



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, February 2, 2015

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Motion
7:03 PM	IV. <u>Public Comment</u> (5 minute time limit per speaker)	Motion
7:04 PM	V. <u>City Manager Report</u>	
7:10 PM	VI. <u>Presentations</u>	
	A. Portland District Librarian Cory Grimminck – Annual Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:15 PM	A. Proposed Resolution 15-05 Approving the Board of Light and Power’s Recommendation to Approve a Capacity Purchase Through the Michigan Public Power Agency	Motion
7:18 PM	B. Proposed Resolution 15-06 Approving a Contractual Rate Increase for Residential Trash Pick Up	Motion
7:20 PM	C. Motion to Go Into Closed Session to Discuss the Vacant Council Member Seat (Requires a 2/3 Majority by Roll Call Vote)	Motion
7:35 PM	X. <u>Consent Agenda</u>–	
	A. Minutes & Synopsis from the Regular City Council Meeting held on January 19, 2015	
	B. Payment of Invoices in the Amount of \$59,829.67 and Payroll in the Amount of \$124,438.79 for a Total of \$184,268.46	
	C. Purchase Orders over \$5,000 - None	
	X. <u>Communications</u>–	
	A. EDC Minutes from April 15, 2014	
	B. Utility Billing Report for December 2014	
	C. Request from Resident for Vacation of an Alley	
	D. FEMA re: Revalidation of Determinations of Properties	
	E. Portland District Library 2013-2014 Annual Report	
	F. WOW! re: Contact Information	
	G. Ionia County Board of Commissioners Agenda for January 20th	
	H. Ionia County Board of Commissioners Agenda for January 27th	

Estimated Time
7:38 PM
7:40 PM
7:45 PM
7:50 PM

- I. Ionia County Board of Commissioners Notice of Public Hearing for February 24th
- J. MPSC Notice of Hearing for Consumers Energy
- K. MPSC Notice of Public Hearing for Consumers Energy

XI. **Other Business** - None

XII. **City Manager Comments**

XIII. **Council Comments**

XIV. **Adjournment**

Action Requested
Motion

City of Chicago
Board of Finance
111 North Dearborn Street
Chicago, Illinois 60610

January 14, 1993

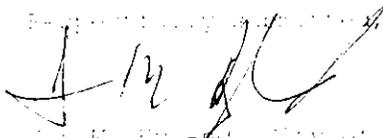
Dear Mr. [Name]:

Re: [Subject]

At the January meeting of the Board of Finance, the Board of Finance has approved the [Subject] for [Action].

The [Subject] is a [Description] of [Subject] for the [Year] of [Subject]. The [Subject] is [Description] of [Subject] for the [Year] of [Subject]. The [Subject] is [Description] of [Subject] for the [Year] of [Subject].

The [Subject] is a [Description] of [Subject] for the [Year] of [Subject]. The [Subject] is [Description] of [Subject] for the [Year] of [Subject]. The [Subject] is [Description] of [Subject] for the [Year] of [Subject].

Respectfully,


[Name], City of Chicago, Board of Finance

**Exhibit
A**



January 14, 2011

Subject: Letter of Authorization

The Portland Light and Power Board, the duly elected Member Authorized Representative, hereby authorizes a purchase of capacity from June 1, 2011 through May 31, 2012 by Michigan Public Power Agency on behalf of Portland in the Amount and Term(s) set:

Planning Year _____ Up to Capacity, KW _____

Jan 1, 2011 to May 31, 2011 _____ KW

Jun 1, 2011 to May 31, 2012 _____ KW

Maximum Authorized Purchase Price = \$4.00 per KW-Month

Maximum Commitment = 2000,

Member Authorized Representative:

Printed

Signature

Date

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 15-06

A RESOLUTION APPROVING A CONTRACTUAL RATE INCREASE FOR RESIDENTIAL TRASH PICK UP

WHEREAS, the City entered a contract for residential trash pick up with Granger Container Service that allows the contract to be increased based upon the Consumers Price Index (CPI) capped at 3% for the service years February 1, 2014 through January 31, 2017; and

WHEREAS, residential trash pick up rates were increased 1.2% in 2011 and 3% in 2012 (because CPI index was 3.3% and the cap was 3%), and 1.1% in 2013 and 1.6% in 2014; and

WHEREAS, Granger has requested a CPI adjustment for the coming year at 1.2% based upon the Consumer Price Index from the U.S. Bureau of Labor Statistics. Please see email from Granger Representative, Sean McHugh attached hereto, as Exhibit A; and

WHEREAS, a 1.2% increase would change residential trash hauling rates to the following:

<u>Service type</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Large Cart Service	\$6.95/mo	\$7.03/mo
Small Cart Service	\$6.45/mo	\$6.53/mo
Bag tags	\$1.44/tag	\$1.46/tag

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves a 1.2% rate increase for residential trash pick-up beginning in February 2015 with the bills mailed out in March 2015.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: February 2, 2015

Monique I. Miller, City Clerk

S. Tutt Gorman

From: Sean McHugh <SMcHugh@grangernet.com>
Sent: Wednesday, January 21, 2015 4:08 PM
To: Tutt Gorman
Subject: CPI

Tutt,

Sorry, I was out of the office. I use the following website...

http://www.bls.gov/regions/mountain-plains/news-release/consumerpriceindex_midwest.htm

If you look at the data for 2014, the annual rate averaged about 1.46%. I figured 1.2% would be a safe number.

Table A. Midwest Region CPI U monthly and annual percent changes (not seasonally adjusted)

Month	2009		2010		2011		2012		2013		2014	
	Monthly	Annual										
January	0.6	-0.3	0.5	2.9	0.5	1.9	0.6	2.8	0.1	1.3	0.5	1.4
February	0.3	-0.2	0.0	2.5	0.3	2.2	0.2	2.7	1.1	2.2	0.6	0.9
March	0.3	-0.8	0.4	2.6	0.9	2.7	1.0	2.8	0.2	1.4	0.9	1.5
April	0.2	-1.5	0.2	2.7	0.7	3.3	0.2	2.3	-0.1	1.2	0.3	1.9
May	0.4	-1.9	0.1	2.4	0.6	3.8	-0.1	1.5	0.5	1.8	0.2	1.6
June	1.1	-1.7	0.0	1.2	0.0	3.9	-0.1	1.4	0.3	2.2	0.5	1.7
July	-0.3	-2.5	0.2	1.7	0.1	3.6	0.0	1.3	-0.4	1.8	-0.3	1.8
August	0.4	-1.8	0.2	1.5	0.2	3.8	0.7	1.8	0.1	1.2	-0.2	1.6
September	0.0	1.7	0.1	1.6	0.2	3.9	0.3	1.9	0.1	1.0	0.1	1.6
October	0.1	-0.2	0.0	1.5	-0.6	3.3	-0.3	2.2	-0.5	0.8	-0.5	1.6
November	0.3	2.2	0.1	1.2	0.0	3.3	-0.4	1.8	-0.2	1.0	-0.6	1.2
December	-0.3	3.0	0.2	1.8	-0.2	2.8	-0.2	1.8	-0.2	1.0	-0.7	0.7

The January 2015 Consumer Price Index for the Midwest region is scheduled to be released on Thursday, February 26, 2015.

SEAN MCHUGH

DIRECTOR OF SALES & MARKETING
GRANGER WASTE SERVICES

D 517-371-9742

C 517-819-9898

www.grangernet.com

Exhibit
A

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, January 19, 2015

In Council Chambers at City Hall

Present: Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Absent: Mayor Barnes

Guests: Representative Mike Callton; Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Butler, to approve the Proposed Agenda as presented with the excusal of Mayor Barnes.

Yeas: Fitzsimmons, Butler, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

Under the City Manager Report, City Manager Gorman reported that he and Council Member Fitzsimmons toured the Old School Manor building with Craig Patterson of the WODA Group along with the architects and contractors to assess the feasibility of development of the property and assessing whether to move forward with the MSHDA funding application April deadline date. There is still positive interest in the property.

City Manager Gorman presented the new City logo designed by CivicPlus. This new logo is not intended to replace the current logo.

Under Presentations, State Representation Mike Callton gave a report on the road funding package being proposed by the State and expected to be on the ballot in May. The proposal would correct the double taxation and disparity between gasoline and diesel fuels. The current tax is \$.19 per gallon of gas, which goes to roads, plus 6% sales tax, that goes to the General Fund. There is currently a \$.15 tax on diesel plus the 6% sales tax. The proposal would make a 14.6% tax on the wholesale price of both gasoline and diesel that would go to roads and would add 1% to the sales tax, making it 7%, on all purchases except gasoline and diesel that would go the General Fund. As constitutionally sales tax goes to the General Fund this would also add to Revenue Sharing.

There was discussion.

DDA/Main Street Director Reagan gave the DDA/Main Street Report. This year's Block Party will be held on Saturday, May 16th in downtown Portland. The event will feature live music at the Party Pavilion, fun entertainment for the kids, crafters, and the return of the BBQ contest. The Portland Pay Day, "Shop Local" campaign, will begin June 1st and run through Friday, August 22nd. The prize drawing will be held

on Thursday, August 27th in conjunction with the final "Thursday's on the Grand" concert. All four of the Portland Main Street committees are currently working on developing a comprehensive set of work plans for the 2015/2016 Fiscal Year.

Under New Business, the Council considered Resolution 15-03 to approve the Planning Commission's recommendation to approve the 2015 Master Plan.

Mayor Pro-Tem VanSlambrouck commented on the amount of work that went into developing this wonderful document that will guide the City. He thanked everyone for their efforts.

City Manager Gorman stated that the Planning Commission held the Public Hearing on the Master Plan on Wednesday, January 14, 2015. The Master Plan process went very well with the help of McKenna Associates, they spent time in the community gathering insights. There were positive comments received from the Portland Township Planning Commission members.

Motion by Fitzsimmons, supported by Butler, to approve Resolution 15-03 approving the Planning Commission's recommendation to approve the 2015 Master Plan, as per the requirements of the Municipal Planning Enabling Act, PA 33 of 2008.

Yeas: Fitzsimmons, Butler, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

The Council considered Resolution 15-04 to set the mileage charge for ambulance service to the allowable Blue Cross Blue Shield (BCBS) mileage rate of \$12.32 per mile. The ambulance service is currently charging \$12.14 per mile to transport patients to the hospital. The ambulance contracts approved by the Council state that ambulance charges will be based on rates approved by the Council. The City Manager and Ambulance Director recommend using the BCBS allowable mileage charge as an index.

Motion by Fitzsimmons, supported by Butler, to approve Resolution 15-04 approving setting the mileage charge for ambulance service at the allowable Blue Cross Blue Shield mileage rate.

Yeas: Fitzsimmons, Butler, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

Motion by Fitzsimmons, supported by Butler, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 5, 2015, payment of invoices in the amount of \$241,795.80 and payroll in the amount of \$105,063.91 for a total of \$346,859.71. There were purchase orders over \$5,000 to the Michigan Public Power Agency in the amount of \$15,004.02 and the Michigan Municipal Electric Association in the amount of \$6,586.00 for 2015 membership dues.

Yeas: Fitzsimmons, Butler, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that parking is prohibited on City streets between 2:00 and 6:00 A.M. through April 1st to aid DPW crews in the safe removal of snow. He also reminded residents that shoveling or blowing snow into the streets is prohibited.

Under Council Comments, Mayor Pro-Tem VanSlambrouck thanked Representative Callton for attending tonight's meeting to explain possible legislation.

Motion by Fitzsimmons, supported by Butler, to adjourn the regular meeting.

Yeas: Fitzsimmons, Butler, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

Meeting adjourned at 7:37 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the January 19, 2015 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Absent – Mayor Barnes

Presentation - State Representation Mike Callton gave a report on the road funding package being proposed by the State and expected to be on the ballot in May.

Presentation - DDA/Main Street Director Reagan gave the DDA/Main Street Report.

Approval of Resolution 15-03 approving the Planning Commission's recommendation to approve the 2015 Master Plan, as per the requirements of the Municipal Planning Enabling Act, PA 33 of 2008.

All in favor. Approved.

Approval of Resolution 15-04 approving setting the mileage charge for ambulance service at the allowable Blue Cross Blue Shield mileage rate.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:37 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ALTEC INDUSTRIES, INC.	00016	SYNTHETIC ROPE ASSEMBLY - ELECTRIC	889.46
CHROUCH COMMUNICATION, INC.	00082	REPAIR OF RADIO IN AMB 44- AMBULANCE	41.10
CONSUMERS ENERGY	00095	GAS SERVICE - VARIOUS DEPTS	2,582.79
COOK BROS EXCAVATING	00101	STORM SEWER WORK - MAJOR STS	240.00
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
INDEPENDENT BANK	00197	BOND & REDEMPTION FUND - ELECTRIC	8,900.00
HENNEPIN TECHNICAL COLLEGE	MISC	TUITION FOR COMMUNITY PARAMEDIC PROGRAM - AME	3,984.24
INTERSTATE BILLING SVC	00202	SPRINGS, RECOVERY STRAP - MTR POOL	98.41
MICHIGAN COMPANY, INC.	00273	2 PLY PAPER - CITY HALL	122.16
MICHIGAN POLICE EQUIPMENT CO.	00282	EPOTECH NATO 2 ENHANCED BALLISTIC SHIELD WITH	3,560.00
MPC CASHWAY LUMBER	00317	TREATED LUMBER - MTR POOL	7.39
NYE UNIFORM CO.	00338	POLICE SHIRTS WITH PATCHES - POLICE	39.29
NYE UNIFORM CO.	00338	SHIRTS WITH PATCHES - POLICE	61.53
NYE UNIFORM CO.	00338	POLICE SHIRTS WITH PATCHES - POLICE	58.35
PRIORITY HEALTH	MISC	REIMB FOR OVERPAYMENT - AMB	470.82
TRUCK & TRAILER	00461	SWITCH PCB - MTR POOL	126.94
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC,WW,WTR,M POOL	183.33
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET SERVICE - WW,MTR POOL, ELEC	100.83
POLLY PRODUCTS LLC	01137	BENCH - PARKS	223.00
BASIC	01983	QUARTERLY FEE FOR HRA ADMIN - GENERAL	324.00
TRUCK & TRAILER	00461	SINGLE CARBIDE - LOC STS	266.50
FIRE PROS, INC.	00151	HYDRO TESTING - MTR POOL	51.50
BEAR PACKAGING & SUPPLY, INC.	00044	GALLON LINERS - CITY HALL, CEMETERY	712.20
CULLIGAN	02130	CITY HALL WATER COOLER YEARLY RENTAL - GENERAL	144.00
DETROIT SALT COMPANY	01497	ROCK SALT-MAJ STS, LOC STS	3,093.20
DETROIT SALT COMPANY	01497	ROCK SALT-MAJ STS, LOC STS	3,129.22
FLEIS & VANDENBRINK	00153	WWTP ASSISTANCE WITH RAW SEWAGE PUMPS - WASTE	2,461.72
FIRE PROS, INC.	00151	HYRDO TEST - CITY HALL	204.00
HASSELBRING-CLARK	02078	CITY HALL COPY MACHINE MAINT- GENERAL	109.36

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
HOMETOWN SPORTS, INC.	01326	SAFETY AWARDS - VARIOUS DEPTS	2,522.00
ICLE	02338	2015 SUBSCRIPTION DUES - CITY MANAGER	895.00
MRE SERVICES, INC.	00318	DECEMBER COMPUTER SERVICES - GEN, POLICE, INCOM	1,512.50
PORTLAND AREA CHAMBER OF COMMERCE	00358	2015 MEMBERSHIP DUES - COMM PROMO	75.00
STATE OF MICHIGAN	00428	LOCAL PROGRESS BILLING, OUTLER ROAD - LOC STS,	2,677.15
SYNAGRO CENTRAL, LLC	01889	BIOSOLIDS HAUL & LAND APPLICATION- WASTE WTR	5,289.80
WOLVERINE POWER SYSTEMS	02122	REPAIR BLOCK HEATER ON GENERATOR - CITY HALL	500.73
FAMILY FARM & HOME	01972	FILTER PAGES - ELECTRIC	15.99
CAPITAL CITY INT'L TRUCKS	00069	BRACE, STARTER MOTOR, CORE - MTR POOL	347.09
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - VARIOUS DEPTS	474.27
JOHN DEERE FINANCIAL	01818	PARTS, LABOR - PARKS, CEMETERY, MTR POOL	1,289.41
FIRE PROS, INC.	00151	FIRE EXTINGUISHER MAINTENANCE - ELECTRIC	184.00
FOR A SONG AND DANCE	01039	DADDY/DAUGHTER DJ - RECREATION	200.00
SLICK SHIRTS SCREEN PRINTING	02003	FALL SOFTBALL/FLAG FOOTBALL SHIRTS - RECREATIO	102.00
UTILITIES INSTRUMENTATION SERVICE	02339	SCADA SERVICES RENDERED - WATER	1,434.89
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	18.59
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	88.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	91.36
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	91.80
PEARSON EDUCATION INC.	02225	BOOKS FOR EMT CLASS - AMBULANCE	382.74
SLICK SHIRTS SCREEN PRINTING	02003	YOUTH B-BALL JERSEYS SPONSORED BY ELEC DEPT -	1,288.85
FLEIS & VANDENBRINK	00153	DIESEL SPILL CLEAN UP - ELECTRIC	260.00
WOW! INTERNET-CABLE PHONE	02132	INTERNET SERVICES - ELECTRIC	45.00
CULLIGAN	02130	BOTTLED WATER DELIVERY - CITY HALL	6.55
BRIAN KRIEGER	00568	OFFICIALS - REC	92.00
BRYAN SCHEURER	00600	OFFICIALS - REC	92.00
FRED KRAMER	00564	OFFICIALS - REC	184.00
JORDAN RUSSELL	01377	OFFICIALS - REC	184.00
BRIAN RUSSELL	00593	OFFICIALS - REC	23.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
TERRY WOODS	02329	OFFICIALS - REC	161.00
DONALD CHUBB	01799	OFFICIALS - REC	184.00
MIKE FULLER	01801	OFFICIALS - REC	184.00
MARCEL MILLER	02245	OFFICIALS - REC	184.00
GGDI WOODMAN	02006	OFFICIALS - REC	120.00
MANDY SIMON	02084	OFFICIALS - REC	120.00
TAYLOR WILCOX	02159	SCOREKEEPERS - REC	21.00
BAILEY VAN HOUTEN	02197	SCOREKEEPERS - REC	21.00
HANNAH DENSMORE	02300	SCOREKEEPERS - REC	52.00
BRYANT PETTIT	02163	SCOREKEEPERS - REC	42.00
LAUREN RUSSELL	02134	SCOREKEEPERS - REC	29.00
BRETT PUNG	02307	SCOREKEEPERS - REC	42.00
JANET PUTZ	02032	SCOREKEEPERS - REC	30.00
RYAN WILCOX	01724	SCOREKEEPERS - REC	30.00
KATHY'S CLEANING	01684	CLEANING SERVICES CITY HALL - GENERAL	900.00
D&K TRUCK COMPANY	02257	FUEL ELEMENT/FUEL FILTER - MTR POOL	40.32
NORTH CENTRAL LABORATORIES	00959	SUPPLIES - WASTE WTR	442.02
ENVIRONMENTAL PRODUCTS & ACCESS LHMSC		LARGE & SMALL FINS - WASTE WTR	124.16
MUNICIPAL SUPPLY CO.	00324	METER HORN, NUT, REPAIR LID - WATER	396.77
MUNICIPAL SUPPLY CO.	00324	COMPRESSION BALL CURB STOP - WATER	83.47
CULLIGAN	02130	YEARLY WATER COOLER RENTAL & SUPPLIES -POLICE	184.50
VAN BRO'S IRRIGATION INC.	01762	SPRING TURN ON, SUMMER CHECK UP, FALL WINTERIZ	225.00
CHEMCO	02058	55LB CONTAINER P-407 POLYMER - WASTE WTR	271.55
MFC CASHWAY LUMBER	00317	GRAVEL MIX - MTR POOL	14.57
DUANE CROSS	00642	FUEL PRESSURE TEST GAUGE - MTR POOL	153.70
AMERICAN WATER WORKS ASSOC.	00018	AWWA MEMBERSHIP - WATER	74.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	25.87
DIXON CUSTOM CONSTRUCTION	02305	DRAWINGS & DETAILS FOR STEPS/PORCH - RED MILL	1,326.75
Total:			\$59,319.67

**BI-WEEKLY
WAGE REPORT
February 2, 2015**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,875.69	159,785.22	2,376.85	55,397.49	215,182.71
ASSESSOR	1,224.48	20,356.78	311.53	5,758.91	26,115.69
CEMETERY	1,767.79	53,675.42	813.20	17,994.65	71,670.07
POLICE	13,763.44	236,102.42	7,543.18	67,104.58	303,207.00
CODE ENFORCEMENT	581.20	10,722.19	161.75	3,016.75	13,738.94
PARKS	1,353.88	38,084.09	586.41	9,820.40	47,904.49
INCOME TAX	1,521.59	27,108.12	1,216.61	13,813.44	40,921.56
MAJOR STREETS	2,518.28	53,954.38	1,836.66	29,293.47	83,247.85
LOCAL STREETS	3,175.44	38,059.71	2,590.63	20,800.30	58,860.01
RECREATION	1,794.01	32,910.87	1,009.99	12,816.66	45,727.53
AMBULANCE	7,195.50	171,473.00	1,941.02	32,514.58	203,987.58
DDA	1,614.96	12,370.44	475.66	4,647.62	17,018.06
ELECTRIC	20,367.34	279,939.15	10,950.33	118,523.21	398,462.36
WASTEWATER	9,035.59	142,301.89	5,977.97	65,368.72	207,670.61
WATER	4,056.85	79,052.89	3,061.18	34,355.81	113,408.70
MOTOR POOL	2,501.42	33,062.14	2,238.36	16,536.52	49,598.66
TOTALS:	81,347.46	1,388,958.71	43,091.33	507,763.11	1,896,721.82

PORTLAND ECONOMIC DEVELOPMENT CORPORATION

Minutes of the Meeting
Held at 7:00 p.m., April 15, 2014
City Hall Executive Conference Room
City Hall, 259 Kent St., Portland, Michigan

Present: Clement, Pohl, Frederick, Smith, Lakin, Interim City Manager Reagan

Absent: Calley,

The meeting was called to order at 7:01 P.M. with the Pledge of Allegiance.

Motion by Pohl, supported by Smith, to approve the Agenda as presented.
All in favor. Approved.

Motion by Smith, supported by Frederick, to approve the Minutes of the January 27, 2014 meeting as presented.
All in favor. Approved.

Under New Business, Interim City Manager Reagan thanked the members for attending this special meeting. Reagan reported that he had spoken with Kevin Gould, from MSUE in Ionia, and Jenifer Taylor, from the Farm Services Agency/ USDA office in Ionia about the 52.9 acres owned by the City, about the land and the 2013 rental price. Both Gould and Taylor highly recommended that if the City can get the lessee to agree to the same price as 2013 that would be a fantastic rate for the City. Reagan stated that he has spoken with Francis Hoerner, who has leased the property in the past, and Mr. Hoerner agreed to lease the property from the City at the 2013 rate of \$7,875.00.

Motion by Smith, supported by Pohl, to recommend to the Portland City Council to lease the 52.9 acres to Francis Hoerner for \$7,875.00 for 2014.
All in favor. Approved.

Interim City Manager Reagan gave an update on the Old School Manor project. Reagan stated that he met with Craig Patterson, from the Woda Group -- Patterson stated that this project did not score high enough in the MSHDA grant round to receive funding. Patterson stated that perhaps increasing the number of units from the currently proposed 29 to 36 could help this project score higher. Reagan stated that after speaking with Eric Frederick, this would mean that more parking spaces would be required due to the current zoning ordinance which requires two spaces for every 1 unit.

Discussion took place amongst the group concerning this project, specifically on the zoning of the property with regard to the amount of units that can be built within the Old School Manor structure.

Clement put forth that perhaps the EDC should make a recommendation to the Planning Commission that they look at the maximum number of units allowed for adaptive reuse of obsolete structures like Old School Manor.

Motion by Smith, supported by Pohl, to make a recommendation to the Planning Commission that they review and analyze the amount of units allowed for adaptive reuse of obsolete structures.
All in favor. Approved.

Economic Development Corporation
January 27, 2014

Under Board member comments, Lakin inquired about the status of the 52.9 acres owned by the City. Reagan stated that Terry Frewen reported to him that they have had some interest from a site selector for a parts supplier for General Motors, though Reagan cautioned that this is in the very early stages of interest and that there is a likelihood that this same selector may have many other properties to review.

Frederick stated that he and Reagan had spoken with Terry Frewen about this inquiry and Frederick went over the Sub Area Concept Plan as well as the regulations for this site with regard to the PUD. Smith commented that the Sub Area Concept Plan looked somewhat outdated. Lakin stated that, with regard to the 52.9 acres, the City should hold onto the Grand River Avenue frontage.

Pohl inquired about the status of the Rindlhaven property. Reagan noted that Mayberry Homes had purchased the property and though they had shown City Manager Dempsey some draft concepts for this property, they have not formally sought any changes from the City. Reagan commented that the schematics presented to him were merely drafts and could be subject to change.

Motion by Smith, supported by Pohl, to adjourn the meeting.
All in favor. Approved.

The meeting was adjourned at 7:26 pm.

Diane Smith, Secretary

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

January 1, 2015
December 1-31, 2014

HYDRO GENERATION	126,600		
DIESEL PRODUCTION	0		
Kwh Purchased	3,203,234	Amount Paid	\$ 202,422.19
Total Kwh Purchased	3,203,234	Total Dollars Paid	\$ 202,422.19

Kwh Billed

Residential	1,335,929
Commercial	635,376
Large General	711,840
City St. Lites Metered	35,033
St. Lites Unmetered	
Rental Lights	
Demand	2,347

Dollars Billed

PCA Billed	\$ 16,475.71
Residential	\$ 141,104.98
Residential EO Charge	\$ 2,395.49
Geothermal Discount	\$ (233.29)
Commercial	\$ 68,140.61
Commercial/LG EO Charge	\$ 2,544.87
Large General	\$ 50,296.09
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 2,936.27
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 259.59
Demand	\$ 13,794.06
Tax	\$ 11,184.81

Total Kwh Billed 2,720,525

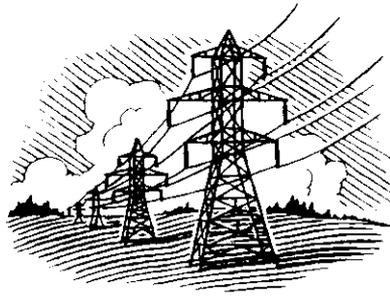
Arrears after billing	\$ 4,974.23
Penalties Added	\$ 1,562.06
Arrears end of month	\$ 34,447.62
Fuel Cost Billed	\$ 13,139.38
Amount Collected	\$ 294,687.73
Total Adjustments	\$ 1,015.54

Total Dollars Billed \$ 310,460.64

Power Cost Adj.	.00614
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Residential Customers	2,173
Commercial Customers	314
Large General	16
Total Customers	2,503

01/06/15



CITY OF PORTLAND
January-15

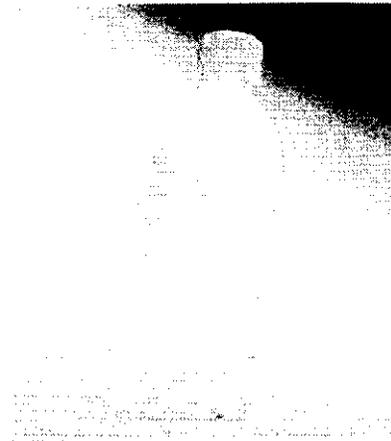
WATER DEPARTMENT REPORT

MONTH	Dec-14	PERIOD COVERED	December 1-31, 2014
Customers Billed		Penalties Added	\$ 342.10
City	1,805	Dollars Collected	\$ 42,641.61
Rural	26	Arrears at end of Month	\$ 6,924.16
Total Customers	1,831	Adjustments	\$ 129.75
		Gallons Pumped	11,243,400
		Hydrant Flusing/Rental (unmetered)	0 (water leak)
Gallons Billed		Dollars Billed	
City	7,211,752		\$ 40,255.77
Rural	136,234		\$ 1,445.47
Total	<u>7,347,986</u>		<u>\$ 41,701.24</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,765	Dollars Billed	\$ 64,273.07
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 64,273.07

Penalties Added	\$ 557.46
Dollars Collected	\$ 15,732.81
Arrears at end of Month	\$ 11,260.15
Adjustments	\$ 154.60
Gallons Treated per Million	11.20



March 27, 1911.

The City of Portland

City Hall
Portland, Oregon

I am writing you as a citizen of the State of Oregon. I have sold her home and property at 1000 Duane St. Portland, Ore. I am asking you to vacate the alley that runs next to her property as she has maintained it as part of her property for over 40 years. The case never been opened. It used to be an alley. Your immediate attention to this matter would be greatly appreciated.

Sincerely,

Luane Ward



January 14, 2015

Federal Emergency Management Agency
Washington, D.C. 20472

The Honorable James E. Barnes
Mayor, City of Portland
259 Kent Street
Portland, MI 48875

Case No.: 07-05-5599V
Community: City of Portland
Community No.: 260574
Effective Date: January 17, 2015
LOMC-VALID

Dear Mayor Barnes:

This letter revalidates the determinations for properties and/or structures in the referenced community as described in the Letters of Map Change (LOMCs) previously issued by the Department of Homeland Security's Federal Emergency Management Agency (FEMA) on the dates listed on the enclosed table. As of the effective date shown above, these LOMC's will revise the effective National Flood Insurance Program (NFIP) map dated January 16, 2015 for the referenced community, and will remain in effect until superseded by a revision to the NFIP map panel on which the property is located. The FEMA case number, property identifier, NFIP map panel number, and current flood insurance zone for the revalidated LOMCs are listed on the enclosed table.

Because these LOMCs will not be printed or distributed to primary map users, such as local insurance agents and mortgage lenders, your community will serve as a repository for this new data. We encourage you to disseminate the information reflected by this letter throughout your community so that interested persons, such as property owners, local insurance agents, and mortgage lenders, may benefit from the information.

For information relating to LOMCs not listed on the enclosed table or to obtain copies of previously issued LOMR-F's and LOMAs, if needed, please contact our FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA-MAP (1-877-336-2627).

Sincerely,


Luis Rodriguez, P.E., Chief
Engineering Management Branch
Federal Insurance and Mitigation Administration

Enclosure

cc: Community Map Repository
S. Tuit Gorman, City Manager, City of Portland

REVALIDATED LETTERS OF MAP CHANGE FOR CITY OF PORTLAND, MI

Case No: 07-05-5599V

Community No.: 260574

January 17, 2015

Case No.	Date Issued	Identifier	Map Panel No.	Zone
05-05-1505A	04/08/2005	RIVER'S EDGE CONDOMINIUMS	26067C0332D	X

Public Library
181 Main St.
Pittsford, VT 05672

2013-2014

Annual Report



Today's public libraries support

*lifelong learning - early childhood education
- local business and enterprise
- access to technology and information for all citizens.*

Cory Grimminck, Library Director

2013-2014

Annual Report

July 1, 2013 – June 30, 2014

*THIS LIBRARY IS A MEMBER OF THE WOODLANDS LIBRARY COOPERATIVE HEADQUARTERED
IN ALBION, MICHIGAN.*

Library Board Members:		
President:	Nancy Marks (City of Portland)	'18
Vice President:	Rose Mary Leik (Portland Township)	'14
Secretary	Maureen Wallace (Portland Township)	'16
Treasurer:	Mary Leik (Danby Township)	'18
Trustee:	Mary Sue Barley (City of Portland)	'17
Trustee:	John Tannery (Danby Township)	'16

The legal area of the Portland District Library is comprised of the City of Portland, Portland Township, and Danby Township. Each of these governmental units is represented by two residents who are appointed by their respective council or board to be on the Board of the Portland District Library.

The Portland District Library Board is an appointed board with four year terms; however, board members may be reappointed for additional terms if approved by their council or board. The Board meets ten times per year, at 9:30 a.m. in the library. The schedule will be decided at the beginning of the calendar year and posted. Changes to the schedule will be made at the discretion of the board.

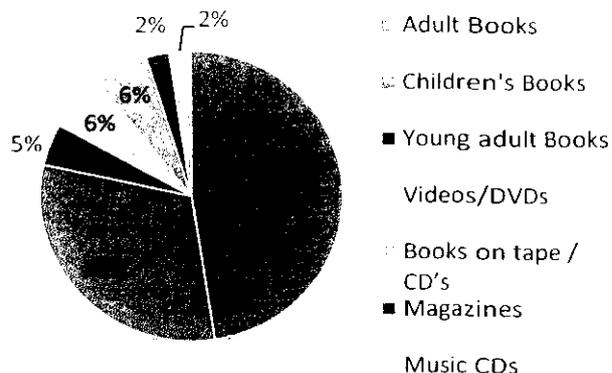
Library Hours:

Library Hours are from 9:00 a.m. to 8:00 p.m. Monday through Thursday; 9:00 a.m. to 5:00 p.m. Friday; and 9:00 a.m. to 2:00 p.m. on Saturdays. The library is closed on Sundays.

Library Staff:	
Library Director	Cory Grimminck
Administrative Assistant	Laura Hager
Youth Librarian	Kristina Reynolds
Library Clerk	Jana Slisher
Library Clerk	Beckie Pline
Library Clerk	Julie Miles
Library Clerk	Brian Davis
Library Clerk	Chelsea Boucha
Library Clerk	Keeghan Ball
Library Clerk	Wendy Charles
Library Clerk	Sierra James

LIBRARY COLLECTION	2012-2013	2013-2014
Adult fiction – hardcover	8,539	8,516
Adult non-fiction and reference		
Adult paperbacks	1,017	1,212
Young adult books		
Juvenile fiction	3,326	4,284
Juvenile non-fiction		
Juvenile picture books \ easy readers	3,801	4,013
Parenting books		
Videos-adult	120	25
Videos-juvenile		
DVDs - adult	1,250	1,594
DVDs - juvenile		
Adult audiobooks	1,475	1,527
Juvenile audiobooks		
Magazines	916	947
Music CDs		
TOTAL COLLECTION	35,522	37,303

Library Collection
2012-2013



The Collection:

The library collection is comprised of books, magazines, and audiovisual materials for all ages.

The book collection consists of board books, picture books, and junior easy readers for infants to early elementary aged children. There are general fiction and nonfiction sections for older elementary children, young adults, and adults. Individual collections include reference, parenting, and large print.

The Library participates in a shared downloadable library through the Woodlands Cooperative. While these audiobooks and ebooks (for Kindles, Nooks, etc.) are not a physical part of our collection, they are still available to our patrons. As of June 30, 2014 there were 8,710 different titles, with 33,942 copies available in this collection, and as a cooperative, we are buying new titles as aggressively as possible.

Audiovisuals include books on CD or Playaway (MP3 player pre-loaded with one book) for children and adults, educational and non-educational DVDs for children and adults, and Music CDs for both children and adults. We have almost completely phased out our VHS and cassette collections, with the only a few titles left that have gone missing or need to be replaced. With changes in technology, there is a decrease in availability and patron usage of the cassette format.

The library subscribes to 80 different magazines, eighteen of which are for the children's or teen rooms. We subscribe to the *Lansing State Journal*, and *Ionia Sentinel-Standard* on a daily basis. We also receive the *Portland Review and Observer* and have this newspaper on microfilm dating back to 1868. We did discontinue the *Wall Street Journal* this fiscal year, due to its hefty price tag (more than \$500 for the year) and the fact that it got very little use.

Housed in our History/Genealogy room are numerous historical materials. Included are county histories and plat maps, rural county directories, donated scrapbooks, high school

yearbooks, pictures, flyers and pamphlets about the Portland area. Holdings of the Portland Historical Society are also placed there.

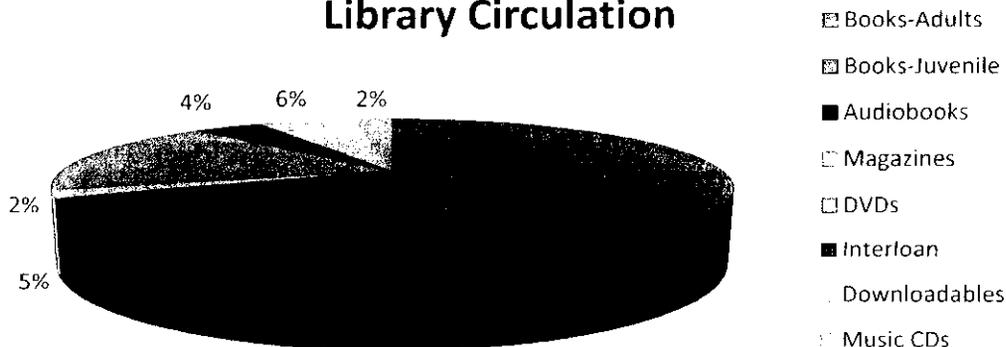
The library houses a business resource center for anyone interested in starting a new business or improving an existing one. The center features books and an online database.

CIRCULATION STATISTICS	July 1,2012-June 30,2013	July 1,2013-June 30, 2014
Books-Adult	26,260	23,697
Books – Juvenile	34,324	32,709
BOOKS – TOTAL	60,584	56,406
Juvenile Audiobooks	1,101	1,174
Adult Audiobooks	4,856	4,019
Magazines	2,882	1,645
DVDs	10,311	11,112
Juvenile DVDs	4,407	4,337
Music CDs	2,171	1,992
Overdrive downloadable books	4,186	5,162
Interloan requests filled	4,126	3,607
TOTAL CIRCULATION	94,624 items	89,699 items

Circulation Statistics

Looking at the statistics, all but three categories showed a decrease in circulation. Overdrive usage continued to climb, as more downloadable books became available and more patrons found out about the service. Adult movies and children’s audiobooks also showed increases, as we filled out these collections with current materials. Magazine circulation continued to fall, in part because we no longer circulate the current issue. I wonder, too, how many people are reading magazines online. The highest circulation months were July of 2013 and March and June of 2014. Our lowest circulation month was December of 2013.

Library Circulation



Name of Service Area (Census 2010)	Percentage Served	Legal Area Population	Contractual Area Population
City of Portland			
Portland Township	100%	3,404	
Danby Township			
		Total: 10,275	
Orange Township			497
Sebewa Township	33.33%		390
Eagle Township			1,391
Westphalia Township	61.73%		1,449

Total In Service Area: 13,912 persons

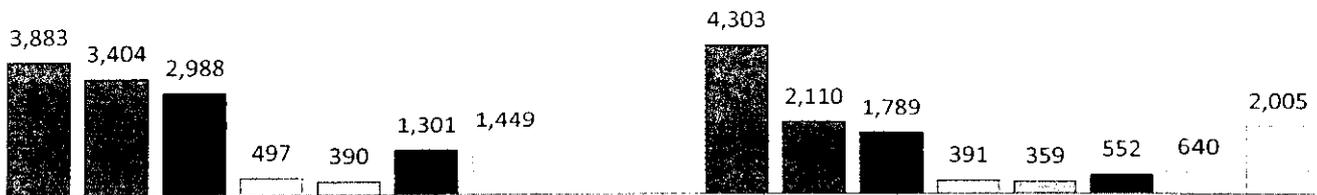
Population of the Service Area

The library service area is comprised of both legal and contractual populations. Our legal service population is comprised of the City of Portland, Portland Township, and Danby Township. The library receives state aid, penal fine monies, and voted millage income based on the population of these areas.

We also have contracts with Orange and Sebewa Townships in Ionia County and receive a percentage of the state aid, penal fine monies, and millage income based on the population of these areas. In addition, we have contracts with Westphalia and Eagle Townships in Clinton County, and the Portland Library receives a percentage of the state aid and penal fine monies available due to our percentage of the population as reported by the Township Boards.

Westphalia Township’s population is split between Portland and St. Johns libraries, with a small portion going to Grand Ledge. Eagle Township is split between Portland and Grand Ledge libraries. Orange Township is split between Portland and Ionia libraries. Sebewa Township is split between Portland, Lake Odessa, and Sunfield Libraries. Library contracts deciding these percentages and any other financial allocations to the library are agreed upon by the Township Board and the Library Board, and then sent on to the Library of Michigan for approval.

Population of Library Service Area



- City of Portland
- Portland Township
- Danby Township
- Orange Township (50%)
- Sebewa Township (33.33%)
- Eagle Township (50.07%)
- Westphalia Township (61.73%)
- Other

Registered Borrowers (2013-2014)

City of Portland	4,303
Portland Township	2,110
Danby Township	1,789
Eagle Township	552
Westphalia Township	391
Lyons Township	359
Orange Township	640
Sebewa	2,005
Other	12,149

Registered Borrowers

533 persons registered for their first library card from July 2013- June 2014. Of these, 176 reside in the City of Portland, 107 in Portland Township, 81 in Danby Township, 24 in Eagle Township, 29 in Westphalia Township, 20 in Lyons Township, 15 in Orange Township, and 13 in Sebewa. We also had 68 register from "other" areas.

Borrowers from areas designated as "other" reside in Ionia, Grand Ledge, Sunfield, Fowler, and other surrounding cities and villages or in surrounding townships such as Dallas, Berlin, Odessa, and Roxand.

Children must be six years old to be eligible for their own library card. Youth under 18 years must have the signature of a parent or legal guardian on the application form. Every applicant must provide proof of address when applying for a library card. Patrons are given their first card without charge when they join the library; however, if this card is lost they need to pay a \$2.00 replacement fee to receive a new one. A library card is required for checking out books and for using the internet computer stations.

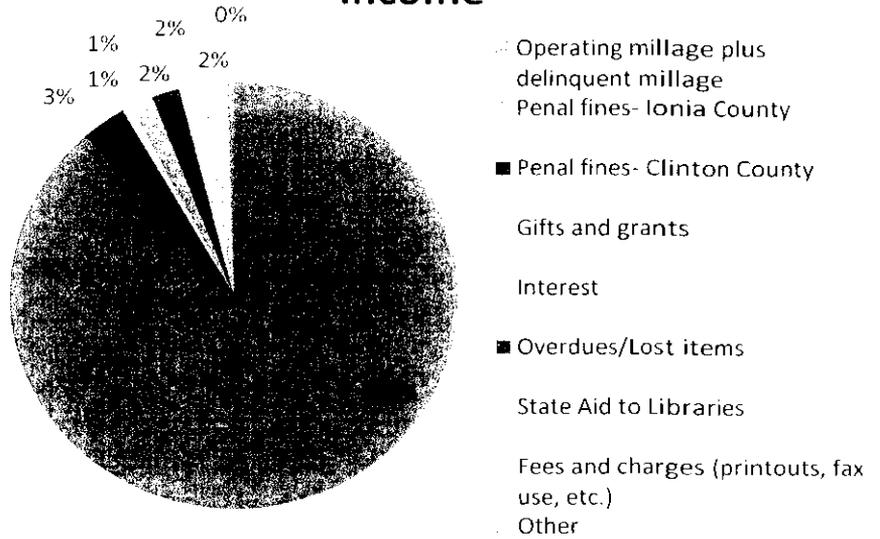
The only thing that you absolutely have to know, is the location of the library.

-Albert Einstein

INCOME

Operating millage plus delinquent millage	\$293,688
Penal fines- Ionia County	\$89,834
Penal fines- Clinton County	\$14,166
Gifts/grant/memorials	\$2,886
Interest	\$7,106
Overdue/Lost items	\$8,792
State Aid to Libraries	\$7,539
Fees and charges (printouts, fax use, etc.)	\$7,752
Other	\$1,665
TOTAL:	\$433,428

Income

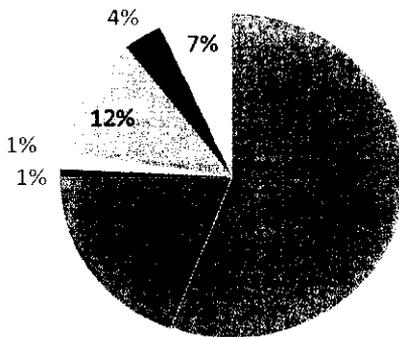


Income

The Portland District Library had an increase in income from the previous year. In 2012-13, our income was \$416,438. This year the income was \$16,990 higher. Due to some misinformation, we'd budgeted a considerably higher amount for the operating millage, but increases in penal fines and an other areas helped make up for this shortfall.

Expenses

- Salaries/Staff expenses
- Repairs/utilities/maintenance
- Programming/ Publicity
- Supplies/postage/ bank charges
- Library materials
- Professional fees
- Technology



EXPENSES:

Salaries/Staff expenses	\$243,295
Repairs/maintenance/utilities/equipment	\$84,611
Library materials (books, periodicals, AV)	\$52,724
Professional fees (accounting, insurance, audit)	\$15,916
Technology (Hardware, software, tech support)	\$29,945
Programming/ Publicity	\$2,980
Supplies/postage/bank charges	\$6,847
TOTAL:	\$436,381

Programs and Classes-Children:

Summer 2013:



*Explore in the Story
time room*

Our summer reading program this year was themed “**Dig Into Reading**”. This year we revamped the programming schedule. Instead of holding several smaller programs we held one larger program each week, which either highlighted a speaker or a craft time. The story time room was turned into an exploration room with an archeology tunnel, dinosaur play area, and builder’s site.

The Monday Movie series, where we show feature length films for kids, has gained in popularity each year so this year we added a **Toddler Drive-in**—a weekly program where toddlers sat in their own cardboard “car” and enjoyed snacks while a short cartoon played.

Once again, we had a very successful **Young Writers Club**. This is an opportunity for kids in 3rd grade or higher to keep up their creative writing skills throughout the summer.

Our summer reading program ended at the beginning of August, but to keep up the momentum of programming we held various programs. One of these was “Day Camp Week,” where the kids came for 2 hours a day and participated in camping activities.

At the end of August, we held an all-library event featuring Harry Potter. We created Hogwarts in the lower level, so the kids could participate in “classes” led by several of the Hogwarts Professors, and upstairs they could visit many of the famous stores of Diagon Ally.

Fall 2013:

We started up our year-round story times in early September, along with several special programs. The kids were able to come dressed like pirates, play pirate games, and make pirate swords during **The Pirate Party**. For older kids we held a **Plants vs. Zombies** live action game.



Argh! We're Pirates

On Mondays in October, we held a semi-scary movie night. Along with the movies we held our second annual **Star Wars Reads Day**. **The Support Group for Parents of Children with Autism** was started during this time as well.

In early November, we went to the schools to promote our very successful **Battle of the Books** Program, which is offered to 3rd through 5th graders. The kids form teams and become experts on four books. They practice book trivia for three months and compete against other kids in the county. Also in November, we held a **Game-a-palooza** program where kids could come to the library and play a variety of games. And, for the first time ever, we held an **Amelia Bedelia Birthday Party** for preschoolers. Amelia even showed up for pictures!



Amelia Bedelia Party

Winter 2013/2014:

In December, we held our **Annual Fireside Readings**. This is always a fun time for the children and their parents. Families sit in front of the fireplace, listen to Christmas stories, make crafts, drink hot chocolate, and eat cookies. This year, we also partnered with the Friends group and the Library Board to hold a **Reindeer Holiday Party** which was a lot of fun. Then,



Reindeer Visit

on a special Saturday, Santa visited the library. Also, during Christmas Break, we showed several family holiday movies.



Little Alice

January and February were tough months because of the weather. Unfortunately, we had to cancel several events because of icy roads; but we still managed a couple of **Battle of the Books** Events and Story Times. In addition, we hosted an **Alice in Wonderland Party** that went over really well, and a **Clifford Party** to honor pet responsibility month.

Spring 2014:

We held two large programs this spring. The first was a **Frozen Party** in honor of the release date for the movie. The second was our Easter Egg Hunt.

School tours started in late May and ran into early June. Most of the teachers from the elementary schools brought their students to the library to see what was new, and to help promote the Summer Reading Program.



Olaf

Conclusion:

Over the course of the year, we held 142 programs and tours for the children of Portland, with an attendance of approximately 3,461. Story Time and Lap Time were offered throughout the year, as well as a mix of special programs and theme-based parties. By inviting children to the library for a variety of events and programs, we hope to foster an enduring love for the public library.

Programs and Classes for Teens:



Teens posing for a photo during craft time

Summer 2013:

For the teen's summer reading program, we held weekly craft programs such as drawing cell animation and making treasure boxes. Also, the teens entered their name in a drawing for each book they read, and we gave away about 12 small prizes for that.

Fall 2013:

We started the fall with our craft time, and then held a couple of special programs, such as Top Model and a Ghost Hunters program. We continued our high school book club and added a middle school book club! The book clubs are held at the school during the kids' lunch time.

Winter 2013/2014:

We held an 80's party in December, and in January we had our Annual Lock-in, which is always a lot of fun. Teens come to the library after-hours to play video games, eat pizza, and watch movies.

In February, we hosted a **Minute-To-Win-It Competition**.

Spring 2014:

In March, we held a **New Tuesday Movie Release: Catching Fire** just for teens. Our T.A.B. event was a **Dr. Who Party**. The teens made a T.A.R.D.I.S. and played a trivia game. Then they voted to watch their favorite episode.

In April, the T.A.B. learned how to make paper roses. Our New Movie Release for the teens was **47 Ronin**.

In May, our T.A.B. event was all about **Sherlock Holmes**. The teens had to solve short mysteries and then we watched an episode of the British version of Sherlock Holmes.

Conclusion:

Over the course of the year, we held 66 programs for the teens of Portland with an attendance of around 526. We continued to make changes to the teen program this year to better be able to meet their needs.

Adult Events and Programs:

Summer 2013:

The adult writers club, which meets weekly, continued throughout the entire year. The members of this group come from all over the county, and we're happy to provide them with a regular space to meet. We continued our one-on-one computer help three times a week, with a steady stream of patrons utilizing this service. In July, we tried a summertime version of our popular holiday craft program, but only three people were able to pull themselves away from their summer plans to attend.

Couponing expert Stephanie Vargo returned in August, to teach 19 people how to save money on their grocery bills. Also in August was our first "Genealogy Lock-in," where 19 people showed up to learn about Ancestry.com and other library resources, and to work on their family histories.

And finally, Brian taught another of his popular "Computer 101" classes, with 8 people (one on each computer!) in attendance.

Fall 2013:

Brian kicked off our fall programming with another full beginning computer class in September.

In October, we held an informal informational session about the Affordable Care Act. Brian Platte talked to 13 people about the changes and challenges that go along with this piece of legislation.

November brought another installment of a craft program to help patrons get a head start on their holidays. About a dozen people showed up to make gift tags, ornaments, decorations, and a cookie-mix-in-a-jar.

Winter 2013/2014:

The holiday season kicked off with the Friends of the Library decorating the building in festive finery. The library was an official drop spot for *Toys for Tots* and donations of children's books were accepted for the boxes given to families being helped by the Portland Community Fund Association. The Library Board and the Friends of PDL partnered with the library to host a holiday open house complete with crafts, prize drawings, delicious food, and live reindeer. 275 people attended this incredible event.

In January, Brian had another successful computer basics class. In addition, PDL was chosen as a satellite site for the Calvin College January series. This means that we are able to live stream one-hour lectures by renowned authors for our patrons. Attendance was not overwhelming, but we did learn some misconceptions that should allow us to better target our marketing next year.

February kicked off another year of the Ionia County Library Association's "On the Same Page" program. This program tries to get everyone in the county reading and discussing the same book, which this year was **The Snow Child** by Eowyn Ivey. Once again, we gave away 30 copies of the book to patrons in exchange for the donation of a canned good.

Spring 2014

"On the Same Page" continued in March, with a Friends of the Library book discussion, and a seminar on canning and preserving food. Ten people attended each of these.

May brought two programs, the first being a computer class on how to use the Ancestry.com database. This class was full, and was taught by Carol Tonkin, who does a lot for the library in regards to local history. The second class was a card-making class, which had 10 attendees.

Other Services:

The library provides a fax machine, laminating machine, and a copier for a nominal fee for public use. There are several areas that provide patrons an opportunity to put up local flyers on community boards. Tax forms are available in the spring, making us one of the only places in Portland to pick up hard copies of the forms. We also participate in the MI Big Green Gym program—which provides free state park passes to patrons—and the Michigan Adventure Pass program—which provides free or reduced admission to a variety of cultural venues throughout the state.

Computers:

We have eight adult Internet computers with access to both a black and white and a color printer. In addition to internet access, Microsoft Office (which includes word, excel, and publisher) is available for patron use on these computers. As mentioned in the programming section, we also now offer Ancestry.com, a genealogy database, for use on the library computers. PC Cop time management software is installed on the computers, which allows for

waiting lists during busy times. Patrons are allowed 60 minutes, with an opportunity to extend their time by 30 minutes, on seven of the eight computers. Patrons are allowed to extend their time twice, as long as there is no waiting list. They are permitted to use the computers twice a day with a two hour wait period between sessions. The eighth computer is an "Express" station- fifteen minutes of computer time only. This is for people who simply want to stop in to check email or look up quick information. There are two laptop computers which may be checked out at the circulation desk for those 18 and over, and are for use only in the library. They must be checked back in when the person is finished.

There are eight computers available in the children's room for those under 14 years of age. Five are for school age children and have filtered Internet access. The other three are new AWE early literacy computers. These have touch screens and contain a huge variety of educational games and activities. They have proven to be very popular with our younger patrons.

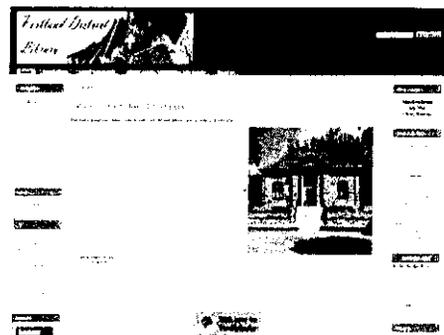
Along with the service of high speed Internet access, the library is a free wireless access point, which many patrons take advantage of by bringing their own laptops in to use.

Meeting Room and Display Case:

The Community Meeting Room, located at the bottom of the stairs, has been used several times each month by local groups or committees. Groups who would like to use this room need to register in advance. The room is free to non-profit organizations—otherwise there is a nominal fee.

One of the goals of the library is to involve the community in decorating the display case found in the lower level lobby with a different exhibit each month. This year we had several interesting and unique collections on show for the public. Some of those collections were a holiday display, wood carvings by a local artist, and the Portland Garden Club geranium sale.

Website



The site currently has links to Mel.org (interlibrary loan and databases), Overdrive Media site, where one can go to download books, and Pronunciator, our language learning site. Also, for their convenience, patrons can view the catalog by clicking on the catalog button. Patrons can place holds on PDL materials via the website, too. This year, we added a blog, which is maintained by the library staff and contains reviews, news of upcoming materials, and posts about library programs.

There is a reference and genealogy page for people looking for information and quick links to local and national sites. A review page holds information on new book arrivals. The children's, teen, adult, and *Friend of the Library* pages are good pages to look at when you need to find information about their events and activities.

Visit the website at www.pdl.michlibrary.org.

Director's Report

My third year as director of the Portland District Library had its share of good and bad, but overall, it was very satisfying on many levels. Groundwork that I'd laid in years previous brought changes and accomplishments that will continue into the future.

Unfortunately for us, the "Polar Vortex" winter hit us hard here, bringing far more problems with the facility than any of us cared to deal with. It was a winter of burst pipes, water damage, high utility bills and broken book drops. Thankfully, we had heat and electricity when many others in the area did not, so we were able to provide a place for those in the community who needed us. Everything that was broken has been fixed, so we'll be in good shape as we move into this coming winter.

The library staff has really branched out this past year, doing many things that increase their profile in both the library community and the Portland community. One member of our children's staff served on a state-wide committee that selected the best book for children ages 7-12. Our children's librarian served on a national graphic novel committee, in addition to being asked to speak at two state-wide conferences. Several staff members took on expanded programming responsibilities, creating fun and informative events for both adults and children.

Happily, I followed through on my promise of last year to find a new circulation system that could keep pace with our busy library. We purchased Atrium at the end of this fiscal year, and implemented it in September of 2014. Not only does it solve many of the problems of our old system, but it also offers us great new features that will vastly improve our patrons' interactions with the library.

Moving forward, I'm excited about where the Portland District Library is headed. We are working hard to improve our customer service, the programs and materials that we offer, and our connection to the community. As we move toward another vote on our operational millage, we will do everything in our power to deserve the trust that our citizens have placed in us. The library world changes every day, and I'm lucky to be part of a community that is as excited as I am to grow.



380 Wright Industrial Parkway
P. O. Box 360
Pottersville, Michigan 48876

January 22, 2015

Tutt Gorman, City Manager
City of Portland
259 Kent St.
Portland, MI 48875

Last week I was offered a unique opportunity to return home to Evansville, Indiana and run the WOW! system in that area. Although my family and I love the Mid-Michigan area and had planned to stay here for several years, I have decided to take this transfer and be closer to family.

Dominick Silvio will become the new System Manager here in Pottersville beginning next week. Dominick has been with the company for 12 years in the Michigan system in Madison Heights, Michigan, where he started out as a Broadband Technician in 2003. Dominick was quickly promoted, most recently in 2012 to his current role of Broadband Manager. He will now oversee the system's day to day operations including fulfillment, construction, field sales, and community and government relations. Dominick can be reached at my office number in Pottersville at 517-319-3150.

Regards,

Christian Andersen
System Manager
candersen@wideopenwest.com
[Phone \(517\) 319-3150](tel:5173193150)

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Committee-of-the-Whole Agenda

January 20, 2015

3:00 p.m.

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. **Unfinished Business**
 - A.
- VII. **New Business**
 - A. Departmental Reports
 - 1. Building Codes
 - 2. Central Dispatch
 - 3. Buildings & Grounds
 - B. Facilities Discussion
 - C.
- VIII. **Reports of Officers, Board and Standing Committees**
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. **Reports of Special or Ad Hoc Committees**
- X. **Closed Session**
- XI. **Adjournment**

IONIA COUNTY BOARD OF COMMISSIONERS
"Collaborating For Safe, Strong and Healthy Communities"

Agenda
January 27, 2015
7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of December 2014 - \$1,423,931.78
 - D. Approve payment of Health Fund bills - \$76,604.36
 - E.
- VIII. Unfinished Business**
 - A. Action on PA116's
 - 1. 14-011FA Doris and Cornelis Vierzen for property located in Berlin Township
 - 2. 14-012FA Doris and Cornelis Vierzen for property located in Odessa Township
 - 3. 14-013FA Doris and Cornelis Vierzen for property located in Odessa Township
 - 4. 14-014FA Doris and Cornelis Vierzen for property located in Odessa Township
 - 5. 14-015FA Richard C. Vierzen for property located in Boston Township
 - 6. 14-016FA Dannielle and Richard Vierzen for property located in Odessa Township
 - 7. 14-017FA Richard C. Vierzen for property located in Campbell Township
 - B. Appointments
 - 1. Board of Public Works – One appointment; three-year term.
 - 2. Park Advisory Board – One appointment; two-year term.
 - 3. Tax Allocation Board – One appointment; one-year term.
 - 4. Central Dispatch Board of Directors – One appointment – Township Board Representative; two-year term.

IX. New Business

- A. Pension Fund Investment Proposal
- B. Intergovernmental Agreement for establishment of a Substance Use Disorder Oversight Policy Board for Mid-State Health Network
- C. Appointments to Substance Use Disorder Oversight Policy Board
- D. Request to fill Community Health Educator Position
- E. Marine Patrol Grant Application
- F. Appointment to Community Corrections Advisory Board
- G. Update on Facilities Plan
- H. Discussion and adoption of Capital Budget
- I.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2015.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Substance Abuse Initiative – One two-year term, expiring December 2015. Must be a resident of Commissioner District Seven.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.

Appointments for consideration in the month of February 2015:

- *Substance Use Disorder Advisory Council* – Two two-year terms; one is an alternate member.

Appointments for consideration in the month of March 2015:

- *Community Mental Health Services Board* – Four three-year terms.



Ionia County Board of Commissioners

100 West Main Street, Courthouse, Ionia, MI 48846

616.527.5300 Fax: 616.527.5380

NOTICE OF PUBLIC HEARING

Off Road Vehicle (ORV) Ordinance

The Ionia County Board of Commissioners will hold a Public Hearing regarding the proposed Off-Road Vehicle Ordinance during the regular Board of Commissioners Meeting on Tuesday, February 24, 2015. The Public Hearing will take place in the Conference Room of the Central Dispatch Office, 545 Apple Tree Drive, Ionia. The meeting is scheduled for 7:00 p.m.

A copy of the proposed ORV Ordinance is available on the County website (www.ioniacounty.org) and for public inspection during the normal business hours at the Ionia County Administration Office, 3rd Floor – Courthouse, 100 West Main Street, Ionia, Michigan.

This notice is given by order of the Ionia County Board of Commissioners.

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
CONSUMERS ENERGY COMPANY
CASE NO. U-17752**

- The Michigan Public Service Commission will be conducting regulatory reviews, revisions, determinations and/or approvals necessary for Consumers Energy Company to fully comply with certain provisions of Public Act 295 of 2008, and Commission Orders issued in Cases Numbers U-15805, U-16543, U-16581 and U-17301.
- The rates, terms and conditions associated with the implementation of a Community Solar Program Pilot for three years up to 10 megawatts (MW), among other issues, will be considered in Case No. U-17752.
- The information below describes how a person may participate in this case.
- You may contact Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: **Monday, February 2, 2015, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark D. Eyster

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) application seeking Commission approval of its Amended Renewable Energy Plan in Case No. U-17752. Consumers Energy represents that the amended application will be filed by January 23, 2015.

Consumers Energy represents that its application will seek approval of an Amended Renewable Energy Plan, which is a 20 year plan for achieving compliance with the provisions of 2008 PA 295. The Company's plan will include estimates of the amount of renewable energy that Consumers Energy needs to obtain in order to meet the renewable energy standards established by that act, a description of the manner in which the Company intends to acquire that renewable energy, and estimates of the costs of doing so. The Company represents its application will seek approval of a Community Solar Program Pilot for three years up to 10 MW.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 26, 2015. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's attorney, Raymond E. McQuillan, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscdockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 2008, PA 295, MCL 460.1001 et seq., and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

January 6, 2015

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY**

CASE NO. U-17693

- Consumers Energy Company proposes to use a base gas cost recovery (GCR) ceiling factor of not less than \$4.0552 per thousand cubic feet (Mcf), plus additional amounts contingent on future events determined using the GCR Factor Ceiling Price Adjustment Mechanism between April 2015 through March 2016, if the Michigan Public Service Commission approves its request.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

DATE/TIME: **Wednesday, February 4, 2015, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Suzanne D. Sonneborn

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) December 29, 2014 application, which seeks approval of its GCR plan and monthly GCR factors for the 12-month period April 2015 through March 2016. Consumers Energy is requesting authorization of its monthly GCR factors for the period April 2015 through March 2016 consisting of the sum of two parts: (i) a base GCR factor of not less than \$4.0552 per Mcf, plus (ii) additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment Mechanism. The

Company is also requesting that the Commission review its plans and projections through March 2020 and find its 5-year plan reasonable and prudent.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 28, 2015. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 2015 AC, R 792.10401 et seq.

[CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT OR AMEND THE FACTORS AND OTHER PROPOSALS.]

1041-G