



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, May 20, 2013

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<b><u>Estimated Time</u></b>		<b><u>Action Requested</u></b>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Motion
7:03 PM	<b>IV. <u>City Manager Report</u></b>	
7:15 PM	<b>V. <u>Presentations</u></b>	
7:20 PM	<b>A. Portland Rodeo Days</b>	
7:25 PM	<b>B. Recognition of Police Chief Bob Bauer on His Retirement</b>	
	<b>C. Introduction of Police Chief Jim Knobelsdorf</b>	
	<b>VI. <u>Public Hearing(s) - None</u></b>	
	<b>VII. <u>Old Business</u></b>	
	<b>VIII. <u>New Business</u></b>	
7:30 PM	<b>A. Proposed Resolution 13-37 Setting a Public Hearing on the City's Proposed Grant Application to Michigan State Housing Development Authority for a Downtown Rental Rehabilitation Grant</b>	Motion
7:32 PM	<b>B. Proposed Resolution 13-38 Approving the Board of Light and Power's Recommendation to Approve a Capacity Purchase Through the Michigan Public Power Agency</b>	Motion
7:35 PM	<b>C. Proposed Resolution 13-39 Approving an Increase in Building Permit Trade Permit Fees Charged by Municipal Inspection Service</b>	Motion
7:38 PM	<b>D. Proposed Resolution 13-40 Appointing the Police Chief Knobelsdorf As the City of Portland Representative on the Ionia County Central Dispatch Board of Directors</b>	Motion
7:40 PM	<b>IX. <u>Consent Agenda</u></b>	Motion
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting held on May 20, 2013</b>	
	<b>B. Payment of Invoices in the Amount of \$51,728.90 and Payroll in the Amount of \$110,512.45 for a Total of \$162,241.35</b>	
	<b>C. Purchase Order to Resco in the amount of \$7,947.50 for the purchase of wire.</b>	
	<b>X. <u>Communications</u></b>	
	<b>A. Donald Hartwick Application for Building Board of Appeals</b>	

<b><u>Estimated Time</u></b>		<b><u>Action Requested</u></b>
	<ul style="list-style-type: none"> <li>B. Patrick Weller Application for Parks &amp; Recreation Board</li> <li>C. John Kmetz Application for Planning Commission</li> <li>D. Tom Dempsey Application for Economic Development Corporation</li> <li>E. Utility Billing Report for April 2013</li> <li>F. Water Department Report for May 2013</li> <li>G. WOW! Communication re: rates</li> <li>H. Ionia County Board of Commissioners Agenda for May 21, 2013</li> <li>I. Ionia County Board of Commissioners Agenda for May 28, 2013</li> </ul>	
7:42 PM	<ul style="list-style-type: none"> <li>X. <b><u>Public Comment</u></b> (5 minute time limit per speaker)</li> </ul>	
7:47 PM	<ul style="list-style-type: none"> <li>XI. <b><u>Other Business</u></b></li> </ul>	
7:52 PM	<ul style="list-style-type: none"> <li>XII. <b><u>Council Comments</u></b></li> </ul>	
	<ul style="list-style-type: none"> <li>XIII. <b><u>Adjournment</u></b></li> </ul>	Motion

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 13-37**

**A RESOLUTION SETTING A PUBLIC HEARING ON THE CITY'S PROPOSED GRANT APPLICATION TO MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY FOR A DOWNTOWN RENTAL REHABILITATION GRANT**

**WHEREAS**, the City of Portland is interested in providing rental rehabilitation assistance to downtown building owners to upgrade and provide affordable rental housing for low and moderate income residents; and

**WHEREAS**, MSHDA's Downtown Rental Rehabilitation Program assists downtown property owners with the development or rehabilitation of residential rental units on the second floor of commercial buildings in the downtown by providing a five (5) year no interest loan which is forgivable after the apartment is offered for rent for a five (5) year affordability period; and

**WHEREAS**, the City Council approved a proposal submitted by Smith Housing Consulting, to act as a third party administrator to prepare an application for a Michigan State Housing Development Authority (MSHDA) Downtown Rental Rehabilitation Grant; and

**WHEREAS**, Smith Housing Consulting has requested that the City hold a public hearing to take public comment on the proposed grant application to MSHDA for a Downtown Rental Rehabilitation Grant not to exceed \$400,000.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves of scheduling a public hearing on Monday, June 17, 2013 at 7:00 p.m. to take public comment on the City's proposed grant application to MSHDA for a Downtown Rental Rehabilitation Grant.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 3, 2013

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 13-38**

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S  
RECOMMENDATION TO APPROVE A CAPACITY PURCHASE THROUGH THE  
MICHIGAN PUBLIC POWER AGENCY**

**WHEREAS**, the Michigan Public Power Agency (MPPA) is obligated to provide the Midwest Independent Transmission Systems Operator (MISO) with a Fixed Resource Adequacy Plan to ensure that there is adequate capacity to provide the necessary electricity to support the Grid; and

**WHEREAS**, MPPA has advised City Staff that they need to go out for bids for additional Capacity for members at the end of the month and that Portland is projected to need an additional 0.3 MW of capacity for the period June 1, 2014 through May 31, 2019; and

**WHEREAS**, The Board Met to review the parameters of the proposed capacity purchase and is recommending that the Council authorize the Electric Superintendent or City Manager to sign an authorized Member Representative letter to approve a capacity purchase through the Michigan Public Power Agency (MPPA) for up to 0.6 MW for up to \$2.10/KW-Month with a maximum commitment = \$75,600, a copy of the Electric Superintendents Memo and emails from Brent Henry at the MPPA that summarize this matter are attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council authorizes the Electric Superintendent or City Manager to sign an authorized Member Representative letter to approve a capacity purchase of an additional 0.7 MW of capacity for the Period June 2013 until May 2014 through the Michigan Public Power Agency (MPPA), as summarized in a copy of the Electric Superintendents Memo attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 3, 2013

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

City of Portland  
Board of Light & Power  
723 E. Gd. River Ave.  
Portland, Mi. 48875

May 29th, 2013

City Council  
City Manager

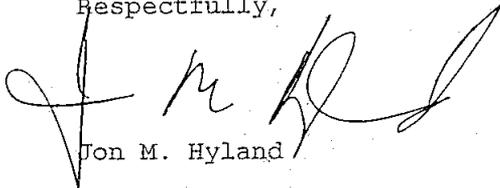
Re: Light & Power Board Recommendations

Last night at the Light & Power Board meeting, the Light & Power Board passed two recommendations to the City Council.

#1-Purchase one roll of Kerite wire for \$7947.50

#2-Authorize the Member Authorized Representative (Jon Hyland) to sign a capacity purchase through the MPPA for up to .6 MW, with a not to exceed price of \$2.10 per KW/month, with a maximum commitment of \$75,600. This will replace expiring capacity that we were paying \$3.00 per kw/month. This will lower the cost in the future.

Respectfully,



Jon M. Hyland

City of Portland, Board of Light & Power

re52913

Exhibit

A

**Mike Hyland**

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**From:** Brent Henry [BHenry@mpower.org]  
**Sent:** Monday, May 20, 2013 9:46 AM  
**To:** MikeHyland@portland-michigan.org  
**Cc:** David Walters  
**Subject:** Capacity Purchase Proposal

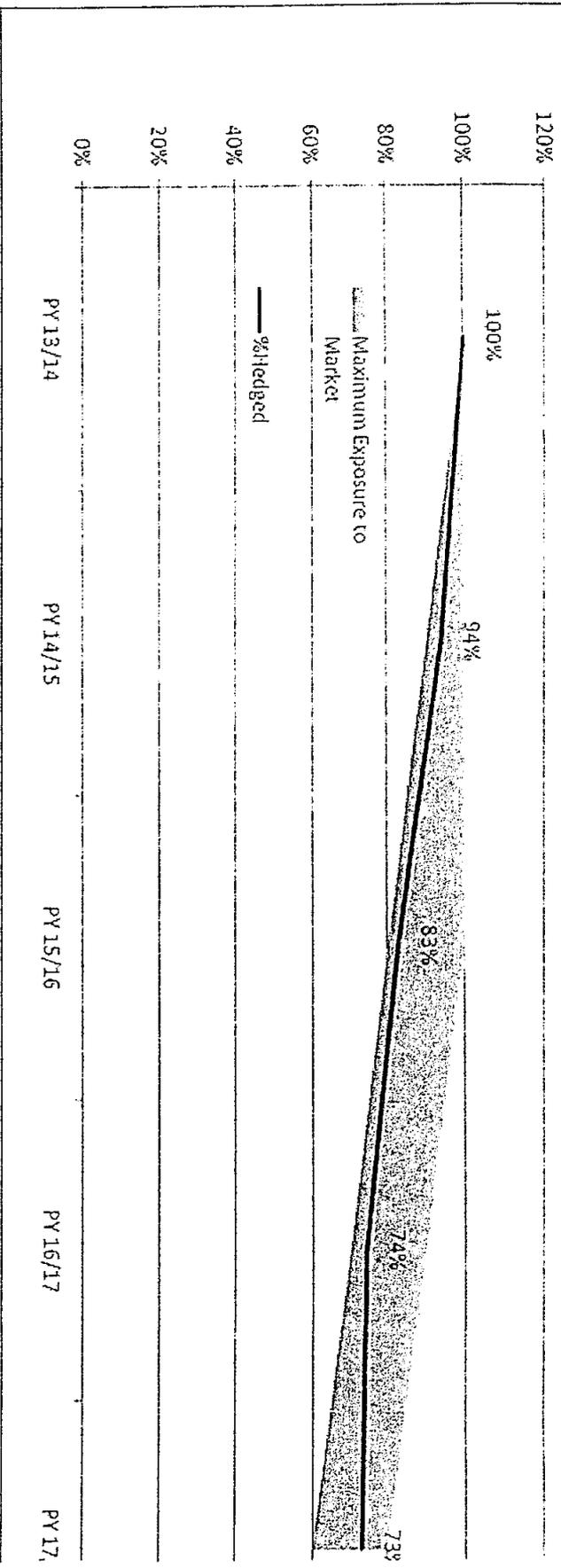
I have been working with the MPPA Internal Risk Management Committee (IRMC) to add capacity (in addition to energy) to our Hedge Policy.

I have come up with a recommendation that has been endorsed by the IRMC that calls for hedging capacity needs into the future within the following ranges:

Planning Year	Minimum	Maximum
Current Year	100%	100%
PY 1	90%	100%
PY 2	80%	100%
PY 3	70%	90%
PY 4	60%	80%

MISO's new annual capacity auction is designed to force everyone to be 100% hedged when they run the auction each year in March for the upcoming planning year (June through May). Your current position relative to the recommended range is shown below.

## Hedged Capacity against Risk Range



A capacity proposal has come up that I think that you should consider. I am working with counterparties now to get competing proposals, but what I have received is an offer to sell us capacity over the next five years (PY14/15 to PY18/19) at an average cost of \$2.10 per KW per month. As a point of reference, last year we did a capacity transaction from PY14/15 to PY17/18 for \$2.85 per KW per month so I believe this new proposal to be good. Also, the price is significantly lower than the projection that I have used in your 5-year hedge plan report so locking in this pricing will lower your projected costs.

When I look at your capacity needs coming up, you could participate with up to 0.6 MW's without going over risk range shown above in any of the five years. I would recommend that you consider picking up between 0 and 0.6 MW's now and getting any additional needs met later.

If you would like to participate in this purchase, please let me know asap and I'll get you an authorization form to you for signature. I hope to have this come to the MPPA Board on June 12<sup>th</sup>.

Let me know if you have any questions.

**Mike Hyland**

**From:** Brent Henry [BHenry@mpower.org]  
**Sent:** Tuesday, May 21, 2013 11:25 AM  
**To:** Mike Hyland  
**Subject:** RE: Capacity Purchase Authorization

Below are your current capacity transactions:

<u>Dates</u>	<u>Counterparty</u>	<u>Volume(MW)</u>	<u>Rate (\$/MW-Month)</u>
6/1/2013 – 12/31/2013	Constellation	1.933	\$1.750
6/1/2013 – 12/31/2013	EDf	1.0	\$0.700
6/1/2013 – 12/31/2014	Macquarie	0.967	\$2.738
6/1/2013 – 5/31/2014	NextEra	0.3	\$0.330
1/1/2014 – 5/31/2014	Constellation	1.933	\$0.500
1/1/2014 – 5/31/2014	EDf	1.0	\$0.700
6/1/2014 – 12/31/2014	Macquarie	0.967	\$3.000
6/1/2014 – 5/31/2015	EDf	1.0	\$1.100
6/1/2014 – 5/31/2015	NextEra	1.0	\$1.000
1/1/2015 – 5/31/2015	Macquarie	0.967	\$0.035
6/1/2015 – 5/31/2016	EDf	1.0	\$1.150
6/1/2015 – 5/31/2016	NextEra	1.0	\$2.100
6/1/2016 – 5/31/2017	NextEra	1.3	\$3.500
6/1/2017 – 5/31/2018	NextEra	1.3	\$4.800

We've had to transition from "Calendar Years" to "Planning Years". That is why some of the transactions are split like they are.

Current Proposal is:

<u>Dates</u>	<u>Counterparty</u>	<u>Volume(MW)</u>	<u>Rate (\$/MW-Month)</u>
6/1/2014 – 5/31/2015	NextEra	0.6	\$2.100
6/1/2015 – 5/31/2016	NextEra	0.6	\$2.100
6/1/2016 – 5/31/2017	NextEra	0.6	\$2.100
6/1/2017 – 5/31/2018	NextEra	0.6	\$2.100
6/1/2018 – 5/31/2019	NextEra	0.6	\$2.100

I am soliciting other potential suppliers so it isn't necessarily NextEra and the price could be lower.

Let me know if you have any questions.

Brent



May 20, 2013

Subject: Letter of Authorization

The City of Portland, through its Member Authorized Representative, hereby authorizes a purchase of Capacity from June 1, 2014 through May 31, 2019 (five planning years) by Michigan Public Power Agency on behalf of Portland in the Amount and Term(s) of:

Up to Capacity, MW	Up to Rate (\$/KW-Month)
0.6	\$2.10

Maximum commitment = \$75,600

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 13-39**

**A RESOLUTION APPROVING AN INCREASE IN BUILDING PERMIT AND TRADE PERMIT FEES CHARGED BY MUNICIPAL INSPECTION SERVICE**

**WHEREAS**, the City contracts its building permit and trade permit review and inspections with Municipal Inspection Service in Grand Ledge; and

**WHEREAS**, Municipal Inspection Service has requested that the City approve a \$5.00 increase in the permit fees charged for trade permits (electrical, mechanical, and plumbing) so that the base permit fee, additional inspections, and final inspections would go from \$45 to \$50, and a \$0.50 increase in the valuation charge for building permits so that the charge for the building permit would be \$25 for the first \$1,000 and would go from \$7.50 to \$8.00 for each additional \$1000 based on the value stated in the permit or the International Construction Council valuation formula based on square footage and use group, whichever is higher; and

**WHEREAS**, Municipal Inspection Service has not increased the permit fees charged in Portland since 1999; and

**WHEREAS**, Municipal Inspection Service also provides construction department services to Watertown Township and Oneida Township and both Townships have already approved the requested increase.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves Municipal Inspection Service's request for a \$5.00 increase in the permit fees charged for trade permits (electrical, mechanical, and plumbing) so that the base permit fee, additional inspections, and final inspections would go from \$45 to \$50, and a \$0.50 increase in the valuation charge for building permits so that the charge for the building permit would be \$25 for the first \$1,000 and would go from \$7.50 to \$8.00 for each additional \$1000 of valuation based on the value stated in the permit or the International Construction Council valuation formula based on square footage and use group, whichever is higher.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

**RESOLUTION DECLARED ADOPTED.**

Dated: June 3, 2013

\_\_\_\_\_  
Monique I. Miller, City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 13-40**

**A RESOLUTION APPOINTING THE POLICE CHIEF KNOBELSDORF AS  
THE CITY OF PORTLAND REPRESENTATIVE ON THE IONIA COUNTY  
CENTRAL DISPATCH BOARD OF DIRECTORS**

**WHEREAS**, the Police Chief Bauer's two year appointment to the Ionia County Central Dispatch Board of Directors is due to expire at the end of December 2013; and

**WHEREAS**, Police Chief Bauer is retiring on June 13, 2013, leaving a vacancy for the City representative position on the Ionia County Central Dispatch Board of Directors; and

**WHEREAS**, Ionia County Central Dispatch Board of Directors By-Laws provide that the City representative is appointed by the City Council; and

**WHEREAS**, the City Manager recommends appointing the Police Chief Knobelsdorf as the City representative to the Ionia County Central Dispatch Board of Directors because of his expertise and the Police Department's daily interaction with Central Dispatch.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves appointing Police Chief Jim Knobelsdorf as the City of Portland representative on the Ionia County Central Dispatch Board of Directors.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 3, 2013

Monique I. Miller, City Clerk

# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, May 20, 2013

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Fabiano; City Manager Dempsey; City Clerk Miller; Police Chief Bauer

Absent: Council Members Fabiano and Krause

Council Member Fabiano arrived at 7:02 P.M.

Guests: Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Calley, to excuse the absence of Council Member Fabiano who is working at the scene of a house fire and Council Member Krause who is ill.

Yeas: VanSlambrouck, Calley, Barnes

Nays: None

Absent: Fabiano, Krause

Adopted

Motion by VanSlambrouck, supported by Calley, to approve the revised Proposed Agenda as presented.

Yeas: VanSlambrouck, Calley, Barnes

Nays: None

Absent: Fabiano, Krause

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey explained the memo outlining the Parks and Recreation Board's recommendation to permit the consumption of alcohol in City parks. City Manager stated he is looking for direction from the Council on this issue and how they would like him to proceed.

City Manager Dempsey stated that 3 of the 3<sup>rd</sup> Grade classes from Westwood Elementary School visited City Hall today; the other 3 – 3<sup>rd</sup> Grade classes will visit tomorrow.

Wednesday, May 22<sup>nd</sup> the City of Portland will visit the City of Hastings for Mayor Exchange. The City of Hastings will visit Portland on Thursday, June 13<sup>th</sup>.

The National Bridge Inspection Standards are changing and will now include load ratings. The Grand River Ave. and Divine Hwy. Bridges both fall under this new requirement. The timing required to meet these new standards will fall into the existing inspection schedule.

MDOT continues to make progress on the Box Culvert Project; they have run into a problem with the 15” tall letters to read “Portland River Trail” on the head wall of the box culvert. The 15” letters will not fit well as planned and are recommending the letters be made smaller. They are looking to the City for input on what size letters to use. There will be no additional cost for this change. The Council recommended deferring the decision to MDOT as they are able to see what size will work best.

City Manager Dempsey commented the interview process for the replacement of Police Chief Bauer has been completed. There was very good input from the distinguished interview panel for candidates interviewed. Jim Knobelsdorf was offered the position of Police Chief and has passed the background checks and all other requirements have been completed. Mr. Knobelsdorf has a similar background as Chief Bauer. He retired from the City of Roseville as their Deputy Chief and is now looking to serve in a smaller community.

Mayor Barnes extended his appreciation at being involved in this important; lengthy process of interviewing and hiring a new Police Chief. He stated his pleasure with the result.

Under New Business, the Council considered Resolution 13-36 to approve a rate increase for residential trash pickup with Granger Container Service that allows the contract to be increased based on the Consumer Price Index (CPI) capped at 3% for the service years February 1, 2010 through January 31, 2014. Granger has requested a CPI adjustment for the coming year at 1.1% based on the new release from the U.S. Bureau of Labor Statistics. The proposed rate increase would increase cart fees by \$.07 and \$.02 for bag tags.

Motion by VanSlambrouck, supported by Calley, to approve Resolution 13-36 approving a contractual rate increase for residential trash pickup.

Yeas: VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Absent: Krasue

Adopted

The Council discussed the Park and Recreation Board’s recommendation to permit the consumption of alcohol in City parks.

Mayor Pro-Tem VanSlambrouck stated the Park and Recreation Board is always looking for ways to generate income and interest in their programs. Many adult softball teams are choosing to play in leagues in other communities as the consumption of alcohol is permitted in other communities’ parks. Mayor Pro-Tem VanSlambrouck further stated this is an issue the City should discuss.

City Manager Dempsey stated the intent of this discussion is only to determine if this is a change the Council is willing to consider. In moving forward; public comment will be heard on the issue.

Council Member Fabiano stated he is in favor of allowing alcohol consumption in the parks; but is opposed to charging a fee to do so.

Council Member Calley stated if the Park and Recreation Director states that revenue is being lost by not allowing the consumption of alcohol; he would be in favor of the change. From the documentation provided it doesn't appear other communities have a problem with the consumption of alcohol getting out of control.

City Manager Dempsey stated part of the issue is the loss of revenue from softball teams going to other communities; but is also making "legal" what is already occurring at the ball fields and the park pavilions that are rented for events. He clarified that this recommendation does not include a permit process.

Chief Bauer stated that there is no objection from the Police Department in allowing the consumption of alcohol in the parks; some of this behavior is already occurring as mentioned. He further stated that a permit process would be almost impossible to police. The vast majority of individuals are responsible; he would not expect problems. Chief Bauer recommended that glass be prohibited and stated that allowing alcohol at youth activities may not be appropriate.

City Manager Dempsey stated the exact wording of the regulation needs to be developed. He clarified that the City would be allowing the consumption of alcohol; not the sale of it.

Mayor Barnes stated he had discussed this issue with a member of the Parks and Recreation Board. This Board Member told him their intent was not to allow alcohol on the playing field or the benches at the adult softball games and they want to move forward cautiously with the issue.

Mayor Barnes stated he thought it would be appropriate for the Parks and Recreation Board to craft the language as they see fit and bring it back to the City Council.

City Manager Dempsey clarified the wishes of the Council that alcohol would not be allowed on the playing field or benches and asked for clarification on allowing alcohol at the youth parks.

Mayor Barnes stated it may be appropriate to note on the forms and applications for youth activities that alcohol is not permitted; restricting the consumption of alcohol this way would still permit it when the ball fields are being used for a picnic, etc.

Mayor Barnes also added that glass should be prohibited.

Motion by VanSlambrouck, supported by Calley, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council meeting held on May 6, 2013, payment of invoices in the amount of \$77,798.90 and payroll in the amount of \$124,201.64 for a total of \$202,000.54; there were no purchase orders over \$5,000.

Yeas: VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Absent: Krause

Adopted

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted that at the May 15<sup>th</sup> Board of Education meeting the VFW presented flags to the School Board so that every classroom and the front of each school would have a flag as required by a new law. The VFW raised the funds required to purchase the flags. It was a great opportunity to see the community come together.

Council Member Fabiano commented there was a big crowd Downtown on Saturday, May 18<sup>th</sup> for the Block Party.

Mayor Barnes stated there were 10 contestants for the Rib Burn Contest.

City Manager Dempsey commented the weather was great for the Block Party and it was a very family friendly event. The talent contest displayed a great level of talent in the City of Portland.

Mayor Pro-Tem VanSlambrouck extended congratulations to the Main Street Promotions and Marketing Committee and the volunteers for a successful event.

Motion by Fabiano, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Absent: Krause

Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

City of Portland  
Synopsis of the Minutes of the May 20, 2013 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Calley and Fabiano; City Manager Dempsey; City Clerk Miller; Police Chief Bauer

**Absent** – Council Member Krause

**Approval of Resolution 13-36** approving a contractual rate increase for residential trash pickup.

All in favor. Approved.

**Discussion** of the Parks and Recreation Board's recommendation to permit the consumption of alcohol in City parks.

**Approval of the Consent Agenda** - Motion by VanSlambrouck, supported by Calley, to approve the Consent Agenda.

All in favor. Approved.

**Adjournment** – Motion by Fabiano, supported by VanSlambrouck, to adjourn the regular meeting at 7:40 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BOUND TREE MEDICAL LLC.	01543	DRUG REFERENCE CHART - AMB	36.48
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	362.05
BOUND TREE MEDICAL LLC.	01543	POCKET GUIDE - AMBULANCE	22.49
BOUND TREE MEDICAL LLC.	01543	BLOOD PRESSURE CUFFS - AMBULANCE	18.12
BOUND TREE MEDICAL LLC.	01543	AMBULANCE SUPPLIES	411.17
BOUND TREE MEDICAL LLC.	01543	HANDLE - AMBULANCE	50.73
BOUND TREE MEDICAL LLC.	01543	CHEMETRON - AMBULANCE	18.28
PATRICIA BUTTON	MISC	OVERPAYMENT - AMBULANCE	101.26
CONSUMERS ENERGY	00095	GAS SERVICE - VARIOUS DEPTS	1,268.39
LEVI BEARD	02103	STUMP REMOVAL - PARKS	102.60
DUANE CROSS	00642	SOCKETS - ELECTRIC	107.25
FAMILY FARM & HOME	01972	BRROM, SCOOP - ELECTRIC	45.98
FREDRICKSON SUPPLY LLC	MISC	VAC TUBE - WWTP	459.65
GRANGER CONTAINER SERVICE	00175	RECYCLING CONTAINERS - REFUSE	1,084.75
GRANGER CONTAINER SERVICE	00175	REFUSE - WWTP	140.00
KENDALL ELECTRIC	00225	CONDUIT - ELECTRIC	7,349.20
TIM KRIZOV	01897	CLOTHING ALLOWANCE - WWTP	35.62
MED-TECH RESOURCE, INC.	00257	SUPPLIES - AMBULANCE	491.14
MUNICIPAL SUPPLY CO.	00324	RED MARKING FLAGS - ELECTRIC	180.00
MUNICIPAL SUPPLY CO.	00324	HOSE ASSEMBLY - ELECTRIC	312.92
MUNICIPAL SUPPLY CO.	00324	HOSE FITTINGS - ELECTRIC	60.00
PURITY CYLINDER GASES, INC.	00380	SHOT BLAST & PAINT - AMBULANCE	27.00
SCHAFFER PETROLEUM, INC.	00405	GAS - PARKS & CEMETERY	747.80
SCHAFFER PETROLEUM, INC.	00405	DIESEL - PARKS & CEMETERY	625.19
SENTINEL-STANDARD, INC.	00212	YEARLY SUBSCRIPTION - GENERAL	130.80
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICAL - AMBULANCE	103.50
STAR TRUCK RENTALS	MISC	DIPSTICK - AMBULANCE	21.75
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC,WW,WTR,M POOL	128.66
WILLIAMS FARM MACHINERY, INC.	01075	MOWER PARTS - PARKS & CEMETERY	26.50
WOW! INTERNET-CABLE PHONE	02132	INTERNET SVC -	70.94
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	5,000.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
PORTLAND AREA SERVICE GROUP	00360	CONTRIBUTION - COMM PROMO	2,500.00
KATHY'S CLEANING	01684	CLEANING - CITY HALL	900.00
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - VARIOUS DEPTS	364.00
ELHORN ENGINEERING	00139	LIQUIS, CHLORINE - WATER	310.33
ELHORN ENGINEERING	00139	DRIVE ASSEMBLY - WATER	495.00
ELHORN ENGINEERING	00139	EL-CHLOR, AQUADENE - WATER	342.50
MIKA MEYERS BECKETT & JONES	02042	PROFESSIONAL SVCS - GENERAL	125.00
WOW! INTERNET-CABLE PHONE	02132	INTERNET SERVICES - ELECTRIC	40.50
KEUSCH SUPER SERVICE	00228	TIRE & REPAIR - CEM/PARKS	48.00
ALLGRAPHICS CORPORATION	01929	GIRLS ON THE GO SHIRTS - RECREATION	260.84
FAMILY FARM & HOME	01972	GRASS SEED, STRAW - MAJ/LOC STS, WATER	119.48
SPARTAN ASPHALT PAVING CO.	00421	BLACKTOP = MAJ/LOC STS	363.00
MUNICIPAL SUPPLY CO.	00324	GRATE, RING - LOC STS	148.10
COOK BROS EXCAVATING	00101	GRAVEL - LOC STS	264.00
MICHIGAN CHLORIDE SALES, LLC.	00270	CHLORIDE - LOC STS	152.40
SPARTAN ASPHALT PAVING CO.	00421	ASPHALT - MAJ/LOC STS	411.40
MICHIGAN CHLORIDE SALES, LLC.	00270	CHLORIDE - LOC STS	151.20
DUANE CROSS	00642	HOSE NOZZLE - MTR POOL	22.00
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINT - HILL ST WATER TANK	8,857.47
PLEUNE SERVICE COMPANY INC.	00741	QUARTERLY INSPECTION - CITY HALL	713.00
OTIS ELEVATOR	00970	ELEVATOR MAINTENANCE - CITY HALL	506.61
DORRIS BABBIT	MISC	SEWER BACKUP REIMBURSEMENT - WWTR	701.51
MICHAEL KAPCIA	00223	PARKING/GAS - ELECTRIC	37.64
SCOTT HONSOWITZ	00192	PARKING/GAS - ELECTRIC	37.64
SCOTT CASSEL	00071	PARKING/GAS - ELECTRIC	37.64
SHANE SCHEURER	01575	PARKING/GAS - ELECTRIC	37.64
JON M. HYLAND	00196	PARKING - ELECTRIC	12.00
DIVINE AUTO BODY, INC.	00123	INSURANCE DEDUCTIBLE PATROL CAR - POLICE	1,000.00
PLEUNE SERVICE COMPANY INC.	00741	REPAIRS TO MCQUAY UNIT - CITY HALL	2,603.37
OC RUGGED LAPTOPS	MISC	TOUGHBOOKS - AMBULANCE	1,656.00
MRE SERVICES, INC.	00318	APRIL 2013 COMPUTER SERVICES - VARIOUS	1,943.70

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
NORTH AMERICAN ELECTRIC RELIABILIT	00985	NERC ASSMNT - ELECTRIC	236.12
BUSINESS CARD	02075	CONFERENCE,MUGS, SEMINAR-VARIOUS DEPT	1,469.74
ROGER HABEGGER	01841	PARKING/GAS - ELECTRIC	33.12
SPARTAN FENCE	02033	FENCE REPAIR (POWERS PARK) - PARKS	1,540.00
MICHIGAN AMATEUR SOFTBALL ASSO	00248	ADULT TEAM REGISTRATIONS - RECREATION	684.00
NORTH CENTRAL LABORATORIES	00959	DESICCANT, CALIBRATION SET - WWTR	219.59
ED FILTER	00540	UMPIRE - RECREATION	23.00
ED MOFFATT	00580	UMPIRE - RECREATION	92.00
JAMIE FOGARTY	01668	UMPIRE - RECREATION	69.00
GREG GARN	02185	UMPIRE - RECREATION	138.00
NICHOLAS NURENBERG	02039	UMPIRE - RECREATION	69.00
TAYLOR WILCOX	02159	SCOREKEEPER - RECREATION	19.50
BAILEY VAN HOUTEN	02197	SCOREKEEPER - RECREATION	19.50
JOHN DEERE FINANGIAL	01818	PARTS, SUPPLIES - MTR POOL, CEM, PARKS	1,641.45
SEBEWA SAND & GRAVEL LLC	MISC	TOP SOIL - STS, WTR, ELECTRIC	240.00
NEIL BROWN	01796	REIMBURSEMENT FOR GIRLS ON THE GO - REC	125.44
CITY OF PORTLAND	00701	POSTAGE, MILEAGE - GENERAL	335.75
ALLISON RUSSELL	01954	SCOREKEEPER - RECREATION	32.50
ZACH GUSTAFSON	02161	SCOREKEEPER - RECREATION	39.00
Total:			\$51,728.90

BI-WEEKLY  
WAGE REPORT  
May 27, 2013

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	7,813.49	207,319.16	2,580.88	110,929.59	318,248.75
ASSESSOR	1,120.80	27,749.55	373.00	7,946.20	35,695.75
CEMETERY	3,942.47	65,998.49	1,162.63	21,728.79	87,727.28
POLICE	15,000.74	309,281.94	2,539.91	110,166.81	419,448.75
FIRE	-	3,046.00	-	233.02	3,279.02
CODE ENFORCEMENT	546.74	30,786.51	181.95	9,859.32	40,645.83
PARKS	2,224.96	50,066.40	451.41	13,230.57	63,296.97
INCOME TAX	1,390.37	33,459.78	457.12	23,616.41	57,076.19
MAJOR STREETS	2,326.81	71,307.94	836.67	50,481.87	121,789.81
LOCAL STREETS	2,026.94	51,935.46	728.48	35,858.51	87,793.97
RECREATION	1,925.93	48,245.36	637.48	22,259.21	70,504.57
AMBULANCE	13,216.38	227,554.77	2,265.03	71,219.92	298,774.69
DDA	1,584.55	38,211.19	527.34	11,591.10	49,802.29
ELECTRIC	14,020.65	368,522.97	4,889.47	202,186.43	570,709.40
WASTEWATER	10,049.35	193,042.11	2,775.83	106,283.90	299,326.01
WATER	7,308.26	129,021.18	2,572.74	62,478.88	191,500.06
MOTOR POOL	2,230.44	54,939.84	803.63	40,749.54	95,689.38
TOTALS:	86,728.88	1,910,488.65	23,783.57	900,820.07	2,811,308.72

BI-WEEKLY CASH BALANCE ANALYSIS  
5/20/2013

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	376,190.99	4,325.87	78,529.53		5,140.00	296,847.33	235,000.00	531,847.33
INCOME TAX	8,495.91		3,373.42			5,122.49	10,000.00	15,122.49
MAJOR STREETS	216,988.48		4,252.88		3,615.00	209,120.60	-	209,120.60
LOCAL STREETS	35,071.50		8,889.11		3,246.00	22,936.39	-	22,936.39
RECREATION	8,747.32	4,315.00	3,975.92			9,086.40	-	9,086.40
AMBULANCE	137,727.90	40,515.55	27,363.07		4,167.00	146,713.38	-	146,713.38
REFUSE COLLECTION	24,402.63	6,608.57	7,878.86			23,132.34	-	23,132.34
ELECTRIC	283,700.08	270,680.94	92,782.82		383.00	461,215.20	595,000.00	1,056,215.20
WASTEWATER	57,979.17	56,038.56	41,007.19		2,942.00	70,068.54	-	70,068.54
WATER	570,764.31	38,667.91	19,874.18		2,584.00	586,974.04	420,000.00	1,006,974.04
MOTOR POOL	47,782.94		9,606.32	22,077.00		60,253.62	-	60,253.62
DDA	56,394.41					56,394.41	-	56,394.41
TOTALS:	1,824,245.64	421,152.40	297,533.30	22,077.00	22,077.00	1,947,864.74	1,260,000.00	3,207,864.74
							335,000.00	335,000.00
							170,000.00	170,000.00
							130,000.00	130,000.00
							218,516.64	218,516.64
							320,421.61	320,421.61
							127,813.81	127,813.81
							39,010.18	39,010.18
							100,000.00	100,000.00
							2,700,762.24	4,648,626.98

\* CASH IN TIME CERTIFICATES  
\*\*INVEST IN TIME CERTIFICATES

ELECTRIC-RESTRICTED CASH  
CUSTOMER DEPOSIT CD  
PERPETUAL CARE CD  
INCOME TAX SAVINGS  
ELECTRIC-PRIN & INT ESCROW  
WASTEWATER -DEBT ESCROW  
WASTEWATER-REPAIR ESCROW  
DDA-PRIN/INT ESCROW

BI-WEEKLY CASH BALANCE ANALYSIS  
6/3/2013

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	296,847.33	12,438.16	58,955.48	26,570.00		276,900.01	235,000.00	511,900.01
INCOME TAX	5,122.49		2,426.49		2,460.00	236.00	10,000.00	10,236.00
MAJOR STREETS	209,120.60		4,183.47		1,786.00	203,151.13	-	203,151.13
LOCAL STREETS	22,936.39		4,461.24		577.00	17,898.15	-	17,898.15
RECREATION	9,086.40	3,215.00	4,633.96		1,060.00	6,607.44	-	6,607.44
AMBULANCE	146,713.38	6,360.92	19,332.63		2,279.00	131,462.67	-	131,462.67
REFUSE COLLECTION	23,132.34	774.91	1,084.75			22,822.50	-	22,822.50
ELECTRIC	461,215.20	26,504.98	148,196.26		6,075.00	333,448.92	590,000.00	923,448.92
WASTEWATER	70,068.54	6,753.69	16,500.06		4,708.00	55,614.17	-	55,614.17
WATER	586,974.04	4,685.02	20,860.99		4,708.00	566,090.07	420,000.00	986,090.07
MOTOR POOL	60,253.62		5,026.70		2,917.00	52,309.92	-	52,309.92
DDA	56,394.41	1,850.59	13,932.05			44,312.95	-	44,312.95
TOTALS:	1,947,864.74	62,583.27	299,594.08	26,570.00	26,570.00	1,710,853.93	1,255,000.00	2,965,853.93
								ELECTRIC-RESTRICTED CASH
								340,000.00
								340,000.00
								CUSTOMER DEPOSIT CD
								170,000.00
								170,000.00
								PERPETUAL CARE CD
								130,000.00
								130,000.00
								INCOME TAX SAVINGS
								231,122.18
								231,122.18
								ELECTRIC-PRIN & INT ESCROW
								270,264.11
								270,264.11
								WASTEWATER -DEBT ESCROW
								158,513.81
								158,513.81
								WASTEWATER-REPAIR ESCROW
								46,544.18
								46,544.18
								DDA-PRIN/INT ESCROW
								100,000.00
								100,000.00
								2,701,444.28
								4,412,298.21

\* CASH IN TIME CERTIFICATES  
\*\*INVEST IN TIME CERTIFICATES

# PURCHASE ORDER

**CITY OF PORTLAND**

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Resco

SHIP TO ETC

582-539-775

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	Roll of F. Kente Wine a 2750'	2.89	7947.50
	SOLE SOURCE		

*[Signature]*

NOT FOR RESALE  FOR RESALE

TAX NUMBER \_\_\_\_\_

AUTHORIZED SIGNATURE

**ORIGINAL**

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

City of Portland  
Board of Light & Power  
723 E. Gd. River Ave.  
Portland, Mi. 48875

May 29th, 2013

City Council  
City Manager

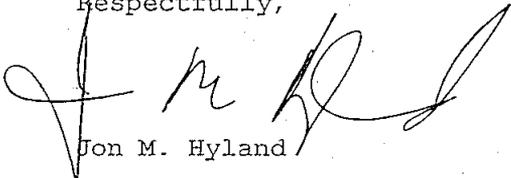
Re: Light & Power Board Recommendations

Last night at the Light & Power Board meeting, the Light & Power Board passed two recommendations to the City Council.

#1-Purchase one roll of Kerite wire for \$7947.50

#2-Authorize the Member Authorized Representative (Jon Hyland) to sign a capacity purchase through the MPPA for up to .6 MW, with a not to exceed price of \$2.10 per KW/month, with a maximum commitment of \$75,600. This will replace expiring capacity that we were paying \$3.00 per kw/month. This will lower the cost in the future.

Respectfully,



Jon M. Hyland

City of Portland, Board of Light & Power

re52913

5/31/13

FAXED  
2 PAGES

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 5/31/13

Name: DONALD HARTWICK

Address: 6060 HARTWICK DR LANSING MI 48906

Telephone No. 517-~~626~~-2578

E-mail address DONALD.HARTWICK@GMAIL.COM

Employer SELF-ARCHITECT

Telephone No. AS ABOVE

How long have you lived in the City of Portland? I LIVE IN WATERTOWN TWP. - CLINTON CO.

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

SEE PREVIOUS APPLICATIONS - NO CHANGES

Education

B. ARCHITECTURE - UOEM  
MBA - MSU

Are you a high school graduate? *YES*

College, University, or other school. State name and degree, certificate, etc., earned.

*SEE PAGE #1*

Professional and work experience

*LICENSED ARCHITECT - STATE OF MD. 41 YEARS*

Community activities, interests, and service

*SEE PREVIOUS APPS - NO CHANGES*

References (optional) Please provide name, address, and telephone number.

*SEE PREVIOUS APPS - NO CHANGES*

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

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Please print your responses

Date: MAY 17 2013

Name: PATRICK WELER

Address: 532 LINCOLN ST.

Telephone No. (517) 526-0997

E-mail address PJweller54@yahoo.com

Employer Self employed

Telephone No. \_\_\_\_\_

How long have you lived in the City of Portland?

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
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- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education Parks & Rec Board member for 30 yrs.  
B.A. Communication Arts, MSU

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

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Please print your responses

Date: 5/30/13

Name: JOHN D. KMETZ

Address: 1423 LEAR COURT

Telephone No. 517/647-6438

E-mail address jdkmetz@sbcglobal.net

Employer KANT COUNTY, MI

Telephone No. 616/632-5142

How long have you lived in the City of Portland? PORTLAND '98-'05 PORTLAND TOWNSHIP '05-present

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
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Education

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

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Please print your responses

Date: 5/31/13

Name: Thomas J. DEMASEY

Address: 10312 CHARLOTTE HWY

Telephone No. 517 526-0311

E-mail address CITYMUNABOR@PORTLAND-MICHIGAN.ORG

Employer City of Portland

Telephone No. 517 647-2931

How long have you lived in the City of Portland?

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
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- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

J.O. Loyola University of Chicago School of LAW  
B.A. UNIVERSITY OF ILLINOIS CARTHAGEN-URBANA

Are you a high school graduate? *yes.*

College, University, or other school. State name and degree, certificate, etc., earned.

*SEE PAGE 1*

Professional and work experience

*CITY MANAGER - CITY OF PORTLAND  
VILLAGE MANAGER - VILLAGE OF SPARK  
MUNICIPAL ATTORNEY - CLARK, NANTZ, WOOD, GRAND RAPIDS MI  
MUNICIPAL + GENERAL PRACTICE ATTORNEY RAISON & SKELTON PC, OAK PARK, IL.*

Community activities, interests, and service

*CITY GOVERNMENT, ZONING + PLANNING, EDC, ICMA, MLEMA,  
PORTLAND CIVIL CLUB.*

References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND

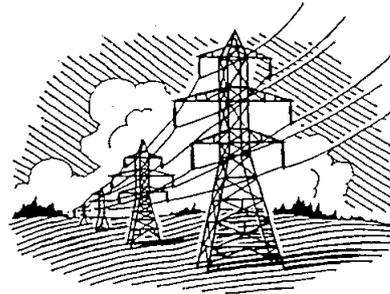
REPORT DATE  
PERIOD COVERED

May 1, 2013  
April 1-30, 2013

HYDRO GENERATION	106,200		
DIESEL PRODUCTION	0		
Kwh Purchased	2,664,167	Amount Paid	\$ 174,564.60
<b>Total Kwh Purchased</b>	<b>2,664,167</b>	<b>Total Dollars Paid</b>	<b>\$ 174,564.60</b>

<b>Kwh Billed</b>		<b>Dollars Billed</b>	
Residential	1,267,442	PCA Billed	\$ 9,703.86
Commercial	621,975	Residential	\$ 134,593.03
Large General	798,340	Residential EO Charge	\$ 2,292.98
City St. Lites Metered	26,217	Geothermal Discount	\$ -
St. Lites Unmetered		Commercial	\$ 66,879.34
Rental Lights		Commercial/LG EO Charge	\$ 2,517.80
Demand	2,452	Large General	\$ 55,604.70
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 2,205.57
		St. Lights Unmetered	\$ 1,543.05
<b>Total Kwh Billed</b>	<b>2,716,426</b>	Rental Lights	\$ 259.59
		Demand	\$ 14,413.04
Arrears after billing	\$ 9,151.98	Tax	\$ 10,898.75
Penalties Added	\$ 1,371.52		
Arrears end of month	\$ 33,476.65	<b>Total Dollars Billed</b>	<b>\$ 300,930.11</b>
Fuel Cost Billed	\$ 7,998.92		
Amount Collected	\$ 299,432.16	Power Cost Adj.	.00361
Total Adjustments	\$2,397.89		

Residential Customers		2,148
Commercial Customers		314
Large General		17
<b>Total Customers</b>	05/06/13	<b>2,479</b>



CITY OF PORTLAND  
May-13

**WATER DEPARTMENT REPORT**

MONTH	May-13	PERIOD COVERED	April 1-30, 2013
Customers Billed		Penalties Added	\$ 297.24
City	1,808	Dollars Collected	\$ 41,953.60
Rural	27	Arrears at end of Month	\$ 6,740.76
Total Customers	1,835	Adjustments	\$ (1,092.28)
		Gallons Pumped	10,880,700
		Hydrant Flusing/Rental (unmetered)	<del>1,560,000</del> (water leak)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	7,833,170		\$ 42,311.63
Rural	169,600		\$ 1,654.91
Total	<u>8,002,770</u>		<u>\$ 43,966.54</u>

**SEWER DEPARTMENT REPORT**

Customers Billed	1,768	Dollars Billed	\$ 64,687.50
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 64,687.50

Penalties Added	\$ 466.35
Dollars Collected	\$ 60,170.88
Arrears at end of Month	\$ 10,254.88
Adjustments	\$ (1,808.81)
Gallons Treated per Million	13.40



City Of Portland  
 Water Department  
 Monthly Water Report  
 May 2013

Monthly Water Production		Daily Water Production	
Well #4	4,640,000 Gallons	Well #4	154,666 Gallons
Well #5	0 Gallons	Well #5	0 Gallons
Well #6	5,453,000 Gallons	Well #6	181,766 Gallons
Well #7	1,000 Gallons	Well #7	33 Gallons
Daily Average Water Production For All Wells		336,465	Gallons
Total Water Production For The Month		10,094,000	Gallons
Total Water Production For The Previous Month		10,880,700	Gallons
Total Production Decreased By		786,700	Gallons
Total Production For This Month From The Previous Year		13,374,000	Gallons
Total Production Decreased By		3,280,000	Gallons

Kenneth L Gensterblum  
Water Technician

# WOW!



It's that kind of experience.

May 24, 2013

Tom Dempsey, City Manager  
City of Portland  
259 Kent St.  
Portland, MI 48875

Dear Sir or Madam,

At WOW! Internet, Cable and Phone, we continue to work diligently to provide competitive Internet, Cable TV and Phone services to the residents of the Mid Michigan region. Each of these services provides our customers with excellent value and exceptional customer service.

Our company, as many others, continues to experience increases in operational expenses. We do our best to manage our costs very tightly wherever we have control to do so, however, our single largest expense is programming. Programming expenses are the license fees we must pay to the broadcast and cable networks for the channels our customers receive and it's going up dramatically. These costs have a direct impact on the rates we charge our customers. To help keep pace with these costs, our rates and bundle pricing will be adjusted with the July 2013 billing cycle.

The Cable Only increases are as follows with the July 2013 rate in parenthesis:

- Limited Basic \$1.35 (\$26.00)
- Basic Cable \$4.51 (\$70.00)
- Senior Basic Cable \$4.06 (\$63.00)
- Digital Basic Cable \$4.51 (\$70.00)
- Signature Cable \$6.00 (\$86.00)

Many of our customers have guaranteed rates until 2015 and will not be affected by these increases. All customers will receive a customized notice based on their current level of service. Samples of the letters are enclosed.

Various equipment and a la carte service fees will also be adjusted. These amounts vary from \$0.05 to \$1.00 and are outlined to customers in their customized notice.

In addition, WOW! will be adding a Broadcast TV surcharge, which is a new monthly recurring fee. Effective July 1, 2013, it will be applied on our residential customers' bills who subscribe to Basic Cable or higher. This \$3.00 a month fee will help offset some of the continued increase in programming fees that we must pay to broadcasters.

Thank you for your continued support and cooperation. If you have any questions, please contact me at 517-319-3150 or by email at [CAndersen@wideopenwest.com](mailto:CAndersen@wideopenwest.com).

Sincerely,

Christian Andersen  
Father, St. Louis Cardinals Fan, Fisherman  
SystemManager



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Basic Cable TV will increase by \$4.51 to \$70.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

VARIABLE

#### How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%.* The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

I assure you that WOW! is doing everything we can to represent you in making our voices heard by those who can effect meaningful change. There is also something you can do. Current legislation allows broadcasters to radically increase their fees. Visit [americantelevisionalliance.org](http://americantelevisionalliance.org) to express your concerns to your local Congressional representatives. They are more likely to seek reform to protect constituents if you take action.

#### Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go\* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit [wowway.com](http://wowway.com) to learn about all that WOW! has to offer.

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Abdoulah". The signature is fluid and cursive, with the first name "Colleen" being more prominent than the last name "Abdoulah".

Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

Prices exclude taxes, fees (such as applicable franchise, PEG and right-of-way access fees, the Network Line Fee), the Broadcast TV Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. HBO Go requires a subscription to HBO. Offers not valid with any other discount. Offers and services subject to change without notice. Please see WOW!'s complete terms and conditions or call WOW! for further information regarding offers. ©2013 WideOpenWest Finance, LLC. V1MM.Basic



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Basic Cable TV at the senior rate will increase be \$63.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

#### VARIABLE

##### How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%*. The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

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##### Get the Most out of New Services

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CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Limited Basic Cable TV will increase by \$1.35 to \$26.00 a month beginning with your July 2013 billing statement.

VARIABLE

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

A handwritten signature in black ink that reads "Colleen Abdoulah".

Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Digital Basic Cable TV will increase by \$4.51 to \$70.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

VARIABLE

#### How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%.* The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

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#### Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go\* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit [wowway.com](http://wowway.com) to learn about all that WOW! has to offer.

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CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$5.00 per month. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

#### **How Much Programming Costs and What You Can Do**

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#### **Get the Most out of New Services**

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CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to the Forever package which provides a discount off the regular price for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. As a result, beginning with your July 2013 billing statement the monthly price of your bundled services will increase to \$149.00. We must also pass through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Digital Basic Choice	Digital Signature
Cablespeed	15Mbps Internet
Voice Unlimited	Advanced Phone

VARIABLE

#### How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%.* The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

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#### Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go\* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit [wowway.com](http://wowway.com) to learn about all that WOW! has to offer.

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Sincerely,

A handwritten signature in cursive script, appearing to read "Colleen Abdoulah".

Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to the Forever package which provides a discount off the regular price of \$79.99 for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. As a result, beginning with your July 2013 billing statement you will be billed \$26 per month for Limited Cable, and your bundled WOW! Internet and Phone services will be billed at \$90 per month.

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Cablespeed	15Mbps Internet
Voice Unlimited	Advanced Phone

#### Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go\* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit [wowway.com](http://wowway.com) to learn about all that WOW! has to offer.

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Sincerely,

Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to a Forever package which provides a discount off the regular price for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. As a result, the rate for your bundled services will increase to \$60 per month.

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Cablespeed Lite	2Mbps Internet
Voice Lite	Essential Phone

#### Get the Most out of New Services

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$3.00 per month.

#### VARIABLE

##### How Much Programming Costs and What You Can Do

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to a bundle that includes a promotional discount. In order to provide you with competitive products and services, we continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$5.00 per month. Your monthly promotional discount will also be increased by \$5.00 per month, so that your promotional rate remains unchanged. When your promotion expires, the monthly price for your service bundle will increase to the regular rate. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month. This fee will also take effect with your July 2013 billing statement.

VARIABLE

#### How Much Programming Costs and What You Can Do

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Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

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June 2013

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In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we are not immune to increased operating costs. As a result, we find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

VARIABLE

#### Get the Most out of New Services

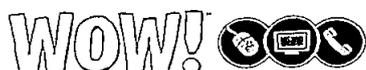
We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go\* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit [wowway.com](http://wowway.com) to learn about all that WOW! has to offer.

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

Colleen Abdoulah  
Hugger, Mother, Keeper of the Culture  
CEO and Chairwoman of the Board  
WOW! Internet, Cable and Phone

Prices exclude taxes, fees (such as applicable franchise, PEG and right-of-way access fees, the Network Line Fee), the Broadcast TV Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. HBO Go requires a subscription to HBO. Offers not valid with any other discount. Offers and services subject to change without notice. Please see WOW!'s complete terms and conditions or call WOW! for further information regarding offers. ©2013 WideOpenWest Finance, LLC. V11MM. BTW



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we are not immune to increased operating costs. As a result, we are adjusting the monthly price for some of our services effective July 1, 2013.

VARIABLE

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Digital TV Signature service will increase to \$86.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

#### VARIABLE

##### How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%.* The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

I assure you that WOW! is doing everything we can to represent you in making our voices heard by those who can effect meaningful change. There is also something you can do. Current legislation allows broadcasters to radically increase their fees. Visit [americantelevisionalliance.org](http://americantelevisionalliance.org) to express your concerns to your local Congressional representatives. They are more likely to seek reform to protect constituents if you take action.

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IONIA COUNTY BOARD OF COMMISSIONERS  
*"Collaborating For Safe, Strong and Healthy Communities"*

Committee-of-the-Whole Agenda

May 21, 2013

4:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
  - A. Consideration of additional items
- V. Public Comment  
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
  - A.
- VII. New Business
  - A. Ionia County Economic Alliance Semi-Annual Report
  - B. Flood Update – Doug DeVries, Emergency Management
  - C. Departmental Reports
    1. Friend of the Court
    2. Information Technology
    3. Central Dispatch
    4. County Treasurer
  - D.
- VIII. Reports of Officers, Board and Standing Committees
  - A. Chairperson
  - B. Commissioners
  - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Executive Session
- XI. Adjournment

**IONIA COUNTY BOARD OF COMMISSIONERS**  
*“Collaborating For Safe, Strong and Healthy Communities”*

Agenda  
May 28, 2013  
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
  - A. Consideration of additional items
- V. Public Comment  
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?
- VII. Action on Consent Calendar
  - A. Approve minutes of the previous meeting(s)
  - B. Approve per diem and mileage
  - C. Approve payment of General Fund payroll and accounts payable for the month of April 2013 - \$1,164,021.53
  - D. Approve payment of Health Fund bills - \$97,092.74
  - E.
- VIII. Unfinished Business
  - A. Appointments
    - 1. *Midwest Michigan Trail Authority* – Three two-year appointments - two Commissioner Representatives, one Resident Representative
    - 2. *Economic Development Corporation/Brownfield Redevelopment Authority* – Application to fill vacancy expiring April 2014.
    - 3. *Sanitary Code Committee* – One Township Official appointment.
    - 4. *West Michigan Regional Planning Commission* – Three one-year appointments - one Elected Official, one Private Sector Business Representative, one County Commissioner or County Staff Representative.
    - 5. *Comprehensive Economic Development Strategy (CEDS) Committee* – Two one-year appointments – one Public Sector Representative and one Private Sector Representative.
  - B.
- IX. New Business
  - A. Commission on Aging Request to Fill Vacant Positions
  - B. Adoption of 2013 Budget Calendar

- C. Adoption of Amended Personnel Policy
- D. Animal Care Department Staffing
- E. Letter of Support – Community Corrections Funding
- F. Change in Meeting Location – June 25, 2013 Board of Commissioners’ Meeting
- G.

**X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3 minute time limit per speaker)**

**XIII. Executive Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year appointment expiring January 2016.
- Economic Development Corporation/Brownfield Redevelopment Authority – Two three-year appointments expiring April 2014.
- Sanitary Code Committee – One appointment, which must be a township official.
- West Michigan Regional Planning Commission – One one-year term expiring in December 2013.

**Appointments for consideration in the month of June 2013:** None

**Appointments for consideration in the month of July 2013:** None