



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, April 20, 2015

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Motion
7:03 PM	IV. <u>Public Comment</u> (5 minute time limit per speaker)	
7:04 PM	V. <u>City Manager Report</u>	
7:10 PM	VI. <u>Presentations</u> A. DDA/Main Street Director Reagan – Downtown Report	
7:15 PM	VII. <u>Public Hearing(s)</u> A. Public Hearing to Consider a Request to Vacate the Public Alley Located South of Brush Street and East of Vessey Street	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:18 PM	A. Proposed Resolution 15-31 to Approve the Vacation of the Public Alley Running South of Brush Street and East of Vessey Street	Motion
7:20 PM	B. Proposed Resolution 15-32 to Schedule a Special Meeting of the City Council for a Budget Workshop	Motion
7:22 PM	C. Proposed Resolution 15-33 Setting a Public Hearing on the Budget Proposed for Fiscal Year 2015-2016	Motion
7:24 PM	D. Proposed Resolution 15-34 Approving the Site Plan for the Friends of The Red Mill Pavilion Project	Motion
7:30 PM	X. <u>Consent Agenda</u>–	Motion
	A. Minutes & Synopsis from the Regular City Council Meeting held on April 6, 2015	
	B. Payment of Invoices in the Amount of \$82,707.87 and Payroll in the Amount of \$135,844.69 for a Total of \$218,552.56	
	C. Purchase Orders over \$5,000 – None	
	X. <u>Communications</u>–	
	A. DDA Minutes from March 19, 2015	
	B. DDA Treasurer’s Report from April 16, 2015	
	C. Revenue Expense Report for April 2015	
	D. Wastewater Treatment Plant Report for March 2015	
	E. Franklin Energy EO Report for April 2, 2015	

**Estimated
Time**

**Action
Requested**

- F. Police Department Report for March 2015
- G. Fire Department Report for March 2015
- H. Ionia County Board of Commissioners Agenda for April 14, 2015
- I. Ionia County Board of Commissioners Agenda for April 21, 2015

7:32 PM

XI. Other Business - None

7:35 PM

XII. City Manager Comments

7:40 PM

XIII. Council Comments

7:45 PM

XIV. Adjournment

Motion

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-31

**A RESOLUTION TO APPROVE THE VACATION OF THE
PUBLIC ALLEY RUNNING SOUTH OF BRUSH STREET AND
EAST OF VESSEY STREET**

WHEREAS, Section 4.18 of the Portland City Charter provides the procedure for the City Council to vacate public streets and alleys within the City by resolution; and

WHEREAS, the City Council has received, reviewed and considered a request to vacate the public alley located south of Brush Street and east of Vessey Street, as depicted on the attached Exhibit A (the "Alley"); and

WHEREAS, City staff has determined that the Alley is unimproved, is not presently used or maintained by the City, and results in a dead-end; and

WHEREAS, the City's Department of Public Works has determined that public and private utilities may exist within the Alley, but that they can be operated and maintained through the reservation of an easement; and

WHEREAS, after holding a public hearing on April 20, 2015, and based on City staff's recommendation, the City Council has determined that the vacation of the Alley is appropriate.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council finds that there are no material questions as to whether the Alley is necessary for the promotion or protection of the public health, safety and general welfare and that it is in the best interests of the City to discontinue the Alley by vacating it subject to the easement described in this resolution.
2. The City Council grants the submitted request for vacation of the Alley and approves such vacation subject to the conditions and reservations described in this resolution, with the vacation of the Alley to be effective on the first day after a certified copy of this resolution is recorded with the Ionia County Register of Deeds.
3. There is reserved for the City of Portland a perpetual and permanent utility easement in, over, across and under the Alley for the purpose of constructing, installing, replacing, repairing, maintaining, operating and improving utilities, including, without limitation, sanitary sewer, public water and storm sewer facilities, electrical and telecommunications, along with related appurtenances, together with the right of vehicle and equipment access.
4. Within 30 days after the adoption of this resolution, the City Clerk shall cause a certified copy to be recorded with the Ionia County Register of Deeds.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 20, 2015

Monique I. Miller, City Clerk

CERTIFICATION

As it's duly appointed Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of Portland, Ionia County, Michigan, at a regular meeting held on April 20, 2015.

Date: April 20, 2015

Monique I. Miller, City Clerk

STATE OF MICHIGAN
COUNTY OF IONIA

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by Monique I. Miller, City Clerk of the City of Portland, on its behalf.

*

Notary Public, Ionia County, MI

Acting in Ionia County, MI

My commission expires: _____

CERTIFICATE OF SURVEY

FOR: ALAN M. BONN

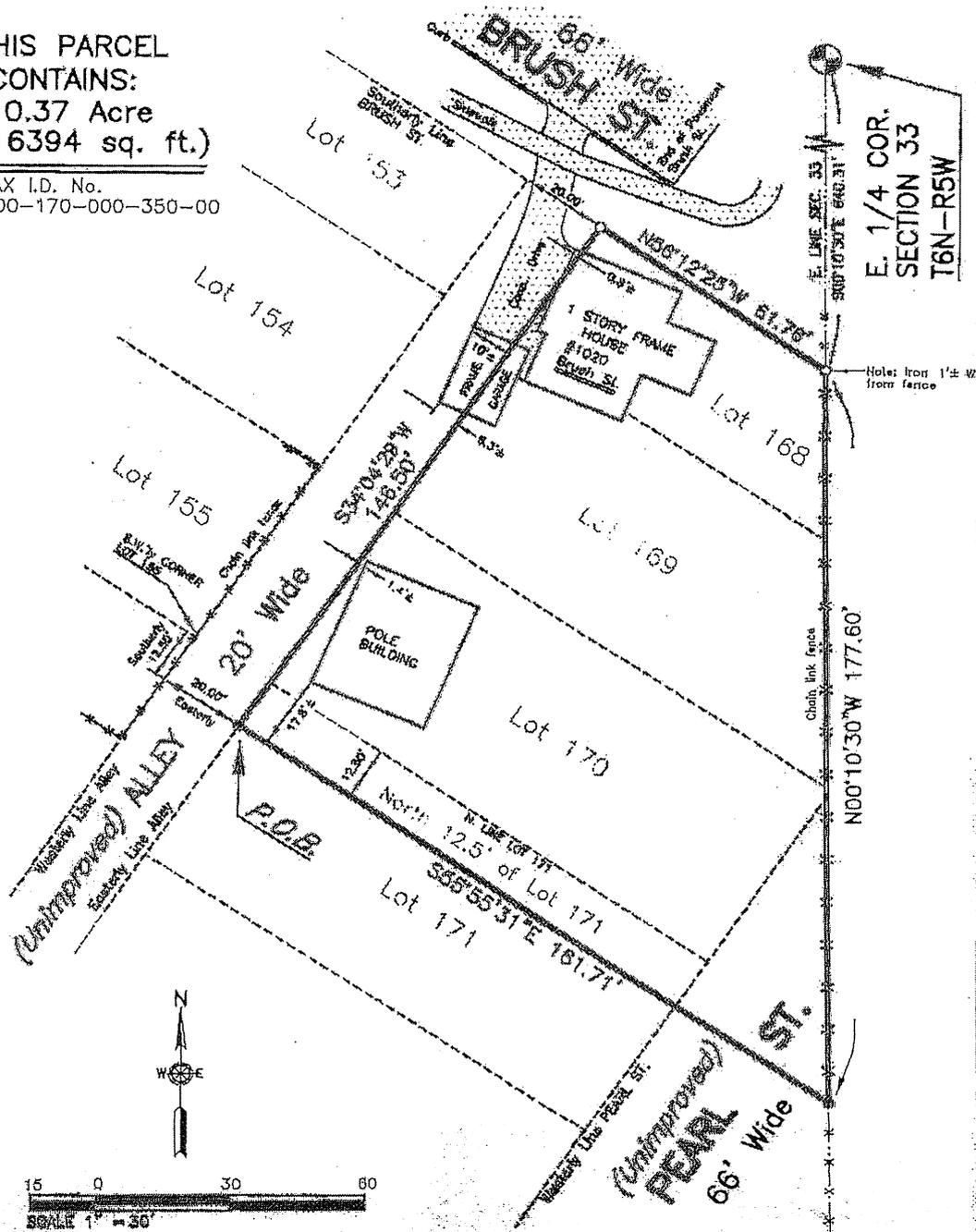
REQUESTED BY: SANDBORN REALTY

SURVEY PROPERTY ADDRESS: 1020 BRUSH STREET; PORTLAND, MICHIGAN

LEGAL DESCRIPTION: LOT 168, 169, 170 AND THE NORTH 12.5 FEET OF LOT 171 OF MAYNARD AND SATTERLEE'S ADDITION TO THE CITY OF PORTLAND, T8N-R5W, IONIA COUNTY, MICHIGAN.

THIS PARCEL
CONTAINS:
0.37 Acre
(16394 sq. ft.)

TAX I.D. No.
300-170-000-350-00



WE CERTIFY TO THE ABOVE NAMED PARTIES THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE, AND THAT THE IMPROVEMENTS AND ENCROACHMENTS AFFECTING SAID PROPERTY, IF ANY, ARE LOCATED AS SHOWN ABOVE.

DATE: 3-13-15
DRAWING NO. 15-53
DRAWN BY I.M.

- --- IRON STAKE (EXISTING)
- --- IRON STAKE (PLACED)
- x-x- FENCE LINE
- R --- RECORDED DIMENSION
- D --- DEED DIMENSION
- M --- MEASURED DIMENSION

MULDER & ASSOCIATES
6585 MULDER DR., PORTLAND, MI 48875
Phone: 517-647-7826
Fax: 517-647-8639
E. Mail: muldersurveying@reagan.com

MARINUS A. MULDER P.S. #25863

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-32

A RESOLUTION TO SCHEDULE A SPECIAL MEETING OF THE CITY COUNCIL FOR A BUDGET WORKSHOP

WHEREAS, the City Manager is requesting that the City Council Schedule a special meeting for a Budget Workshop at 7:00 pm on Thursday, April 23, 2015.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves scheduling a special meeting for a Budget Workshop to be held Thursday, April 23, 2015 at 7:00 p.m.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 20, 2015

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-33

**A RESOLUTION SETTING A PUBLIC HEARING ON THE BUDGET
PROPOSED FOR FISCAL YEAR 2015-2016**

WHEREAS, the City Manager recommends that the City Council schedule a Public Hearing on the Budget proposed for Fiscal Year 2015-2016 on May 4, 2015 at 7:00 p.m. and direct the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the scheduling of a public hearing for the 2015-2016 budget on Monday, May 4, 2015 at 7:00 p.m. and directs the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 20, 2015

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-34

**A RESOLUTION APPROVING THE SITE PLAN FOR THE FRIENDS OF
THE RED MILL PAVILION PROJECT**

WHEREAS, the City owns certain property located at 450 Water Street, Portland, Michigan 48875 and commonly known as Old Red Mill Property and the City desires to develop a timber frame pavilion and related improvements on the Property (the "Pavilion"); and

WHEREAS, the Friends of the Red Mill is a nonprofit organization whose mission is to construct the Pavilion for the benefit of the Portland community and surrounding areas; and

WHEREAS, the City and the Friends of the Red Mill previously entered into a Donation and Development Agreement that outlines the terms related to the construction of the Pavilion, including the preparation of plans and specifications for the City's review and approval (see Donation and Development Agreement, attached as Exhibit A); and

WHEREAS, on December 10, 2014, the Planning Commission approved the Red Mill Pavilion project, contingent upon the Friends of the Red Mill obtaining a professional site plan that incorporates various comments made by city staff and planning commission members (see Planning Commission Minutes, attached as Exhibit B).

WHEREAS, the Friend of the Red Mill have provided the requested site plan to the City (see Red Mill Site Plan, attached as Exhibit C) and city staff recommends that City Council approve the site plan in accordance to the terms and conditions of Donation and Development Agreement.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the site plan for the Red Mill Pavilion Project, a copy of which is attached as Exhibit C, in accordance to the terms and conditions of the Donation and Development Agreement, attached as Exhibit B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 20, 2015

Monique I. Miller, City Clerk

rec-
4/28/14

DONATION AND DEVELOPMENT AGREEMENT

THIS DONATION AND DEVELOPMENT AGREEMENT (this "Agreement") is made and entered into on _____, 2014, by and between the **CITY OF PORTLAND**, a Michigan municipal corporation (the "City"), with an address at 259 Kent Street, Portland, Michigan 48875, and a committee comprised of the undersigned individuals (collectively, the "Friends of the Red Mill"), with an address of Friends of the Red Mill c/o Noreen Logel 858 Maynard Road, Portland, Michigan 48875.

RECITALS

A. The City owns certain property located at 450 Water Street, Portland, Michigan 48875 and commonly known as Old Red Mill Property and more particularly described on attached Exhibit A (the "Property"). The Property is currently used as a public gathering place for a farmers market and car shows.

B. The City desires to develop a timber frame pavilion and related improvements on the Property (the "Pavilion").

C. The Friends of the Red Mill is a group of citizens from the Portland area who desire to fundraise and make certain donations of goods and services in connection with the development of the same.

D. The City desires to accept such donations in accordance with the terms and conditions of this Agreement and agrees that the construction of a timber frame building for public use that would be owned by the City constitutes a public purpose and may qualify as an itemized deduction under 26 U.S.C. 170(c)(1).

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual promises set forth below, the City and the Friends of the Red Mill agree as follows:

1. Donations. The Friends of the Red Mill agree to fundraise, solicit and donate funds to the City to cover the costs of constructing the Pavilion (the "Funds"), along with the services and materials described in Section 2 below (collectively, the "Donations"). Subject to the terms of this Agreement, the City accepts the Donations and acknowledges receipt of the Funds. Donations provided to the City should be made payable to *"the City of Portland Friends of the Red Mill Project."* The City agrees that it will make the Funds available to pay for costs incurred in connection with the development and construction of the Pavilion only, and for no other purpose.

2. Services & Materials Provided by the Friends of the Red Mill. The Friends of the Red Mill shall, at no cost to the City, provide all design, engineering, construction and construction management services (including without limitation securing all necessary permits and approvals), and shall provide all materials and supplies (including without limitation the timber for the Pavilion frame) required in connection with the development of the Pavilion (collectively, the "Work"). Promptly after the execution of this Agreement, The Friends of the Red Mill shall cause to be prepared plans and specifications for the Pavilion and submit the same to the City's for its review and approval. The Work shall be completed in accordance with plans and specifications that are approved by the City, and shall in all events comply with all applicable codes, regulations, ordinances and laws, including, but not limited to, the requirements of the Americans with Disabilities Act. The parties acknowledge and agree that the

Exhibit
A

c. If any particular clause or portion of this Agreement is rendered void, illegal, unenforceable or otherwise of no effect, the remaining provisions of this Agreement shall remain in full force and effect so that the essence and intent of this Agreement is preserved.

d. A failure by either party to give notice or insist on the immediate performance of any right that it has under this Agreement shall not constitute a waiver of that right or any other right under this Agreement.

e. The section headings of this Agreement are for convenience only and shall not be considered a part of the substance of this Agreement, or affect the interpretation of this Agreement.

f. Neither party shall have the right to assign this Agreement without the other party's prior written consent.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the date shown in the first paragraph above.

CITY OF PORTLAND:

By: James E. Barnes
James E. Barnes, Mayor

By: Nikki Miller
Nikki Miller, City Clerk

THE FRIENDS OF THE RED MILL:

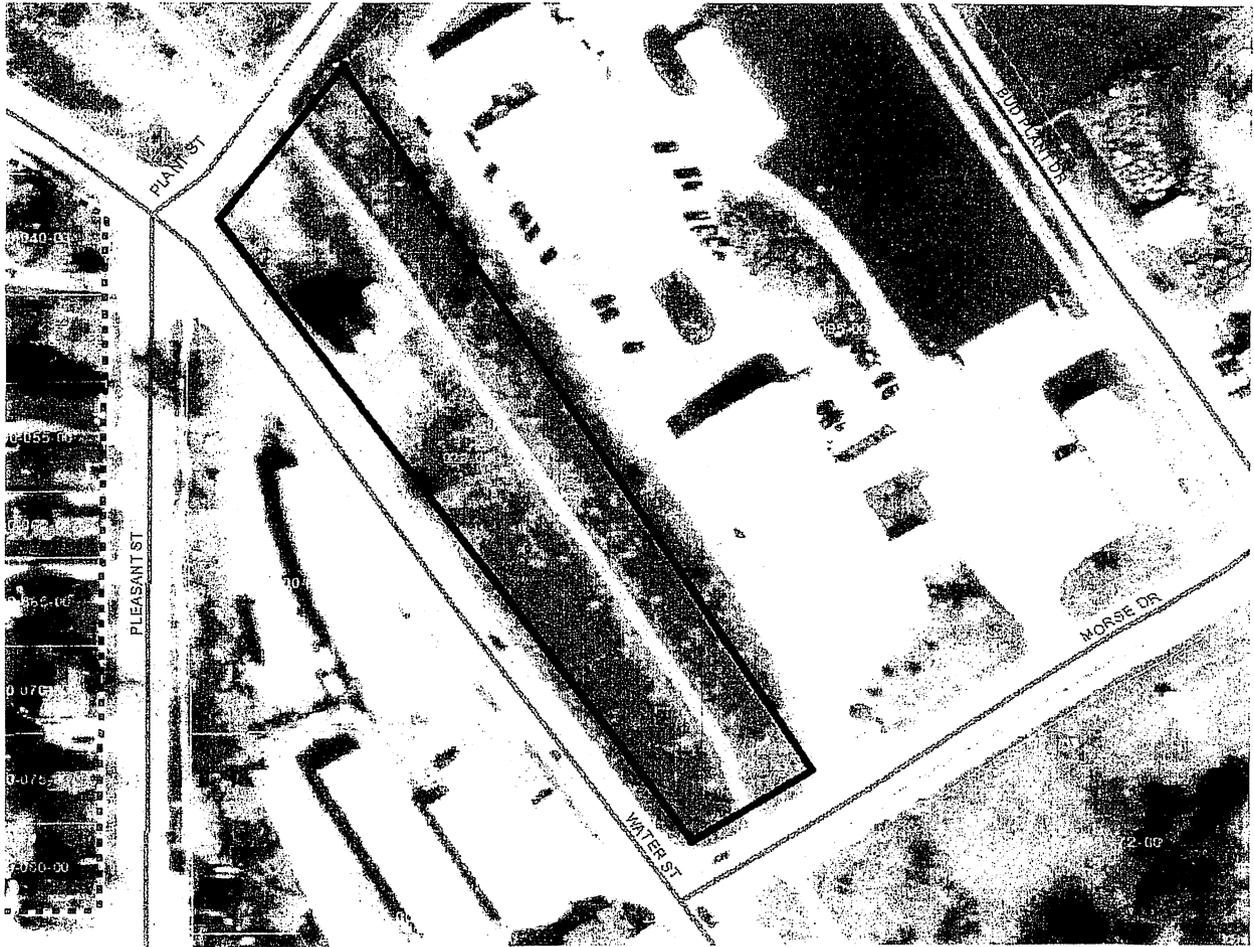
Noreen Logel
Noreen Logel

Todd Ness
Todd Ness

Rosemary Neller
Rosemary Neller

George Weber
George Weber

Exhibit A



LEGAL DESCRIPTION

CITY OF PORTLAND: PART OF THE SE 1/4 SEC. 28 T6N R5W (PART OF THE SW OF SE 1/4 & PART OF NW OF SE 1/4) COM AT SWLY CRN OF CSX RRD YRD AT INTERS OF ELY L WATER ST & NLY LI MORSE DR. TH: NELY AT R/A TO WATER ST 160 FT. M/L ALG N LI MORSE DR. TO NELY LI RRD YARD. TH: NWLY AT R/A TO MORSE DR 873 FT. M/L TO NE CRN SD YRD. TH: SWLY 55 FT. M/L TO 100 FT ROW LINE. TH: NELY ALG SD LINE 195 FT. TH: SWLY AT R/G 100 FT TO SLY ROW LINE. TH: SELY 195 FT TO N YARD LINE. TH: SWLY 70 FT TO NW CRN SAID YARD. TH: SELY AT R/A 170 TO TO NELY LINE WATER ST. TH: SELY ALG NELY LINE WATER ST 730 FT. M/L TO POB. CONTAINS 4.55 AC M/L.

**Minutes of the Planning Commission
Of the City of Portland**

Held on Wednesday, December 10, 2014 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Swaney-Frederick, Fitzsimmons, Kmetz

Absent: Hinds, Culp, Clement

Staff: City Manager Gorman, Zoning Administrator Frederick, City Clerk Miller

Guests: Noreen Logel, Ed Leik and Aaron Cross with Friends of the Red Mill

City Clerk Miller called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Swaney-Frederick, supported by Kmetz, to amend the Agenda to excuse Members Hinds, Culp, and Clement from the meeting.
All in favor. Approved.

Motion by Swaney-Frederick, supported by Fitzsimmons, to excuse Members Hinds, Culp and Clement from the meeting.
All in favor. Approved.

Motion by Kmetz, supported by Fitzsimmons, to approve the Revised Agenda as presented.
All in favor. Approved.

Motion by Kmetz, supported by Swaney-Frederick, to approve the minutes of the October 15, 2014 regular meeting as presented.
All in favor. Approved.

Under New Business, City Manager Gorman gave an overview of the exciting community project for the proposed Red Mill Pavilion by the Friends of the Red Mill. There is an agreement between the City and the Red Mill that the proposed pavilion will be built on City property with private funds, there will be no City funds used for the project. The structure will become City owned and maintained.

Zoning Administrator Frederick explained that City owned property and projects are not required to meet the Zoning Ordinance, but due to the nature of the project the City would like to receive comments from the Planning Commission in terms of the site plan and how the proposed pavilion will interact with the surrounding area.

Aaron Cross, with the Friends of the Red Mill, presented the proposed plans for the project. The 85' x 48' pavilion will be built with timber frame construction using white oak and ash that is currently dying off and will be used as a community education event. There will be six master carpenters with 50 – 60 tradesman on site. It is expected that the pavilion will be erected in ten days. The structure will match the Red Mill.

Zoning Administrator Frederick presented information on the draft site plan.



Member Kmetz stated that in other situations property owners are required to add sidewalks when improving a property and inquired if there is any way they might be added on this site.

City Manager Gorman noted the point but stated this is a unique situation and there is no other sidewalk on this side of the street.

Chair Grapentien stated that the River Trail already in place on the other side of the proposed pavilion helps the situation.

Member Swaney-Frederick noted that any other place in the City where the River Trail is, there is not a sidewalk as well.

Zoning Administrator Frederick presented comments that he previously provided to Mr. Leik in regard to the site plan for the Red Mill Pavilion site. A more formal parking lot should be provided to the west side of the mill with overflow parking provided at the ball fields. Parking signage should also be added. A one way access drive, approximately 10' wide, around pavilion to allow for access. There should be a grassy swale to provide separation between the River Trail and the pavilion. Bike parking should be incorporated into the site. The test wells on site should be considered and modified to be able to access them through the floor of the pavilion. The electric, water and sewer connections will need to be identified and the best connection locations established. Drainage from the roof will need to be considered when discussing storm water connections. The street may also need to be changed from a rolled curb to something more vertical to prevent parking in the grass and directly off the street on the site.

Zoning Administrator Frederick further noted that the setback requirements will not be met, but will be consistent with the Red Mill and the building across the street.

Member Swaney-Frederick that a curb be installed all the way to the intersection to entirely eliminate the problem of parking in the grass and directly off the street.

Mr. Leik suggested the addition of a split-rail fence to prevent the off-street parking issue, the fence could then be taken down if needed and would be in character with the property.

Mr. Leik further stated he would like to add an approximate 30' maneuvering area on the east side of the pavilion and a solid tree barrier on the other side of the trail to block some of the noise from Portland Products. He would also like to add a flag pole in the plaza area between the Red Mill and the pavilion. He also noted the addition of picnic tables and bike parking on the other side of the River Trail as well.

Member Swaney-Frederick noted that whatever is on the site plan they will be held to.

Zoning Administrator Frederick stated that if something is planned for the future it can be marked as deferred.

Mr. Leik expressed his desire that the Red Mill Pavilion make a statement and that it be a connection to the past. He feels that this will be a successful community center that will bring people to Portland.

Member Fitzsimmons suggested a drive on the south side of the pavilion, double the width for making turns.

Chair Grapentien inquired if lighting had been considered, especially in terms of preventing vandalism.

Mr. Cross stated that there will be electrical and lighting on the site.

Mr. Leik stated the 1st phase of the project will consist of installation of the foundation, the timber frame structure and the roof. The bathrooms and electrical will follow in the 2nd phase. He has considered installing a web cam for viewing construction that could stay in place when complete.

Mrs. Logel stated that she has been working on creating public awareness for the project. The process began in 2012 and is now gaining a lot of interest.

Motion by Kmetz, supported by Fitzsimmons, to approve the Proposed Red Mill Pavilion project with the comments and suggestions made at the meeting and the suggestions made by Zoning Administrator Frederick in his email to Mr. Leik and City Manager Gorman.
All in favor. Approved.

Under Member Comments, City Manager Gorman reminded everyone that any comments on the draft 2015 Master Plan should be received by January 6th.

Motion by Kmetz, supported by Fitzsimmons, to adjourn the meeting at 7:53 P.M.
All in favor. Approved.

Respectfully submitted,

John Kmetz, Secretary

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 6, 2015

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Butler, and Clement; City Manager Gorman; Deputy Treasurer Tolan; Police Chief Knobelsdorf; Eric Proctor

Guests: Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Butler, supported by VanSlambrouck, to approve the Proposed Agenda as presented.

Yeas: Butler, VanSlambrouck, Fitzsimmons, Clement, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Gorman stated the Woda Group submitted the grant application to MSHDA for funding of the redevelopment of the former Old School Manor at 306 Brush St. This is a very competitive grant process. Indicators for approval should be available in August.

The Parks and Recreation Department also submitted a DNR Acquisition Grant application on April 1, 2015 for purchase of additional park property at Two Rivers Park.

The updated site plan has been received for the Red Mill Pavilion Project and will be presented to Council at its April 20th meeting.

The pumps previously approved by Council for the Wastewater Treatment Plant have been received and installed. Everything appears to be working well at this point.

Under Presentations, Mayor Barnes presented the Arbor Day Proclamation and reminded everyone that a tree planting ceremony will be held on Friday, April 24, 2015 at 2:00 p.m. at Community Lake Park. Seedlings are also distributed to second graders at both Oakwood Elementary and St. Pat's.

Under New Business, the Council considered Resolution 15-27 to approve a Redevelopment Liquor License application for Olivera's LLC for the property located at 1417 E. Grand River Ave., formerly the Taco Bell/KFC property. There is a purchase agreement in place contingent on obtaining a liquor license.

Mayor Barnes noted that because the number of liquor licenses allowed in a community are limited, Portland's DDA makes the Redevelopment Liquor License a possibility.

Motion by Clement, supported by Fitzsimmons, to approve Resolution 15-27 approving a Redevelopment Liquor License Application from Olivera's LLC for the property located at 1417 E. Grand River Avenue.

Yeas: Clement, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 15-28 to approve M&M Pavement Marking, Inc's bid and Advanced Pavement Marking's Bid for 2015 street painting. After requesting bids from various contractors, DPW Foreman Gensterblum and City staff recommend the work for 2015 street painting in the amount of \$11,387.29.

Council Member Butler inquired if the left turn arrows painted on many of the city streets are actually necessary and if there could be some cost savings by eliminating some of them.

City Manager Gorman suggested a new traffic study may need to be completed in order to determine their necessity.

There was continued discussion.

Mayor Barnes stated a traffic study is also need to sequence the traffic lights along Grand River Avenue. At this time, the City does not have the appropriate, expensive equipment needed to change the timing of the traffic lights. Rather than waiting for possible funding through MDOT, the City need to take it upon itself to address this issue.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 15-28 approving M&M Pavement Marking, Inc. and Advanced Pavement marking's bid for 2015 street painting.

Yeas: Fitzsimmons, VanSlambrouck, Butler, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-29 a Resolution of Intent to vacate the public alley located South of Brush Street and East of Vessey Street as a result of a resident request to provide for its occupation and use by adjacent property owners. City staff has reviewed the request and determined the alley is unimproved and is not presently used or maintained by the City and results in a dead-end. The City's DPW has reviewed the request and determined that public and private utilities may exist within the alley, but they can be operated and maintained through the reservation of an easement. Prior to the Council's consideration, a Public Hearing is necessary to allow the adjacent property owners, and any other interested party an opportunity to comment. The Council will hold a Public Hearing at its meeting on Monday, April 20, 2015 at 7:00 P.M.

Motion by Butler, supported by Fitzsimmons, to approve Resolution 15-29 a Resolution of Intent to vacate the public alley located South of Brush Street and East of Vessey Street.

Yeas: Butler, Fitzsimmons, VanSlambrouck, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-30 to revise the MERS Hybrid Plan adoption agreements (Benefit Program HA/HB) and to authorize and direct the City Manager to sign the required documents. The City has reformed its pension plan for all employees hired after July 1, 2010 so that new hires will be placed in a MERS Hybrid Pension with a 1% Defined Benefit (DB) pension multiplier that cannot be increased and a Defined Contribution portion that requires new hires to contribute 3% of their wages to the Defined Contribution (DC) pension portion. The Employer's DB and DC combined pension contribution is capped

at 7% and if the DB portion costs less than 7%, the Employer will contribute the difference to the employees DC portion. MERS requires the approval of the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB) by City Council.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 15-30 approving the revised MERS Hybrid Plan adoption agreements (Benefit Program HA/HB) and approving, authorizing, and directing the City Manager to sign same.

Yeas: VanSlambrouck, Fitzsimmons, Butler, Clement, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Clement, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 16, 2015 and the Special City Council Meeting held on March 18, 2015, payment of invoices in the amount of \$45,937.85 and payroll in the amount of \$88,500.78 for a total of \$134,438.63. There were no purchase orders over \$5,000.

Yeas: Fitzsimmons, Clement, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that progress on the Cutler Road Improvement Project is going well and reminded residents to honor the “no thru traffic” signs. He stated that Keusch’s have agreed to allow traffic accessing the Church of the Nazarene to use their parking lot and to please use caution when doing so.

The Water Department will conduct its preventative maintenance program on the water system by flushing all hydrants from April 6th – 17th.

The annual Clean-up Day will be held Saturday, April 18, 2015 at the DPW compound from 7:00 A.M. to 3:00 P.M. This is a joint effort with Portland Township and Danby Township.

A “Burger Night” fund raising campaign will be held at the VFW on Saturday, April 11, 2015 from 5:00-8:00 p.m. to benefit the Red Mill Pavilion Crowd Funding efforts.

Mayor Pro-Tem VanSlambrouck explained the grant opportunity the Friends of the Red Mill are trying to take advantage of through the MEDC. The State of Michigan will match \$50,000 raised through crowd funding through April 15, 2015. The people in the community making donations through social media and other means.

Motion by Clement, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Clement, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

Meeting adjourned at 7:26 P.M.

Respectfully submitted,

City of Portland
Synopsis of the Minutes of the April 6, 2015 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Butler, and Clement; City Manager Gorman; Deputy Treasurer Tolan; Police Chief Knobelsdorf; Eric Proctor

Presentation - Mayor Barnes presented the Arbor Day Proclamation.

Approval of Resolution 15-27 approving a Redevelopment Liquor License Application from Olivera's LLC for the property located at 1417 E. Grand River Avenue.

All in favor. Approved.

Approval of Resolution 15-28 approving M&M Pavement Marking, Inc. and Advanced Pavement marking's bid for 2015 street painting.

All in favor. Approved.

Approval of Resolution 15-29 a Resolution of Intent to vacate the public alley located South of Brush Street and East of Vessey Street.

All in favor. Approved.

Approval of Resolution 15-30 approving the revised MERS Hybrid Plan adoption agreements (Benefit Program HA/HB) and approving, authorizing, and directing the City Manager to sign same.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:26 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STATE OF MICHIGAN	00428	SALES TAX - ELECTRIC	11,304.53
IONIA COUNTY TREASURER	00209	RESTITUTION - POLICE	48.62
STATE OF MICHIGAN	00428	TITLE FEE - POLICE	20.00
AT&T	00686	PHONE SERVICE - WASTE WTR	83.08
ABRAHAM & GAFFNEY, P.C.	00002	BILLING FOR CONSULTING SERVICES - GENERAL	4,650.00
AECOM TECHNICAL SERVICES	01810	FERC MONITORING PORTLAND DAM - ELECTRIC	1,834.21
AT&T	00686	TELEPHONE SERVICE - WASTE WTR	25.16
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	1,173.34
B&W AUTO SUPPLY, INC.	00030	SUPPLIES, PARTS - AMBULANCE, ELECTRIC, MTR POO	283.42
CENTURYLINK	01567	TELEPHONE SERVICE - VARIOUS DEPTS	12.10
BRAD CHARTRAND	02172	REIMB FOR EMS EDUCATION - AMBULANCE	50.00
CHROUCH COMMUNICATION, INC.	00082	MAINT CONTRACTS - ELECTRIC	78.00
CINTAS-725	00083	RUGS & UNIFORMS - VARIOUS DEPTS	834.83
CLARK HILL PLC	01422	LEGAL SERVICES - GENERAL	396.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	414.11
CULLIGAN	02130	WATER DELIVERY - CITY HALL	12.00
CONSUMERS ENERGY	00095	GAS SERVICE - VARIOUS DEPTS	2,087.30
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY -WATER	414.70
FAMILY FARM & HOME	01972	SUPPLIES - PARKS	81.95
XYLEM DEWATERING SOLUTIONS, INC.	02351	2 DAY RENTAL - WASTE WATER	1,882.50
GRAND LEDGE FORD LINCOLN	MISC	INDICATOR - MOTOR POOL	19.30
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - WASTE WTR	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - REFUSE	7,316.14
GRANGER CONTAINER SERVICE	00175	RECYCLING SERVICES - REFUSE	1,314.65
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - CEM, PARKS, MTR POOL	364.00
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	152.58
HYDROCORP	02340	INSPECTION & REPORTING SERVICES	380.00
IONIA COUNTY TREASURER	00209	MASS ALERT NOTIFICATION - POLICE	923.57

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KEUSCH SUPER SERVICE	00228	TIRE LABOR & REPAIR - CEMETERY, PARKS	196.50
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - MOTOR POOL	20.00
KRISTINA KINDE	02352	REIMB FOR GASB WEBINAR - GENERAL	39.00
LISKEY'S AUTO & TRUCK SERVICE INC.MISC		ALIGN FRON END & ADJUST BUSHING - MTR POOL	223.00
LYONS TOWNSHIP	00247	REIMB FOR AMB RUN - AMBULANCE	25.00
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICE - POLICE	149.50
METTLER TOLEDO	01938	ANNUAL LAB SCALES PREVENTATIVE MAINT - WASTE W	292.19
MHR BILLING	01780	BILLING SERVICES - AMBULANCE	864.00
MIKA MEYERS BECKETT & JONES	02042	LEGAL SERVICES - GENERAL	156.00
MRWA	01935	LIMITED TREATMENT REVIEW TRAINING - WATER	245.00
MTECH COMPANY	02306	BEARING, BALL, CLAMP, CABLE - WASTE WTR	245.66
MID MICHIGAN EMERGENCY EQUIPMENT	02216	INSTALLATION OF CHARGING BASE FOR VIDEO CAMERA	125.00
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	10,148.00
MUNICIPAL SUPPLY CO.	00324	LEAD FREE COMPRESSION - WATER	53.01
FP MAILING SOLUTIONS	01758	POSTAGE RESET - GENERAL	12.00
KENDALL ELECTRIC	00225	ST LIGHT BULBS - COMM PROMO	137.56
KEUSCH SUPER SERVICE	00228	OIL FILTER, LUBE,OIL - ELECTRIC	59.65
MARK WOODMAN PLUMBING & HEATING	01816	REPAIR RPZ IN DIESEL PLANT - ELECTRIC	95.00
MICHIGAN.COM	02336	LEGAL NOTICES - GENERAL	186.67
MIRECS	01928	FEE - ELECTRIC	79.45
MUNICIPAL SUPPLY CO.	00324	BLUE WATER FLAGS W/ METAL STAFF - WATER	209.40
MUNICIPAL SUPPLY CO.	00324	FLAGS & MARKING PAINT - ELECTRIC	102.00
MUNICIPAL SUPPLY CO.	00324	BREAK FLANGE REPAIR KIT - WATER	247.52
MUNICIPAL SUPPLY CO.	00324	FLORESCENT BLUE MARKING PAINT - WATER	48.00
MUNICIPAL SUPPLY CO.	00324	PIPE, COUPLING - WASTE WATER	31.90
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - AMBULANCE	266.60
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - MTR POOL	230.06
RCP	02265	BANNER - PARKS	91.20
ELECTION SYSTEMS & SOFTWARE	01480	EQUIPMENT MAINT CONTRACT - ELECTIONS	163.60

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
DES MOINES STAMP	01393	SIGNATURE STAMP - GENERAL	31.80
RESCO	00392	ST LIGHT KITS - COMM PROMO	411.60
RIVERSIDE INTEGRATED SYSTEMS	01441	SERVICE SYSTEM - CITY HALL	213.00
IONIA OCCUPATIONAL HEALTH SERVICES	02275	DOT EXAMS - CEM, ELECTRC, MTR POOL	700.00
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICAL - GENERAL	94.00
SPRINT	00859	MONTHLY PHONE & DATA SERVICES - POLICE	123.21
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	160.00
TOM'S FOOD CENTER	00452	SUPPLIES, PARTS - VARIOUS DEPTS	364.71
UPS	MISC	SHIPPING - WATER	20.70
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINT SOUTH TOWER (CHARLOTTE HWY) TOW	11,030.55
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINT ON HILL ST WATER TOWER - WATER	8,857.47
VERIZON WIRELESS	00470	PHONE SERVICE - CEM, CODE, PARKS, AMB, ELECTRI	311.97
WEX BANK	02181	GAS & DIESEL -ELECTRIC, MTR POOL	3,957.37
WOW! INTERNET-CABLE PHONE	02132	CABLE SERVICES - ELECTRIC	42.97
MARIA PLINE	MISC	REFUND COACH PITCH - RECREATION	25.00
RENEE LEIK	01945	VOLLEYBALL - RECREATION	677.00
MARIAH KRAMER	02260	VOLLEYBALL - RECREATION	132.00
KENADEE LEFKE	02178	VOLLEYBALL - REC	120.00
PEYTON RHEINGANS	02350	VOLLEYBALL - REC	132.00
KAYLEE BECKER	02349	VOLLEYBALL - REC	108.00
THOMAS SCHNEIDER	02180	VOLLEYBALL - REC	132.00
TAYLOR WILCOX	02159	VOLLEYBALL - REC	12.00
MICHIGAN MUNICIPAL LEAGUE	00285	EMPLOYMENT LAW SEMINAR - GENERAL	10.00
PLEUNE SERVICE COMPANY INC.	00741	REPLACE BELTS ON FANS - ELECTRIC	630.86
MUZZALL GRAPHICS	00326	UTILITY BILL - ELEC,WTR, WW	1,369.60
BASIC	01983	QUARTERLY FEE FOR HRA ADMIN - GENERAL	324.00
PLEUNE SERVICE COMPANY INC.	00741	QUARTERLY VISIT WITH FILTERS - ELECTRIC	310.00
CITY OF PORTLAND-PETTY CASH	00701	POSTAGE - VARIOUS DEPTS	977.34

**BI-WEEKLY
WAGE REPORT
April 13, 2015**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	5,631.60	188,549.37	3,371.19	64,095.45	9,002.79	252,644.82
ASSESSOR	1,170.90	27,779.10	766.95	7,684.88	1,937.85	35,463.98
CEMETERY	2,046.39	63,800.97	1,723.83	21,727.02	3,770.22	85,527.99
POLICE	13,194.83	303,321.44	7,853.27	86,700.02	21,048.10	390,021.46
CODE ENFORCEMENT	581.20	13,628.25	397.93	3,946.00	979.13	17,574.25
PARKS	1,420.76	44,853.53	1,248.08	12,525.60	2,668.84	57,379.13
INCOME TAX	1,521.56	34,716.02	1,356.43	16,845.94	2,877.99	51,561.96
MAJOR STREETS	1,872.83	71,485.14	2,357.15	36,413.82	4,229.98	107,898.96
LOCAL STREETS	2,297.83	49,615.61	2,956.06	26,686.42	5,253.89	76,302.03
RECREATION	1,794.02	41,880.91	1,732.66	16,683.81	3,526.68	58,564.72
AMBULANCE	7,780.39	223,940.01	3,766.52	43,641.03	11,546.91	267,581.04
DDA	1,614.96	20,445.27	1,859.42	8,739.89	3,474.38	29,185.16
ELECTRIC	14,829.06	354,950.86	16,358.81	154,671.21	31,187.87	509,622.07
WASTEWATER	8,604.24	175,052.19	8,966.65	85,064.71	17,570.89	260,116.90
WATER	6,111.46	106,020.99	6,481.01	47,684.16	12,592.47	153,705.15
MOTOR POOL	1,868.84	43,960.77	2,307.86	22,334.85	4,176.70	66,295.62
TOTALS:	72,340.87	1,764,000.43	63,503.82	655,444.81	135,844.69	2,419,445.24

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 4/15/15
MEETING DATE 4/20/15

Fund	Description	Beginning Balance 4/1/15	Total Cash in	Total Cash out	Cash Balance 4/15/15	Time Certificates	Ending Balance 4/15/15
101	GENERAL FUND	793,071.63	100,168.17	(128,169.62)	765,070.18	235,000.00	1,000,070.18
105	INCOME TAX FUND	63,327.93	2,877.99	(5,755.98)	60,449.94	10,000.00	70,449.94
150	CEMETERY PERPETUAL CARE FUND	32,042.20	125.00	-	32,167.20		32,167.20
202	MAJOR STREETS FUND	97,028.67	27,712.93	(11,194.09)	113,547.51		113,547.51
203	LOCAL STREETS FUND	48,235.97	13,177.07	(14,868.69)	46,544.35		46,544.35
208	RECREATION FUND	23,354.33	9,007.68	(7,059.94)	25,302.07		25,302.07
210	AMBULANCE FUND	127,428.25	21,108.53	(23,419.26)	125,117.52		125,117.52
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	21,407.89	22,844.38	(26,163.76)	18,088.51		18,088.51
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	12,876.25	-	-	12,876.25		12,876.25
405	WELLHEAD IMPROVEMENT FUND	5,000.00	-	-	5,000.00		5,000.00
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	628,034.18	-	-	628,034.18		628,034.18
520	REFUSE SERVICE FUND	27,489.15	3,265.26	(216.04)	30,538.37		30,538.37
582	ELECTRIC FUND	69,934.91	208,381.96	(136,463.41)	141,853.46	535,000.00	676,853.46
590	WASTEWATER FUND	(61,793.25)	54,596.85	(39,459.60)	(46,656.00)		(46,656.00)
591	WATER FUND	209,603.31	36,127.90	(27,682.91)	218,048.30	420,000.00	638,048.30
661	MOTOR POOL FUND	(19,157.29)	4,176.70	(10,719.26)	(25,699.85)		(25,699.85)
703	CURRENT TAX FUND	64,172.24	-	(13,505.79)	50,666.45		50,666.45
TOTAL - ALL FUNDS		2,142,056.37	503,570.42	(444,678.35)	2,200,948.44	1,200,000.00	3,400,948.44

ELECTRIC-RESTRICTED CASH	395,000.00	395,000.00
CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
PERPETUAL CARE CD	130,000.00	130,000.00
INCOME TAX SAVINGS	672,130.52	672,130.52
ELECTRIC-PRIN & INT ESCROW	119,609.11	119,609.11
WASTEWATER DEBT ESCROW	173,877.71	173,877.71
WASTEWATER REPAIR ESCROW	87,816.25	87,816.25
DDA-PRIN & INT ESCROW	135,556.33	135,556.33

*Customer Deposit Breakdown

Electric	128,000.00
Sewer	21,000.00
Water	21,000.00
	<u>170,000.00</u>

5,284,938.36

Minutes of the Downtown Development Authority Regular Meeting

City of Portland

Held on March 19, 2015

In Council Chambers at City Hall

Members Present: Dumas, Antaya, Blastic, Grimminck, Gorman, Tyler, Briggs, Barnes, Urie, and Clement

Members Absent: Smith

Staff: DDA/Main Street Director Reagan, City Clerk Miller, Eric Proctor

The meeting was called to order at 4:00 P.M. by Chair Dumas.

Motion by Clement, supported by Barnes, to excuse Member Smith.
All in favor. Adopted.

Motion by Antaya, supported by Blastic, to approve the Proposed Revised Agenda.
All in favor. Adopted.

Motion by Blastic, supported by Briggs, to approve the Minutes of the February 19, 2015 Regular Meeting as presented.
All in favor. Adopted.

Motion by Barnes, supported by Dumas, to approve the March 2015 Treasurer's Report as presented.
All in favor. Adopted.

Under Old Business, Director Reagan stated that after further research the \$1,000 donation to the Red Mill Pavilion Project discussed at the last meeting is not in the DDA/TIF plan. In order to make the donation the plan would have to be amended.

Main Street Board Chairperson VanSlambrouck suggested working with downtown businesses to put out collection canisters for donation to the Red Mill Pavilion Project.

Under New Business, Director Reagan presented the proposed DDA Budget for Fiscal Year 2015-2016.

Motion by Antaya, supported by Clement, to approve the proposed Fiscal Year 2015-2016 DDA Budget.
All in favor. Adopted.

Under the Director's Report, Director Reagan noted the letter included in the communications from James Hilligan stating his intention to start a microbrewery at 110 Water Street, formerly Willard Auto Sales, mid to late 2016.

Director Reagan stated that he will attend the 2015 National Main Street Conference that will be held in Atlanta, GA on March 30th – April 2nd. Kory Blastic, Eric Proctor and Heather Wiborn are also attending.

Director Reagan reported that the Promotions & Marketing Committee will hold the annual Block Party on Saturday, May 16, 2015 in downtown Portland and will feature live music at the Party Pavilion, fun entertainment for the kids, crafters, and the return of the BBQ contest. They will also host the annual “Shop Local” campaign, Portland Pay Day, beginning June 1st through Friday, August 22nd. The prize drawing will be held Thursday, August 27th in conjunction with the final “Thursdays on the Grand” concert series.

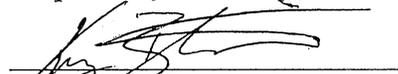
The Design Committee will be awarding \$5,000 worth of façade reimbursement grants. Applicants must invest at least one half of the total project cost to receive a grant for the other half from the DDA. Applications are due Friday, April 3, 2015. They are also offering their annual “Sign Incentive Grants” for Main Street district businesses. This is a 50/50 matching grant that places a premium on creative signage. Applications are due by Friday, April 3, 2015. They have also purchased two bike racks to be located in the downtown. One is planned to be located near the corner of Kent and Bridge Streets while the second will be located at the front of City Hall, on the parking lot side of the building.

The Organization and Finance Committee published the March 2015 On the Street Newsletter that was mailed with the City utility bills. They are offering a free webisode service to Main Street district businesses. Each webisode is a video about a selected business and will be approximately two minutes in length shot, edited, and produced by Quarterline Media. Applications for this service are also due Friday, April 3, 2015. The committee is also busy planning the August 1, 2015 Beer Fest on the Bridge.

Under Board Member Comments, Member Urie stated the sponsors and volunteers for the Block Party are still needed.

Motion by Urie, supported by Clement, to adjourn the meeting at 4:14 P.M.
All in favor. Adopted

Respectfully submitted,



Kory Blastic, Secretary



Date: April 16, 2015

REPORT OF FUNDS IN DDA AS OF: April 16, 2015

PRINCIPAL & INTEREST ACCOUNT

	<u>AMOUNTS</u>
PREVIOUS BALANCE: <u>3/19/2015</u>	\$ 116,336.69
INTEREST EARNED:	\$ 4.64
DEPOSITS:	
Transfer from Regular Account for Bond Principal and Interest Escrow	\$ 19,215.00
NEW BALANCE: <u>4/16/2015</u>	<u>\$ 135,556.33</u>

REGULAR ACCOUNT

PREVIOUS BALANCE: <u>3/19/2015</u>	\$ 43,669.77
INTEREST EARNED:	\$ 1.37
DEPOSITS:	
2015 Holiday Fest Participation Fee	\$ 75.00
2015 Block Party Vendor Fee	\$ 30.00
2015 Block Party Craft Vendor Fee	\$ 50.00
2015 Block Party BBQ Contest Entry Fee	\$ 75.00

CHECKS WRITTEN:

Ck No. Payee:	<u>AMOUNTS</u>
1431 HEATHER WIBORN - Cash for Block Party	\$ 1,475.00
1432 SUNBELT RENTALS - Spider Box Rental for Block Party	\$ 94.00
1433 PATRICK REAGAN - Reimbursement for lodging at 2015 NMSC conference in Atlanta, GA	\$ 459.36
1434 AMERICAN RENTALS, INC. - Rental fee for tables, tents, chairs, etc. for Block Party	\$ 1,683.50
1435 WHISPERING PINES MOBILE ZOO - Petting Zoo at Block Party	\$ 600.00
1436 CITY OF PORTLAND - Postage, Reimbursement for various expenses for Patrick Reagan at NMSC conference in Atlanta, GA	<u>\$ 2,458.04</u>

TOTAL CHECKS \$ (6,769.90)

TRANSFER TO DDA PRINCIPAL AND INTEREST ESCROW ACCOUNT	\$ (19,215.00)
TRANSFER TO DDA PAYROLL AND FRINGE BENEFITS FROM:	\$ (1,738.51)
TRANSFER TO DDA PAYROLL AND FRINGE BENEFITS FROM:	<u>\$ (3,474.38)</u>

NEW BALANCE: 4/16/2015 **\$ 12,703.35**

"The City of Portland is an equal opportunity provider and employer."

User: ACCOUNTING

PERIOD ENDING 04/30/2015

DB: Portland

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	04/30/2015 NORMAL (ABNORMAL)	MONTH 04/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DDA FUND						
Revenues						
Dept 000						
248-000-402.000	REAL PROPERTY TAXES	286,000.00	255,745.62	0.00	30,254.38	89.42
248-000-551.000	RIVERSIDE FACADE GRANT	0.00	0.00	0.00	0.00	0.00
248-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST INCOME	0.00	46.77	0.00	(46.77)	100.00
248-000-674.000	CONTRIBUTION-PROPERTY OWNERS	0.00	0.00	0.00	0.00	0.00
248-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00	160.66	0.00	(160.66)	100.00
248-000-678.006	REIMBURSEMENTS-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
248-000-678.010	REIMBURSEMENTS-RIVERFEST	0.00	0.00	0.00	0.00	0.00
248-000-678.011	REIMBURSEMENTS-CITY AND PACC	0.00	0.00	0.00	0.00	0.00
248-000-678.012	REIMBURSEMENTS-MAIN STREET	25,000.00	11,879.07	155.00	13,120.93	47.52
248-000-698.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-000-699.101	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00
248-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 000		311,000.00	267,832.12	155.00	43,167.88	86.12
TOTAL Revenues		311,000.00	267,832.12	155.00	43,167.88	86.12
Expenditures						
Dept 275-ADMINISTRATION						
248-275-702.000	S & W FULLTIME	42,500.00	19,641.41	1,568.81	22,858.59	46.22
248-275-711.000	S & W HEALTH PREMIUMS	1,200.00	553.80	46.15	646.20	46.15
248-275-715.000	S & W SOCIAL SECURITY	3,345.00	1,564.05	123.54	1,780.95	46.76
248-275-716.004	RETIREE HEALTH CARE SAVINGS PLAN	0.00	0.00	0.00	0.00	0.00
248-275-717.000	LIFE/LTD INSURANCE	890.00	437.64	72.94	452.36	49.17
248-275-718.000	PENSION	9,295.00	9,977.64	1,662.94	(682.64)	107.34
248-275-719.000	OTHER FRINGE	200.00	250.00	0.00	(50.00)	125.00
248-275-720.000	WORKER'S COMPENSATION	750.00	0.00	0.00	750.00	0.00
248-275-723.000	UNEMPLOYMENT	30.00	5.70	0.00	24.30	19.00
248-275-730.000	POSTAGE	0.00	292.98	61.26	(292.98)	100.00
248-275-740.001	OPERATING SUPPLIES-MAIN ST BOARD	5,000.00	4,151.69	2,797.14	848.31	83.03
248-275-740.003	OPERATING SUPPLIES-DESIGN COMMITTEE	8,700.00	820.00	0.00	7,880.00	9.43
248-275-740.004	OPERATING SUPPLIES-ER COMMITTEE	3,870.00	250.98	0.00	3,619.02	6.49
248-275-740.005	OPERATING SUPPLIES-O&F COMMITTEE	10,195.00	2,267.72	59.00	7,927.28	22.24
248-275-740.006	OPERATING SUPPLIES-P&M COMMITTEE	18,635.00	16,423.02	3,852.50	2,211.98	88.13
248-275-740.007	OPERATING SUPPLIES-RIVERFEST	0.00	0.00	0.00	0.00	0.00
248-275-801.000	LEGAL SERVICE	100.00	1,653.00	0.00	(1,553.00)	1,653.00
248-275-802.000	AUDIT SERVICE	800.00	700.00	0.00	100.00	87.50
248-275-803.000	ENGINEERING SERVICE	0.00	0.00	0.00	0.00	0.00
248-275-804.000	CONTRACTUAL SERVICE	15,000.00	16,511.28	0.00	(1,511.28)	110.08
248-275-804.400	CONTRACT SERVICE-DDA XMAS DECO	6,600.00	5,977.90	0.00	622.10	90.57
248-275-806.000	DATA PROCESSING	300.00	0.00	0.00	300.00	0.00
248-275-851.000	TELEPHONE SERVICE	500.00	413.03	0.00	86.97	82.61
248-275-886.000	FIREWORKS (DDA)	2,500.00	0.00	0.00	2,500.00	0.00
248-275-902.000	ADVERTISING	0.00	321.60	0.00	(321.60)	100.00
248-275-938.000	M & R STREET LIGHTS	0.00	0.00	0.00	0.00	0.00
248-275-956.000	MISCELLANEOUS EXPENSES	2,500.00	167.21	0.00	2,332.79	6.69
248-275-958.000	DUES & SUBSCRIPTIONS	0.00	45.00	0.00	(45.00)	100.00
248-275-967.001	FACADE RESTORATION (DDA)	5,000.00	0.00	0.00	5,000.00	0.00
248-275-982.000	CAPITAL OUTLAY-DDA EXPANSION	0.00	0.00	0.00	0.00	0.00
248-275-992.000	PRINCIPAL PAYMENT	200,000.00	200,000.00	0.00	0.00	100.00
248-275-995.000	INTEREST PAYMENT	9,442.80	9,326.23	0.00	116.57	98.77
248-275-997.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 248 - DDA FUND						
Expenditures						
248-275-999.202	TRANSFER TO MAJOR STREETS	0.00	0.00	0.00	0.00	0.00
Total Dept 275-ADMINISTRATION		347,352.80	291,751.88	10,244.28	55,600.92	83.99
Dept 999						
248-999-999.990	CURRENT FUND CONTRA CHANGE	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		347,352.80	291,751.88	10,244.28	55,600.92	83.99
Fund 248 - DDA FUND:						
TOTAL REVENUES		311,000.00	267,832.12	155.00	43,167.88	86.12
TOTAL EXPENDITURES		347,352.80	291,751.88	10,244.28	55,600.92	83.99
NET OF REVENUES & EXPENDITURES		(36,352.80)	(23,919.76)	(10,089.28)	(12,433.04)	65.80

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PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2015 (ABNORMAL)	MONTH 04/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	986,400.00	959,613.80	1,308.80	26,786.20	97.28
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,300.00	0.00	0.00	1,300.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	3,068.96	0.00	4,931.04	38.36
101-000-445.022	1994A SPEC ASSESS - INTEREST	200.00	173.49	0.00	26.51	86.75
101-000-447.000	TAX COLLECTION FEES	42,120.00	41,264.53	0.00	855.47	97.97
101-000-448.000	SPECIAL ASSESSMENT FEES	15.00	12.12	0.00	2.88	80.80
101-000-451.000	BUSINESS PERMITS	250.00	2,189.00	0.00	(1,939.00)	875.60
101-000-453.000	CABLE TV FEES	28,000.00	21,510.00	0.00	6,490.00	76.82
101-000-455.000	TRAILER FEES	500.00	1,731.00	30.00	(1,231.00)	346.20
101-000-476.000	NON-BUSINESS PERMITS	2,000.00	(1,062.00)	1,989.00	3,062.00	(53.10)
101-000-490.000	PREPAID UTILITY BILLS-EL, WA, WW	0.00	5.11	0.00	(5.11)	100.00
101-000-501.000	CHRC-FEDERAL STIMULUS GRANT	0.00	0.00	0.00	0.00	0.00
101-000-510.000	COPS-CHRP GRANT	0.00	0.00	0.00	0.00	0.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	493.70	0.00	706.30	41.14
101-000-570.000	LIQUOR FEES	3,200.00	3,156.45	0.00	43.55	98.64
101-000-575.000	REVENUE SHARING-CONST SALES	299,879.00	206,419.00	0.00	93,460.00	68.83
101-000-576.000	REVENUE SHARING-STAT SALES	105,741.00	70,319.00	0.00	35,422.00	66.50
101-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00	0.00	0.00
101-000-620.000	PBT TESTING FEES	5,000.00	5,785.00	0.00	(785.00)	115.70
101-000-622.000	DEVELOPMENT AND REVIEW FEES	0.00	0.00	0.00	0.00	0.00
101-000-623.000	TRANSCRIPT FEES	1,000.00	892.50	0.00	107.50	89.25
101-000-624.000	MISCELLANEOUS FEES	0.00	40.48	3.00	(40.48)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	239,283.00	0.00	79,574.00	75.04
101-000-629.000	TOWNSHIP FIRE FEES	0.00	0.00	0.00	0.00	0.00
101-000-630.000	CEMETERY LOT SALES	3,500.00	4,187.50	212.50	(687.50)	119.64
101-000-633.000	CEMETERY CARE FEES	2,000.00	3,978.20	1,290.40	(1,978.20)	198.91
101-000-634.000	GRAVE OPENING FEES	10,000.00	8,750.00	450.00	1,250.00	87.50
101-000-656.000	DISTRICT COURT FINES	13,000.00	10,733.37	925.72	2,266.63	82.56
101-000-661.000	PARKING FINES	2,400.00	2,825.00	20.00	(425.00)	117.71
101-000-662.000	DRUG FORFEITURE MONEY	0.00	4,113.87	1,783.24	(4,113.87)	100.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	2,053.99	169.00	446.01	82.16
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	400.00	320.24	35.93	79.76	80.06
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	200.00	176.00	19.89	24.00	88.00
101-000-665.003	INTEREST INCOME-CURRENT TAX	0.00	0.00	0.00	0.00	0.00
101-000-667.000	RENTAL INCOME	8,300.00	625.00	0.00	7,675.00	7.53
101-000-669.000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-000-676.002	DONATION - POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
101-000-676.003	DONATIONS-DOG PARK	0.00	370.00	0.00	(370.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
101-000-676.005	DONATION - DARE	0.00	0.00	0.00	0.00	0.00
101-000-676.006	DONATION - PARKS	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000-676.007	DONATION - PORTLAND TWP	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	670.77	0.00	79.23	89.44
101-000-678.002	REIMBURSEMENTS-AMBULANCE COLL.	0.00	0.00	0.00	0.00	0.00
101-000-678.003	REIMBURSEMENTS-RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
101-000-678.004	REIMBURSEMENTS-PATROL	0.00	0.00	0.00	0.00	0.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00	12,022.60	0.00	(12,022.60)	100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	11,000.00	8,732.92	120.26	2,267.08	79.39
101-000-678.007	REIMBURSEMENTS-PAMA	1,000.00	0.00	0.00	1,000.00	0.00
101-000-678.008	REIMBURSEMENTS-RETIREE HEALTH	0.00	0.00	0.00	0.00	0.00
101-000-678.009	REIMBURSEMENTS-RETIREE LIFE	0.00	0.00	0.00	0.00	0.00
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	1,100.00	1,032.96	0.00	67.04	93.91
101-000-694.000	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-698.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2015 (ABNORMAL)	MONTH 04/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-698.002	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-699.001	TRANSFER FROM VOL FIRE DEPT.	0.00	0.00	0.00	0.00	0.00
101-000-699.105	CONTRIBUTION FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-699.403	TRANSFER FROM DNR/MDOT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00	0.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	49,792.00	49,792.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.812	TRANSFER FROM SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,975,132.00	1,729,807.56	8,357.74	245,324.44	87.58
Expenditures						
100	COUNCIL	97,733.00	89,733.41	0.00	7,999.59	91.81
101	COMMUNITY PROMOTIONS	293,475.25	235,734.88	27,304.49	57,740.37	80.33
172	CITY MANAGER	134,804.00	112,994.41	4,254.80	21,809.59	83.82
191	ELECTIONS	7,105.00	4,015.17	163.60	3,089.83	56.51
201	GENERAL ADMINISTRATION	339,512.00	241,573.13	5,557.77	97,938.87	71.15
209	ASSESSING	51,088.00	38,084.85	1,937.85	13,003.15	74.55
265	CITY HALL	58,133.00	37,848.62	1,797.97	20,284.38	65.11
276	CEMETERY	157,205.00	98,725.07	4,092.03	58,479.93	62.80
301	POLICE	680,028.00	477,962.28	21,543.78	202,065.72	70.29
336	FIRE	0.00	0.00	0.00	0.00	0.00
371	CODE ENFORCEMENT	38,304.00	32,469.31	979.13	5,834.69	84.77
728	ECONOMIC DEVELOPMENT	8,000.00	7,019.40	60.06	980.60	87.74
751	PARKS	147,490.00	80,718.60	3,362.80	66,771.40	54.73
999		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		2,012,877.25	1,456,879.13	71,054.28	555,998.12	72.38
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,975,132.00	1,729,807.56	8,357.74	245,324.44	87.58
TOTAL EXPENDITURES		2,012,877.25	1,456,879.13	71,054.28	555,998.12	72.38
NET OF REVENUES & EXPENDITURES		(37,745.25)	272,928.43	(62,696.54)	(310,673.68)	723.08
TOTAL REVENUES - FUND 101						
TOTAL REVENUES - FUND 101		1,975,132.00	1,729,807.56	8,357.74	245,324.44	
TOTAL EXPENDITURES - FUND 101		2,012,877.25	1,456,879.13	71,054.28	555,998.12	
NET OF REVENUES & EXPENDITURES		(37,745.25)	272,928.43	(62,696.54)	(310,673.68)	

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PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	706,400.00	396,432.52	0.00	309,967.48	56.12
	TOTAL EXPENDITURES	696,687.00	595,393.41	2,877.99	101,293.59	85.46
	NET OF REVENUES & EXPENDITURES	9,713.00	(198,960.89)	(2,877.99)	208,673.89	2,048.40
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,725.00	125.00	(225.00)	109.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,725.00	125.00	(225.00)	109.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	235,000.00	161,120.35	0.00	73,879.65	68.56
	TOTAL EXPENDITURES	326,510.95	235,342.47	4,370.57	91,168.48	72.08
	NET OF REVENUES & EXPENDITURES	(91,510.95)	(74,222.12)	(4,370.57)	(17,288.83)	81.11
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	1,341,788.00	459,839.12	375.00	881,948.88	34.27
	TOTAL EXPENDITURES	981,609.00	501,048.63	5,253.89	480,560.37	51.04
	NET OF REVENUES & EXPENDITURES	360,179.00	(41,209.51)	(4,878.89)	401,388.51	11.44
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	146,950.00	111,095.22	5,456.00	35,854.78	75.60
	TOTAL EXPENDITURES	135,202.00	95,211.22	4,858.13	39,990.78	70.42
	NET OF REVENUES & EXPENDITURES	11,748.00	15,884.00	597.87	(4,136.00)	135.21
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	536,430.00	412,264.12	9,536.62	124,165.88	76.85
	TOTAL EXPENDITURES	531,273.00	375,869.56	11,596.91	155,403.44	70.75
	NET OF REVENUES & EXPENDITURES	5,157.00	36,394.56	(2,060.29)	(31,237.56)	705.73
Fund 245 - MSHDA LOFT FUND						
Fund 245 - MSHDA LOFT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	311,000.00	267,832.12	155.00	43,167.88	86.12
	TOTAL EXPENDITURES	347,352.80	291,751.88	10,244.28	55,600.92	83.99
	NET OF REVENUES & EXPENDITURES	(36,352.80)	(23,919.76)	(10,089.28)	(12,433.04)	65.80
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION						
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION:						
	TOTAL REVENUES	0.00	30,000.00	0.00	(30,000.00)	100.00
	TOTAL EXPENDITURES	0.00	17,123.75	0.00	(17,123.75)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	12,876.25	0.00	(12,876.25)	100.00

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PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	3,000.00	3,000.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	3,000.00	1,729.95	0.00	1,270.05	57.67
	NET OF REVENUES & EXPENDITURES	0.00	1,270.05	0.00	(1,270.05)	100.00
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	871,000.00	394,788.82	0.00	476,211.18	45.33
	NET OF REVENUES & EXPENDITURES	(871,000.00)	(394,788.82)	0.00	(476,211.18)	45.33
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	101,200.00	89,143.63	9,077.78	12,056.37	88.09
	TOTAL EXPENDITURES	93,600.00	80,399.11	0.00	13,200.89	85.90
	NET OF REVENUES & EXPENDITURES	7,600.00	8,744.52	9,077.78	(1,144.52)	115.06
Fund 528						
Fund 528:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,885,125.00	2,825,221.32	301,934.68	1,059,903.68	72.72
	TOTAL EXPENDITURES	4,037,247.50	3,014,219.02	109,765.02	1,023,028.48	74.66
	NET OF REVENUES & EXPENDITURES	(152,122.50)	(188,997.70)	192,169.66	36,875.20	124.24
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	929,000.00	684,442.54	69,074.22	244,557.46	73.68
	TOTAL EXPENDITURES	914,460.00	595,301.33	24,561.21	319,158.67	65.10
	NET OF REVENUES & EXPENDITURES	14,540.00	89,141.21	44,513.01	(74,601.21)	613.08
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	586,450.00	440,550.68	47,709.28	145,899.32	75.12
	TOTAL EXPENDITURES	889,482.30	469,167.97	36,816.35	420,314.33	52.75
	NET OF REVENUES & EXPENDITURES	(303,032.30)	(28,617.29)	10,892.93	(274,415.01)	9.44
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	416,170.00	264,455.10	0.00	151,714.90	63.54
	TOTAL EXPENDITURES	411,476.22	375,697.82	5,440.43	35,778.40	91.30
	NET OF REVENUES & EXPENDITURES	4,693.78	(111,242.72)	(5,440.43)	115,936.50	2,370.00
Fund 662 - INTERNAL SERVICE FUND						
Fund 662 - INTERNAL SERVICE FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2015 NORMAL (ABNORMAL)	MONTH 04/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - SPECIAL ASSESSMENT FUND						
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		9,201,013.00	6,148,121.72	443,443.58	3,052,891.28	66.82
TOTAL EXPENDITURES - ALL FUNDS		10,238,900.77	7,043,044.94	215,784.78	3,195,855.83	68.79
NET OF REVENUES & EXPENDITURES		(1,037,887.77)	(894,923.22)	227,658.80	(142,964.55)	86.23

PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR MARCH 2015

NPDES COMPLIANCE

The City WWTP was out of compliance with the NPDES permit limitations for Total Suspended Solids (TSS) 7-Day Average for the month of March 2015. The limit was exceeded by 0.6 mg/L for 4 days until sampling was resumed the following week, at which time we were back in compliance. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

On January 7, 2015 the RAS flow in our East Final Clarifier quit flowing. The clarifier was taken out of service to investigate the cause and correct. It is our normal practice to use a polymer to help settle the solids in the remaining active clarifier when the entire flow is directed to it. While working on the decommissioned clarifier, the temperatures dropped to sub-zero levels and remained there throughout the remainder of January and the month of February making it impossible to work on the clarifier. When the temperatures finally returned to above freezing for several days early in March, work was immediately resumed to get the East clarifier back into operation. Of course the flows at this time were increasing due to the snow and ice melt. As luck would have it, our polymer line froze during the night of March 18, 2015 just before we were able to place the second clarifier on line. This was discovered shortly after arriving at the WWTP in the morning. Steps were taken to restore the polymer flow to the active clarifier to assist with settling the extra solids. Of course the damage had already occurred to our 24 hour composite sample that was collected overnight. The resulting Suspended Solids in the sample caused our 7-day average to exceed our COC permit limit by 0.6 mg/L before rounding. The increased solids in the 24 hour composite sample also impacted the 5 day CBOD as all of the final effluent set up for that day completely depleted which provided invalid results. When the next 24 hour composite sample was taken four days later, the TSS 7-day average decreased to 38mg/L with valid 5 day CBOD of the final effluent. Within 7 days the TSS 7-day average and the 5 Day CBOD had decreased to values of <10mg/L.

We were able to restart the East Clarifier before leaving the WWTP on March 19, 2015 without any complications. With the ability to split the flow between the two clarifiers, we were able to discontinue the polymer dosing while achieving permit compliance. The effluent solids have returned to a much more acceptable level and we are maintaining permit compliance.

OPERATIONS

The WWTP treated and discharged **12.1 million gallons** for the month of March.

A Certificate of Coverage (COC) is issued under the NPDES Permitting System every five years after a reapplication to renew is provided to the MDEQ. The Reapplication which was due on October 1, 2014 was submitted to the MDEQ prior to the deadline date. With the April 1, 2015 expiration of our current COC approaching and no word from the MDEQ permitting office, I contacted the MDEQ to find out what the status of our renewal COC was. Our District MDEQ engineer and the Lansing MDEQ Permitting office both confirmed that there is a large backlog at the permitting office and that renewal COC's are not being processed by the expiration dates of existing COC's. Both parties confirmed that our COC expiration is being extended until we receive our new one. A letter stating to that fact was requested. I was told that they do not issue such a letter. I have retained all e-mail correspondence stating the extension of our current COC.

The Construction Permit required by the MDEQ to replace two of the existing Raw Sewage pumps and change some of the piping configuration was received at the WWTP prior to the work starting. There were no fee's associated with this permit.

The new Raw Sewage pumps were delivered to the WWTP and stored inside until the contractor could start the pump change out. John E. Green Company came to the WWTP and positioned the new pumps. Once the pumps were set, they double checked the measurements for the piping to assure a proper fit. Before they left a date was scheduled to proceed with the change out. April 1st was the date chosen. This allowed us time to complete our composite sampling for the week while allowing ample time for the contractor to complete the work. We also were able to schedule for the bypass pumps to make sure that there would be no delays.

Maintenance & Capitol Expenses for March 1, 2015 to March 31, 2015

ITEM	COST
Tom's Do It Center – Cleaners, Distilled Water, & plumbing fittings	\$ 122.10
PolyDyne – Thickener liquid polymer	\$ 1741.50
Henry Klein – Service Building Drain Cleaning	\$ 140.00
Total Expenses	\$ 2003.60
Total Spent YTD	\$ 42188.37

WASTEWATER COLLECTION SYSTEM ACTIVITY

Sewer Trouble Spots sections cleaned	0 feet
Routine cleaning	0 feet
Sewer call outs due to building services	2
Sewer call outs due to plugged City main	0
New connections to sewer main	2

Building Services Televised	2
Building Services Inspected	2
City Main Televised	0 feet

SEWER CALLOUTS

March 6, 2015

A call was received from the Kevin Scott residence, located at 244 S. Lincoln St., by Tim Krizov at the WWTP. Upon Tim's arrival on the scene, he found a small back up and slow drains. Tim inspected the flow at manholes C55 and C54 to determine if the problem was in the city main or the house lateral. The flow was normal in the city main indicating that the house lateral was the problem. He recommended to the homeowner that they have the lateral cleaned and then to contact us to televise the condition of the house lateral.

The men returned to 244 S. Lincoln on 3/9/15 and used the push camera to inspect the house lateral. They found a large root mass at a joint. There were moderate roots on either side of the large mass. They located the obstruction and marked it in the lawn so that the homeowner could make plans to repair.

March 9, 2015

A call was received from Rory Seal at 127 Quarterline that he was have drain problems even after having his lateral cleaned. Mike Owen and Tim Krizov were dispatched to use the push camera to see if they could help determine his problem. Fifty-five feet out from the house they found a broken joint that was causing the problem. The men marked the location so that the homeowner could make plans to make a repair.

March 18, 2015

Rod Smith from the City Water Department called the WWTP stating that he had observed sewage coming from the curb lawn at 205 Church St. Doug Sherman responded to the call to assess the situation. There was a very small wet area in the lawn where a very small amount of liquid sewage was seeping from the lawn. The flow was inspected in the City Main at manholes A36 & A37 to rule out a problem in the main. The person living in the house was notified of the situation. She said that she rents the house from Chopper Schrauben and gave me his phone number. Chopper was notified of the problem and the seriousness of the situation. Chopper had the spot dug up and the lateral repaired.

Two new service laterals were connected to the city main in March. They were both in the Rindlehaven development. Tap in fees were paid prior to the connections.

Respectively Submitted,

Doug Sherman
WWTP Superintendent

Portland Light and Power Board EO Report

4/2/2015



Executive Summary:

Portland Light and Power Board Summary						
Application Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentive	% to Budget
C&I Prescriptive	138,616.00	82,372.87	59.43%	\$ 10,763.00	\$5,166.68	48.00%
Pipeline : 2		82,372.87	59.43%		\$5,166.68	48.00%
C&I Combined	183,738.00	82,372.87	44.83%	\$ 14,173.00	\$5,166.68	36.45%
Pipeline : 2		82,372.87	44.83%		\$5,166.68	36.45%
Residential HVAC	5,834.00	4,533.90	77.72%	\$ 2,413.00	\$1,000.00	41.44%
Realized : 7		4,533.90	77.72%		\$1,000.00	41.44%

Appliance Recycling & Lighting Kits

Appliance Recycling Program

Appliance Recycling						kWh Goal: 43,036.00
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal	
Air Conditioners						
Dehumidifiers						
Freezers	1	1,111.0	\$60	\$0.05	2.58%	
Refrigerators	2	2,522.0	\$120	\$0.05	5.86%	
Totals	3	3,633.0	\$180	\$0.05	8.44%	

Lighting Kits						kWh Goal: 96,164.00
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal	
Lighting Kits						
Totals						

C&I Program Summary:

Customer	Status Date	kWh Savings	Incentive
C&I Prescriptive		82,372.87	\$5,166.68
Work in Progress			
Mc Donald Equipment Co. - 1217 Grand River	3/11/2015	16,334.83	\$956.61
Application Received			
Golden Bridge Manor - 248 Divine Highway	3/20/2015	66,038.04	\$4,210.07

Customer	Status Date	kWh Savings	Incentive
Residential HVAC		4,533.90	\$1,000.00
Batched			
Jessica Moore - 6902 Maynard Rd	1/30/2015	751.72	\$165.00
Wayne Gladding - 8110 Doreen Dr	1/30/2015	751.72	\$165.00
Ken Lawless - 314 S Virginia Ave	2/6/2015	751.72	\$165.00
Roger Habegger - 206 S Virginia	2/6/2015	751.72	\$165.00
Gayle Hill - 6514 Maynard Rd	2/13/2015	730.00	\$150.00
Edward Filter - 6824 Maynard Rd	3/6/2015	45.30	\$25.00
Billie Price - 511 Looking Glass Ave	3/20/2015	751.72	\$165.00

Component Detail

C&I Prescriptive

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
Work In Progress						
	Mc Donald Equipment Co. - 1217 Grand River					
	Total Project Cost: \$					
	Install Complete:					
	Custom Interior LFL - T8/T5 - MPPA 2015	12,288	1.00	12,288.00	0.05	614.40
	Custom Interior LFL - T8/T5 - MPPA 2015	380	1.00	380.00	0.05	19.00
	Custom Interior LFL - Demand Only - MPPA 201	3,167	0.00	0.00	0	0.00
	Exterior HID to T8/T5 - MPPA 2015	327	4.32	1,412.00	0.35	114.45
	10% Early Bird Bonus	1		0.00		86.96
	Exterior HID to LED - MPPA 2015	2	6.48	2,255.00	0.35	121.80

Application Received

02-04900-5	Golden Bridge Manor - 248 Divine Highway					
	Total Project Cost: \$					
	Install Complete:					
	LED Lamps < 20W LED replacing A-line 80-100	103	230.41	23,732.00	15	1,545.00
	Custom Interior LFL - LED - MPPA 2015	3,128	1.50	4,692.00	0.08	250.24
	Exterior HID to LED - MPPA 2015	3,906	6.48	25,305.00	0.35	1,367.10
	Exterior HID to LED - MPPA 2015	1,900	6.48	12,309.00	0.35	665.00
	10% Early Bird Bonus	1		0.00		382.73
	Custom Interior LFL - Demand Only - MPPA 201	782	0.00	0.00	0	0.00

Residential HVAC/Efficient Appliances

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
Batched						
02-02500-2	Billie Price - 511 Looking Glass Ave					
	Install Complete: 2/26/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA SF-HVAC 20	1	21.72	22.00	15	15.00
12-12900-1	Edward Filter - 6824 Maynard Rd					
	Install Complete: 1/27/2015					
	Refrigerator - Energy Star - MPPA SF-HVAC 20	1	45.30	45.00	25	25.00
12-09650-1	Gayle Hill - 6514 Maynard Rd					
	Install Complete: 1/13/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00
12-13200-1	Jessica Moore - 6902 Maynard Rd					
	Install Complete: 1/16/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA SF-HVAC 20	1	21.72	22.00	15	15.00
07-07500-4	Ken Lawless - 314 S Virginia Ave					
	Install Complete: 1/28/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA SF-HVAC 20	1	21.72	22.00	15	15.00
07-08700-1	Roger Habegger - 206 S Virginia					
	Install Complete: 1/15/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA SF-HVAC 20	1	21.72	22.00	15	15.00
13-09000-1	Wayne Gladding - 8110 Doreen Dr					
	Install Complete: 1/9/2015					
	Furnace w/ECM - MPPA SF-HVAC 2015	1	730.00	730.00	150	150.00

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MARCH 2015**

Calls for Service

Dispatched	86
Patrol Originated	15
Assist to PPD	9
Assist to Fire / EMS	4
Assist Other Depts	9

Traffic Stops

Total Stops	48
Traffic Citations	21
Verbal Warnings	43
Parking Citations	25

Arrests

Misdemeanor Arrests (# of persons)	18
Misdemeanor Charges	26
Juvenile Apprehensions	2
Felony Arrests (# of persons)	4
Felony Charges	5

Citizen Contacts

Business Contacts	105
Patrol Contacts	310

Noteworthy:

Multiple Dates: There have been 13 persons investigated for misdemeanor drug charges and four persons investigated for felony drug charges during the month of March.

Multiple Dates: There have been three reports during the month for catalytic converters being cut off of vehicles that were parked at the Park and Ride parking lots. These larcenies happen periodically throughout the I96 corridor as the suspects travel through the area seeking precious metals to scrap.

On March 19, 2015, Officer Teitsma investigated a complaint of a vehicle that had been stolen along with \$4,500 in cash. The suspected subjects were contracted workers for a company doing business in Portland. The vehicle was later recovered in the Detroit area where one of the subjects was arrested on unrelated charges. The case remains under investigation.

On March 24, 2015, Officer Heald located a vehicle displaying a stolen license plate. Further investigation with the vehicle occupants revealed several components for the manufacture of methamphetamine as well as a quantity of produced methamphetamine. One of the subjects was arrested and lodged at the Ionia County Jail and lodged on felony drug charges. Property was seized in accordance with violation of the Controlled Substances Act.

On March 28, 2015, Officer Heald investigated and arrested a subject for the unlawful possession of felony prescription pills. During the course of the investigation, it was discovered that another subject is suspected of selling medical marijuana. Property was seized in accordance with violation of the Controlled Substances Act and additional criminal charges are being reviewed by the Ionia County Prosecutors Office.

Coverage by Ionia County Sheriffs Department

The Ionia County Sheriffs Department was not used during the month of March

PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MARCH 2015

Assists to Other Police Agencies:

March 14, 2015, Assist to MSP with an out of control subject on Ionia Rd.

March 18, 2015, Assist MSP with an investigation of criminal sexual conduct.

March 18, 2015, Assist to MSP with a rollover crash on Grand River near Tri-County Electric.

March 19, 2015, Assist to MSP with a traffic stop on Kent and Meadowlane where a subject was giving a false identity.

March 20, 2015, Assist to IOSH with a felonious Domestic Assault occurring in the City of Portland. The solo on-duty officer was unable to respond due to already having a subject in custody on multiple charges.

March 27, 2015, Assist to IOSH on I96/72mm during a traffic stop containing five occupants with the majority of them having warrants.

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MARCH 2015**

Chief Knobelsdorf			
<u>Total Calls Responded To:</u>	19	<u>Traffic Stops</u>	
Dispatched	16	Total Stops	2
Patrol Originated	0	Traffic Citations	1
Assist to PPD	0	Verbal Warnings	2
Assist to Fire / EMS	0	Parking Citations	0
Assist Other Depts	3		
		<u>Citizen Contacts</u>	
<u>Arrests</u>		Business Contacts	18
Misdemeanor Arrests	0	Patrol Contacts	40
(# of persons)			
Misdemeanor Charges	0	<u>Minutes</u>	
Juvenile Apprehensions	0	Time Assigned	6615
Felony Arrests	0	Preventative Patrol	1665
(# of persons)	0		
Felony Charges	0		

Sgt Ludwig			
<u>Total Calls Responded To:</u>	0	<u>Traffic Stops</u>	
Dispatched	0	Total Stops	0
Patrol Originated	0	Traffic Citations	0
Assist to PPD	0	Verbal Warnings	0
Assist to Fire / EMS	0	Parking Citations	0
Assist Other Depts	0		
		<u>Citizen Contacts</u>	
<u>Arrests</u>		Business Contacts	0
Misdemeanor Arrests	0	Patrol Contacts	0
(# of persons)			
Misdemeanor Charges	0	<u>Minutes</u>	
Juvenile Apprehensions	0	Time Assigned	0
Felony Arrests	0	Preventative Patrol	0
(# of persons)	0		
Felony Charges	0		

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MARCH 2015**

Officer Teitsma				
<u>Total Calls Responded To:</u>		23	<u>Traffic Stops</u>	
Dispatched	20	Total Stops	3	
Patrol Originated	1	Traffic Citations	0	
Assist to PPD	0	Verbal Warnings	6	
Assist to Fire / EMS	0	Parking Citations	0	
Assist Other Depts	2			
<u>Arrests</u>		<u>Citizen Contacts</u>		
Misdemeanor Arrests	0	Business Contacts	15	
(# of persons)		Patrol Contacts	74	
Misdemeanor Charges	0	<u>Minutes</u>		
Juvenile Apprehensions	0	Time Assigned	6095	
Felony Arrests	0	Preventative Patrol	3165	
(# of persons)				
Felony Charges	0			

Officer Thomas				
<u>Total Calls Responded To:</u>		36	<u>Traffic Stops</u>	
Dispatched	23	Total Stops	13	
Patrol Originated	3	Traffic Citations	4	
Assist to PPD	6	Verbal Warnings	9	
Assist to Fire / EMS	1	Parking Citations	0	
Assist Other Depts	3			
<u>Arrests</u>		<u>Citizen Contacts</u>		
Misdemeanor Arrests	4	Business Contacts	14	
(# of persons)		Patrol Contacts	95	
Misdemeanor Charges	5	<u>Minutes</u>		
Juvenile Apprehensions	2	Time Assigned	6716	
Felony Arrests	1	Preventative Patrol	4154	
(# of persons)				
Felony Charges	1			

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MARCH 2015**

Officer Groenhof			
<u>Total Calls Responded To:</u>	10	<u>Traffic Stops</u>	
Dispatched	5	Total Stops	7
Patrol Originated	3	Traffic Citations	5
Assist to PPD	1	Verbal Warnings	7
Assist to Fire / EMS	0	Parking Citations	24
Assist Other Depts	1		
<u>Arrests</u>		<u>Citizen Contacts</u>	
Misdemeanor Arrests (# of persons)	3	Business Contacts	10
Misdemeanor Charges	3	Patrol Contacts	31
Juvenile Apprehensions	0	<u>Minutes</u>	
Felony Arrests (# of persons)	0	Time Assigned	2880
Felony Charges	0	Preventative Patrol	2790

Officer Heald			
<u>Total Calls Responded To:</u>	22	<u>Traffic Stops</u>	
Dispatched	11	Total Stops	23
Patrol Originated	8	Traffic Citations	10
Assist to PPD	2	Verbal Warnings	14
Assist to Fire / EMS	1	Parking Citations	1
Assist Other Depts	0		
<u>Arrests</u>		<u>Citizen Contacts</u>	
Misdemeanor Arrests (# of persons)	11	Business Contacts	44
Misdemeanor Charges	18	Patrol Contacts	50
Juvenile Apprehensions	0	<u>Minutes</u>	
Felony Arrests (# of persons)	3	Time Assigned	6716
Felony Charges	4	Preventative Patrol	5604

**PORTLAND POLICE DEPARTMENT
 STATISTICAL INFORMATION
 MARCH 2015**

Officer Fandel			
<u>Total Calls Responded To:</u>	13	<u>Traffic Stops</u>	
Dispatched	11	Total Stops	5
Patrol Originated	0	Traffic Citations	1
Assist to PPD	0	Verbal Warnings	5
Assist to Fire / EMS	2	Parking Citations	0
Assist Other Depts	0		
		<u>Citizen Contacts</u>	
<u>Arrests</u>		Business Contacts	4
Misdemeanor Arrests	0	Patrol Contacts	20
(# of persons)			
Misdemeanor Charges	0	<u>Minutes</u>	
Juvenile Apprehensions	0	Time Assigned	2535
Felony Arrests	0	Preventative Patrol	2295
(# of persons)			
Felony Charges	0		

Portland Fire Department Monthly Alarms Report (Serving with Pride and Excellence)						Month of March 2015		
Type of Call	Danby Twp Alarms	Danby Twp Manhours	Portland Twp Alarms	Portland Twp Manhours	City Portland Alarms	City Portland Manhours	Apparatus Response Truck	Response Amount
Ambulance/Police Assits							Engine # 1	3
Dwelling							Engine # 7	
Vehicle Fire							Engine # 11	4
Industrial/Commercial Fire							Tanker # 9	2
Wildland/Grass Fire	2	44					Brush # 6	2
Garage/Storage Building Fire							Brush # 8	1
Barn Fire	1	42					Brush # 12	1
Tree Down							Light/Air # 2	
Power Line/transformer							Command 10	
Accidents			2	33	1	7		
Rescue/Extrication/Water							Car # 4	2
Smoke Alarm					1	11	Quad # 51	
Natural Gas/CO2 Leak					1	10	Marine # 3	
Tornado Warning								
Total for Month	3	86	2	33	3	28	Year	
Total for Year	5	138	4	66	10	111	Engine # 1	8
Mutual Aid Given	Alarms	Manhours			Mutual Aid Received	Alarms	Engine # 7	
Grand Ledge					Grand Ledge		Engine # 11	9
Westphalia					Westphalia		Tanker # 9	9
Berlin/Orange					Berlin/Orange		Brush # 6	2
Roxand Township					Roxand Twp.		Brush # 8	2
Lyons/Muir					Lyons/Muir		Brush #12	2
Pewamo					Pewamo		Light/Air # 2	1
Sunfield					Sunfield	1	Command 10	1
Delta Fire					Delta Fire	1	Car # 4	5
Other					Other		Quad # 51	
Totals for Month	0	0			Totals for Month	1	Marine # 3	
Totals for Year	3	176			Totals for Year	2	Total	39
	Alarms	Manhours						
Total for Month	8	147						
Total for Year	22	491						
Training for March 2015	Manhours	126	Training for Year	Manhours	251	Reported By		
						Nick Martin, Fire Marshal		

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 3/19/2015 Run # 15-018

Owner Tina Bolv
 Address 352 Smith St.
 City Portland State MI Zip 48875 Phone # 517-819-9594

Occupant Tina Bolv
 Address 352 Smith St.
 City Portland State MI Zip 48875 Phone # 517-819-9594

Township City Section #

Times
 Received 17:17 In service 17:24 On Scene 17:26 Controlled
 Cleared 17:44 Back In Ser. 18:18

Total Hrs 1 Total Man Hours 10

Description of Response Occupant returned home and found the CO2 detector going off. The owner changed the batteries and it was still alarming. FD checked the entire house with the CO detector Impact Pro OFCH Serial #1303272 which did not detect anything.
 Location of Response

Units Responding E#11

Mutual Aid Received N/A

Personnel Responding: (* denotes personnel on scene)

Chief	Baker	Asst Chief	Captain
Captain		1st Lt	2nd Lt
	1 Miller*		3 Martin
	4 Lay	2 Heintzelman*	6 Schafer, J
	7 Weiler	5 Schafer, G	9
	10	8 Chapman	11
	13		12
	16		13
	19		14
	22		15
			16
			17
			18
			19
			20
			21
			22
			23
			24

Reported By Heintzelman

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 3/22/2015 **Run #** 15-019

Owner Portland Public Schools
Address 1100 Ionia Rd.
City Portland **State** MI **Zip** 48875 **Phone #**

Occupant Portland High School
Address 1100 Ionia Rd.
City Portland **State** MI **Zip** 48875 **Phone #**

Township City **Section #**

Times

Received 15:26 In service 15:33 On Scene 15:37 Controlled
 Cleared 16:04 Back In Ser. 16:27

Total Hrs 1 Total Man Hours 11

Description of Response General Fire Alarm due to power outage. FD investigated the structure and discovered it was a false alarm. Alarm was reset.

Location of Response 1100 Ionia Rd.
 Portland **State** MI **Zip** 48875

Units Responding E#11, C#4

Mutual Aid Received N/A

Personnel Responding: (* denotes personnel on scene)

Chief	Baker*	Asst Chief	Gensterblum	Captain
Captain		1st Lt	Logel, Sr.*	2nd Lt
	1 Miller*		2 Heintzelman*	3 Martin (AMB)
	4 Lay		5 Schafer, G	6 Schafer, J
	7 Skeide		8 Platte	9
	10		11	12
	13		14	15
	16		17	18
	19		20	21
	22		23	24

Reported By Heintzelman

IONIA COUNTY BOARD OF COMMISSIONERS

April 14, 2015 - 4:00 p.m.

Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
- VII. **Unfinished Business**
 - A. Facilities Discussion
 - B.
- VIII. **New Business**
 - A. National Public Safety Telecommunications Week Resolution
 - B. Request to hire part-time Dispatchers
 - C. Resolution for CORS Agreement
 - D. Equipment Placement Agreement – Health Department
 - E. Grant Agreement with Michigan Dept of Community Health Amendment #2
 - F. Sheriff's Office Budget Amendments
 1. Training
 2. Overtime for FBI Task Force
 - G. Agreement for Sheriff's Office Services – Village of Clarksville
 - H. Request to fill Deputy position
 - I. Request to promote – Sergeant position
 - J. Request to purchase dishwasher for Sheriff's Office kitchen
 - K. Tax Allocation Board Request
 - L. Main Street Farmland Lease Agreement
 - M. Workforce Board Consortium Discussion
 - N. Acknowledgement of PA116's
 1. Doezma Real Estate LLC (Boston Twp)
 2. Doezma Real Estate LLC (Berlin Twp)
 3. Philip and Mary Seidelman

- O. Acknowledgement of Applications for Appointment
 1. Area Agency on Aging of Western Michigan Advisory Council – One three-year term.
 2. Economic Development Corporation/Brownfield Redevelopment Authority – Three three-year terms
 3. Jury Board – Two six-year terms.
 4. Land Bank Authority – Two three-year terms.
- P.

IX. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Corrections Advisory Board – One position, which would serve as the Media Representative.
- Community Mental Health Services Board – One three-year term, expiring March 2018.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.

Appointments for consideration in the month of May 2015: None

Appointments for consideration in the month of June 2015: None

IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

April 21, 2015 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A. Facilities Discussion
- VII. New Business
 - A. Community Mental Health Annual Report
 - B. Workforce Board Consortium Discussion
 - C. Departmental Reports
 - 1. Building Codes
 - 2. Juvenile Court/Probate Court
 - 3. Public Health
 - 4. District Court
 - D.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment