



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, March 16, 2015
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Motion
7:03 PM	IV. <u>Public Comment</u> (5 minute time limit per speaker)	Motion
7:04 PM	V. <u>City Manager Report</u>	
7:20 PM	VI. <u>Presentations</u>	
7:25 PM	A. DDA/Main Street Director Reagan – Downtown Report	
	B. Parks, Recreation, and Cemetery Director Scheurer – Grant Application for Park Property	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:30 PM	A. First Reading of Tax Exemption Ordinance 195C	Motion
7:35 PM	B. Proposed Resolution 15-19 a Resolution of Support for the Redevelopment of Old School Manor	Motion
7:40 PM	C. Proposed Resolution 15-20 Approving the City Manager’s Proposed Appointment of Kristina Kinde as the Finance Officer/Treasurer and Revising the Designated Authorized Signatories for City Bank Accounts	Motion
7:43 PM	D. Proposed Resolution 15-21 Approving a Grant Application to Acquire Additional Park Property Across from the Bandshell Subject To the Approval of the Park and Recreation Board and Public Hearing	Motion
7:46 PM	E. Proposed Resolution 15-22 a Resolution Recognizing the Friends of The Red Mill as a Nonprofit Organization Operating in the Community for the Purpose of Obtaining a Charitable Gaming License	Motion
7:48 PM	F. Proposed Resolution 15-23 Approving a Budget for Fiscal Year 2015-2016 for the Portland Area Fire Authority	Motion
7:50 PM	G. Proposed Resolution 15-24 Designating the City Manager S. Tutt Gorman as the City’s Zoning Administrator and Approving, Authorizing, and Directing the Mayor and Clerk to Sign a Zoning Consultant Agreement	Motion
7:53 PM	H. Proposed Resolution 15-25 Approving Participation in the State Bid Process for Winter Road Salt 2015-2016	Motion

Estimated Time		Action Requested
7:55 PM	I. Proposed Resolution 15-26 Confirming the Mayor's Appointment to City Boards and Commissions	Motion
7:57 PM	<p>X. <u>Consent Agenda</u>–</p> <p>A. Minutes & Synopsis from the Regular City Council Meeting held on March 2, 2015</p> <p>B. Payment of Invoices in the Amount of \$189,332.57 and Payroll in the Amount of \$78,918.32 for a Total of \$268,250.89</p> <p>C. Purchase Orders over \$5,000 – None</p> <p>X. <u>Communications</u>–</p> <p>A. City Council Special Meeting Notice for March 18, 2015</p> <p>B. Planning Commission Minutes from January 14, 2015</p> <p>C. Revenue-Expense Report for March 2015</p> <p>D. Water Department Report for February 2015</p> <p>E. Wastewater Treatment Plant Report for February 2015</p> <p>F. Franklin Energy EO Report for March 9, 2015</p> <p>G. Police Department Report for February 2015</p> <p>H. Fire Department Report for February 2015</p> <p>I. Retirement Open House Invitation for Herb Mosser</p> <p>J. WOW! Correspondence – Payment Convenience Fee</p> <p>K. Ionia County Board of Commissioners Minutes for February 24th</p> <p>L. Ionia County Board of Commissioners Agenda for March 10th</p> <p>M. Ionia County Board of Commissioners Agenda for March 17th</p> <p>N. Governor Snyder Message re: Energy</p> <p>XI. <u>Other Business</u> - None</p> <p>XII. <u>City Manager Comments</u></p> <p>XIII. <u>Council Comments</u></p> <p>XIV. <u>Adjournment</u></p>	Motion
8:00 PM		
8:05 PM		
8:10 PM		
8:15 PM		Motion

**CITY COUNCIL
CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

**PROPERTY TAX EXEMPTION ORDINANCE
ORDINANCE NO. 195C**

**AN ORDINANCE TO SUPCEDE AND REPLACE TAX EXEMPTION
ORDINANCE 195B ADOPTED JANUARY 6, 2014**

An Ordinance to provide for a service charge in lieu of property taxes for a proposed multiple family dwelling project for persons of low and moderate income to be financed or assisted pursuant to the provisions of the State Housing Development Authority Act of 1966, as amended.

CITY OF PORTLAND ORDAINS:

SECTION 1: Title

This Ordinance shall be known and cited as the City of Portland Property Tax Exemption Ordinance.

SECTION 2: Preamble

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low and moderate income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCLA Section 125.1401 et. Seq., MSA Section 116.114 (1) et. seq). The City is authorized by this Act to establish or change the service charge to be paid in lieu of property taxes by any and all classes of housing exempt from property taxation under this Act at any amount it chooses not to exceed the property taxes that would be paid but for this Act. It is further acknowledged that such housing for persons of low and moderate income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real-estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for property tax exemptions and the service charge in lieu of property taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such property tax exemption.

The City acknowledges that Portland School Limited Dividend Housing Association Limited Partnership (the "Sponsor") has offered, subject to receipt of an allocation of Low Income Housing Tax Credits ("LIHTC") from the Michigan State Housing Development

Authority, to rehabilitate, own and operate a housing development identified as Portland School Apartments on certain property located in the City of Portland, County of Ionia, Michigan, which is legally described on Exhibit A to serve persons of low and moderate income, and that the Sponsor has offered to the City, on account of the housing development, an annual service charge for public services in lieu of all property taxes.

SECTION 3: Definitions

- A. Authority means the Michigan State Housing Development Authority.
- B. Act means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.
- C. Annual Shelter Rent means the total actual collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges, which rental amounts shall be exclusive of charges for gas, electricity, heat, or other utilities furnished to the occupants.
- D. Housing Development means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines to improve the quality of the development as it relates to housing for persons of low or moderate income. For the purposes of this section, the name of this development shall be The Portland School Apartments.
- E. Class means the Housing Development known as Portland School Apartments for low and moderate income persons and families.
- F. Mortgage Loan means either a loan that is Federally-Aided (as defined in Section 11 of the Act,) or a loan to be made by the Authority or USDA-Rural Development or the Department of Housing and Urban Development to sponsor for the construction and permanent financing of a housing development or a mortgage loan insured by HUD all as defined by the Act.
- G. Utilities means fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.
- H. LIHTC means low income housing tax credits.
- I. Low and Moderate Income Persons or Families mean those persons as defined by the Act.
- J. Sponsor means person(s) or entities which have applied to the Authority for a Mortgage Loan or “LIHTC” funds to finance a Housing Development. For the purposes of this section, the Sponsor is the Portland School Limited Dividend

Housing Association Limited Partnership.

SECTION 4: Class of Housing Developments

It is determined that the class of Housing Development to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be for low and moderate income housing for persons and families, which are financed or assisted pursuant to the Act. It is further determined that Portland School Apartments is of this class.

SECTION 5: Establishment of Annual Service Charge

A. The Housing Development identified as Portland School Apartments and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City acknowledging that the Sponsor and the Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Development for exemption from all property taxes and a payment in lieu of taxes established in the Ordinance, and in consideration of the Sponsor's offer subject to receipt of a Mortgage Loan from the Authority, to construct, own and operate the Housing Development, agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to eight (8%) percent of the Annual Shelter Rents.

B. The Housing Development shall report to the City its Annual Shelter Rents within 45 days of the last day of the applicable calendar year on a unit-by-unit basis.

C. The City shall have the right to inspect the Housing Development's records and the right to audit and recompute any amounts determined to be Annual Shelter Rents. If the sum recomputed exceeds five (5%) percent of the reported Annual Shelter Rents which the audit determines should have been reported, the Housing Development shall pay the City's cost of auditing that calendar year. The Housing Development shall retain financial records for a period of four (4) calendar years and will not be responsible beyond that period of time. The Housing Development shall provide the City with reasonable access to its records documenting rents and occupancy charges as defined by this Ordinance. The Housing Development shall comply with all reasonable requests for information in the performance of the audit. The City agrees to appropriate confidentiality in the performance of the audit. The City agrees to appropriate confidentiality protection for access to confidential and proprietary information.

SECTION 6: Limitation on the Payment of Annual Service Charge

Notwithstanding Section 5, the service charge to be paid each year in lieu of property taxes for the part of the Housing Development which is tax exempt and which is occupied by other than low and moderate income persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

SECTION 7: Contractual Effect of Ordinance

To the extent permitted by law and notwithstanding the provisions of Section 15(a)(5) of the Act, to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide property tax exemption and accept payments in lieu of property taxes, as previously described, is effectuated by enactment of this Ordinance.

SECTION 8: Payment of Service Charge

The service charge in lieu of property taxes as determined under this Ordinance shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 1 of each year for the previous calendar year.

SECTION 9: Duration

This Ordinance shall remain in effect and shall not terminate for a period of sixteen (16) years, following the first date of occupancy after completion of construction pursuant to Section 5 above, provided that construction of the Housing Development commences within three (3) years from the effective date of this Ordinance.

SECTION 10: Severability

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court or competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity or the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 11: Publication And Effective Date

This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

Dated: March 18, 2015

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: March 16, 2015

Adopted:

Published:

Effective:

State of Michigan)
)SS
County of Ionia)

I, the undersigned, the duly qualified and acting City Clerk of the City of Portland, Ionia County, Michigan, do hereby certify that the foregoing Ordinance was adopted by the City of Portland at a regular City Council Board meeting duly held on the ____ day of _____, 2015; and that the meeting was held in compliance with notice provisions and all other requirements of Act 267 of the Public Acts of 1976, as amended, I hereby certify that I published the Ordinance in the _____ on the ____ day of _____, 2015

Monique I Miller, City Clerk

EXHIBIT A

LEGAL DESCRIPTION:

CITY OF PORTLAND LOTS 9 THROUGH 22 ALMERON & JAMES NEWMAN ADD;
ALSO ABANDONED ELM ST LYING BETWEEN LOTS 9 & 16 AND BETWEEN HILL &
BRUSH ST.; ALSO THE ABANDONED ALLEY LYING BETWEEN SD STREETS AND
LOTS 16 & 23.; ALSO COM 206 FT. ELY FROM E LINE KENT ST & N LINE HILL ST.
TH: N 32*0'0"E 132.86 FT, TH: S58*0'0"E 190FT. TO NW CORN LOT 13, TH:
S32*0'0"W 129 FT. MORE OR LESS TO N LINE HILL ST & SW CNR LOT 15, TH:
N32*0'0"W 190 FT. ALONG N LINE HILL ST TO POB.
SW 1/4 OF NE 1/4 SEC. 33 T6N R5W.

PROPERTY ADDRESS:

306 BRUSH STREET, PORTLAND, MICHIGAN 48875

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-19

A RESOLUTION OF SUPPORT FOR THE REDEVELOPMENT OF OLD SCHOOL MANOR

WHEREAS, the City Manager has been working with the WODA Group and the Ionia County Land Bank on the redevelopment of the Old School Manor Property at 306 Brush Street for affordable family housing; and

WHEREAS, the WODA Group and the Ionia County Land Bank have approved a Letter of Intent to Purchase the Old School Manor Property for \$15,000 with the City receiving all proceeds after the Land Bank's costs to secure and maintain the property have been repaid (estimated to be approximately \$9,500); and

WHEREAS, the WODA Group is still interested in pursuing assistance from the Michigan State Housing Development Authority (MSHDA) for the redevelopment of the Old School Manor Property for affordable family housing; and

WHEREAS, the Planning Commission approved the site plan for the adaptive reuse of the former Portland School to be used as a 29 unit family residential development on January 22, 2014.

WHEREAS, MSHDA's scoring criteria allow 10 points for municipal support for the project if the project is located where a community revitalization plan is in place or in rural areas a Resolution of Community Support is adopted by the municipality; and

WHEREAS, to receive points the Resolution of Community Support must state and identify the following items demonstrating significant local support and the projects contribution to a concerted local revitalization strategy:

- A. Local government financing commitments for the referenced project and/or for other projects/investments in the planned area;
- B. Evidence of major investment (public/private investment that has taken place or is anticipated to take place as part of the planned development).

WHEREAS, the City's Planning Commission, Downtown Development Authority, Economic Development Corporation have all recommended that the City Council designate the Old School Manor Property as a zone within the City that is targeted for revitalization.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves this Resolution of Support for the Redevelopment of the Old School Manor Property for affordable housing for families and seniors.
2. The City Council approves using a PILOT Ordinance for 8% of the Shelter Rents for a term not to exceed 16 years.
3. The City Council approves targeting infrastructure improvement in the area of Old School Manor, including but not limited to resurfacing portions of Elm and Smith Streets, and possibly upsizing the water main on Hill Street and Smith Street, subject to WODA receiving tax credit for the project from MSHDA, and the Project being built.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 16, 2015

Monique I. Miller, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution 15-19 adopted by the City Council of the City of Portland, Ionia County, Michigan, at a regular meeting held on March 16, 2015.

IN WITNESS WHEREOF, I have hereto affixed my official signature on March 16, 2015.

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-20

A RESOLUTION APPROVING THE CITY MANAGER'S PROPOSED APPOINTMENT OF KRISTINA KINDE AS THE FINANCE OFFICER/TREASURER AND REVISING THE DESIGNATED AUTHORIZED SIGNATORIES FOR CITY BANK ACCOUNTS

WHEREAS. Section 6.2 of the City Charter provides that the City Manager "shall make all appointments and removals of those appointed, except that he shall receive the approval of a majority of the Council for the appointment of the Clerk, Treasurer, and Assessor..."

WHEREAS, the City Manager proposes to appoint Kristina Kinde as the new Portland Finance Officer/Treasurer; and

WHEREAS, City checks require two authorized signatures and the authorized signatories on the City's bank accounts need to be updated; and

WHEREAS, the City Manager recommends that the Council approve the signatories for City bank accounts as indicated on the attached Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the appointment of Kristina Kinde as the new Portland Finance Officer/Treasurer.
2. The City Council approves the updating the signatories for City bank accounts as indicated on the attached Exhibit A.
3. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: March 16, 2015

Monique I. Miller, City Clerk

EXHIBIT A

The following authorization is made for signing for the disbursement of funds from the following City bank accounts:

HUNTINGTON BANK

Paying Account (*****8209) – Mayor or
Monique Miller, City Clerk or
Kristina Kinde, Treasurer

Treasurer's Account (*****8199) – Kristina Kinde, Treasurer
Melinda Tolan, Deputy Treasurer

Payroll Account (*****2213) – Monique Miller, City Clerk
Melinda Tolan, Deputy Treasurer

The accounts below may be signed by Treasurer Kristina Kinde or Deputy Treasurer Melinda Tolan:

Perpetual Care Savings (*****2255)
Drug Forfeiture (*****1061)
Health Reimbursement (*****5271)
Wastewater Debt Service (*****2125)
Money Market (*****3229)
Night Deposit Box (#438)

INDEPENDENT BANK

The accounts below may be signed by Treasurer Kristina Kinde or Deputy Treasurer Melinda Tolan:

Income Tax Savings (*****4671)
Income Tax Checking (*****7051)
Money Market Account (*****0633)
Money Market Account (*****3941)
Checking Account (*****8305)

PORTLAND FEDERAL CREDIT UNION

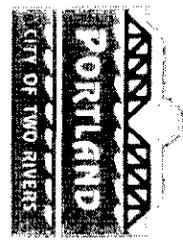
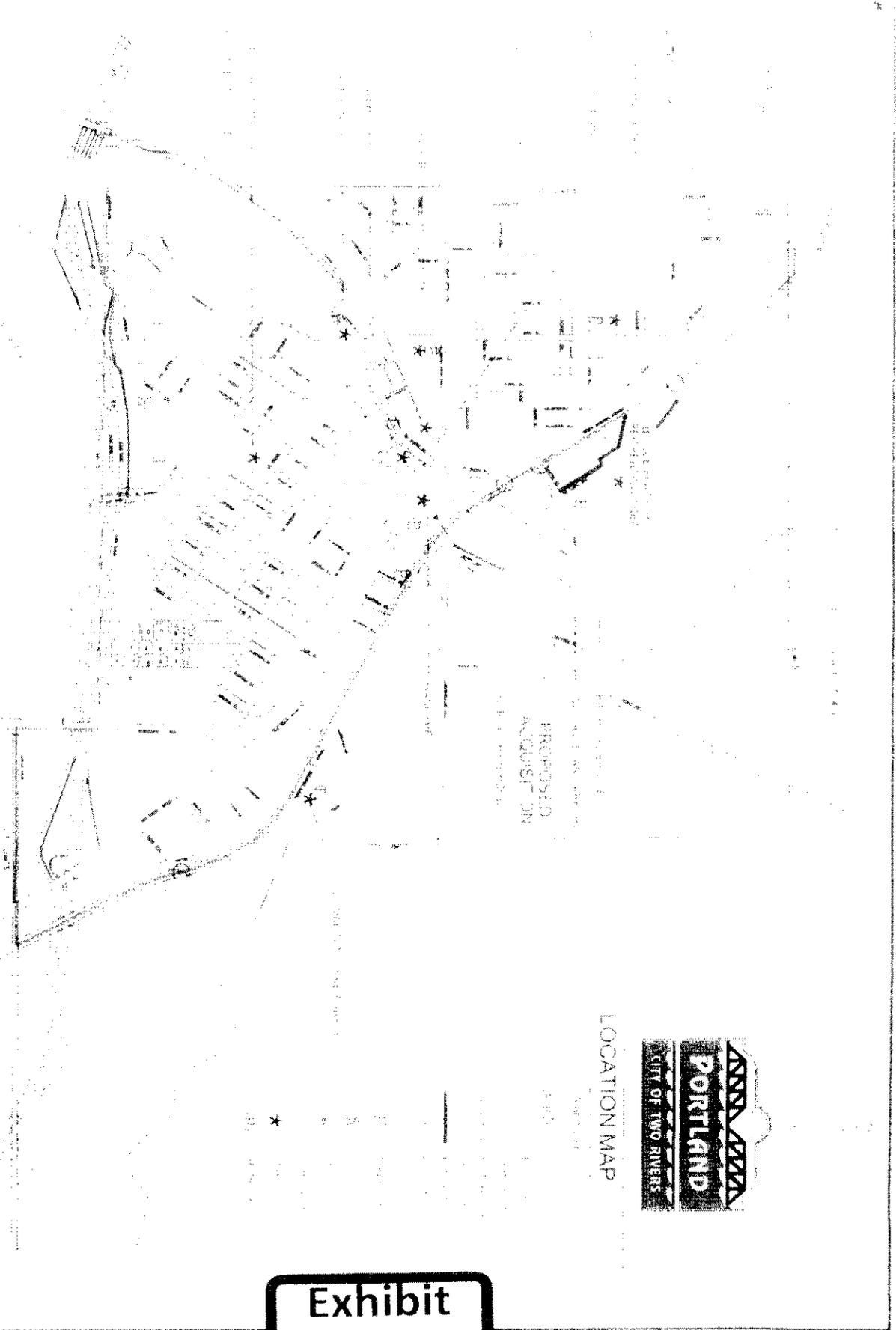
Money Market and Savings Account (**840) – Kristina Kinde, Treasurer
Melinda Tolan, Deputy Treasurer

MERCANTILE BANK

Income Tax Checking Account (**0122) – Kristina Kinde, Treasurer
Melinda Tolan, Deputy Treasurer

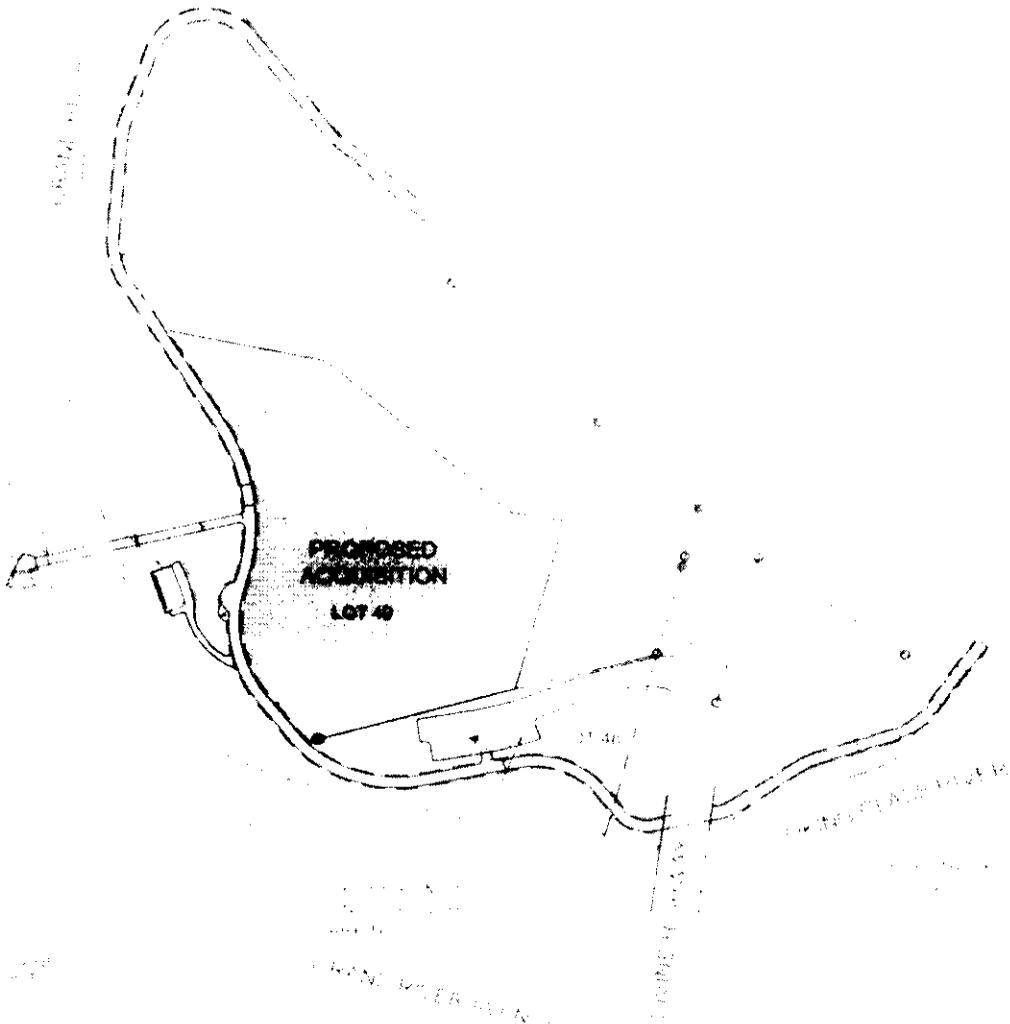
Exhibit

A



LOCATION MAP

Exhibit
A



**PROPOSED
ACQUISITION
LOT 49**

PROPOSED ACQUISITION LOT 49
 PROPOSED ACQUISITION

MAP B

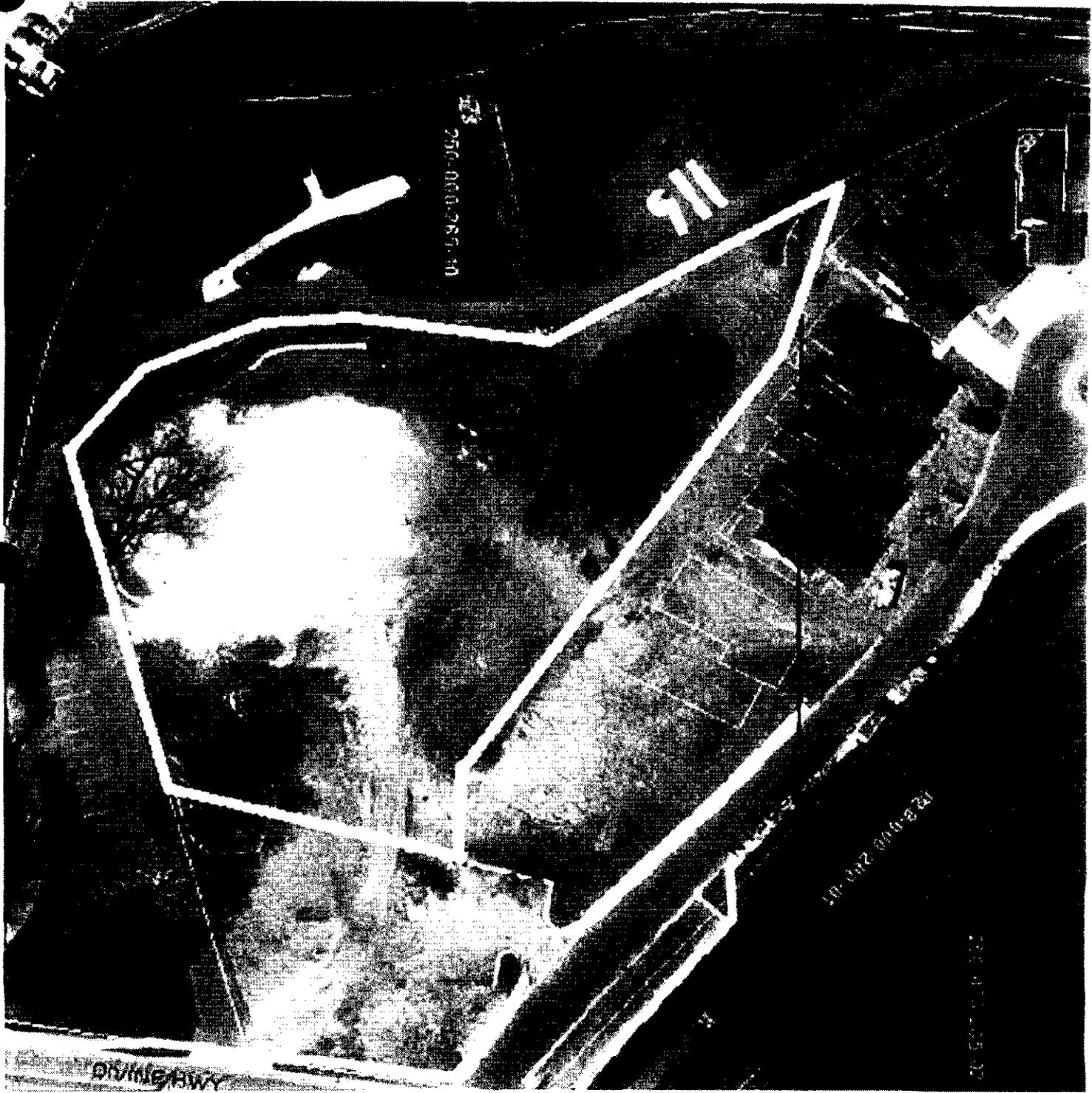
FLEIS & VANDENBRINK ENGINEERING, INC.

CITY OF PORTLAND DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
PROPOSED USE PLAN 10/1/2011



MAP C

CITY OF PORTLAND LYFA MCHLAN
PROPERTY ACQUISITION



DIVINE HWY

115

256-000-285-10

128-000-240-01

256-000-285-10

Approximate Legal Description for the Southwestern portion of
Parent Parcel #: 034-300-250-000-275-10

PT OF LOTS 49, 50, & 51 SUPERVISOR LINEBAUGH'S ADD. DFS AS LYING N & E OF
THE FOLLOWING DES LINE: COMM AT THE SF CRN OF SAID LOT 49; THENCE
S75D00'00"W 308 FT TO THE POB, THENCE N 75°38'31" E 335.68', THEN N 15°30'50" E
168', THENCE N 91°23'34" W 50', THENCE N 49°56'42" W 255.24', THENCE N 78°
53'35" E 100', THENCE S 50°19'26" E 127', THENCE S 53°28'38" E 64.52', THENCE S
53°57'30" W 131.14', S 25°56'43" E 108.76 TO POB. T6N R5W SEC 27 & 34, CITY OF
PORTLAND

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member, _____ made a motion to adopt the following resolution:

RESOLUTION NO. 15-22

**A RESOLUTION RECOGNIZING THE FRIENDS OF THE RED MILL AS A
NONPROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE
PURPOSE OF OBTAINING CHARITABLE GAMING LICENSES**

WHEREAS, the Friends of the Red Mill, LLC, is a nonprofit organization whose mission is to construct a timber-framed pavilion for the Portland community and surrounding areas and is recognized as a 501(c)(3) tax exempt organization by the Internal Revenue Service (see IRS Letter attached hereto as Exhibit A); and

WHEREAS, the Friends of the Red Mill, LLC have been engaged in various fund raising activities in the community to support the project and will host an upcoming charity basketball game on March 18, 2015 between the Portland Police Department and the Portland Area Fire Authority and the Friends of the Red Mill, LLC would like to conduct 50/50 Raffle during the game; and

WHEREAS, the application for a charitable gaming license requires a copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community, a copy of the form resolution from the Charitable Gaming Division of the State Lottery Bureau are attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves recognizing the Friends of the Red Mill, LLC as a nonprofit organization for the purpose of obtaining charitable gaming licenses and authorizes the City Clerk to sign and submit the required resolution.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 16, 2015

Monique I. Miller, City Clerk

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 17 2014

FRIENDS OF THE RED MILL
858 MAYNARD ROAD
PORTLAND, MI 48875-0000

Employer Identification Number:
47-1635760
DLN:
26053641001664
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 14, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Exhibit

A

Letter 5436



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432 103(K)(ii))

At a Regular meeting of the Portland City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Barnes on March 16, 2015
DATE

at 7:00 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Friends of the Red Mill of Portland
NAME OF ORGANIZATION CITY

county of Ionia, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS



COMPLETION Required
 PENALTY: Possible denial of application
 BSL-CG-1153(R6/09)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-23

A RESOLUTION APPROVING A BUDGET FOR FISCAL YEAR 2015-2016 FOR THE PORTLAND AREA FIRE AUTHORITY

WHEREAS, the City of Portland, Portland Township, and Danby Township have approved a Joint Fire and Emergency Services Agreement (Agreement) to create the Portland Area Fire Authority (Authority); and

WHEREAS, the Portland Area Fire and Emergency Services Board (Board) met on December 12, 2014 and approved two budget options for the parties to consider, Option A and Options B for FY 2015-2016 (See the Board's Minutes and proposed budgetary Options A and B, attached hereto as Exhibit A); and

WHEREAS, City staff reviewed the proposed budgets and determined that Option A is the preferred course of action as it better provides for vehicle replacement and maintenance; and

WHEREAS, the proposed budget (Option A) is approximately \$102,512.60 and is substantially the same as the City's contribution in the 2014-2015 FY; and

WHEREAS, the Authority has forwarded copies of their approved recommended budget options for FY 2015-2016 to the City Council and Township Boards for approval pursuant to Section 2.2(a) of the Agreement.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Authority's proposed budget Option A, for FY 2015-2016, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 16, 2015

Monique I. Miller, City Clerk



PORTLAND AREA FIRE AUTHORITY
SPECIAL BOARD MEETING
Friday, December 12, 2014 at 8:00 am
Portland City Hall, Portland, MI

Exhibit

A

CALL TO ORDER – PLEDGE OF ALLEGIANCE

The meeting called to order and the Pledge of Allegiance was observed at 8:10 am

ROLL CALL

Mark Ackerson, Bill Stegenga, Chris Jensen, Joel VanSlambrouck, Kathy Parsons, Dick Pohl

PUBLIC COMMENT

None

AGENDA APPROVAL

Mr. VanSlambrouck moved to approve the agenda. Mr. Stegenga supported. **Motion carried.**

FINANCIAL REPORT –

Dates from Monday's payroll corrected to June – November on the report. Chief Baker had reported an error in payroll amounts not reflecting some training hours. Mr. VanSlambrouck moved to approve the Financial Report. Mr. Stegenga supported. **Motion carried.**

APPROVAL OF BILL PAYMENT

- Ratify 2.5% pay increase approved in the budget earlier this year. Mr. Stegenga moved to ratify. Mr. Jensen supported. **Motion carried.**
- Ratify payment of payroll and bills. Mr. Ackerson moved to approve payment of the bills as presented, including the 2.5% increase and the payroll correction in the amount determined by the Chief. Mr. Jensen supported. **Motion carried.**

CORRESPONDENCE - None

CHIEF REPORT

- Generator request – Mr. Jensen moved to approve up to \$2300 for purchase of a new generator as requested previously by the Chief. Mr. Stegenga supported. **Motion carried.**

COMMITTEE REPORTS:

- INSURANCE - None
- POLICY & PROCEDURE – None
- BUDGET – Question from Portland Township whether the Chief's salary includes runs. Mark Ackerson reported it does not, he is paid a base salary for the Chief's duties, plus a regular stipend for runs as other firefighters are. Mr. Jensen reported talking with Mr.

Pohl re: Choice A/Choice B. Mr. Pohl was opposed to financing from Townships. The budget committee recommends presentation of the Proposal A/Proposal B proposition to the Entities.

- PERSONNEL - None

OLD BUSINESS:

- Bid for new truck- recommendations from the Chief / Truck Committee were discussed. Mr. VanSlambrouck moved to approve the purchase of the new truck per the bid and recommendations of the Truck Committee in the amount of \$324,372. Mr. Stegenga supported.
- Financing options for new truck – Financing options researched from the Chief and Mr. Ackerson were discussed, including paying cash. Mr. Jensen will begin pre-approval process for financing backstop from Huntington Bank.

{Mr. Pohl Joined}

NEW BUSINESS:

- Proposed budget for 2015/2016
Mr. Jensen moved to recommend both Option A and Option B to the Entities for their consideration. All Entities must agree to the proposal for adoption. Mr. VanSlambrouck supported. **Motion carried.**
- Contract for Services – Countryside Accounting –
Mr. VanSlambrouck moved to contract for 3-1/2 years with Countryside Accounting, expiring on June 30, 2017 to match our budget year. Mr. Jensen supported. **Motion carried.**

BOARD COMMENTS AND PUBLIC COMMENT – For future trucks, we should investigate leasing. Mr. Ackerson reported that he and the chief looked at leasing options for this truck but could find no manufacturers self-financing anymore, which surprised them. But we would keep it in mind.

ADJOURNMENT Mr. VanSlambrouck moved to adjourn. Mr. Stegenga supported. Motion carried. Meeting adjourned at 8:50 am.

Next meeting Monday, January 12, 2015 at 7:00 pm at Portland City Hall.

Contract discussion following close of regular meeting if needed.

Jul '12 - Jun '13	Jul'13 -Jun'14	Jul'15 -Jun'16
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Option "A"

Income

400 · Contributions/Grants

405 · City of Portland - 38.5%	84,239.93	102,512.60	102,512.60
410 · Danby Township - 23.28%	50,937.80	61,986.84	61,986.84
415 · Portland Twp - 38.22%	83,627.27	101,767.06	101,767.06

Total 400 · Contributions/Grants	218,805.00	266,266.50	266,266.50
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440 · Interest	0.00	0.00	0.00
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450 · Rebates/Refunds	0.00	0.00	0.00
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Total Income	218,805.00	266,266.50	266,266.50
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Expense

700 · Salaries

701 · Board Member Salaries	0.00	0.00	0.00
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703 · Chief Salary	6,500.00	6,662.50	8,662.50
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704 · Assistant Chief	1,700.00	1,742.50	1,742.50
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705 · Officers	4,800.00	4,920.00	4,920.00
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706 · Fire Marshalls	3,700.00	3,792.50	3,792.50
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707 · FireFighters	32,000.00	32,800.00	32,800.00
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708 · Apparatus Maintenance Wages	2,400.00	2,460.00	2,460.00
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Total 700 · Salaries	51,100.00	52,377.50	54,377.50
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710 · Fringe Benefits

711 · Workers Comp	2,116.00	2,500.00	2,500.00
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712 · FICA	3,350.00	4,010.00	4,010.00
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713 · Unemployment Payments	0.00	0.00	0.00
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Total 710 · Fringe Benefits	5,466.00	6,510.00	6,510.00
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720 Office Supplies	550.00	800.00	800.00
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728 · Dues & Subscriptions	300.00	300.00	300.00
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730 · Operating Expenses

731 · General Repair	1,000.00	2,000.00	2,000.00
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732 · Engine 11-1991 Pumper	900.00	900.00	900.00
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733 · Engine 1-1999 Rescue Pumper	4,300.00	4,300.00	4,300.00
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734 · Engine 7-1976 Pumper	2,100.00	2,100.00	2,100.00
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735 · Tanker 9- 1990	2,750.00	2,750.00	2,750.00
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736 · Brush 6- 1994 Grass Rig	400.00	400.00	400.00
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737 · Brush 8- 1994 Grass Rig	400.00	400.00	400.00
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738 · Brush 12- 1996 DNR Grass Rig	400.00	400.00	400.00
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739 · L/A 2 - 1979 Light & Air Truck	400.00	400.00	400.00
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740 · Car 4 - Excursion- Support	300.00	300.00	300.00
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741 · Truck 10- Support Vehicle	300.00	300.00	300.00
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742 · Quad 51 - 2002 Honda Quad	50.00	50.00	50.00
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743 · Marine 1- Zodiace Boat w/ motor	50.00	200.00	200.00
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744 · Old Engine 1- 1942 Pumper	500.00	500.00	500.00
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Total 730 · Operating Expenses	13,850.00	15,000.00	15,000.00
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746 · Turnout Gear	14,100.00	20,000.00	7,000.00
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747 · Uniforms	752.00	752.00	752.00
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748 · Gas & Fuel	3,000.00	4,000.00	4,000.00
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750 · Employee Program

751 · Infectious Control Program	400.00	400.00	400.00
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752 · Respiratory Program	250.00	250.00	1,100.00
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753 · Health Testing	500.00	500.00	500.00
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Total 750 · Employee Program	1,150.00	1,150.00	2,000.00
770 · Equipment Maintenance	1,000.00	1,000.00	1,000.00
780 · Maintenance Agreements	4,200.00	4,500.00	4,500.00
790 · Building Maintenance	2,000.00	2,000.00	2,000.00
800 · Professional Services			
801 · Accounting Services	4,800.00	4,800.00	4,800.00
802 · Bank Charges	0.00	0.00	0.00
803 · Computer Consulting	0.00	0.00	0.00
804 · Legal Services	500.00	500.00	500.00
Total 800 · Professional Services	5,300.00	5,300.00	5,300.00
810 · Advertising	500.00	500.00	500.00
815 · Audit Services	3,900.00	2,440.00	2,440.00
820 · Trash Removal/Sanitation	300.00	300.00	300.00
824 · Training	3,000.00	3,150.00	3,150.00
840 · Insurance Expenses			
841 · Vehicle Insurance	8,740.00	8,740.00	8,740.00
842 · Building Insurance	212.00	212.00	212.00
843 · Liability Insurance	3,980.00	3,980.00	3,980.00
Total 840 · Insurance Expenses	12,932.00	12,932.00	12,932.00
850 · Communication Expenses			
851 · Internet Expense	0.00	0.00	0.00
852 · Radios/Pagers	4,500.00	4,500.00	4,500.00
853 · Telephone/Cell Phones	1,500.00	1,500.00	1,500.00
Total 850 · Communication Expenses	6,000.00	6,000.00	6,000.00
880 · Inner Department Expenses			
881 · Fire Safety & Prevention	750.00	750.00	750.00
882 · S.C.B.A Program	3,500.00	3,500.00	3,500.00
883 · HazMat Program	150.00	0.00	0.00
Total 880 · Inner Department Expenses	4,400.00	4,250.00	4,250.00
920 · Utilities Expense			
922 · Gas & Electric	10,000.00	10,000.00	10,000.00
923 · Water & Sewer	850.00	850.00	850.00
924 · Water - Fires and Training	150.00	150.00	150.00
Total 920 · Utilities Expense	11,000.00	11,000.00	11,000.00
955 · Board Supplies	2,000.00	2,000.00	2,000.00
957 · Board Travel/Education	0.00	0.00	0.00
970 · Capital Outlay			
976 · Equipment Purchase	15,000.00	28,000.00	15,000.00
977 · Officer Equipment	2,500.00	2,500.00	2,500.00
978 · Vehicle Purchase	0.00	0.00	0.00
979 · Vehicle Replacement Fund	54,505.00	79,505.00	102,655.00
Total 970 · Capital Outlay	72,005.00	110,005.00	120,155.00
Total Expense	218,805.00	266,266.50	266,266.50
Net Income	0.00	0.00	0.00

Jul '12 - Jun '13	Jul'13 -Jun'14	Jul'15 -Jun'16
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Option "B"

Income

400 - Contributions/Grants			
405 - City of Portland - 38.5%	84,239.93	102,512.60	93,599.85
410 - Danby Township - 23.28%	50,937.80	61,986.84	56,597.52
415 - Portland Twp - 38.22%	83,627.27	101,767.06	92,919.13
Total 400 - Contributions/Grants	218,805.00	266,266.50	243,116.50
440 - Interest	0.00	0.00	0.00
450 - Rebates/Refunds	0.00	0.00	0.00
Total Income	218,805.00	266,266.50	243,116.50

Expense

700 - Salaries			
701 - Board Member Salaries	0.00	0.00	0.00
703 - Chief Salary	6,500.00	6,662.50	8,662.50
704 - Assistant Chief	1,700.00	1,742.50	1,742.50
705 - Officers	4,800.00	4,920.00	4,920.00
706 - Fire Marshalls	3,700.00	3,792.50	3,792.50
707 - FireFighters	32,000.00	32,800.00	32,800.00
708 - Apparatus Maintenance Wages	2,400.00	2,460.00	2,460.00
Total 700 - Salaries	51,100.00	52,377.50	54,377.50
710 - Fringe Benefits			
711 - Workers Comp	2,116.00	2,500.00	2,500.00
712 - FICA	3,350.00	4,010.00	4,010.00
713 - Unemployment Payments	0.00	0.00	0.00
Total 710 - Fringe Benefits	5,466.00	6,510.00	6,510.00
720 - Office Supplies	550.00	800.00	800.00
728 - Dues & Subscriptions	300.00	300.00	300.00
730 - Operating Expenses			
731 - General Repair	1,000.00	2,000.00	2,000.00
732 - Engine 11-1991 Pumper	900.00	900.00	900.00
733 - Engine 1-1999 Rescue Pumper	4,300.00	4,300.00	4,300.00
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747 - Uniforms	752.00	752.00	752.00
748 - Gas & Fuel	3,000.00	4,000.00	4,000.00
750 - Employee Program			
751 - Infectious Control Program	400.00	400.00	400.00
752 - Respiratory Program	250.00	250.00	1,100.00
753 - Health Testing	500.00	500.00	500.00

Total 750 · Employee Program	1,150.00	1,150.00	2,000.00
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800 · Professional Services			
801 · Accounting Services	4,800.00	4,800.00	4,800.00
802 · Bank Charges	0.00	0.00	0.00
803 · Computer Consulting	0.00	0.00	0.00
804 · Legal Services	500.00	500.00	500.00
Total 800 · Professional Services	5,300.00	5,300.00	5,300.00
810 · Advertising	500.00	500.00	500.00
815 · Audit Services	3,900.00	2,440.00	2,440.00
820 · Trash Removal/Sanitation	300.00	300.00	300.00
824 · Training	3,000.00	3,150.00	3,150.00
840 · Insurance Expenses			
841 · Vehicle Insurance	8,740.00	8,740.00	8,740.00
842 · Building Insurance	212.00	212.00	212.00
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978 · Vehicle Purchase	0.00	0.00	0.00
979 · Vehicle Replacement Fund	54,505.00	79,505.00	79,505.00
Total 970 · Capital Outlay	72,005.00	110,005.00	97,005.00
Total Expense	218,805.00	266,266.50	243,116.50
Net Income	0.00	0.00	0.00

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-24

A RESOLUTION DESIGNATING THE CITY MANAGER S. TUTT GORMAN AS THE CITY'S ZONING ADMINISTRATOR AND APPROVING, AUTHORIZING, AND DIRECTING THE MAYOR AND CLERK TO SIGN A ZONING CONSULTANT AGREEMENT

WHEREAS, Eric Frederick currently serves as the Zoning Administrator for the City of Portland on a part-time contractual basis. Mr. Frederick and his family will soon be relocating and he will no longer be able to fully perform this function for the City; and

WHEREAS, Section 42.6 of the City Code of Ordinance defines the Zoning Administrator as "the person designated by the City Council to administer the provisions" of the Portland Zoning Code of Ordinance; and

WHEREAS, the City Manager and Eric Frederick propose that the City Manager be designated as the new City of Portland Zoning Administrator; and

WHEREAS, Eric Frederick will continue to offer his consulting services on an as needed basis during the transition period and will offer those services at the current contractual rate of \$35.00 per hour.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the appointment of City Manager, S. Tutt Gorman as the Zoning Administrator.
2. The Portland City Council approves, authorizes and directs the Mayor and Clerk to sign a Zoning Consultant Agreement with Eric Frederick, a copy of which is attached as Exhibit A.
3. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: March 16, 2015

Monique I. Miller, City Clerk

**CITY OF PORTLAND
ZONING CONSULTANT AGREEMENT**

**Exhibit
A**

This Agreement is made on March __, 2015 by and between the City of Portland, a public body corporate, the address of which is 259 Kent Street, Portland, Michigan 48875 (the CITY), and Eric Frederick, of Civic Mosaic LLC, whose address is 324 Elm Street, Portland Michigan 48875 (ZONING CONSULTANT).

WITNESSETH

WHEREAS, the CITY has established the need for a ZONING CONSULTANT to administer and interpret the City of Portland's Zoning Ordinance; and

WHEREAS, the ZONING CONSULTANT has proposed to provide professional zoning services for the City of Portland on a part-time basis;

NOW THEREFORE, in consideration of and reliance on the following representations, warranties, terms, conditions, mutual covenants, and agreements stated herein and of the payments for services hereinafter described, the parties hereto do mutually agree as follows:

1. Employment of ZONING CONSULTANT. The CITY hereby agrees to engage the ZONING CONSULTANT and ZONING CONSULTANT agrees to perform the services hereinafter set forth.
2. Time of Performance. This Agreement and all rights and duties created hereunder will commence March __, 2015 (subject to approval of all parties) and will proceed by mutual agreement or terminated earlier as provided in this Agreement.
3. Scope of Service. ZONING CONSULTANT, as an independent contractor, agrees to provide zoning administrative services to the CITY in accordance with the City of Portland Charter and City of Portland Zoning Ordinances.
4. Contacts for Administrative Responsibility. The ZONING CONSULTANT will report to the Portland City Council, Planning Commission, Zoning Board of Appeals, and the Portland City Manager, as necessary.
5. Compensation. Compensation shall be \$35.00 per hour which shall be paid monthly, for the previous month of service. The ZONING CONSULTANT will send a weekly report to the City Manager of hours worked, projects completed, and other outstanding or ongoing issues.
6. Independent Contractor. The ZONING CONSULTANT, in performing services under this Agreement, is an independent contractor and shall not act as nor be an agent or employee of City of Portland. The ZONING CONSULTANT will receive a 1099 from the City and the ZONING CONSULTANT, not the City of Portland, will be responsible for all applicable withholdings and taxes.
8. Nonassignability. This Agreement shall not be assigned by the ZONING CONSULTANT and any attempt to do so shall be void and have no effect.
9. Compliance. ZONING CONSULTANT shall comply with all applicable laws, statutes, ordinances, rules and regulations of all governmental entities, if applicable under the scope of work and ZONING CONSULTANT bears full responsibility to ensure that all services provided under this Agreement conform to said laws, rules, regulations and guidelines. ZONING CONSULTANT shall also comply with all applicable policies of

the City of Portland. Alcohol, drugs, profane and abusive language and sexual harassment of any kind on City property are specifically prohibited. Any failure by ZONING CONSULTANT to abide by this Section (9) shall provide the basis, at the City's discretion, to terminate this Agreement for cause under the terms of Section (10) below.

10. Termination of Agreement for Cause. If either party shall fail to fulfill in a timely and proper manner any material obligation under this Agreement, the non-breaching party shall thereupon have the right to terminate this Agreement by giving written notice of such termination and specifying the effective date thereof. In that event, and at the option of the non-breaching party, all finished and unfinished documents, data, surveys, drawings, maps, models, photographs, reports and/or other materials prepared by ZONING CONSULTANT shall become the property of the CITY and ZONING CONSULTANT shall be entitled to receive payment for all professional services rendered satisfactory based on a pro rata share of the total compensation provided for in this Agreement.
11. Termination for Convenience. Either party may terminate this Agreement without cause at any time by giving written notice, and specifying the effective date thereof, at least two weeks (14 days) before the effective date of such termination. In that event, all finished documents and other materials prepared by ZONING CONSULTANT and/or provided by the CITY shall become the property of the CITY. ZONING CONSULTANT shall be entitled to receive payment for all professional services satisfactorily rendered based on a pro rata share of the total compensation provided for in this Agreement.
12. Publication, Reproduction and Use of Material. Except as specifically authorized by the City in writing, information and other data developed or acquired by or furnished to ZONING CONSULTANT in the performance of this Agreement shall be used only in connection with services provided to the City.
13. Confidentiality. Except to the extent disclosure is consented to by the CITY, the ZONING CONSULTANT shall communicate information derived from the City, its counsel, and from ZONING CONSULTANT'S service, as well as ZONING CONSULTANT'S views and conclusions, to City in a confidential fashion.
14. Prohibited Use of CITY'S Name. ZONING CONSULTANT shall not use City's name or logo in connection with this work or in any other manner without the prior written consent of City.
15. Attorneys' Fees. Both parties agree that should either party reasonably retain an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs, including fees and costs of corporate staff counsel.
16. Indemnification. To the fullest extent permitted by law, ZONING CONSULTANT shall defend, indemnify, protect, save and hold harmless the CITY, as well as its officers, directors, employees, and agents from and against any and all claims, liability, loss, cost, damage or expense arising before or after the effective date of this Agreement from ZONING CONSULTANT'S use of City's facilities or from the conduct of its program or from any activity, work, or thing done permitted or suffered by ZONING CONSULTANT, its partners, agents, servants, contractors, representatives, guests, employees, invitees or customers in or about CITY premises or elsewhere, or for any default in the performance of any obligation on ZONING CONSULTANT'S part to be performed under this Agreement or from any act or negligence of ZONING CONSULTANT or its guests, employees, invitees or customers. The indemnity obligations of ZONING CONSULTANT include, without limitation, ZONING CONSULTANT'S obligation to indemnify the CITY for all attorney's fees and costs incurred by the CITY in connection with the enforcement of the provisions contained in

this Paragraph. The CITY may, at its option, require ZONING CONSULTANT to assume City's defense in any action covered by this Paragraph.

17. Insurance. Without limiting ZONING CONSULTANT'S indemnification, ZONING CONSULTANT covenants and agrees to obtain and maintain during the term of this Agreement, at ZONING CONSULTANT'S expense, all of the following insurance, which shall be primary to and not contributory with any insurance or self-insurance maintained by the CITY:

ZONING CONSULTANT shall maintain liability insurance covering all vehicles used by ZONING CONSULTANT as required by Michigan law and comprehensive general liability insurance coverage in an amount not less than one million dollars (\$1,000,000) which shall name the CITY as an additional insured. Insurance must be placed with an insurance carrier authorized to transact business in the State of Michigan.

ZONING CONSULTANT ACKNOWLEDGES AND AGREES that no workers' compensation insurance, or any other type of insurance has been or will be obtained by the CITY on account of ZONING CONSULTANT or ZONING CONSULTANT'S employees. ZONING CONSULTANT shall obtain and maintain in force during the term of this Agreement workers' compensation insurance coverage covering all employees of ZONING CONSULTANT.

ZONING CONSULTANT shall not use any employees or contractors in the performance of the Scope of Service to be provided under this Agreement without first obtaining such insurance coverage

All insurance policies required by this Section shall provide that they may not be cancelled or materially modified except upon thirty days written notice to the CITY.

ZONING CONSULTANT shall maintain all the insurance coverage described above in effect for the term of the Agreement and any extensions. ZONING CONSULTANT shall furnish CITY insurance certificates to evidence the insurance required herein is kept current by ZONING CONSULTANT.

18. Integrated Document. This Agreement and any attached Exhibit or Addendum, etc. shall embody the entire agreement between CITY AND ZONING CONSULTANT for the scope of services and the terms and conditions. No verbal agreements or conversation with any officer, agent or employee of either party prior to the execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement.
19. Severability of Provisions. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.
20. Controlling Provisions. In the case of an inconsistency between the provisions of this Agreement and any Schedule, Exhibit, or Addendum attached hereto, the terms of this Agreement shall govern.
21. Amendments. This Agreement may be amended at any time by mutual written agreement of the parties that is approved by the CITY.
22. Applicable Law. This Agreement shall be governed by Michigan law.
23. Force Majeure. If the CITY'S performance of obligations under this Agreement is materially hampered, interrupted, or interfered with for reasons including, but not limited to: fire, casualty, lockout, strike, labor conditions, unavoidable accident, riot, war, earthquake, landslides, or other acts of God, or by the enactment, issuance, or operation

of any municipal, county, State, or federal law, ordinance or executive, administrative, or judicial regulation, order or decree, or by any local or national emergency, the CITY shall be excused from performance of this Agreement and will not be responsible for payment of services not yet rendered.

24. Notice. All notices required or permitted under this Agreement shall be in writing and sent either by mail or personal delivery. If by mail, notice shall be deposited in the U.S. mail, postage prepaid, registered or certified mail, return receipt requested, and addressed to the party to whom the notice is directed. If by personal delivery, notice shall be personally delivered to the party to whom the notice is directed. Notice shall be deemed effective on the date post marked, if by mail, or on the date of delivery, if personally delivered.

IN WITNESS WHEREOF, the CITY and ZONING CONSULTANT have executed this Agreement as of the date first written above.

CITY OF PORTLAND

ERIC W. FREDERICK

By: _____
James E. Barnes, Mayor

Eric W. Frederick

Date signed: _____, 2015

By: _____
Monique I. Miller, Clerk

Date signed: _____, 2015

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-25

**A RESOLUTION APPROVING PARTICIPATION IN THE STATE BID PROCESS
FOR WINTER ROAD SALT 2015-2016**

WHEREAS, the City previously solicited its own bids for winter road salt; and

WHEREAS, for the past nine years the City has taken advantage of an opportunity to get more competitive pricing by participating in the State Bid through the MiDEAL program; and

WHEREAS, in addition to more competitive pricing, MiDEAL Road Salt Contracts provide the following benefits:

- The City's order quantity is guaranteed, which helps alleviate supply headaches.
- Additional product available if the City uses up its supply - all vendors are required to keep 30% extra here in Michigan to ensure that MiDEAL Members that participate in the road salt contracts have what they need in case of a heavy winter.
- The City is only required to accept 70% of its seasonal backup commitment.

WHEREAS, the State of Michigan Department of Management & Budget sent out an email advising that road salt requisitioning would be done on-line with the deadline for ordering being April 15, 2015; and

WHEREAS, the City Manager and DPW Foreman recommend using the MiDEAL program again this year and submitting the requisition for 350 tons for the early delivery and 300 tons for the seasonal backup as compared to last year's order of 400 tons for the early delivery and 250 tons for the seasonal backup and two years ago when the City ordered 300 tons for the early delivery and 200 tons for the seasonal backup.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves participating in the State bid process for Winter Road Salt for 2015-2016 and authorizes the City Manager to submit the on-line requisition for 350 tons for the early delivery and 300 tons for the seasonal backup.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 16, 2015

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-26

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the application for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointment:

Board of Review

Timothy Bassett to a term expiring December 31, 2017

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointment as set forth above.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 16, 2015

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 2, 2015

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Butler, and Clement; City Manager Gorman; City Clerk Miller; Deputy Treasurer Tolan; Police Chief Knobelsdorf; Eric Proctor

Guests: Craig Patterson of the WODA Group; Jon Moxey of Fleis & VandenBrink; Karen Bota of the Sentinel Standard; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Jon Moxey.

Motion by VanSlambrouck, supported by Clement, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Clement, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

Under Presentations, Craig Patterson of the WODA Group, presented a building layout and landscaping plans for their proposed redevelopment project of Old School Manor at 306 Brush Street. They plan to submit their proposal to MSHDA by the April 1st deadline in hopes of securing funding for the project. City Manager Gorman had a crucial meeting with Old Skool Transportation in regard to the transportation issue that was lacking when they submitted the same application previously. The meeting went well. Mr. Patterson indicated the WODA Group is encouraged and would like to be a part of the community and the good things happening here.

Council Member Clement inquired if there are any other issues beyond the transportation issue.

Mr. Patterson stated that cost containment with credit efficiency in relation to the total development cost is another issue. Currently, they are estimating the project at approximately \$7 million. They have also filed a Part I application with SHPO for historical credits.

Mayor Pro-Tem VanSlambrouck inquired how long before they would know if the project will move forward.

Mr. Patterson stated that the project rankings mid-April will reveal some indicators. There should be some strong indication by the end of June or early July. Official letters of award are sent out towards the end of July.

Mr. Patterson noted that the WODA Group won a Governor's Award for a project in Menominee, Michigan that involved the redevelopment of a 4-story department store. This is their second such award, the first was for a project in Durand, Michigan.

Mayor Barnes noted his appreciation to Mr. Patterson and the WODA Group for attending the meeting and for the effort they have put forth on this proposed project.

Jon Moxey of Fleis & VandenBrink presented information on the three vehicular bridges that need improvement and that are suggested for application for funding through the Local Bridge Program administered by the Michigan Department of Transportation (MDOT). The proposed funding would pay for 95% of the construction costs, the City would pay a 5% match and the engineering costs. Applications for this program are often submitted more than one time before they are funded. The ranking is determined through the bridge inspection process. As there are different categories of funding, Fleis & VandenBrink recommends submitting applications for all three bridges. They may not be chosen for funding in any particular order. An award this year would mean funding for a 2018 project.

Under New Business, the Council considered Resolution 15-13 to approve the Ambulance Services Agreements with surrounding jurisdictions that would like the City to provide ambulance service to their citizens and the Care Plan Membership Agreement form for households that choose to participate to limit their out-of-pocket expenses for the uninsured portions of their ambulance bills.

Motion by Butler, supported by Fitzsimmons, to approve Resolution 15-13 approving, authorizing, and directing the Mayor and Clerk to sign Ambulance Services Agreements with Danby Township, Portland Township, Westphalia Township, Orange Township, Lyons Township, the Village of Westphalia, the Village of Pewamo, and Sebewa Township and approving the Care Plan Membership Agreement form.

Yeas: Butler, Fitzsimmons, VanSlambrouck, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-14 to update the authorized contact on the City credit card account by designating Deputy Treasurer, Melinda Tolan and City Clerk, Monique Miller as the only authorized contacts.

Motion by Clement, supported by VanSlambrouck, to approve Resolution 15-14 approving an update of the authorized contact for the City credit card account.

Yeas: Clement, VanSlambrouck, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 15-15 to approve Fleis & VandenBrink's proposal to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation (MDOT) after the City conducted bridge inspections in 2014 of its three vehicular bridges and concluded that repairs, maintenance, and eventual replacement are necessary. This program provides funds for 95% of the construction costs, with a local agency being responsible for a 5% match and engineering costs. The City's engineer, Fleis & VandenBrink is proposing to apply for funding through the Local Bridge Program on behalf of the City for \$2,400.00.

Motion by VanSlambrouck, supported by Butler, to approve Resolution 15-15 approving Fleis & VandenBrink's proposal to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation.

Yeas: VanSlambrouck, Butler, Fitzsimmons, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-16 to approve the submittal of an application for Local Bridge Program funds for replacement of the Divine Highway Bridge over the Looking Glass River.

Motion by Fitzsimmons, supported by Clement, to approve Resolution 15-16 approving the submittal of an application for Local Bridge Program funds for replacement of the Divine Highway Bridge over the Looking Glass River.

Yeas: Fitzsimmons, Clement, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 15-17 to approve the submittal of an application for Local Bridge Program funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Motion by VanSlambrouck, supported by Butler, to approve Resolution 15-17 approving submittal of an application for Local Bridge Program funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: VanSlambrouck, Butler, Fitzsimmons, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-18 to approve the submittal of an application for Local Bridge Program funds for preventative maintenance of the Grand River Avenue Bridge over the Grand River.

Motion by Clement, supported by Fitzsimmons, to approve Resolution 15-18 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Grand River Avenue Bridge over the Grand River.

Yeas: Clement, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on February 17, 2015, payment of invoices in the amount of \$65,476.25 and payroll in the amount of \$140,616.02 for a total of \$206,092.27. There were no purchase orders over \$5,000.

Yeas: VanSlambrouck, Fitzsimmons, Butler, Clement, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that effective after March 3, 2015, CBS Lansing from WLNS will no longer be available on the WOW! Cable lineup for Grand Rapids as it is a duplicate CBS feed.

The Portland Area Chamber of Commerce will hold its Legislative Luncheon on Monday, March 9th at the Wagon Wheel.

The Main Street Promotions & Marketing Committee will hold the annual Block Party on Saturday, May 16th.

Under Council Comments, Mayor Barnes commented that he would like to see more improvement from WOW! and suggested writing letters of concern to the organization in the hopes that an orchestrated voice will encourage change. The City has limited power over the cable company as it owns the infrastructure and City ordinances have been superseded by State law.

Mayor Barnes further reminded residents that the spring time change will take effect next Sunday, March 7th.

Motion by Clement, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Clement, VanSlambrouck, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

Meeting adjourned at 7:42 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the March 2, 2015 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Butler, and Clement; City Manager Gorman; City Clerk Miller; Deputy Treasurer Tolan; Police Chief Knobelsdorf; Eric Proctor

Presentation - Craig Patterson of the WODA Group, presented a building layout and landscaping plans for their proposed redevelopment project of Old School Manor at 306 Brush Street.

Presentation - Jon Moxey of Fleis & VandenBrink presented information on the three vehicular bridges that need improvement and that are suggested for application for funding through the Local Bridge Program administered by the Michigan Department of Transportation (MDOT).

Approval of Resolution 15-13 approving, authorizing, and directing the Mayor and Clerk to sign Ambulance Services Agreements with Danby Township, Portland Township, Westphalia Township, Orange Township, Lyons Township, the Village of Westphalia, the Village of Pewamo, and Sebewa Township and approving the Care Plan Membership Agreement form.

All in favor. Approved.

Approval of Resolution 15-14 approving an update of the authorized contact for the City credit card account.

All in favor. Approved.

Approval of Resolution 15-15 approving Fleis & VandenBrink's proposal to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation.

All in favor. Approved.

Approval of Resolution 15-16 approving the submittal of an application for Local Bridge Program funds for replacement of the Divine Highway Bridge over the Looking Glass River.

All in favor. Approved.

Approval of Resolution 15-17 approving submittal of an application for Local Bridge Program funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

All in favor. Approved.

Approval of Resolution 15-18 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Grand River Avenue Bridge over the Grand River.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:42 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CITY OF PORTLAND	00701	SUMMER PROP TAX 874 LYONS RD - ELECTRIC,WTR	1,081.51
STATE OF MICHIGAN	00428	SALES TAX - ELECTRIC	13,558.12
THE BANK OF NEW YORK MELLON, N.A.	01541	INTEREST PAYMENT - WATER	9,435.90
THE BANK OF NEW YORK MELLON TRUST	01163	2008 CAPITAL IMPROVEMENT PRIN & INT- ELECTRIC	78,413.75
PORTLAND CHURCH OF THE NAZARENE	MISC	MOTHER/SON ACTIVITY NIGHT RENTAL FEE - RECREAT	50.00
ABRAHAM & GAFFNEY, P.C.	00002	CONSULTING SERVICES - GENERAL	4,675.00
AECOM TECHNICAL SERVICES	01810	PORTLAND DAM MANAGEMENT - ELECTRIC	2,028.75
AMERICAN WATER WORKS ASSOC.	00018	MEMBERSHIP DUES - WATER	74.90
BADGER METER INC.	02247	RENEWAL - WATER	495.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	406.25
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	5.35
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	348.11
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	57.60
B&W AUTO SUPPLY, INC.	00030	PARTS & SUPPLIES - ELECTRIC, WASTE WTR, MTR PO	416.36
CHROUCH COMMUNICATION, INC.	00082	PROGRAMMING RADIOS - AMBULANCE	40.00
CHROUCH COMMUNICATION, INC.	00082	PROGRAMMING RADIOS - AMBULANCE	40.00
CHROUCH COMMUNICATION, INC.	00082	RADIO MAINT CONTRACTS - ELECTRIC	78.00
CHROUCH COMMUNICATION, INC.	00082	RADIO & INSTALLATION - MTR POOL	694.50
CINTAS-725	00083	UNIFORM & RUG CLEANING - VARIOUS DEPTS	683.32
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	412.72
DIGITAL ALLY	02002	WIRELESS MIC BATTERIES FOR CAR VIDEO CAMERA -	100.00
FAMILY FARM & HOME	01972	ALUM SPRING SNAPS ASST COLORS-- MTR POOL	2.97
FAMILY FARM & HOME	01972	SNOW SHOVEL - AMBULANCE	24.99
FIRE PROS, INC.	00151	5 YEAR INSPECTION ON FIRE SYSTEM IN WAREHOUSE	693.00
FAMILY FARM & HOME	01972	PINS, BATTERIES - MTR POOL	24.33
FP MAILING SOLUTIONS	01758	POSTAGE RESET - GENERAL	12.00
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - CEM, PARKS, MOTOR POOL	364.00
GRANGER CONTAINER SERVICE	00175	RECYCLING CHARGES - REFUSE	1,724.55
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - WASTE WTR	151.52

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - REFUSE	7,292.87
HASSELBRING-CLARK	02073	QTRLY MA COPY MACH-POL, FIRE, CODE, AMB	159.28
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	100.90
HASTINGS FIBER GLASS PRODUCTS	01124	STRINGING GROUND - ELECTRIC	486.00
HYDRO DESIGNS, INC.	01308	INSPECTION & REPORTING SERVICES - WATER	380.00
HOPPE'S PLUMBING LLC	01591	LABOR & MATERIAL - WATER	380.00
INTERSTATE BILLING SVC	00202	FANGGS/PIN - MOTOR POOL	95.45
IONIA OCCUPATIONAL HEALTH SERVICES	02275	DOT PHYSICAL - WASTE WATER	100.00
KEMIRA WATER SOLUTIONS INC.	01866	FERROUS CHLORIDE - WASTE WTR	1,733.73
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - MTR POOL	15.00
HENRY KLEIN	MISC	SEWER AUGERING SERVICE - WASTE WTR	140.00
LANSING ELECTRIC MOTORS, INC.	01196	CARBON BRUSHES - ELECTRIC	941.20
LYONS TOWNSHIP	00247	REIMB FOR AMB RUN - AMBULANCE	25.00
MICHIGAN AMATEUR SOFTBALL ASSO	00248	SOFTBALLS - REC	444.00
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - POLICE	80.50
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	80.00
MHR BILLING	01780	FEE FOR BILLING SERVICES - AMBULANCE	954.00
MICHIGAN.COM	02336	LEGAL NOTICES - GENERAL, ASSESSING	211.88
MID MICHIGAN RECYCLING L.C.	02345	GRINDING & HAULING OF BRUSH - MAJ STS, LOC STS	14,300.00
MIDWEST GAS INSTRUMENT SVC	00307	CALIBRATE MICROCLIP - WATER	130.63
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	3,151.00
MUNICIPAL SUPPLY CO.	00324	BATTERIES, CLAMP - WATER	246.00
POLYDYNE INC.	02196	DRUMS OF CLARIFLOC - WASTE WTR	580.50
POLYDYNE INC.	02196	DRUMS OF CLARIFLOC - WASTE WTR	580.50
POLYDYNE INC.	02196	DRUMS OF CLARIFLOC - WASTE WTR	580.50
PORTLAND AREA FIRE AUTHORITY	02128	4TH QUARTER SERVICES - COMM PROMO	25,628.28
CITY OF PORTLAND-PETTY CASH	00701	POSTAGE, MILEAGE REIMB - GEN, INC TAX, REC, ASSE	995.70
POWER LINE SUPPLY COMPANY	00389	RUBBER TESTING - ELECTRIC	940.00
POWER LINE SUPPLY COMPANY	00389	WIRE - ELECTRIC	4,464.67

CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RURAL GAS & APPLIANCE	00398	PROPANE FILL - CEMETERY, MTR POOL	255.00
SENTINEL-STANDARD, INC.	00212	LEGAL NOTICES - GENERAL, ASSESSING	399.00
DOUGLAS SHERMAN	00414	MILEAGE & MEAL REIMB - WASTE WTR	122.35
S&K TROPHIES AND PLAQUES	00401	CHAMPION BASKETBALL/VOLLEYBALL TROPHIES -REC	180.00
STATE OF MICHIGAN	00428	LIMITED TREATMENT CERTIFICATION - WATER	70.00
STEVE'S METEP SERVICE	00442	ELECTRIC METERS - ELECTRIC	680.00
SUPPLYGEEKS	02052	COPY PAPER - GENERAL	339.50
STRYKER SALES CORPORATION	01753	REPLACEMENT SPRING COT FOR AMB - AMBULANCE	8.26
TOM'S FOOD CENTER	00452	SUPPLIES, PARTS - VARIOUS DEPTS	328.12
TOP QUALITY GLOVES	02227	GLOVES FOR EMS - AMBULANCE	163.50
UPS	MISC	POSTAGE - WATER	20.17
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
VILLAGE LAUNDRY	01490	DRY CLEANING - POLICE	95.20
VERIZON WIRELESS	00470	PHONE SVC - COMM, PARKS, AMB, ELEC	310.44
BRYAN SCHEURER	00600	OFFICIALS - REC	48.00
BRIAN RUSSELL	00593	OFFICIALS - REC	175.00
JODI WOODMAN	02006	OFFICIALS - REC	60.00
MANDY SIMON	02084	OFFICIALS - REC	40.00
TAYLOR WILCOX	02159	SCOREKEEPERS - REC	43.00
BAILEY VAN HOUTEN	02137	SCOREKEEPERS - REC	35.00
LAUREN RUSSELL	02154	SCOREKEEPERS - REC	28.00
ERETT PUNG	02307	SCOREKEEPERS - REC	30.00
JANET PUTZ	02032	SCOREKEEPERS - REC	30.00
RYAN WILCOX	01734	SCOREKEEPERS - REC	30.00
LOGAN COOK	02342	SCOREKEEPERS - REC	14.00
WEX BANK	02181	FUEL & MOTOR OIL - ELECTRIC, MTR POOL	4,254.24
ERIC PROCTOR	01500	VIDEO SERVICES FOR MEETINGS - COMM PROMO	55.50
Total:			\$189,382.57

**BI-WEEKLY
WAGE REPORT
March 16, 2015**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	5,539.70	176,493.03	616.12	60,029.37	6,155.82	236,522.40
ASSESSOR	1,248.96	25,359.24	96.30	6,821.98	1,345.26	32,181.22
CEMETERY	2,202.44	59,908.77	164.05	19,862.57	2,366.49	79,771.34
POLICE	12,588.81	277,367.10	1,226.50	77,560.50	13,815.31	354,927.60
CODE ENFORCEMENT	581.22	12,465.85	44.46	3,503.62	625.68	15,969.47
PARKS	1,331.59	42,123.47	99.60	11,177.91	1,431.19	53,301.38
INCOME TAX	1,521.58	31,672.88	93.41	15,389.70	1,614.99	47,062.58
MAJOR STREETS	3,260.16	66,515.51	235.99	33,822.22	3,496.15	100,337.73
LOCAL STREETS	2,301.69	45,446.92	167.01	23,588.37	2,468.70	69,035.29
RECREATION	1,794.01	38,292.89	132.07	14,815.29	1,926.08	53,108.18
AMBULANCE	8,133.49	201,007.39	879.82	38,457.63	9,013.31	239,465.02
DDA	1,614.95	17,215.35	124.39	6,756.92	1,739.34	23,972.27
ELECTRIC	15,164.12	325,070.93	1,129.48	137,155.20	16,293.60	462,226.13
WASTEWATER	8,489.05	157,695.75	638.84	75,420.08	9,127.89	233,115.83
WATER	4,675.01	93,568.60	484.93	40,589.80	5,159.94	134,158.40
MOTOR POOL	2,180.91	40,070.90	157.66	19,874.03	2,338.57	59,944.93
TOTALS:	72,627.69	1,610,274.58	6,290.63	584,825.19	78,918.32	2,195,099.77

**CITY OF PORTLAND
CITY COUNCIL**

SPECIAL MEETING NOTICE

In compliance with the Open Meetings Act the City of Portland City Council will meet on **Wednesday, March 18, 2015 at 5:30 P.M.** in the Council Chambers at City Hall, 259 Kent St., Portland, Michigan to consider Tax Exemption Ordinance 195C to provide for a service charge in lieu of taxes for a proposed multiple family dwelling project for persons of low income to be financed or assisted pursuant to the provisions of the State Housing Development Authority Act of 1966 at 306 Brush St.

Individuals with disabilities requiring auxiliary aids or services for the meeting may obtain a Request for Accommodations form at City Hall, or call the City Clerk at 517-647-3211 to have a form mailed to you.

Monique I. Miller
City Clerk

**Minutes of the Planning Commission
Of the City of Portland**
Held on Wednesday, January 14, 2015 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Clement, Grapentien, Kmetz, Fitzsimmons, Hinds

Absent: Swaney-Frederick, Culp

Staff: City Manager Gorman, Zoning Administrator Frederick, City Clerk Miller

Guests: Paul Lippens of McKenna Associates

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Kmetz, supported by Clement, to amend the Agenda to excuse Members Swaney-Frederick and Culp from the meeting.

All in favor. Approved.

Motion by Kmetz, supported by Clement, to excuse Members Swaney-Frederick and Culp from the meeting.

All in favor. Approved.

Motion by Clement, supported by Fitzsimmons, to approve the Agenda as presented.

All in favor. Approved.

Motion by Fitzsimmons, supported by Hinds, to approve the minutes of the December 10, 2014 regular meeting as presented.

All in favor. Approved.

Chair Grapentien opened the Public Hearing at 7:03 P.M. on the proposed 2015 Master Plan.

Chair Grapentien noted that comments were received from Sue VanLente and Bill Stegenga, both members of the Portland Township Planning Commission.

City Manager Gorman noted that the comments received were forwarded to Mr. Lippens for inclusion in the Master Plan where appropriate. In regard to the comment about future development of the Bogue Flats area the Parks and Recreation Department is focusing on this area and has some conceptual plans.

City Manager Gorman stated that all state laws have been complied with in regard to the public comment period. Only positive public comment has been received.

Chair Grapentien closed the Public Hearing at 7:09 P.M.

Under New Business, Mr. Lippens noted that the public comments were received and included in the Master Plan. He also stated that he spoke with Fire Chief Baker to update the Fire Department

Planning Commission Minutes
January 14, 2015

information. He also added a note to consider a sports complex in the Bogue Flats area and that the City would support an expansion to the River Trail system outside of the City limits.

Motion by Clement, supported by Kmetz, to recommend the 2015 Master Plan be recommended to City Council for approval as presented.

Motion by Kmetz, supported by Clement, to add a friendly amendment to allow clerical errors to be corrected as needed.

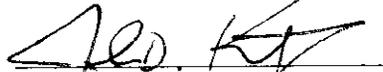
A vote for the motion on the floor was held.
All in favor. Approved.

Under Member Comments, Chair Grapentien asked what the "in-house" standard operating procedure is. City Manager Gorman explained what the City's process is for handling code and zoning issues.

City Manager Gorman gave an update on the Old School Manor property. He and Council Member Fitzsimmons toured the building earlier today with Craig Patterson of the WODA Group along with the architects and contractors. Although there are challenges, they are a very motivated group. The City wants to exhaust all efforts before the demolition of the structure is considered.

Motion by Clement, supported by Kmetz, to adjourn the meeting at 7:25 P.M.
All in favor. Approved.

Respectfully submitted,


John Kmetz, Secretary

User: NIKKI
DB: Portland

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	03/31/2015 NORMAL (ABNORMAL)	MONTH 03/31/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	986,400.00	958,305.00	2,201.57	28,095.00	97.15
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,300.00	0.00	0.00	1,300.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	3,068.96	531.51	4,931.04	38.36
101-000-445.022	1994A SPEC ASSESS - INTEREST	200.00	173.49	0.00	26.51	86.75
101-000-447.000	TAX COLLECTION FEES	42,120.00	41,264.53	1,138.10	855.47	97.97
101-000-448.000	SPECIAL ASSESSMENT FEES	15.00	12.12	0.00	2.88	80.80
101-000-451.000	BUSINESS PERMITS	250.00	2,189.00	0.00	(1,939.00)	875.60
101-000-453.000	CABLE TV FEES	28,000.00	21,510.00	0.00	6,490.00	76.82
101-000-455.000	TRAILER FEES	500.00	1,701.00	30.00	(1,201.00)	340.20
101-000-476.000	NON-BUSINESS PERMITS	2,000.00	(1,357.00)	1,101.00	3,357.00	(67.85)
101-000-490.000	PREPAID UTILITY BILLS-EL,WA,WW	0.00	5.11	0.00	(5.11)	100.00
101-000-501.000	CHRC-FEDERAL STIMULUS GRANT	0.00	0.00	0.00	0.00	0.00
101-000-510.000	COPS-CHRP GRANT	0.00	0.00	0.00	0.00	0.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	493.70	0.00	706.30	41.14
101-000-570.000	LIQUOR FEES	3,200.00	3,156.45	0.00	43.55	98.64
101-000-575.000	REVENUE SHARING-CONST SALES	299,879.00	206,419.00	0.00	93,460.00	68.83
101-000-576.000	REVENUE SHARING-STAT SALES	105,741.00	70,319.00	0.00	35,422.00	66.50
101-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00	0.00	0.00
101-000-620.000	PBT TESTING FEES	5,000.00	5,200.00	0.00	(200.00)	104.00
101-000-622.000	DEVELOPMENT AND REVIEW FEES	0.00	0.00	0.00	0.00	0.00
101-000-623.000	TRANSCRIPT FEES	1,000.00	742.50	0.00	257.50	74.25
101-000-624.000	MISCELLANEOUS FEES	0.00	37.48	0.00	(37.48)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	212,696.00	0.00	106,161.00	66.71
101-000-629.000	TOWNSHIP FIRE FEES	0.00	0.00	0.00	0.00	0.00
101-000-630.000	CEMETERY LOT SALES	3,500.00	3,425.00	50.00	75.00	97.86
101-000-633.000	CEMETERY CARE FEES	2,000.00	2,687.80	0.00	(687.80)	134.39
101-000-634.000	GRAVE OPENING FEES	10,000.00	8,300.00	1,150.00	1,700.00	83.00
101-000-656.000	DISTRICT COURT FINES	13,000.00	8,731.45	20.00	4,268.55	67.17
101-000-661.000	PARKING FINES	2,400.00	2,525.00	170.00	(125.00)	105.21
101-000-662.000	DRUG FORFEITURE MONEY	0.00	2,330.63	0.00	(2,330.63)	100.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	1,788.99	30.00	711.01	71.56
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	400.00	251.21	0.00	148.79	62.80
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	200.00	137.88	0.00	62.12	68.94
101-000-665.003	INTEREST INCOME-CURRENT TAX	0.00	0.00	0.00	0.00	0.00
101-000-667.000	RENTAL INCOME	8,300.00	590.00	0.00	7,710.00	7.11
101-000-669.000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-000-676.002	DONATION - POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
101-000-676.003	DONATIONS-DOG PARK	0.00	370.00	0.00	(370.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
101-000-676.005	DONATION - DARE	0.00	0.00	0.00	0.00	0.00
101-000-676.006	DONATION - PARKS	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000-676.007	DONATION - PORTLAND TWP	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	670.77	0.00	79.23	89.44
101-000-678.002	REIMBURSEMENTS-AMBULANCE COLL.	0.00	0.00	0.00	0.00	0.00
101-000-678.003	REIMBURSEMENTS-RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
101-000-678.004	REIMBURSEMENTS-PATROL	0.00	0.00	0.00	0.00	0.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00	11,677.28	0.00	(11,677.28)	100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	11,000.00	8,612.66	59.48	2,387.34	78.30
101-000-678.007	REIMBURSEMENTS-PAMA	1,000.00	0.00	0.00	1,000.00	0.00
101-000-678.008	REIMBURSEMENTS-RETIREE HEALTH	0.00	0.00	0.00	0.00	0.00
101-000-678.009	REIMBURSEMENTS-RETIREE LIFE	0.00	0.00	0.00	0.00	0.00
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	1,100.00	1,032.96	0.00	67.04	93.91
101-000-694.000	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-698.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 03/31/2015

DB: Portland

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-698.002	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-699.001	TRANSFER FROM VOL FIRE DEPT.	0.00	0.00	0.00	0.00	0.00
101-000-699.105	CONTRIBUTION FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-699.403	TRANSFER FROM DNR/MDOT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00	0.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	49,792.00	49,792.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.812	TRANSFER FROM SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,975,132.00	1,693,387.97	6,481.66	281,744.03	85.74
Expenditures						
100	COUNCIL	97,733.00	88,898.94	0.00	8,834.06	90.96
101	COMMUNITY PROMOTIONS	293,475.25	202,848.62	29,648.94	90,626.63	69.12
172	CITY MANAGER	134,804.00	104,849.11	8,007.05	29,954.89	77.78
191	ELECTIONS	7,165.00	3,833.57	0.00	3,271.43	53.96
201	GENERAL ADMINISTRATION	339,512.00	225,399.94	7,826.23	114,112.06	66.39
209	ASSESSING	51,088.00	34,029.40	3,304.90	17,058.60	66.61
265	CITY HALL	58,133.00	33,217.14	1,222.91	24,915.86	57.14
276	CEMETERY	157,205.00	91,828.98	6,122.93	65,376.02	58.41
301	POLICE	680,028.00	430,932.12	36,407.96	249,095.88	63.37
336	FIRE	0.00	0.00	0.00	0.00	0.00
371	CODE ENFORCEMENT	38,304.00	28,974.45	1,604.86	9,329.55	75.64
728	ECONOMIC DEVELOPMENT	8,000.00	4,580.15	0.00	3,419.85	57.25
751	PARKS	147,490.00	74,871.58	4,471.64	72,618.42	50.76
999		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		2,012,877.25	1,324,264.00	98,617.42	688,613.25	65.79
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,975,132.00	1,693,387.97	6,481.66	281,744.03	85.74
TOTAL EXPENDITURES		2,012,877.25	1,324,264.00	98,617.42	688,613.25	65.79
NET OF REVENUES & EXPENDITURES		(37,745.25)	369,123.97	(92,135.76)	(406,869.22)	977.93

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PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	706,400.00	230,413.15	0.00	475,986.85	32.62
	TOTAL EXPENDITURES	696,687.00	577,190.91	4,528.51	119,496.09	82.85
	NET OF REVENUES & EXPENDITURES	9,713.00	(346,777.76)	(4,528.51)	356,490.76	3,570.24
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,300.00	0.00	200.00	92.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,300.00	0.00	200.00	92.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	235,000.00	161,007.54	17,945.14	73,992.46	68.51
	TOTAL EXPENDITURES	326,510.95	219,283.58	19,599.45	107,227.37	67.16
	NET OF REVENUES & EXPENDITURES	(91,510.95)	(58,276.04)	(1,654.31)	(33,234.91)	63.68
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	1,341,788.00	459,351.31	6,343.20	882,436.69	34.23
	TOTAL EXPENDITURES	981,609.00	485,382.04	12,985.66	496,226.96	49.45
	NET OF REVENUES & EXPENDITURES	360,179.00	(26,030.73)	(6,642.46)	386,209.73	7.23
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	146,950.00	88,996.37	14,348.50	57,953.63	60.56
	TOTAL EXPENDITURES	135,202.00	87,261.24	6,502.67	47,940.76	64.54
	NET OF REVENUES & EXPENDITURES	11,748.00	1,735.13	7,845.83	10,012.87	14.77
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	536,430.00	360,170.19	375.00	176,259.81	67.14
	TOTAL EXPENDITURES	531,273.00	338,275.65	21,159.03	192,997.35	63.67
	NET OF REVENUES & EXPENDITURES	5,157.00	21,894.54	(20,784.03)	(16,737.54)	424.56
Fund 245 - MSHDA LOFT FUND						
Fund 245 - MSHDA LOFT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	311,000.00	216,696.11	0.00	94,303.89	69.68
	TOTAL EXPENDITURES	347,352.80	273,581.46	5,214.68	73,771.34	78.76
	NET OF REVENUES & EXPENDITURES	(36,352.80)	(56,885.35)	(5,214.68)	20,532.55	156.48
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION						
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION:						
	TOTAL REVENUES	0.00	30,000.00	0.00	(30,000.00)	100.00
	TOTAL EXPENDITURES	0.00	17,123.75	0.00	(17,123.75)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	12,876.25	0.00	(12,876.25)	100.00

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	3,000.00	3,000.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	3,000.00	1,729.95	0.00	1,270.05	57.67
	NET OF REVENUES & EXPENDITURES	0.00	1,270.05	0.00	(1,270.05)	100.00
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	871,000.00	394,788.82	0.00	476,211.18	45.33
	NET OF REVENUES & EXPENDITURES	(871,000.00)	(394,788.82)	0.00	(476,211.18)	45.33
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	101,200.00	80,002.99	8,538.86	21,197.01	79.05
	TOTAL EXPENDITURES	93,600.00	71,768.32	0.00	21,831.68	76.68
	NET OF REVENUES & EXPENDITURES	7,600.00	8,234.67	8,538.86	(634.67)	108.35
Fund 528						
Fund 528:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,885,125.00	2,519,893.56	305,529.32	1,365,231.44	64.86
	TOTAL EXPENDITURES	4,037,247.50	2,696,196.03	183,549.18	1,341,051.47	66.78
	NET OF REVENUES & EXPENDITURES	(152,122.50)	(176,302.47)	121,980.14	24,179.97	115.90
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	929,000.00	613,185.38	68,482.25	315,814.62	66.00
	TOTAL EXPENDITURES	914,460.00	549,811.05	31,579.16	364,648.95	60.12
	NET OF REVENUES & EXPENDITURES	14,540.00	63,374.33	36,903.09	(48,834.33)	435.86
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	586,450.00	391,517.20	44,310.35	194,932.80	66.76
	TOTAL EXPENDITURES	889,482.30	414,012.88	29,880.40	475,469.42	46.55
	NET OF REVENUES & EXPENDITURES	(303,032.30)	(22,495.68)	14,429.95	(280,536.62)	7.42
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	416,170.00	242,238.01	0.00	173,931.99	58.21
	TOTAL EXPENDITURES	411,476.22	357,887.49	9,757.60	53,588.73	86.98
	NET OF REVENUES & EXPENDITURES	4,693.78	(115,649.48)	(9,757.60)	120,343.26	2,463.89
Fund 662 - INTERNAL SERVICE FUND						
Fund 662 - INTERNAL SERVICE FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 812 - SPECIAL ASSESSMENT FUND						
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		9,201,013.00	5,398,771.81	465,872.62	3,802,241.19	58.68
TOTAL EXPENDITURES - ALL FUNDS		10,238,900.77	6,484,293.17	324,756.34	3,754,607.60	63.33
NET OF REVENUES & EXPENDITURES		(1,037,887.77)	(1,085,521.36)	141,116.28	47,633.59	104.59

PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR FEBRUARY 2015

NPDES COMPLIANCE

The City WWTP was in compliance with the NPDES permit limitations for the month of February 2015. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

OPERATIONS

The WWTP treated and discharged **10.4 million gallons** for the month of February.

February proved to be even more brutal than January. The average high temperature recorded at the WWTP was 22°F with an average low temperature of 1.3°F. On two occasions the door and door lock to the Grit building froze overnight as did the overhead door to the same building. The WWTP operators put together a plan on how to keep things from freezing inside of the Grit Building. The heater in this building has proved to be inadequate since the building was built in 2012. I will be conferring with Fleis & Vanden Brink (F&V) while the raw sewage pumps are being replaced as to what our options and cost would be to correct this. We also encounter similar problems with the Sludge Thickening building and have had to use two additional space heaters to keep the liquid polymer at the right temperature.

City council passed the revised resolution for the raw sewage pumps. A Purchase Order was prepared and forwarded to John E. Green Company to proceed with ordering the new pumps and scheduling the replacement of two of the raw sewage pumps with several piping modifications. The pumps should be arriving around April 1. A Permit application was prepared by F&V and sent to the MDEQ after Leslie Sorensen from the MDEQ told us that it would be required for the planned work.

Maintenance & Capitol Expenses for February 1, 2015 to February 28, 2015

ITEM	COST
Tom's Do It Center – Lock Deicer and plumbing fittings	\$ 36.86
Kemira – Ferrous Chloride delivery	\$ 1733.73
B&W Automotive – Squeegee, Broom Handles, & Fan Belts	\$ 54.79
Family Farm & Home – Electric Space Heater	\$ 39.99
Municipal Supply – Stainless Steel Nuts & Bolts	\$ 35.50

MRWA – Wastewater Operators Conference	\$ 150.00
Bavarian Inn - Conference overnight lodging	\$ 114.45
	<hr/>
Total Expenses	\$ 2165.32
Total Spent YTD	\$ 40184.77

WASTEWATER COLLECTION SYSTEM ACTIVITY

Sewer Trouble Spots sections cleaned	0 feet
Routine cleaning	0 feet
Sewer call outs due to building services	2
Sewer call outs due to plugged City main	0
New connections to sewer main	0
Building Services Televised	0
Building Services Inspected	0
City Main Televised	0 feet

SEWER CALLOUTS

February 19, 2015

Ryan Honsowitz from the DPW let the WWTP workers know that Vane Honsowitz at 526 Detroit St. was experiencing slow drains. Mike Owen and Tim Krizov responded to the complaint. Upon their investigation of the flow at manholes A43 and A 46, they found the flow in the sewer main to be normal. They reported this to the homeowner and recommended that he call a plumber to clean his house service lateral. They also suggested that once he has his lateral cleaned, he should let the WWTP know and schedule for a TV inspection of his lateral.

February 23, 2015

A call was received at the WWTP from Tina, an employee at Health Source, at 1455 E. Grand River that there drains would not go down. Doug Sherman arrived on scene at 10:30 AM to investigate the situation. The flow in the city sewer main was inspected at Manhole C171a and was found to be normal. The problem was determined to be in the building service lateral. This information was given to Tina and a list of plumbers that clean drains was also provided to her. No damages were noted.

Respectively Submitted,

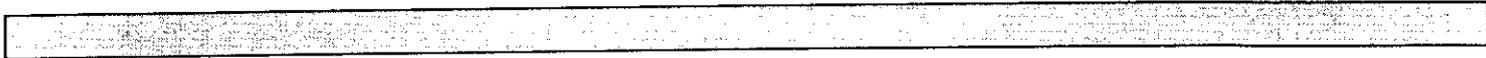
Doug Sherman
 WWTP Superintendent

Portland Light and Power Board EO Report
3/9/2015



Executive Summary:

Application Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentive	% to Budget
C&I Prescriptive	138,616.00	14,080.31	10.16%	\$ 10,763.00	\$822.63	7.64%
Pipeline : 1		14,080.31	10.16%		\$822.63	7.64%
C&I Combined	183,738.00	14,080.31	7.66%	\$ 14,173.00	\$822.63	5.80%
Pipeline : 1		14,080.31	7.66%		\$822.63	5.80%
Residential HVAC	5,834.00	3,782.18	64.83%	\$ 2,413.00	\$835.00	34.60%
Realized : 6		3,782.18	64.83%		\$835.00	34.60%



Appliance Recycling Program

Appliance Recycling						kWh Goal: 43,036.00
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal	
Air Conditioners						
Dehumidifiers						
Freezers	1	1,111.0	\$60	\$0.05	2.58%	
Refrigerators	2	2,522.0	\$120	\$0.05	5.86%	
Totals	3	3,633.0	\$180	\$0.05	8.44%	

Lighting Kits						kWh Goal: 96,164.00
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal	
Lighting Kits						
Totals						

C&I Program Summary:

Customer	Status Date	kWh Savings	Incentive
C&I Prescriptive		14,080.31	\$822.63
Application Submitted			
Mc Donald Equipment Co - 1217 Grand River	2/19/2015	14,080.31	\$822.63
Customer	Status Date	kWh Savings	Incentive

Customer	Status Date	kWh Savings	Incentive
Residential HVAC		3,782.18	\$835.00
Batched			
Jessica Moore - 6902 Maynard Rd	1/30/2015	751.72	\$165.00
Wayne Gladding - 8110 Doreen Dr	1/30/2015	751.72	\$165.00
Ken Lawless - 314 S Virginia Ave	2/6/2015	751.72	\$165.00
Roger Habegger - 206 S Virginia	2/6/2015	751.72	\$165.00
Gayle Hill - 6514 Maynard Rd	2/13/2015	730.00	\$150.00
Edward Filter - 6824 Maynard Rd	3/6/2015	45.30	\$25.00

Component Detail

&I Prescriptive

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
Application Submitted						
	Mc Donald Equipment Co. - 1217 Grand River					
	Total Project Cost: \$					
	Install Complete:					

Residential HVAC/Efficient Appliances

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
Batched						
12-12900-1	Edward Filter - 6824 Maynard Rd Install Complete: 1/27/2015	1	1000	1000	100	100.00
12-09650-1	Gayle Hill - 6514 Maynard Rd Install Complete: 1/13/2015	1	1000	1000	100	100.00
12-13200-1	Jessica Moore - 6902 Maynard Rd Install Complete: 1/16/2015	1	1000	1000	100	100.00
07-07500-4	Ken Lawless - 314 S Virginia Ave Install Complete: 1/28/2015	1	1000	1000	100	100.00
07-08700-1	Roger Habegger - 206 S Virginia Install Complete: 1/15/2015	1	1000	1000	100	100.00
13-09000-1	Wayne Gladding - 8110 Doreen Dr Install Complete: 1/9/2015	1	1000	1000	100	100.00

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
FEBRUARY 2015**

Calls for Service

Dispatched	77
Patrol Originated	12
Assist to PPD	12
Assist to Fire / EMS	7
Assist Other Depts	12

Traffic Stops

Total Stops	51
Traffic Citations	22
Verbal Warnings	41
Parking Citations	25

Arrests

Misdemeanor Arrests (# of persons)	12
Misdemeanor Charges	14
Juvenile Apprehensions	0
Felony Arrests (# of persons)	1
Felony Charges	1

Citizen Contacts

Business Contacts	109
Patrol Contacts	286

Noteworthy:

On February 17, 2015, Officer Heald was dispatched to a report of an attempted breaking and entering in progress on Academy Street; two subjects were attempting to enter an occupied home. Officer Heald discovered that the subjects were highly intoxicated and were unaware of whose home they were at. The subjects were subsequently arrested and lodged at the Ionia County Jail.

Coverage by Ionia County Sheriffs Department

The Ionia County Sheriffs Department was not used during the month of February.

Assists to Other Police Agencies:

February 6, 2015, Assist to MSP with a panic alarm at Tri-County Electric.

February 18, 2015, Assist Ionia County Sheriffs Department with a report of an arson and a subject shot in Lake Odessa.

February 19, 2015, Assist to Ionia County Sheriffs Department with a domestic assault complaint involving a subject armed with a knife on Towner Road.

February 20, 2015, Assist to MSP with a suspicious vehicle parked at the security gate of Bader and Son's.

February 20, 2015, Assist to MSP with a warrant arrest on I96 near Charlotte Hwy.

February 20, 2015, Assist to MSP on Towner Road for suspicious subjects entering a home believed to be condemned due to methamphetamine lab.

February 24, 2015, Assist to MSP with a residential alarm on Jennifer Lane.

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
FEBRUARY
2015**

Chief Knobelsdorf			
<u>Total Calls Responded To:</u>		18	<u>Traffic Stops</u>
Dispatched		12	Total Stops
Patrol Originated		0	Traffic Citations
Assist to PPD		3	Verbal Warnings
Assist to Fire / EMS		0	Parking Citations
Assist Other Depts		3	
<u>Arrests</u>			<u>Citizen Contacts</u>
Misdemeanor Arrests		0	Business Contacts
(# of persons)			Patrol Contacts
Misdemeanor Charges		0	
Juvenile Arrests		0	<u>Minutes</u>
Felony Arrests		0	Time Assigned
(# of persons)		0	Preventative Patrol
Felony Charges		0	

Sgt Ludwick			
<u>Total Calls Responded To:</u>		0	<u>Traffic Stops</u>
Dispatched		0	Total Stops
Patrol Originated		0	Traffic Citations
Assist to PPD		0	Verbal Warnings
Assist to Fire / EMS		0	Parking Citations
Assist Other Depts		0	
<u>Arrests</u>			<u>Citizen Contacts</u>
Misdemeanor Arrests		0	Business Contacts
(# of persons)			Patrol Contacts
Misdemeanor Charges		0	
Juvenile Arrests		0	<u>Minutes</u>
Felony Arrests		0	Time Assigned
(# of persons)			Preventative Patrol
Felony Charges		0	

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
FEBRUARY
2015**

Officer Groenhof			
<u>Total Calls Responded To:</u>		20	<u>Traffic Stops</u>
Dispatched	12	Total Stops	14
Patrol Originated	2	Traffic Citations	8
Assist to PPD	4	Verbal Warnings	12
Assist to Fire / EMS	1	Parking Citations	25
Assist Other Depts	1		
<u>Arrests</u>		<u>Citizen Contacts</u>	
Misdemeanor Arrests (# of persons)	4	Business Contacts	24
Misdemeanor Charges	6	Patrol Contacts	73
Juvenile Arrests	0	<u>Minutes</u>	
Felony Arrests (# of persons)	0	Time Assigned	4830
Felony Charges	0	Preventative Patrol	5130

Officer Heald			
<u>Total Calls Responded To:</u>		14	<u>Traffic Stops</u>
Dispatched	4	Total Stops	20
Patrol Originated	2	Traffic Citations	3
Assist to PPD	1	Verbal Warnings	17
Assist to Fire / EMS	3	Parking Citations	0
Assist Other Depts	4		
<u>Arrests</u>		<u>Citizen Contacts</u>	
Misdemeanor Arrests (# of persons)	3	Business Contacts	35
Misdemeanor Charges	3	Patrol Contacts	42
Juvenile Arrests	0	<u>Minutes</u>	
Felony Arrests (# of persons)	1	Time Assigned	4704
Felony Charges	1	Preventative Patrol	4926

**PORTLAND POLICE DEPARTMENT
 STATISTICAL INFORMATION
 FEBRUARY
 2015**

Officer Fandel			
<u>Total Calls Responded To:</u>	15	<u>Traffic Stops</u>	
Dispatched	14	Total Stops	3
Patrol Originated	0	Traffic Citations	1
Assist to PPD	0	Verbal Warnings	2
Assist to Fire / EMS	1	Parking Citations	0
Assist Other Depts	0		
		<u>Citizen Contacts</u>	
<u>Arrests</u>		Business Contacts	2
Misdemeanor Arrests	0	Patrol Contacts	17
(# of persons)			
Misdemeanor Charges	0	<u>Minutes</u>	
Juvenile Arrests	0	Time Assigned	2040
Felony Arrests	0	Preventative Patrol	1530
(# of persons)			
Felony Charges	0		

Portland Fire Department Monthly Alarms Report (Serving with Pride and Excellence)						Month of February 2015			
Type of Call	Danby Twp Alarms	Danby Twp Manhours	Portland Twp Alarms	Portland Twp Manhours	City Portland Alarms	City Portland Manhours	Apparatus	Response Amount	
Ambulance/Police Assits							Truck		
Dwelling	1	30					Engine # 1	2	
Vehicle Fire							Engine # 7		
Industrial/Commercial Fire							Engine # 11	3	
Wildland/Grass Fire						1	Tanker # 9	3	
Garage/Storage Building Fire							Brush # 6		
Barn Fire							Brush # 8		
Tree Down							Brush # 12		
Power Line/transformer							Light/Air # 2	1	
Accidents			1	12	1	13	Command 10		
Rescue/Extrication/Water							Car # 4	1	
Smoke Alarm					3		18 Quad # 51		
Natural Gas/CO2 Leak							Marine # 3		
Tornado Warning									
Total for Month	1	30	1	12	5	36	Year		
Total for Year	2	52	2	33	7	83	Engine # 1	5	
Mutual Aid Given	Alarms	Manhours			Mutual Aid Received	Alarms	Engine # 7		
Grand Ledge					Grand Ledge		Engine # 11	5	
Westphalia					Westphalia		Tanker # 9	6	
Berlin/Orange					Berlin/Orange		Brush # 6		
Roxand Township					Roxand Twp.		Brush # 8	1	
Lyons/Muir					Lyons/Muir		Brush #12	1	
Pewamo					Pewamo		Light/Air # 2	1	
Sunfield					Sunfield		Command 10	1	
Delta Fire	1	28			Delta Fire		Car # 4	3	
Other					Other		Quad # 51		
Totals for Month	1	28			Totals for Month		Marine # 3		
Totals for Year	3	176			Totals for Year		Total	23	
	Alarms	Manhours							
Total for Month	8	106							
Total for Year	14	344							
Training for February 2015	Manhours	58	Training for Year	Manhours	125	Reported By			
						Nick Martin, Fire Marshal			

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 2/7/2015 **Run #** 15-009

Owner Portland Public Schools
Address 745 Storz Ave.
City Portland **State** MI **Zip** 48875 **Phone #**

Occupant Portland Middle School
Address 745 Storz Ave.
City Portland **State** MI **Zip** 48875 **Phone #**

Township City **Section #**

Times
Received 9:56 In service 10:06 On Scene 10:10 Controlled
Cleared 10:17 Back In Ser. 10:56

Total Hrs 1 Total Man Hours 5

Description of Response Fire alarm was set off accidentally. No Fire. Reset Fire Alarm.

Location of Response 745 Storz Ave.
Portland **State** MI **Zip** 48875

Units Responding POV

Mutual Aid Received N/A

Personnel Responding: (* denotes personnel on scene)

Chief	Asst Chief	Captain
Captain	1st Lt	2nd Lt
1 Miller	2 Martin	3 Chapman
4 Waltersdorf (AMB)	5 Lay*	6
7	8	9
10	11	12
13	14	15
16	17	18
19	20	21
22	23	24

Reported By Heintzelman

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 2/20/2015 Run # 15-012

Owner

Address

City State MI Zip Phone #

Occupant

Address

City State Zip Phone #

Township

Section #

Times

Received 4:07 In service On Scene 4:19 Controlled

Cleared 4:30 Back In Ser. 5:07

Total Hrs 1 Total Man Hours 13

Description of Response

Toned for a pull alarm smoke, and water flow. No cause for alarm was found.

Location of Response

712 Parkers Drive

Units Responding

801 POV

Mutual Aid Received

Personnel Responding: (* denotes personnel on scene)

Chief	Baker*	Asst Chief	Gensterblum	Captain	Krizov
Captain		1st Lt	Logel, Sr	2nd Lt	Logel, Jr
	1 Miller		2 Martin		3 Heinzelman
	4 Schafer, J		5 VanHorn		6 Weiler
	7 Schroeder		8 Shaltry		9
	10		11		12
	13		14		15
	16		17		18
	19		20		21
	22		23		24

Reported By Martin

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 2/27/2015 Run # 15-013

Owner

Address
City State MI Zip Phone #

Occupant

Address
City State Zip Phone #

Township Section #

Times

Received 18:41 In service On Scene Controlled
Cleared 18:50 Back In Ser. 19:41

Total Hrs 1 Total Man Hours 5

Description of Response Toned for a fire in the woods. Ended up being a brush pile. Resident new in the area did not know the rules on burning.

Location of Response 650 Okemos Road

Units Responding 801 POV

Mutual Aid Received None

Personnel Responding: (* denotes personnel on scene)

Chief	Baker*	Asst Chief	Captain
Captain		1st Lt	2nd Lt
	1 Martin	2 Lay	3 Schafer, G
	4	5	6
	7	8	9
	10	11	12
	13	14	15
	16	17	18
	19	20	21
	22	23	24

Reported By Martin

Celebrating 50 years of service with the
Portland Fire Department

Herb Mosser

Retirement Open House

When: April 19, 2015 2:00 PM - 5:00 PM

Where: Portland Fire Station



Light Snacks and Drinks Provided

Please plan to attend and share memories and give your
congratulations on a job well done!



It's that kind of experience.

February 20, 2015

Tutt Gorman
City Manager
City of Portland
259 Kent St
Portland, MI 48875-1458

Dear Tutt Gorman,

As part of our ongoing effort to keep you informed, I want to share an upcoming change in our payment processes.

Effective April 1, 2015, WOW! will impose a Payment Convenience Fee of \$5.00 per transaction when making a payment over the phone with a customer service representative and \$2.00 per transaction when making a payment at a WOW! payment center.

There are many convenient ways customers can pay their WOW! bill at no cost: automated payment by phone, pay by mail or pay online at wowway.net.

Customers impacted by these changes will receive a notice in their March billing statement. Notices will also be placed in the newspaper beginning March 1st and on our website at wowway.com and wowforbusiness.com.

Thank you for your continued support and cooperation. If you have any questions, please contact me at 248-677-9030 or by email at Robert.DiNardo@wowinc.com.

Sincerely,

Robert DiNardo

Family Guy, Coach, Chocolate Enthusiast

Vice President and General Manager of WOW! Indiana, Kansas and Michigan
WOW! Internet, Cable and Phone

IONIA COUNTY BOARD OF COMMISSIONERS
February 24, 2015
Regular Meeting
7:00 p.m.

Chair Calley called the meeting to order and led with the Pledge of Allegiance followed by the Invocation.

Members present: Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz and Julie Calley

Members absent: David Hodges and Jack Shattuck

Others present: Tom Thelen, Bob Conner, Ron Possehn, Earl Howell, Terry Allerding, Ed Lincoln, Robin Johnson, Jim Valentine, Walter Barnes, Bob Van Lente, Judy Clark, Doug Devries, Kenda Heilman, Kevin Heilman, Ken Bowen, Mark Doane, Linn Plett, Ken Haverstick, William Sedlar, Goose Elliott, Tim Reisbig, Dale Miller, Jim Patrick, James Tucker, Stephanie Fox and Tonda Rich

Approval of Agenda

The Chair noted the following additions to the agenda: Added item E. under the Consent Calendar (approval of Closed Session minutes from February 10, 2015) and added item O. under New Business (Memorandum of Understanding). Moved by Cowling-Cronk, supported by Wirtz, to approve the amended agenda. Motion carried by voice vote.

Public Comment

Jack Elliott commented on the county payroll amount and property values.

Consent Calendar

- A. Approve minutes of the previous meeting(s)
- B. Approve per diem and mileage
- C. Approve payment of General Fund payroll and accounts payable for the month of January 2015 - \$1,689,473.01
- D. Approve payment of Health Fund bills - \$127,379.51
- E. Approve Closed Session minutes from February 10, 2015

Moved by Tiejema, supported by Cowling-Cronk, to approve adding Commissioner Wirtz, Banks, Cowling-Cronk and Tiejema's per diem vouchers to the Consent Calendar. Motion carried by voice vote.

The Chair noted two changes to Commissioner Hodges voucher: The per diem for the January 20th meeting should be \$25 and the per diem for the January 22nd meeting should be \$75. Moved by Calley, supported by Banks, to approve the changes on Commissioner Hodges' voucher as discussed. Motion carried by voice vote.

Hearing no other objections, the Chair declared the Consent Calendar approved.

Unfinished Business

- A. Moved by Tiejema, supported by Wirtz, to approve the PA 116 Farmland Agreement filed by Boersen Farms Properties (local file no. 15-001FA) for property located in Berlin Township. Motion carried by voice vote.

The Chair went back to item E. under the Consent Calendar. The Closed Session minutes were passed out and reviewed by the Board. Moved by Banks, supported by Cowling-Cronk, to ratify the approval of the Consent Calendar. Motion carried by voice vote.

- B. The pros and cons were briefly discussed concerning the Substance Use Disorder Advisory Council. Commissioner Wirtz moved to table the appointments to the Council until more information was available. The motion died for lack of support.

Moved by Cowling-Cronk, supported by Tiejema, to appoint Lynn Mason and Cori Anderson to the Substance Use Disorder Advisory Council. Motion carried by voice vote.

The Chair requested that the facilities discussion be moved to the end of the meeting.

New Business

- A. Moved by Tiejema, supported by Wirtz, to open up the Public Hearing on the Off Road Vehicle Ordinance at 7:16 p.m. Motion carried by voice vote.

Mark Doane from Lake Odessa questioned the definition of motorcycle as outlined in the ordinance under *Section 1. Definitions, item g*. Doane also commented on *Section 6. Evidence*, specifically prima facie negligence verses a tort case.

Commissioner Banks stated he would not vote for the ordinance due to how it is written.

Jack Elliott from Easton Township stated that Ionia County is a general law county and questioned the Board's authority to adopt such an ordinance. Elliott further questioned the "reasonable right to highway" as stated in Michigan law.

Bob Conner from Easton Township stated that many counties already have this ordinance adopted and requested that it be adopted in Ionia County as well. Conner stated that he is an insurance agent and recommended that anyone with an ORV should have insurance.

Ron Possehn from Easton Township also voiced his approval of having the ordinance adopted and pointed out that local farmers use ORV's as well.

County Administrator, Stephanie Fox, stated that the Ionia County Road Commission is also in agreement and supports the ORV ordinance. Fox distributed a letter from Dorothy Pohl, Managing Director of the Road Commission, stating their approval and support of the ordinance.

Moved by Banks, supported by Cowling-Cronk, to close the Public Hearing at 7:32 p.m. Motion carried by voice vote.

The Chair noted that as part of the ordinance there is an attached list of roads where ORV travel will be permitted and questioned if any of the roads listed were disputed by the townships. Linn Plett, Orange Township Clerk, stated that Orange Township requested to have David Highway taken off of the list, which is still listed. Calley recognized that David Highway runs through two other townships as well. The Board questioned if the townships were in favor of the ordinance and if they had any concerns. Fox stated she would gather this information from the Road Commission and bring it back before the Board.

Commissioner Cowling-Cronk voiced concern with the wording in Section 6 of the ordinance. Commissioner Banks voiced his concern with the wording in Sections 5 and 6 as well. Commissioner Wirtz stated he was in agreement with the ordinance, but would like the ordinance correct before passing it.

Chair Calley stated that there are legal issues concerning two parts of the ordinance that need to be corrected. Once corrected and once information is received from the townships and road commission, the passing of the ordinance will take place at the next commissioners meeting on March 10th at 4:00 p.m.

- B. Moved by Wirtz, supported by Tiejema, to approve the FY15 Community Corrections contract and authorize appropriate signatures. Motion carried by voice vote.
- C. Moved by Tiejema, supported by Wirtz, to approve the SmartStart Ignition Interlock program description to be submitted to the Michigan Department of Corrections. The program will provide funding for eligible convicted OWI – 3rd Sobriety Court participants to have the ignition interlock system fees waived. Motion carried by voice vote.
- D. Moved by Tiejema, supported by Banks, to approve the 5-year agreement between the Village of Saranac and Ionia County for additional Sheriff's Office Services. Sheriff Dale Miller stated that the Sheriff's Office will provide a maximum of 1680 hours per year. Motion carried by voice vote.
- E. Moved by Banks, supported by Cowling-Cronk, to adopt the Resolution for Charitable Gaming License. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

**LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
2015 - 5**

At a regular meeting of the Ionia County Board of Commissioners called to order by Chairperson Julie Calley on February 24, 2015 at 7:00 p.m. the following resolution was offered:

Moved by Banks, supported by Cowling-Cronk, that the request from Friends of Bertha Brock Park Preservation of Ionia County of Ionia, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

- F. Moved by Cowling-Cronk, supported by Tiejema, to approve the out of state travel expense for Chad Shaw for April 14th through April 17th. Public Health Officer, Ken Bowen, stated that the funding is covered in the 2015 budget. Motion carried by voice vote.
- G. Moved by Tiejema, supported by Banks, to approve filling the Office Manager position at the Health Department starting at a Grade 9, Step 3. Motion carried by voice vote.
- H. Moved by Cowling-Cronk, supported by Wirtz, to approve a grant agreement with the Michigan State Police Emergency Management and

Homeland Security Division for the 2014-2015 Hazardous Materials Emergency Preparedness Planning Program Grant and authorize the Chairperson's signature. Motion carried by voice vote.

- I. Moved by Banks, supported by Cowling-Cronk, to enter into an intergovernmental agreement with the West Michigan Shoreline Regional Development Commission (WMSRDC) that funds homeland security related activities and authorize appropriate signatures. Motion carried by voice vote.
- J. Moved by Tiejema, supported by Cowling-Cronk, to approve the 36 month contract with AT&T for the PRI Circuit for Central Dispatch and authorize appropriate signatures. Motion carried by voice vote.
- K. Moved by Cowling-Cronk, supported by Tiejema, to approve the bid from NETech Corporation for the purchase of on-site backup in an amount not to exceed \$24,025.57, with funds to come from the General Fund Designated Fund. Walter Barnes, Information Technician, explained the county's current backup system and answered questions from the Board. Motion carried by voice vote.
- L. Moved by Wirtz, supported by Cowling-Cronk, to authorize the purchase of three copy machines from Hasselbring-Clark for Probate Court, Clerk's Office and MSU Extension Office in an amount not to exceed \$17,728 with the understanding that MSU Extension will reimburse the County for 50% of the cost of their machine or a total of \$3,230, with funds to come from the General Fund Designated Fund. Motion carried by voice vote.
- M. Moved by Tiejema, supported by Banks, to amend the Meals Section of the Travel Policy to reflect the following reimbursement amounts: breakfast - \$7; lunch - \$8 and dinner - \$15, with a maximum total reimbursement for meals for one full day of \$30 effective March 1, 2015. Motion carried by voice vote.
- N. Moved by Tiejema, supported by Cowling-Cronk, to appoint Gregg Moore to the Central Dispatch Board. Motion carried by voice vote.
- O. It was the consensus of the Board to table the Memorandum of Understanding concerning the grant work to be completed for the Rail Trail in order to give the Board more time to review the Memorandum.

P. A brief discussion took place concerning facilities and the need for a maintenance garage.

Public Comment

Goose Elliott discussed the last public hearing on facilities and further talked about tailgating issues. Jack Elliott commented on taxing the citizens and spending funds.

Chairperson's Report

1) Thanked the county employees who helped with the flood

Other Reports

Commissioner Tiejema discussed having equal representation in the Prosperity Region and discussed the importance of why Ionia County needs a voice in their region.

Bob Conner voiced his support for the ORV ordinance.

Moved by Cowling-Cronk, supported by Wirtz, to adjourn the meeting at 8:45 p.m. Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Minutes approved on

IONIA COUNTY BOARD OF COMMISSIONERS

March 10, 2015 - 4:00 p.m.

Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
- VII. **Unfinished Business**
 - A. Off Road Vehicle Ordinance
 - B.
- VIII. **New Business**
 - A. Resolutions of Appreciation
 - B. Ionia County 4-H Program Discussion
 - C. Request to Fill Part Time Seasonal Employee Position at Bertha Brock Park
 - D. Request for Extension on Contract to Remove Timber from Bertha Brock Park
 - E. SCAO 2015 Michigan Drug Court Grant Program Sub-Contract Agreement for Transportation Services
 - F. SCAO 2015 Michigan Drug Court Grant Program Sub-Contract Agreement for Substance Abuse Outpatient Treatment Services
 - G. Request to Fill Part Time Deputy Clerk Position in County Clerk's Office
 - H. Acknowledgement of Applications for Appointment – Community Mental Health Services Board – Four three-year terms
 - I.
- IX. **Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Corrections Advisory Board – One position, which would serve as the Media Representative.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.

Appointments for consideration in the month of April 2015:

- *Area Agency on Aging of Western Michigan Advisory Council* – One three-year term.
- *Economic Development Corporation/Brownfield Redevelopment Authority* – Three three-year terms.
- *Jury Board* – Two six-year terms.
- *Land Bank Authority* – Two three-year terms, one which serves as the City or Township Representative.

Appointments for consideration in the month of May 2015: None

**IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole**

**March 17, 2015 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker - please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Dave Bee, Director - West Michigan Regional Planning Commission - Annual Report
 - B. Green Day Committee - 1st Annual Green Day Event
 - C. Departmental Reports
 1. Register of Deeds
 2. MSU Extension
 3. Central Dispatch
 4. Building & Grounds
 - D.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment



STATE OF MICHIGAN
EXECUTIVE OFFICE
LANSING

RICK SNYDER
GOVERNOR

BRIAN GALLEY
L.C. GOVERNOR

CONTACTS:

Sara Wurfel or Dave Murray, Governor's Office
517-335-6397

FOR IMMEDIATE RELEASE

Friday, March 13, 2015

Gov. Rick Snyder: Michigan must take aggressive steps to avoid energy price spikes, outages

Goal is 30 to 40 percent renewable energy, waste elimination by 2025

LANSING, Mich. – Michigan must take aggressive steps and set clear energy goals to reduce the chances that families and businesses will face dramatic rate price spikes and widespread outages while ensuring that long-term decisions are made in our state, not Washington, D.C., Gov. Rick Snyder said today in a special message on energy.

The message includes a cost-based goal, with a target of 30 percent to 40 percent of renewable energy plus waste reduction within 10 years.

"Michiganders need to know that when they flick the switch, they can depend on the power and heat being there for the homes and businesses," Snyder said.

"Decisions we make in the coming years will keep energy more affordable and available through a variety of sources while we continue being good stewards of our lakes, air and land," Snyder said. "We also must ensure that Michigan -- not Washington, D.C. -- will determine how we move forward, transitioning from the sources of yesterday to newer, cleaner methods."

Michigan already has made progress. Efforts to reduce energy waste already have generated savings of \$2.5 billion for Michiganders. We can build on those efforts, with a goal of easily doubling that figure within 10 years.

Michiganders already use 38 percent more energy than the national average, and pay on average 6 percent higher rates on heat and electric bills. There are steps people in our state can take to reduce their energy use, saving money and reducing demand as we shift to cleaner, affordable sources.

Speaking today at the Detroit Electrical Industry Training Center in Warren, Snyder said the state has an energy capacity problem, in part because 10 coal power plants will be retired in the coming years. This comes as our economy continues to grow and demand increases, making our infrastructure and natural assets even more important to our future.

That's a challenge, but also an opportunity for the state to take new approaches. Snyder presented an energy plan intended to help families across our state as well as the job

creators that closely consider energy cost and availability while looking for states to expand or locate, creating more and better jobs and growing our economy.

Snyder said he is proposing a plan that will see Michigan through at least the next 10 years of energy decision-making. During the decade, the state must solve the shortage of electric generation – and do so to do that while complying with new federal regulations on carbon emissions.

Snyder said the energy policy centers around the four pillars of affordability, reliability, adaptability and environmental protection.

- A key challenge will be to dramatically reduce wasted energy, an effort that will save money for families and businesses as well as lessen the demand on the state's power grid. We need to eliminate energy waste to meet an additional 15 percent of our energy needs by 2025. Snyder encourages a discussion with the Legislature about programs that help people replace older, wasteful items like furnaces, such as on-bill financing.
- Power can be made more reliable through plans to deploy "smart" meters that help utilities locate outages and restore power more quickly. The state also needs to give our regulators the ability to determine that when we may face a shortage, we have the tools to address it and ensure fair choices for customers. We've made progress in this area. Our goal is to have residents average less than one power outage a year, and have those outages last less than two and a half hours. We're getting closer to hitting that mark.
- Michigan has been one of the 10 states most-dependent on coal. We must continue to focus on adaptability, with Michiganders determining how we will replace outdated coal plants and expand the use of newer, cleaner technologies such as natural gas and renewables. Our state can reach a goal of 30 to 40 percent renewables plus waste reduction within a decade.
- Michigan's energy generation need to be part of a healthier future, with plans to reduce mercury emissions, pollution that creates acid rain and cut down on airborne particles. Our state already is a leader in terms of safety measures tied to high-volume hydraulic fracturing. We will remain vigilant, and also continue exploring ways to promote and adopt alternative transportation fuels and autonomous vehicle technology.

Snyder said the special message includes an aggressive agenda that will require discussions and debate with his partners in the Legislature as well as continued work across state agencies and departments. It also includes reaching out to families and businesses, helping them understand the role they can play as we build upon Michigan's promise to be a great state to live and work, now and for generations to come.

###

MICHIGAN'S ENERGY FUTURE

Ensuring **affordable, reliable, adaptable, and environmentally protective** energy

••2015••

ADAPTABILITY

Goals for our Future: Michigan's Potential Electricity Mix in 2025

Category	Percentage
Coal	34%
Natural Gas	11%
Nuclear	15%
Renewables	19%
Eliminating Energy Waste (2014-2025)	15%
Reducing Energy Waste (2009-2015)	6%

- It's important to act now to make sure we have the tools to solve our own problems and keep decision-making in Michigan, not in Washington D.C.
- Michigan should meet **30 to 40 percent** of its power needs from our cleanest sources by 2025.
- We must reduce coal and replace it with newer, cleaner technologies.
- Michigan is a top 10 state in terms of dependence on coal. We can do better.

Natural gas more expensive than renewables per unit

RELIABILITY

- 2011: Average of **1.13** outages a year per customer. Today, it's **0.8**. There's still more to do.
- Deploy **smart meters** to help locate outages and restore power more quickly.
- **More investments** to keep our power grid and pipeline system working smoothly and safely.
- Make changes to our electric market structure to ensure **we never experience massive outages** due to lack of supply.
- Empower regulators to determine when we may face a shortage, tools to address it, and ensure that all electric providers are required to protect their customers by ensuring the infrastructure we need will be there to serve them.

AFFORDABILITY

- Eliminate energy waste by investing in our homes and businesses – achieving at least **15 percent more** of Michigan's energy portfolio in the next decade.
- Allow **on-bill financing**, helping families and businesses replace old furnaces and water heaters.
- Help utilities and large job creators **reduce waste** by encouraging pricing to suggest heavy use during off-peak hours

ENVIRONMENTALLY PROTECTIVE

- Reducing mercury emissions, pollution that creates acid rain, and particles in the air for the **health of Michigan**.
- **Take environment into account** when making energy decisions and ensure our energy portfolio continues to get better over time in controlling pollutants.
- Propose new rules for volume hydraulic fracturing to help **strengthen protection of our water**.