

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, September 6, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk; DDA/Main Street Director Perry

Guests: James Hilligan of ConfluxCity Brewing Company, LLC

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by James Hilligan.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman thanked the Council for their input on the 2016 Capital Improvement Plan, Summary of Preliminary Priority Projects as discussed at the Special Meeting held on Monday, August 29, 2016 and City Staff for their input and work on the related PASER study. Fleis & VandenBrink are making adjustments to the plan. The plan will likely be addressed at the next City Council meeting.

City Manager Gorman reported that he has authorized Fleis & VandenBrink to pursue a Safety Grant through MDOT for the intersection at Grand River Ave. and Bridge St. This is an 80% matching grant.

Fleis & VandenBrink has completed the field work on the environmental study for the property owned by ADM Alliance Nutrition. To date there are no real surprises in the findings. The full report should be completed soon.

City Manager Gorman further reported that the field work on the bridge inspections has also been completed by Fleis & VandenBrink and the report is being compiled. There does not appear to be any real surprises in the findings. The report will include recommendations to the City for continued maintenance of the bridges.

The Kent Street Improvement Project is now substantially complete and open to thru traffic. The contractors will now be working on the final punch list items. The decorative light poles will be installed sometime in October by the Electric Department. The date and time of the dedication ceremony is to be determined.

City Manager Gorman stated that he is in discussion with Sparrow to finalize the terms of the purchase agreement for purchase of property at Grand River Ave. and Cutler Rd. When finalized the purchase

agreement will be presented to the Economic Development Corporation for their recommendation to the Council.

ACD.net has reapplied to install six cellular poles in the City of Portland after the application they submitted last year was denied. The proposed cellular poles would enhance the service of Verizon Wireless customers.

City Manager Gorman stated that he recently spoke at the Michigan Economic Developers Association meeting during a session focused on repurposing Michigan's waterways. Portland was a good representative of this focus among some much larger communities. City Manager Gorman shared his presentation with the Council.

City Manager Gorman noted that the Red Mill Pavilion Ribbon Cutting & Community Social will take place on Saturday, September 10, 2016. The gifting of the Red Mill Pavilion to the City will take place at 10:15 A.M.

City Manager Gorman reported that he recently toured the Old School Manor project being redeveloped by the WODA Group. He presented several photos of the progress taken during his tour to the Council. The WODA Group will be upgrading the playground equipment that is located in the City owned park adjacent to the property at 306 Brush St. The upgraded equipment will significantly enhance the park and will last for a long time. This project will provide a major revitalization to the area.

City Manager Gorman reminded residents that bids on the City owned property at 628 Canal St. are due Wednesday, September 14, 2016 at 3:00 P.M.

Muffler Man is still planning to redevelop their property located at 738 E. Grand River Ave. They are still working through the planning process.

Mayor Barnes noted how exciting it is to see the level of activity taking place in Portland, with a population of less than 4,000. He further stated that it speaks to Portland's reputation throughout the State of Michigan.

Under Presentations, DDA/Main Street Director Perry presented her report on downtown activities. The Beerfest on the Bridge, held on Saturday, August 13, 2016 was another successful event and realized a profit of \$6,000.00 this year. The Sign Grant and Façade Grant application process is now open, applications are due October 13, 2016. Planning for this year's Holidayfest has begun, it will be held Saturday, December 10, 2016.

There are many upcoming local activities. Portland Main Street will join the Gallery Brewery to host the Big Beer Run in October this year. The Red Mill Pavilion Ribbon Cutting Ceremony & Community Social will take place this Saturday, September 10, 2016. Portland Main Street and the Portland District Library will hold a Pokémon night on Wednesday, September 21, 2016 at 6:00 P.M. where prizes will be awarded. The Chamber of Commerce will host its annual Outdoor Movie Night on Saturday, September 17, 2016 at 6:30 P.M. at Powers Park. The movie will be shown at dusk. The Gallery Brewery will host an estate planning event on Monday, September 26, 2016 from Noon – 2:00 P.M. The Chamber of Commerce will host a business education event, Path to Creating Greater Value, on Tuesday, September 27, 2016 from 3:30 P.M. to 5:00 P.M.

There is a new business located at 160 Kent St., Two Rivers Treasures, which specializes in repurposed furniture.

Under New Business, the City Council considered Resolution 16-67 to approve a Resolution of Local Approval for a Micro-Brewer License Application for the ConfluxCity Brewing Company, LLC.

City Manager Gorman stated that he has been in discussion with Mr. Hilligan for quite some time in regard to his establishment of ConfluxCity Brewing Company, LLC in Portland; especially in regard to how the Wastewater Treatment Plant would be able to handle the output from the proposed facility. It has been determined that the waste will be transported off site and will have no impact to the City's Wastewater Treatment Plant. Consideration tonight is only for the liquor license the planning process is still underway.

Mr. Hilligan told the Council about himself and presented his plan for the ConfluxCity Brewing Company, LLC. He would like to have the business open by Spring 2017.

Mayor Barnes stated the plan looks great and he can't wait to see the plan come together.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-67 approving, authorizing, and directing the Mayor and City Clerk to sign a Resolution of Local Approval for a Micro-Brewer License Application for ConfluxCity Brewing Company, LLC.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 16-68 to appoint Mayor Barnes as the voting delegate at the 2016 Michigan Municipal League conference on Mackinac Island, September 14-16, 2016 and Council Member Johnston as the alternate.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 16-68 appointing a voting delegate and alternate to represent the City of Portland at the 2016 Michigan Municipal League (MML) Conference.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 1, 2016 and the Special City Council Meeting held on August 29, 2016, payment of invoices in the amount of \$93,208.98 and payroll in the amount of \$97,867.10 for a total of \$191,076.08. A purchase order to Fleis & VandenBrink in the amount of \$32,306.90 for Kent Street engineering services was also included.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted the Red Mill Pavilion Ribbon Cutting Ceremony & Community Social will take place this Saturday, September 10, 2016.

The Community is invited to a ceremony marking the 15<sup>th</sup> Anniversary of the 9/11 World Trade Center Disaster. The event will begin at 3:00 P.M. at the Band Shell. There will be fire trucks, ambulances and police cars on display along Water Street, which will be closed between Grand River Ave and Morse Drive. Mayor Jim Barnes will be the Master of Ceremonies, and Guest Speaker is PAFA Chair Mark Ackerson to tell the story of our Memorial.

The VFW Post 4090 will hold a dedication of its new sign on Monday, September 12, 2016 at 5:30 P.M. Refreshments will be available after the ceremony.

The First Congregational Church will hold a dedication ceremony for its new building on Sunday, September 18, 2016 at 4:00 P.M.

City Manager Gorman noted that a question about whether smoking should be prohibited in the City parks. The Parks and Recreation Board will be considering this issue.

There was discussion.

Under Council Comments, Mayor Barnes noted that the cemetery grounds look great. City crews have been doing a great job keeping up on the mowing with all the recent rain and heat.

Council Member Fitzsimmons noted that it is great to see the improved maintenance of the parks. The City employees are doing a great job.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 8:05 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk