking paths (34.3%). Thirty-five respondents wrote in other amenities that they wished to see added. Some of the more common responses were a community center, more nature trails, unpaved trails and a golf driving range.

Recreational Programs

Questions # 6 and # 7 asked respondents about recreational programs in the Portland area, Question # 6 asked respondents to rate the adequacy of various programs. Of those with an opinion youth sports leagues, adult sport leagues, special events and instructional classes received the highest percentage of excellent responses. Youth sport leagues, adult sport leagues, special events and instructional classes had the highest percentages of “good/adequate” responses. Teen programs and senior citizens activities scored the weakest in terms of adequacy of programs.

Question # 7 asked respondents to list any other types of programs they would like to see added to our programs. Approximately 43 respondents offered suggestions. Several of those were for facilities such as: a community center with gym, swimming pool, Dog Park, unpaved trails rather than programs. Program suggestions included activities for 0-5 year olds, adult soccer leagues, adult dance classes, educational classes, disc golf league, adult dodge ball leagues, spinning classes, ice skating and mom and tot programs.

Ponds and Rivers

Question # 8 asked the respondents feelings regarding two statements related to rivers and ponds in the Portland area. Respondents felt strongly about the importance of preserving and enhancing water related natural resources in the area. Over 92% agreed or strongly agreed that the preservation of natural areas and water resources in the community had a positive effect on the quality of their lives.

Over 80% agreed or strongly agreed that it is important to enhance the natural resources and recreational opportunities on the Looking Glass and Grand River.

Accessibility

Question # 9 asked respondents who had a person with a disability in the family about potential amenities that would make Portland Parks more users friendly. The question only received 13 responses from the 230 surveys and those responses listed paved trails, easier and flatter grades and accessible restrooms along our trails.

Open ended responses

Question # 10 asked respondents to fill in their own answers. "What do you like most about parks in the Portland area?" Over two hundred respondents nearly 90% wrote in an answer to this question. The over whelming response was our trail system followed by the variety of parks and programs, scenery and natural beauty, accessibility and maintenance or our parks and facilities.

Question # 11 asked, "What is the one thing you would do to improve the Parks and Recreation in Portland area?" Eighty-three respondents 36% answered this question with a variety of ideas. Some of the suggestions were; add more trails, build a community center with a pool, swimming pool, add more restrooms, more drinking fountains, eliminate goose droppings from trail and clear trail in winter.

CONFIRMATION

Lansing State Journal
300 S Washington Square, Ste 300
Lansing MI, 48933

CITY OF PORTLAND
259 KENT ST
PORTLAND MI 48875-

PO#:

<u>Account</u>	<u>AD#</u>	<u>Ordered By</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
LSJ-L09363	0005513856	Nikki Miller	\$0.00	\$82.00	Invoice	\$0.00	\$82.00

Sales Rep: KStoll

Order Taker: KStoll

Order Created 12/06/2022

<u>Product</u>	<u>Placement</u>	<u>Class</u>	<u># Ins</u>	<u>Start Date</u>	<u>End Date</u>
LSJ-LSJ-Lansing State Journal O	LSJW-Public Notices	Legal Notices	7	12/11/2022	12/17/2022
LSJ-LSJ-Portland Review and Ob	LSJ-Public Notices	Legal Notices	1	12/11/2022	12/11/2022

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 12/06/2022

**CITY OF PORTLAND
NOTICE OF PUBLIC HEARING**

A draft copy of the City of Portland 2023-2027 Five-Year Park & Recreation Plan is available for review and public comment for a period of 30 days at the Portland City Hall located at 259 Kent St, Portland, MI 48875 during regular office hours. Monday – Friday, 8:00 A.M. to 4:30 P.M.

Feedback will be used to finalize the Five-Year Park & Recreation plan which will be presented at a Public Hearing of the Portland City Council on Monday, January 16, 2023, at 7:00 P.M. at the Portland City Hall.

Interested persons may attend the public hearing. Written comments prior to this meeting may be addressed to S. Tull Gorman, City Manager at the address as noted above.

Individuals with disabilities requiring auxiliary aids or services for the Public Hearing may obtain a Request for Accommodations form at City Hall or call the City Clerk at 517-647-3211 to have a form mailed or faxed to you.

Manique L. Miller
City Clerk

PRO-5513856

12/11/2022

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member Johnston, supported by Council Member Sheehan, made a motion to adopt the following resolution:

RESOLUTION NO. 23-03

**A RESOLUTION APPROVING THE
CITY OF PORTLAND FIVE-YEAR PARK & RECREATION PLAN 2023-2027
FOR THE CITY OF PORTLAND, IONIA COUNTY**

WHEREAS, the City of Portland has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2023 through 2027; and

WHEREAS, the City of Portland began the process of developing a community recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the City of Portland were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days for plan; and

WHEREAS, a public hearing was held on January 16, 2023 at the Portland City Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the City of Portland Five-Year Park & Recreation Plan 2023-2027; and

WHEREAS, the City of Portland has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Portland; and

WHEREAS, after the public hearing, the City of Portland City Council voted to adopt said City of Portland Five-Year Park & Recreation Plan 2023-2027.

NOW, THEREFORE BE IT RESOLVED

1. The City of Portland City Council hereby adopts the City of Portland 5 Year Park & Recreation Plan 2023-2027
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: None

Abstain: None

RESOLUTION DECLARED ADOPTED.

Dated: January 16, 2023



Monique I. Miller, City Clerk

City Clerk

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Council of Portland at their regular meeting held on January 16, 2023, at 7:00 P.M. in Portland, Michigan, with a quorum present.

Dated: January 16, 2023



Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, January 16, 2023

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Parks, Recreation & Cemetery Director Brown; Police Chief Thomas

Guests: Kathy Parsons; David Lange; Mike Judd; Alex Kucinich; Matthew Simon of Boy Scout Troop 129; Jon Moxey of Fleis & VandenBrink

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Johnston, to approve the proposed agenda.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted City staff has begun the process of a website “refresh” with Civic Plus. The process will take approximately two to three months and will include a redesign, content review, and improved functionality.

The Invitation to Bid for refuse service has been published. This is a requirement under the Refuse Ordinance. Bids are due at noon on January 24, 2023. A recommendation for a new contract will be presented to Council at its February 6, 2023, meeting.

The 3rd and final employee training with Heidi Frye was held January 11, 2023, with the City Manager and Department Heads. This was another great team building effort that will improve communication at all levels of the city.

The Public Hearing to receive comment on the proposed 2023-2027 Five-Year Park & Recreation Plan will take place tonight.

The budget process will kick off with the Council Goal Session on Monday, January 30, 2023.

Under Presentations, Jon Moxey of Fleis & VandenBrink presented an update on various projects they are working with the city on.

There was discussion.

Under Public Hearing, Mayor Barnes opened the Public Hearing at 7:19 P.M. for the 2023-2027 Five-Year Park and Recreation Plan.

City Manager Gorman thanked Parks, Recreation & Cemetery Director Brown for all his work on the updated plan.

Mr. Moxey of Fleis & VandenBrink presented the updated Park and Recreation Plan.

Mayor Barnes clarified the plan is flexible and is more of a priority list. Just because a project is not in the plan doesn't mean it can't be added.

There was discussion.

City Manager Gorman noted the Public Hearing was published in the Review & Observer and the plan has been available for review and comment for the required 30 day period. No verbal or written comments have been received.

There was no comment from the public present at the meeting.

Mayor Barnes closed the Public Hearing at 7:39 P.M.

Under New Business, the Council considered Resolution 23-03 to approve the City of Portland Five-Year Park and Recreation Plan 2023-2027 for the City of Portland, Ionia County.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-03 approving the City of Portland Five-Year Park and Recreation Plan 2023-2027 for the City of Portland, Ionia County.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on January 3, 2023, payment of invoices in the amount of \$87,309.57 and payroll in the amount of \$200,273.82 for a total of \$287,583.39. Purchase orders to Cook Brothers Excavating in the amount of \$5,501.75 to clean and haul waste from the Biosolid Drying Beds at the Wastewater Plant, ADT in the amount of \$5,889.17 to change out the drop box previously installed at City Hall, and NutriGro Environmental Solutions in the amount of \$18,144.00 for hauling and land application of biosolids were also included.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman had no comments.

Under Council Comments the Council had no comments.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:42 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

DRAFT



PUBLIC OUTDOOR RECREATION GRANT
Post-Completion Self-Certification Report

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [X] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: BF90-056 (Ionia Co) PROJECT TYPE: Development

PROJECT TITLE: Carl Street Park (now Joe Tichvon Park)

PROJECT SCOPE: Develop picnic area/pavilion, play eqpmt, landscaping, & open areas.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). [] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please
describe what portion and describe use. (This would include cell towers and any non-recreation
buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No

Now known as Joe Tichvon Park

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No

Bi weekly and monthly site vistis by parks staff and DPW

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Bi weekly and monthly site vistis by parks staff and DPW

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

Apr. 1 to Nov.30 sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Nel Brown

Please print

Nel Brown

Grantee Authorized Signature

1/25/25

Date

Erin Fair

Please print

Erin Fair

Witness Signature

1/25/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**





PUBLIC OUTDOOR RECREATION GRANT
Post-Completion Self-Certification Report

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [X] CLEAN MICHIGAN INITIATIVE
(Please select one) [] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: CM 99-050

PROJECT TYPE: Development

PROJECT TITLE: Bogue Flats Renovations

PROJECT SCOPE: Paved trail, parking improvements, & new drives

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [] Yes [] No
Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

April 1-October 30, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

<u>Neil Brown</u> Please print	<u><i>Neil Brown</i></u> Grantee Authorized Signature	<u>11/25/23</u> Date
<u>Erin Fair</u> Please print	<u><i>Erin Fair</i></u> Witness Signature	<u>11/25/23</u> Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925



BOGUE FLATS RECREATION AREA

CITY OF PORTLAND





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland Now part of Bogue Flats Recreation Area

PROJECT NUMBER: 26-00432

PROJECT TYPE: Development

PROJECT TITLE: Bud Plant Memorial Park

Ballfields, tennis courts, picnic area, shelter, road, fence,

PROJECT SCOPE: utilities

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No

Part of Bogue Flats Recreation Area with special ID plaque

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No

Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

April 1-October 30, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Neil Brown

Please print

Neil Brown
Grantee Authorized Signature

11/25/23

Date

Erin Fair

Please print

Erin Fair
Witness Signature

11/25/23

Date

Send completed report to:

**POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



BOGUE FLATS RECREATION AREA

CITY OF PORTLAND





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [X] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: 26-01135

PROJECT TYPE: Development

PROJECT TITLE: Portland Fish Site - Dam

PROJECT SCOPE: Foot bridge, vault toilet, picnic tables, shelter, utilites, & parking

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No
Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

Year-round, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Neil Brown

Please print

Neil Brown

Grantee Authorized Signature

1/25/23

Date

Erin Fair

Please print

Erin Fair

Witness Signature

1/25/23

Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

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the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland Now known as William Toan Park

PROJECT NUMBER: 26-01532

PROJECT TYPE: Developmnet

PROJECT TITLE: Rivertrail Park

PROJECT SCOPE: Restrooms, parking, canoe launch, lighting, & paved pathway

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please
describe what portion and describe use. (This would include cell towers and any non-recreation
buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No
Trail map sign used to identify the trial network

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No
Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Neil Brown

Please print

Neil Brown

Grantee Authorized Signature

1/25/23

Date

Erin Fair

Please print

Erin Fair

Witness Signature

1/25/23

Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925



WILLIAM TOAN
PARK
CITY OF PORTLAND





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: TF15-0173

PROJECT TYPE: Acquisition

PROJECT TITLE: Two Rivers Park Acquisition

PROJECT SCOPE: Acquire

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

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Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No
Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

Year-round, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Nel Brown

Please print

Nel Brown

Grantee Authorized Signature

1/25/25

Date

Erin Fair

Please print

Erin Fair

Witness Signature

1/25/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



TWO RIVERS PARK

CITY OF PORTLAND





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

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the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: TF 08-011

PROJECT TYPE: Development

PROJECT TITLE: Portland Trail Connector Loop

PROJECT SCOPE: Paved pathway, fencing, landscaping, retaining wall, drinking fountain

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

SITE DEVELOPMENT

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Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [] Yes [x] No
An accident seperated the sign from it post. Repairs will take place in the spring.
Sign is in-hand

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No
Weekly site visits by Parks stafff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

April 1-October 30, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Neil Brown

Please print

Neil Brown

Grantee Authorized Signature

1/25/23

Date

Erin Fair

Please print

Erin Fair

Witness Signature

1/25/23

Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925



Revenue derived from oil, gas and mineral production from state-owned lands provides funding for this public recreation site.

Funding is made possible through a grant provided to the citizens of the State of Michigan by the:

**Michigan Natural Resources Trust Fund
Michigan Department of Natural Resources
and Environment**





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

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GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
[] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Portland

PROJECT NUMBER: TF91-106

PROJECT TYPE: Development

PROJECT TITLE: River Trail Park Now called William Toan Park

PROJECT SCOPE: Paved path, railroad bridge deck, pedestrian bridge, signs, & lighting

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Portland, Neil Brown, Director of Parks & Rec, 259 Kent Street, 517-647-7985, Portland, MI 48875, nbrown@portland-michigan.org

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Are any of the facilities obsolete? If yes, please explain. [] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [] No
Trail map sign used to identify trail network

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [] No
Weekly site visits by Parks staff and Public Works

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Weekly site visits by Parks staff and Public Works

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

Year-round, sunrise to sunset

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Neil Brown

Please print

Neil Brown

Grantee Authorized Signature

11/25/23

Date

Erin Fair

Please print

Erin Fair

Witness Signature

11/25/23

Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925



WILLIAM TOAN
PARK
CITY OF PORTLAND





TRANSMITTAL

Attention: Patrick Jordan, Co. Administrator
To: Ionia County
101 W. Main St
Ionia, MI 48846
Grand Rapids, MI 49505-4670

Date: January 27, 2023
Project No.: 857960

Project Description: Notice of Intent -
5-Year Parks & Recreation Plan

Delivery: *Via Email: pjordan@ioniacounty.org*

Quantity	Description
1	City of Portland MDNR Notice of Intent – 5-Year Parks & Recreation Plan

Remarks

Per MDNR guidance, we are forwarding the recently adopted community 5-year park & recreation plan for your file. Thank you in advance.

- For Approval / Signature
- For Field Use
- For Your File
- Other:

**Rick Stout, Senior LA, Land Development
Fleis & VandenBrink**



TRANSMITTAL

Attention: Dave Bee
To: West Michigan Regional Planning Commission
1345 Monroe Avenue NW
Suite 255
Grand Rapids, MI 49505-4670

Date: January 27, 2023
Project No.: 857960

Project Description: Notice of Intent -
5-Year Parks & Recreation Plan

Delivery: Via Email: dbee@wmrpc.org

Quantity	Description
1	City of Portland MDNR Notice of Intent – 5-Year Parks & Recreation Plan

Remarks

Per MDNR guidance, we are forwarding the recently adopted community 5-year park & recreation plan for your file. Thank you in advance.

- For Approval / Signature
- For Field Use
- For Your File
- Other:

Rick Stout, Senior LA, Land Development
Fleis & VandenBrink