



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, July 21, 2014

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	
7:03 PM	IV. <u>City Manager Report</u>	
7:15 PM	V. <u>Presentations</u>	
	A. Interim Main Street Manager Perry – Downtown Report	
	VI. <u>Public Hearing(s)</u> - None	
	VII. <u>Old Business</u>	
7:20 PM	A. Second Reading and Consideration of Ordinance 175HH to Amend The City Zoning Map	
	VIII. <u>New Business</u>	
7:25 PM	A. Proposed Resolution 14-63 Approving the Purchase of a Cues MP Plus Push Camera System for the Wastewater Treatment Plant	Motion
7:27 PM	B. Proposed Resolution 14-64 Approving Change Order No. 5 to the Contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project	Motion
7:30 PM	C. Proposed Resolution 14-65 Approving Change Order No. 6 to the Contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project	Motion
	IX. <u>Consent Agenda</u>–	
	A. Minutes & Synopsis from the Regular City Council Meeting and the Closed Session held on July 7, 2014	
	B. Payment of Invoices in the Amount of \$121,885.72 and Payroll in the Amount of \$92,248.71 for a Total of \$214,134.43	
	C. Purchase Orders over \$5,000 – None	
7:33 PM	X. <u>Communications</u>–	Motion
	A. Board and Commission Application from Rush Clement	
	B. Planning Commission Minutes from June 11, 2014	
	C. DDA Minutes from June 19, 2014	
	D. DDA Treasurer’s Report for July 9, 2014	
	E. Wastewater Treatment Plant Report for June 2014	
	F. Revenue-Expense Report for June 2014	

<u>Estimated Time</u>
7:35 PM
7:40 PM
7:45 PM
7:50 PM

- G. Portland Fire Department Runs for June 2014
- H. Ionia County Board of Commissioners Agenda for July 15, 2014
- I. Ionia County Board of Commissioners Agenda for July 22, 2014
- J. MPSC Notice of Public Hearing for Consumers Energy

- X. **Public Comment** (5 minute time limit per speaker)
- XI. **Other Business**
- XII. **Council Comments**
- XIII. **Adjournment**

<u>Action Requested</u>
Motion

**CITY COUNCIL
CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported by Council Member _____, made a motion to adopt the following ordinance:

ORDINANCE NO. 175HH

AN ORDINANCE TO AMEND THE CITY ZONING MAP

THE CITY OF PORTLAND ORDAINS:

SECTION 1. AMENDMENT. The Official Zoning Map of the City of Portland is amended as follows:

A Parcels 34-300-091-000-050-00 and 34-300-091-000-270-00, located at 223 Charlotte Highway is rezoned from C-2 General Business District to R-2 Medium Density Residential District.

SECTION 2. PUBLICATION AND EFFECTIVE DATE. This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

Dated: May 5, 2014

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: April 21, 2014

Adopted: May 5, 2014

Published: May 11, 2014

Effective: May 15, 2014

CERTIFICATION

I certify that the foregoing is a true and complete copy of Ordinance No 175HH, which was adopted by the Portland City Council at a regular meeting, held on May 5, 2014, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 5, 2014

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____ supported by Council Member _____
made a motion to adopt the following resolution:

RESOLUTION NO. 14-63

A RESOLUTION APPROVING THE PURCHASE OF A CUES MP PLUS PUSH CAMERA SYSTEM FOR THE WASTEWATER TREATMENT PLANT

WHEREAS, the City's outdated Rigid See Snake Push Camera system experienced a failure during normal operation in May 2014, one that due to the age of the system cannot be repaired; and

WHEREAS, the push camera system is used to view the status of sewer mains, sewer laterals, storm sewers, and electric conduit throughout the City; and

WHEREAS, Wastewater Treatment Plant Superintendent Doug Sherman, along with Wastewater Treatment Plant staff, sought multiple quotes for the replacement of this piece of equipment and outlined this process in a memo, attached as Exhibit A; and

WHEREAS, Wastewater Treatment Plant staff found that the Cues MP Plus Camera system is the preferred camera system that will meet the needs of the City with regard to this piece of equipment (an overview of this system is attached as Exhibit B) for a total price of \$9,900.00; and

WHEREAS, City staff recommends that Council approve purchasing the Cues MP Plus Push Camera System for \$9,900.00.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves purchasing the Cues MP Plus Push Camera System for \$9,900.00.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

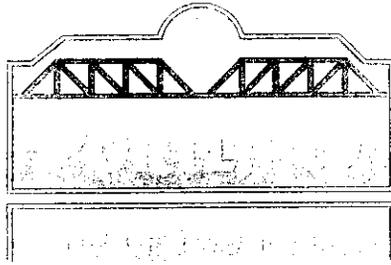
Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 21, 2014

Monique I. Miller, City Clerk



July 14, 2014

Subject: Portable Sewer Push Camera

Dear Mayor and City Council Members,

During the month of May while the Wastewater Treatment Plant (WWTP) crew was conducting a house service lateral inspection with the Ridgid See Snake push camera, a short circuit occurred within the camera monitor circuitry. The Ridgid repair service center was contacted to find out if we could have them repair the monitor. The WWTP was told that due to the age of the equipment, parts are no longer available for repair of our equipment. They also did not have any refurbished monitors for our camera equipment. They suggested that we check with a local electronics repair service to see if they could make the repair. Upon contacting local repair services we were once again told that they would not be able to help us. Since this televising inspection camera has proven to be invaluable throughout the City Departments in resolving problems, we were left with the only option of securing quotations for updated equipment.

In July, the WWTP contacted several push camera distributors for demonstrations of their equipment and price quotes. We were able to see demonstrations for an Insight Vision Vutek Self-leveling camera, Ridgid See Snake camera, and the Cues push camera. Quotations were provided for all three types of camera systems. We also looked at the possibility of upgrading our Ridgid See Snake using the old camera reel and cable.

The WWTP personnel were present at each demonstration to observe the operation of the equipment and learn about the features of each. After receiving price quotes, the WWTP personnel then had a round table evaluation of the different features and the pricing of the demonstrated equipment. Following our discussion, the WWTP feels that the MTech quotation of \$9900.00 for the Cues MP Plus push camera system offers the best features and value for the amount quoted. This was the only push camera system demonstrated that allows for the integration of recorded video into PACP and LACP

**Exhibit
A**

software, which will be of great benefit in the very near future. Digital transfer of recorded video is made possible by either SD card or direct USB connection from the portable system to computer. This also provides an inexpensive method of providing a copy of the inspection to the home or business owner if requested. A brochure of the features is provided for your examination. Also, taking into consideration that our mainline tractor camera inspection system is Cues equipment, we have had 18 years of experience with the operation, service, and reliability of cues equipment.

Our past 18 years of experience with our current non-functioning Ridgid camera has proved to be invaluable in resolving many of the Portland citizen's service lateral problems, as well as providing the City Departments with camera access where our mainline camera cannot be utilized. Your consideration in authorizing the purchase of the new equipment at this time will be greatly appreciated and beneficial.

Sincerely,

Douglas C. Sherman
WWTP Superintendent

MP PLUS⁺

PORTABLE LATERAL &
MINI-MAINLINE PUSH SYSTEM

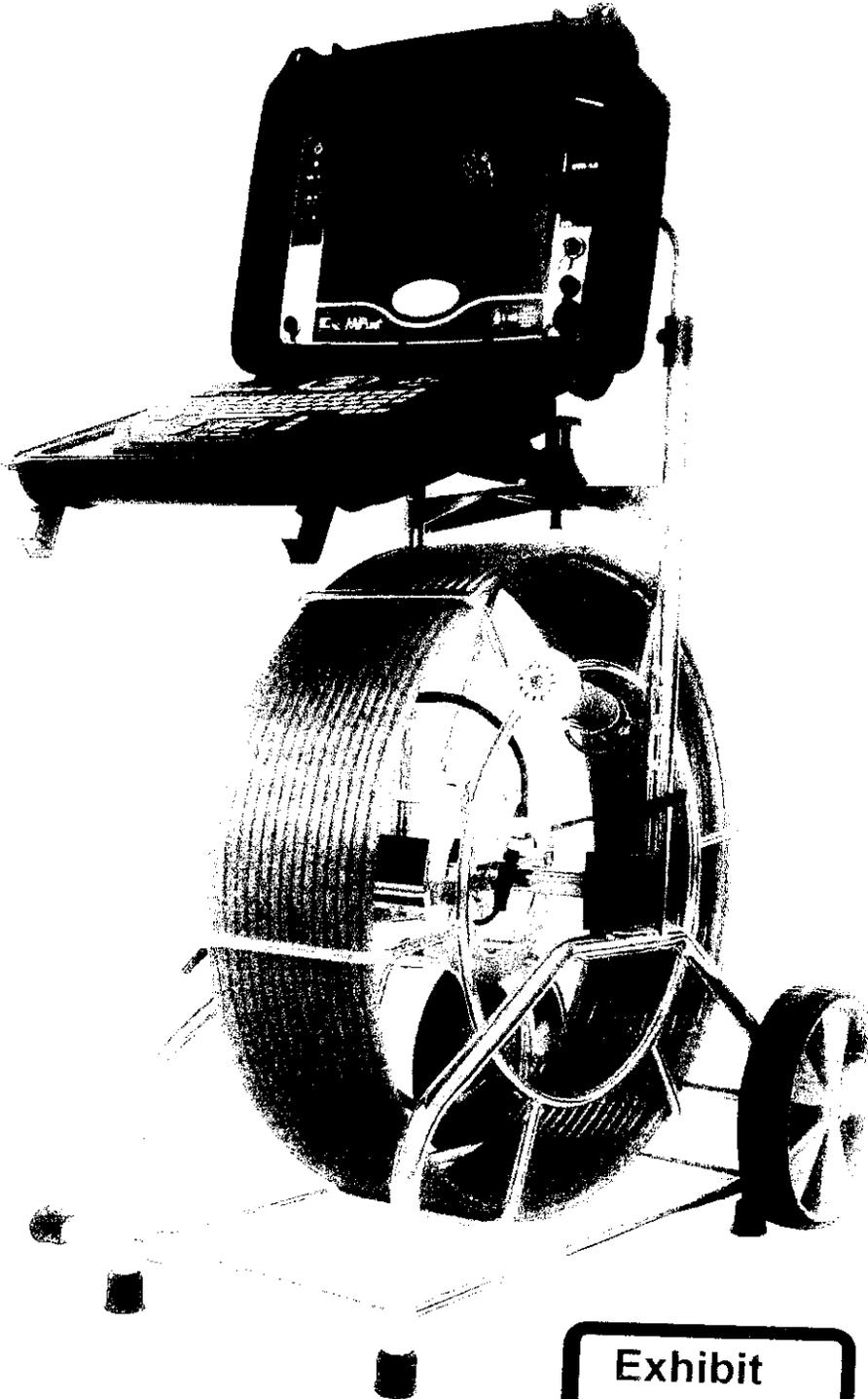
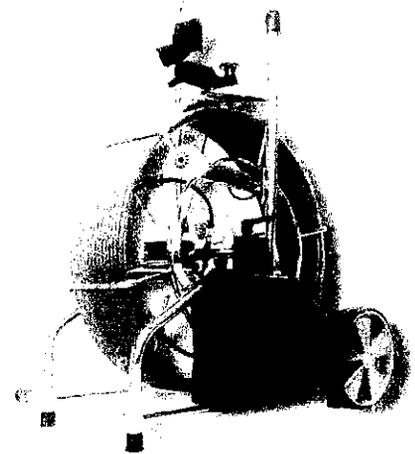
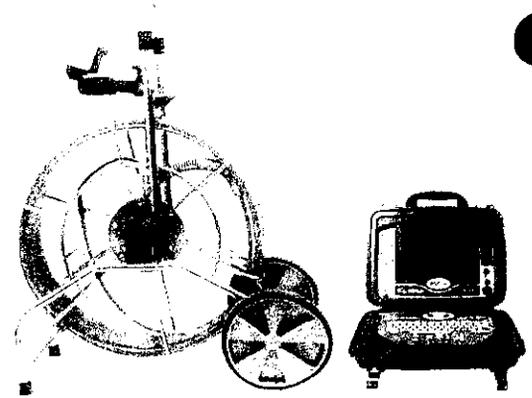


Exhibit
B



"The Standard of the Industry"



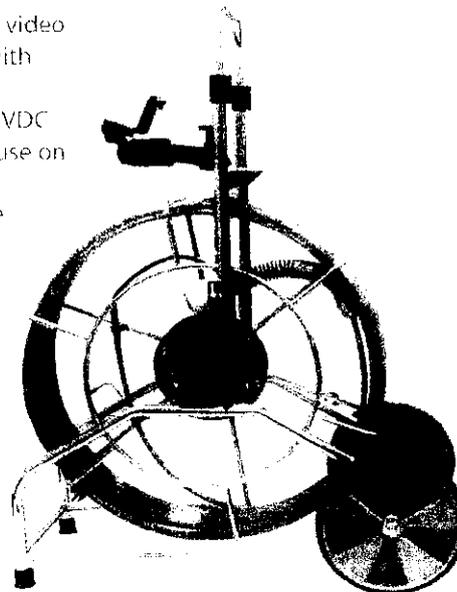
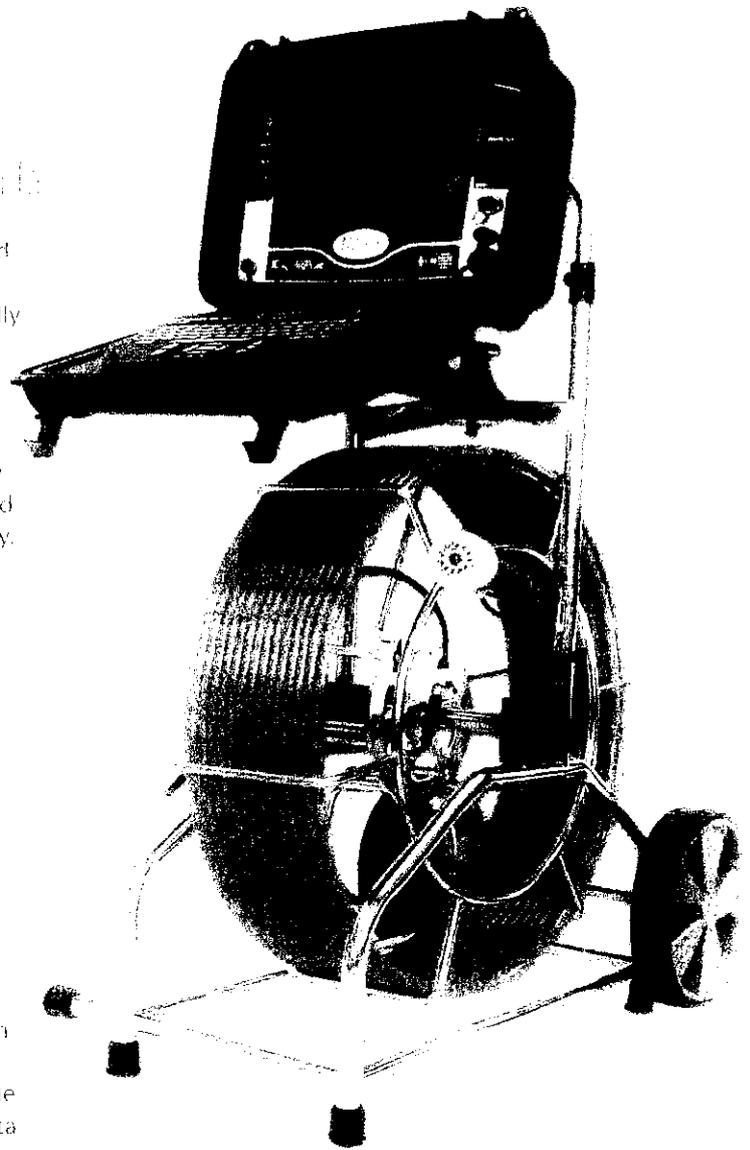
MPlus+

THE MOST VERSATILE LATERAL AND MINI-MAINLINE PUSH SYSTEM AVAILABLE

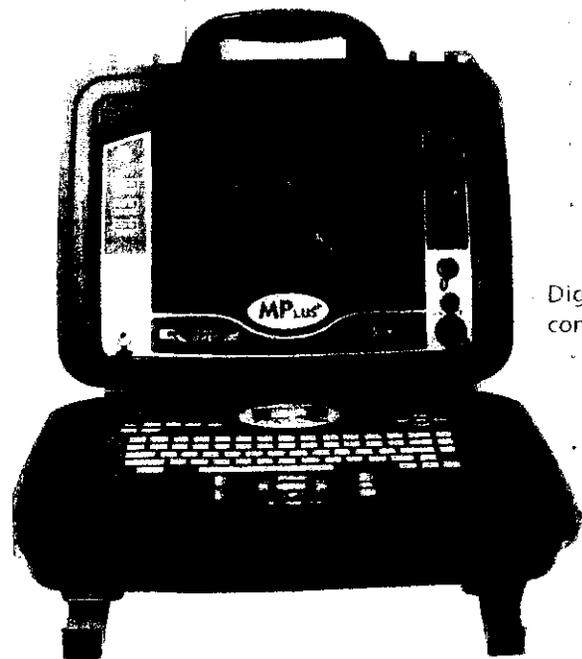
The CUES MPlus+ offers the most flexible and feature packed lateral and mini-mainline push system on the market. The MPlus+ modular design enables easy operation with its refined All-In-One set up, but additionally offers flexibility by facilitating quick removal of the control unit to be used separately for off road or remote jobsites or to accommodate compact storage. The advanced MPlus+ system stands out by integrating all of the most sought after features including video titling, video observation coding, digital recording and portability into an easy to use and intuitive package. This lightweight system includes large and durable wheels for easy portability and a balanced footprint for stability. Manufactured for rugged reliability and designed to handle rigorous field use, the MPlus+ is the most versatile push system available in the market today.

FEATURES AND BENEFITS

- Full featured control unit offers Advanced Text Writing, Observation Coding, Digital Recording and more in a weather/water resistant enclosure.
- The large 8.4" industrial grade Optically Bonded monitor offers maximum viewing in adverse conditions.
- Advanced Operator Interface simplifies functions with an easy to understand and intuitive interface.
- Multiple camera heads are available for 2" through 12" pipelines. Advanced camera head design and technology gives you the best picture in any pipe condition. Available with self leveling and built-in sonde.
- Extensive Video Titling includes multiple predefined and customizable screens for job documentation. Customized screens and operator data are retained in memory for efficient operation.
- The Advanced Digital Recorder features recording and playback of video and screenshot picture images. The operation is fully integrated with easy to understand intuitive controls.
- Operate the MPlus+ anywhere with either 110 AC mains power, 12VDC power or the advanced internal Li-Ion battery delivering hours of use on a single charge.
- The durable coiler will deliver years of service with its heavy gauge and corrosion resistant Stainless Steel construction.
- Push Cable features a durable Hytrel jacket and an advanced fiberglass rod designed for longer pushes and extended life.
- Optional adapters are available for the MPlus+ to work with truck mounted and portable mainline systems.
- Optional built in line tracing feature.



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248-4500/248-4501



- 8.4" optically bonded sunlight readable LCD monitor with LED backlighting.
 - Advanced technology increases readability in bright conditions by dramatically improving contrast.
 - The durability and ruggedness is dramatically improved by using an optically bonded glass shield to resist scratches, impacts, and moisture intrusion.
 - The advanced MPlus+ monitor design eliminates condensation and fogging on the display surface.
 - The Control Unit features a quick connect mount for attaching to the coiler. The advanced Quick Connect "click-lock" feature is a no-handed locking mechanism for simple and secure mounting. Adjustable in 3 axes for optimal viewing.
 - **Digital video and still image recording with an on-screen menu. The integrated controls feature intuitive buttons for all recording and playback functions.**
 - Record directly to SD memory cards which are recognized to withstand the toughest conditions and are waterproof, shockproof, and x-ray proof and can operate in temperatures ranging from -13 to 185 deg F.
 - WiFi LAN connectivity for previewing and copying videos and photos.
 - A USB port is included for transferring digital video and still images directly from your MPlus+ to your computer.
 - On-Screen recording indicators and intuitive menus reduces costly errors and rework.
- System Interface connection offers flexibility for unique applications and includes Video, Audio, and 12VDC outputs and a Video input.
- Quadrature Footage interface for external asset management software.
- Universal AC power input of 85-264 VAC at 50/60 Hz and 12VDC input

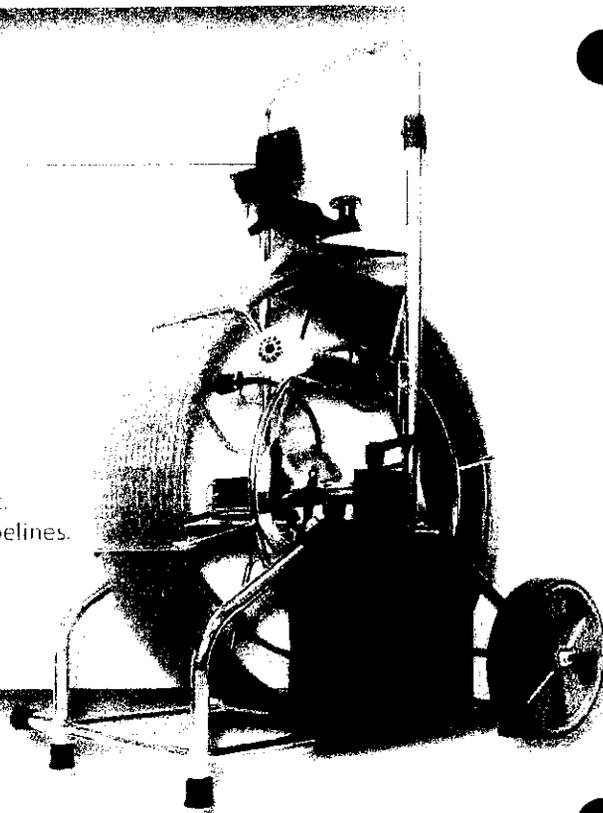
Internal Li-Ion Battery with Intellicharge technology offers 4+ hours of continuous use on a single charge.
Heavy duty weather/water resistant injection molded control unit.

OPTIONAL ACCESSORIES

- 100, 200, 300 and 350 push cable lengths available
- Industry leading durable Hytrel jacket.
- Fiberglass push rod optimized for longer pushes.
- On-screen distance counter
- Configurable for any installed push rod length.
- Customizable on-screen position and unit settings.
- SR3 1 1/2" diameter Self-Leveling Color Camera for 2" - 12" pipelines.
- High Resolution 450+ lines, .3lux high sensitivity
- High intensity LED lighting with variable intensity and alignment.
- Powerful 512Hz sonde for locating in metallic and non-metallic pipelines.
- Optional Line Trace post for use with optional line transmitters.
- Compatible with multiple frequencies including 128 Hz, 1kHz, 8 Hz, 33kHz - Maximum 10 Watts.

OPTIONAL EQUIPMENT

- An alternative configuration is available to accommodate up to 500ft of .517" push cable.
 - Wireless digital video for operation with a mainline truck or any other remote location with receiver.
 - Compatible with PS2 and PS3 camera heads.
 - Locator/Receiver for accurate camera location in metallic and non-metallic pipelines.
 - Mainline interface cable for operation with a standard CUES multi-conductor TV truck.
 - A large array of additional options are available, including an accessory bag and line tracing post.
- Contact your CUES Sales Representative for a complete list!



"The Standard of the Industry"



Contact

CUES has the most locations and dealers available to serve you! To find a local CUES facility, find the operating hours for a particular location, or to contact us at your most convenient stocking location, please log onto our website at www.cuesinc.com or call CUES' Corporate Headquarters in Orlando, Florida for more information.

CUES Corporate Office

3600 Rio Vista Avenue

Orlando, Florida 32805

Phone: 800-327-7791

Fax: 407-425-1569

Hours: 8AM - 6PM EST M-Fri

Email: salesinfo@cuesinc.com

www.cuesinc.com



Visit us on the web! Use your Smart Phone to scan the code above and then be directed to the CUES website.



PORTLAND CITY COUNCIL

Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-64

A RESOLUTION APPROVING CHANGE ORDER NO. 5 TO THE CONTRACT WITH CL TRUCKING, INC. FOR THE BARLEY, KNOX, AND STORZ IMPROVEMENTS PROJECT

WHEREAS, the City awarded a contract in the amount of \$695,729.85 to CL Trucking, Inc. to make certain improvements to Barley, Knox, and Storz Streets (the Contract); and

WHEREAS, the City previously approved Change Order No. 1, to place insulation over new water service lines at a cost of \$2.00 per linear foot, and Change Order No. 2, to remove a tree and relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue; Change Order No. 3, removing two trees on Barley Avenue; and Change Order No. 4, to replace outdated storm sewer on Barley Street, thus increasing the amount of the Contract to \$716,162.10; and

WHEREAS, during the course of work this project, the remaining asphalt area abutting Storz Avenue was found to be in need of repair; and

WHEREAS, the City Engineer has prepared and is recommending approval of Change Order No. 5, a copy of which is attached as Exhibit A, to perform a mill-and-fill of the existing school parking area on the east side of Storz Avenue, from Barley to Knox Avenue, at a cost of \$4,035.00, thus increasing the total cost of the contract to \$720,197.19.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Change Order No. 5, a copy of which is attached as Exhibit A, to perform a mill-and-fill of the existing school parking area on the east side of Storz Avenue, from Barley to Knox Avenue, at a cost of \$4,035.00, thus increasing the total cost of the contract to \$720,197.19.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 21, 2014

Monique I. Miller, City Clerk

CHANGE ORDER # 5

OWNER City of Portland
 CONTRACTOR CL Trucking & Excavating, LLC
 Contract: _____
 Project: 2014 Street and Utility Improvements -, Knox, Barley & Storz
 OWNER's Contract No. _____ ENGINEER's Project No. 815400
 ENGINEER Fleis & VandenBrink

You are directed to make the following changes in the Contract Documents:

Description Mill and resurface the existing school parking area on the east side of Storz Avenue from Barley Avenue to Knox Avenue (1-1/2 inches thick) between the east gutter line of Storz Avenue and the School's existing curb. The approximate area is 260 feet by 20 feet (578 syds). The work items include: Cold milling 578 syd x \$1.50=\$867.00, plus HMA 13A 48 ton x \$66.00=\$3168.00.

Attachments: NA.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>695,729.85</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>4</u> \$ <u>20,432.25</u>
Contract Price prior to this Change Order: \$ <u>716,162.10</u>
Net increase (decrease) of this Change Order: \$ <u>4,035.00</u>
Contract Price incorporating this Change Order: \$ <u>720,197.10</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial completion: <u>91</u> Ready for final payment: <u>98</u> (days or dates)
Net change from previously approved Change Orders No. <u>1</u> to <u>4</u> Substantial completion: <u>3</u> Ready for final payment: <u>3</u> (days)
Contract Times prior to this Change Order: Substantial completion: <u>94</u> Ready for final payment: <u>101</u> (days or dates)
Net increase (decrease) of this Change Order: Substantial completion: <u>1</u> Ready for final payment: <u>1</u> (days)
Contract Times incorporating this Change Order: Substantial Completion: <u>95</u> Ready for final payment: <u>102</u> (days or dates)

RECOMMENDED:

By: [Signature]
ENGINEER (Authorized Signature)

Date: 7/18/2014

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
CONTRACTOR (Authorized Signature)

Date: _____



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____ supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-65

A RESOLUTION APPROVING CHANGE ORDER NO. 6 TO THE CONTRACT WITH CL TRUCKING, INC. FOR THE BARLEY, KNOX, AND STORZ IMPROVEMENTS PROJECT

WHEREAS, the City awarded a contract in the amount of \$695,729.85 to CL Trucking, Inc. to make certain improvements to Barley, Knox, and Storz Streets (the Contract); and

WHEREAS, the City previously approved Change Order No. 1, to place insulation over new water service lines at a cost of \$2.00 per linear foot, and Change Order No. 2, to remove a tree and relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue; Change Order No. 3, removing two trees on Barley Avenue; Change Order No. 4, to replace outdated storm sewer on Barley Street; and Change Order No. 5, a milling and resurfacing of the remaining asphalt on Storz Avenue, thus increasing the total amount of the Contract to \$720,197.10; and

WHEREAS, City staff had found a 150' x 24' section on East Bridge Street, between East and Caroline Streets, that has deteriorated and is in need of milling and resurfacing and can be performed at the current Knox, Barley, and Storz Improvement Project contract prices, at a cost of \$2,778.00; and

WHEREAS, the City Engineer has prepared and is recommending approval of Change Order No. 6, a copy of which is attached as Exhibit A, to perform a mill-and-fill of a 150' section of East Bridge Street, between East and Caroline Streets, at a cost of \$2,778.00, thus increasing the total contract price to \$722,975.10.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Change Order No. 6, a copy of which is attached as Exhibit A, to perform a mill-and-fill of a 150' section of East Bridge Street, between East and Caroline Streets, at a cost of \$2,778.00, thus increasing the total contract price to \$722,975.10.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 21, 2014

Monique I. Miller, City Clerk

CHANGE ORDER # 6

OWNER City of Portland
 CONTRACTOR CL Trucking & Excavating, LLC
 Contract _____
 Project 2014 Street and Utility Improvements - Knox, Barley & Storz
 OWNER's Contract No _____ ENGINEER's Project No 815400
 ENGINEER Fleis & VandenBrink

You are directed to make the following changes in the Contract Documents:

Description: Mill and resurface the southerly two lanes of E. Bridge Street from East Street to the cemetery driveway (1-1/2 inches thick). The approximate area is 150 feet by 24 feet (400 syds). The work items include: Cold milling 400 syd x \$1.50=\$600, plus HMA 13A 33 ton x \$66.00=\$2,178. The work shall be done concurrently with the milling and resurfacing of Elm and Smith Streets.

Reason for Change Order: Requested by City to repair deteriorated pavement surface.

Attachments: Site location map.

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>696,729.85</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>5</u> \$ <u>24,407.25 24,407.25</u>
Contract Price prior to this Change Order \$ <u>720,197.10 720,197.10</u>
Net increase (decrease) of this Change Order: \$ <u>2,778.00</u>
Contract Price incorporating this Change Order: \$ <u>722,975.10 722,975.10</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial completion: <u>91</u> Ready for final payment: <u>95</u> (days or dates)
Net change from: previously approved Change Orders No. <u>1</u> to <u>5</u> Substantial completion: <u>4</u> Ready for final payment: <u>4</u> (days)
Contract Times prior to this Change Order: Substantial completion: <u>95</u> Ready for final payment: <u>102</u> (days or dates)
Net increase (decrease) of this Change Order: Substantial completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times incorporating this Change Order: Substantial Completion: <u>95</u> Ready for final payment: <u>102</u> (days or dates)

RECOMMENDED:
By: [Signature]
ENGINEER (Authorized Signature)

APPROVED:
By: _____
OWNER (Authorized Signature)

ACCEPTED:
By: _____
CONTRACTOR (Authorized Signature)

Date: 7/18/2014

Date: _____

Date: _____



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, July 7, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Sunstrum; Interim City Manager and DDA Director Reagan; City Clerk Miller; Electric Superintendent Hyland; Parks, Recreation and Cemetery Director Scheurer; Police Chief Knobelsdorf and Police Officer Thomas

Guests: Incoming City Manager Gorman; Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Parks, Recreation and Cemetery Director Scheurer

Motion by Smith, supported by VanSlambrouck, to approve the Proposed Agenda.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

Under the City Manager Report, Interim City Manager Reagan presented information on the action items for consideration on the Agenda.

Interim City Manager Reagan commended the Chamber of Commerce for their efforts in hosting a very successful 4th of July parade and fireworks.

The Chamber of Commerce, in conjunction with the City of Portland's Recreation Department, hosted the Culpepper and Merriweather Circus at Bogue Flats on Saturday, June 28th. There was a nice turnout for both shows and was a lot of fun for those that attended.

During yet another large thunderstorm, on July 6th the downtown warning siren malfunctioned and sounded for 25 minutes at approximately 2:00 A.M. waking up and alarming many City residents. Representatives from Ionia County Central Dispatch initially stated the siren had malfunctioned and went off on its own; there were no tornadoes spotted on radar. West Shore Services, who maintains the sirens for the City, came out and inspected the siren today. A fuse that allows the siren to rotate had blown, which caused the siren to blow in one direction only. They replaced that fuse along with other minor parts. This fuse did not cause the siren to go off unexpectedly. We assume that a lightning strike close to the unit caused it to malfunction. Electric Superintendent Hyland reported the streetlights in the City Hall parking lot also malfunctioned, due to this lightning strike as he and Electric Department crews found these lights did not work as internal wires were melted and broken.

Interim City Manager Reagan stated it has been a privilege and honor to serve as Interim City Manager for Portland. The Staff has been fantastic and he looks forward to working with incoming City Manager Gorman.

Under Presentations, Mayor Barnes recognized Parks, Recreation and Cemetery Director Scheurer upon being named the Cemetaryian of the Year by the Michigan Association of Cemeteries. Mayor Barnes further stated the City is fortunate to have someone of Ms. Scheurer's knowledge and expertise as our Cemetery Director.

Under Old Business, Motion by Fitzsimmons, supported by Sunstrum, to remove the consideration of Ordinance 175III, to rezone the property at 223 Charlotte Hwy. from C-2 to R-2, from the table.

Yeas: Fitzsimmons, Sunstrum, VanSlambrouck, Smith, Barnes

Nays: None

Adopted

This ordinance was re-tabled at the last Council meeting at the request of Terry Frewen, realtor for the property at 223 Charlotte Hwy. Mr. Frewen stated the loan application for this property is still under review and requested the Council table this second reading.

Motion by VanSlambrouck, supported by Fitzsimmons, to table Ordinance 175HH to amend the City Zoning Map.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

Under New Business, the Council considered Resolution 14-55 confirming the Mayor's appointments of Tutt Gorman to the Downtown Development Authority and the Economic Development Corporation, Wanda Urie to the Downtown Development Authority, and Julie Clement to the Planning Commission.

Motion by VanSlambrouck, supported by Smith, to approve Resolution 14-55 confirming the Mayor's appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Smith, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-56 to approve Change Order No. 3 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements project for the removal of two trees at 275 Barley as well as revising the layout of sidewalk and the location of a fire hydrant at an additional cost of \$1,790.00. Fleis and VandenBrink has reviewed the work and pay request and recommends the City Council approve the request.

Motion by Sunstrum, supported by Smith, to approve Resolution 14-56 approving Change Order No. 3 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: Sunstrum, Smith, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-57 to approve Change Order No. 4 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project at a cost of \$13,940.25. The original project design called for the storm sewer to be replaced from Kent Street to the mid-block portion of

Barley Street. However, during the course of work on Barley Street, the existing storm sewer was found to be in extremely poor condition and the City Engineer has determined this to be a potential threat to the integrity of the new street and sidewalk in future years. Change Order No. 4 would add the placement of storm sewer from mid-block on Barley Street up into the Portland Public School property. The City has received permission from the school to proceed with work on their property. Fleis and VandenBrink has reviewed this Change Order and recommends the City Council approve this request.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-57 approving Change Order No. 4 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-58 to approve Pay Request No. 2 to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project in the amount of \$237,504.47. At this time, the sidewalk, curb, gutter, and utility work has been completed on Knox Avenue, with a base layer of asphalt having been laid as well. Utility work on Barley Avenue is currently being done. According to the onsite engineer from Fleis and VandenBrink, CL Trucking, Inc. is on schedule with the project.

Motion by Smith, supported by Sunstrum, to approve Resolution 14-58 approving Pay Request No. 2 to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

Yeas: Smith, Sunstrum, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-59 to authorize and direct the Mayor and Clerk to sign a Biosolids Management Services Agreement with Synagro Central, LLC. The City last signed an agreement with Synagro Central, LLC in 2009 for these services which include the loading, hauling away and testing of biosolids. The 2009 agreement was for 5 years and expired in June 2014. The original agreement allows the City and Synagro to extend the agreement on a year-to-year basis, if desired. According to Doug Sherman, WWTP Superintendent, the best course of action right now is to extend this agreement for one year, with a negotiation for services or a new service provider in January 2015. The rate increase proposed by Synagro is in line with rate increases from the 2009 contract as they are roughly 2%. The 2009 contract allowed for a yearly adjustment (after the first two years) of a rate not to exceed 3%. Interim City Manager Reagan concurred with WWTP Superintendent Sherman on the course of action at this time.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-59 approving, authorizing, and directing the Mayor and Clerk to sign a Biosolids Management Services Agreement with Synagro Central, LLC.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-60 to approve the Board of Light and Power's recommendation to have GRP Engineering, Inc. complete an Electric System Modeling Study and an Arc Flash Study. The City previously entered into an agreement with GRP Engineering to map and inventory the City's primary

electric system. They have created useful paper "truck maps" that show where electric utilities are located. At their regular June meeting, the Board of Light and Power unanimously voted to recommend to the City Council they approve GRP Engineering to perform an Electric System Modeling Study at a proposed cost of \$14,500. The study will create a computerized model of the primary electrical system from the mapped circuit data including line sections, transformers, switches, cabinets, and fuses that can be integrated into a GIS mapping system in future years, which will allow crews to react faster to an emergency or power failure.

The Board of Light and Power also unanimously approve recommending to the City Council they approve an Arc Flash Study also be done by GRP Engineering. An arc flash is an electrical short circuit, where a high level of current passes through the air. Arc flashes cause electrical equipment to explode, resulting in an arc-plasma fireball with temperatures exceeding 35,000°F. These high temperatures cause rapid heating of surrounding air and extreme pressures, resulting in an arc blast. The result of one of these violent events is usually destruction of the equipment involved, fire, and severe injury or death to anyone nearby. The proposed study would determine where potential arc flash hazards may exist in different voltage levels within the CE substation, on main distribution circuits, and at locations of standard equipment.

Electric Superintendent Hyland stated the paper maps created by GRP Engineering would be made into computer models for further information gathering. This is the first step in the Arc Flash Study. Having this study done will add value to City electric customers, their employees and Electric Department employees as the study will note the appropriate safety clothing and equipment needed. This safety procedure also meets MIOSHA requirements.

GRP Engineering expects they could have the modeling done by October 15th and the Arc Flash Study done by November 15th. This study will eventually allow the entire electrical system to be mapped on GIS.

Motion by Sunstrum, supported by VanSlambrouck, to approve Resolution 14-60 approving the Board of Light and Power's recommendation to have GRP Engineering, Inc complete an Electric System Modeling Study and an Arc Flash Study.

Yeas: Sunstrum, VanSlambrouck, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-61 to approve a Letter of Understanding with Karen McFadden as Interim City Attorney. Incoming City Manager Tutt Gorman, who was previously the City Attorney, has requested the City hire Karen McFadden to represent the City as the Interim City Attorney, during the transition period, until a search for a new City Attorney can be completed. Ms. McFadden would be compensated at a rate of \$115 per hour, with a compensation cap of \$750 per month.

Motion by Smith, supported by Fitzsimmons, to approve Resolution 14-61 approving a Letter of Understanding with Karen McFadden as Interim City Attorney.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-62 to approve certain improvements at the Historic Red Mill, at 450 Water Street, commonly referred to as the Red Mill, by the Friends of the Red Mill Group. The group would like to add a 17' x 6' porch on the north side of the building. The proposed resolution would allow the addition as well as waive the building inspection fees for this project.

Motion by VanSlambrouck, supported by Sunstrum, to approve Resolution 14-62 approving certain improvements at the Historic Red Mill by the Friends of the Red Mill Group.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Smith, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council and Closed Session held on June 16, 2014, payment of invoices in the amount of \$412,759.89 and payroll in the amount of \$230,100.20 for a total of \$642,860.09. A purchase order to the Portland Area Fire Authority for 1st Quarter Fire Services (July-September 2014) in the amount of \$25,628.28 was also included.

Yeas: VanSlambrouck, Smith, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

Under Council Comments, Council Member Sunstrum thanked Interim City Manager Reagan for serving in this capacity while the search for a new City Manager was completed. She further stated he has done an outstanding job.

Mayor Pro-Tem VanSlambrouck also thanked Interim City Manager Reagan for stepping in and doing an outstanding job.

Mayor Pro-Tem VanSlambrouck further added the circus on June 28th was a fun time. He has heard many positive responses from the event.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Sunstrum, Barnes

Nays: None

Adopted

Meeting adjourned at 7:39 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the July 7, 2014 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouek, Council Members Smith, Fitzsimmons, and Sunstrum; Interim City Manager and DDA Director Reagan; City Clerk Miller; Electric Superintendent Hyland; Parks, Recreation and Cemetery Director Scheurer; Police Chief Knobelsdorf and Police Officer Thomas

Presentation – Mayor Barnes recognized Parks, Recreation and Cemetery Director Scheurer upon being named the Cemetaryian of the Year by the Michigan Association of Cemeteries.

Table Second Reading and Consideration of Proposed Ordinance 175HH to amend the City of Portland's Zoning Map.

All in favor. Approved.

Approval of Resolution 14-55 confirming the Mayor's appointments to City Boards and Commissions.

All in favor. Approved.

Approval of Resolution 14-56 approving Change Order No. 3 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

All in favor. Approved.

Approval of Resolution 14-57 approving Change Order No. 4 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

All in favor. Approved.

Approval of Resolution 14-58 approving Pay Request No. 2 to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

All in favor. Approved.

Approval of Resolution 14-59 approving, authorizing, and directing the Mayor and Clerk to sign a Biosolids Management Services Agreement with Synagro Central, L.L.C.

All in favor. Approved.

Approval of Resolution 14-60 approving the Board of Light and Power's recommendation to have GRP Engineering, Inc complete an Electric System Modeling Study and an Arc Flash Study.

All in favor. Approved.

Approval of Resolution 14-61 approving a Letter of Understanding with Karen McFadden as Interim City Attorney.

All in favor. Approved.

Approval of Resolution 14-62 approving certain improvements at the Historic Red Mill by the Friends of the Red Mill Group.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:39 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REVENUE SHARING-COMM PROMO	4,352.09
STATE OF MICHIGAN	00428	SALES TAX - ELECTRIC	8,021.04
ERIK LITTS	01797	REIMB FOR COMPUTER PURCHASE - COMM PROMO	1,165.99
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	1,231.72
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	160.00
AT&T	00686	TELEPHONE SVC - WASTE WTR	22.98
AT&T	00686	TELEPHONE SVC - WASTE WTR	203.84
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	2,191.64
B&W AUTO SUPPLY, INC.	00030	PARTS, SUPPLIES - PARKS, ELEC, MTR POOL	1,168.82
CENTURYLINK	01567	TELEPHONE SERVICE - VARIOUS DEPTS	17.59
CHROUGH COMMUNICATION, INC.	00082	INSTALL MOBILE RADIO IN STATION - POLICE	1,008.31
CHROUGH COMMUNICATION, INC.	00082	RADIO MAINT CONTRACTS - ELECTRIC	78.00
CHROUGH COMMUNICATION, INC.	00082	MAINT CONTRACTS - POLICE	115.30
CINTAS-725	00083	UNIFORM AND RUG CLEANING - VARIOUS DEPTS	683.32
CITY OF WYOMING-TREASURER'S OFFICEMISC		VEHICLE SIGNAGE FOR 303 - POLICE	78.60
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	413.35
CL TRUCKING & EXCAVATING, LLC	00066	PAVEMENT PATCH FOR WATERMAIN REPAIR NEAR WTR T	1,325.00
CONSUMERS ENERGY	00095	GAS SERVICE - VARIOUS DEPTS	670.26
D&K TRUCK COMPANY	02257	VALVE/ROD/LINK - MTR POOL	222.28
FAMILY FARM & HOME	01972	HYDRANT FROSTPROOF - PARKS	56.99
FAMILY FARM & HOME	01972	SUPPLIES - CEMETERY	39.16
FAMILY FARM & HOME	01972	TARP MESH, TRAILER MAT - MAJ STS, LOC STS	99.98
FAMILY FARM & HOME	01972	CONCRETE MIX - LOC STS, MAJ STS	25.83
FP MAILING SOLUTIONS	01758	POSTAGE RESET - GENERAL	12.00
FP MAILING SOLUTIONS	01758	ULTIMAIL METER RENTAL - GENERAL	359.40
PHIL GENSTERBLUM	00164	MILEAGE REIMB THROUGH JUNE - CODE	239.18
PHIL GENSTERBLUM	00164	MILEAGE REIMB IN JULY - CODE	129.92
GRAINGER, INC.	00172	ROLLERS/BRUSHES - WASTE WATER	155.37
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	148.40

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE -CEMETERY, PARKS, MTR POOL	364.00
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - REFUSE	7,293.21
GRANGER CONTAINER SERVICE	00175	RECYCLING - REFUSE	1,579.60
GRANGER CONTAINER SERVICE	00175	REFUSE - WASTE WATER	148.40
GROSS MACHINE SHOP	00180	LABOR ON BUCKET TRUCK LADDER - ELECTRIC	80.30
HYDRO DESIGNS, INC.	01308	INSPECTION & REPORTING SERVICES - WATER	465.00
JERRY HALL SEPTIC SERVICE LLC	01773	PUMPED SEPTIC SYSTEM - PARKS	290.00
KENDALL ELECTRIC	00225	PULLING LUBE - ELECTRIC	75.00
KENDALL ELECTRIC	00225	PULLING LUBE - ELECTRIC	225.00
KENDALL ELECTRIC	00225	ST LIGHT CONNECTORS - ELECTRIC	453.51
KENDALL ELECTRIC	00225	PULLING LUBE - ELECTRIC	405.48
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - MOTOR POOL	15.00
KEUSCH SUPER SERVICE	00228	TIRES AND RIMS FOR BUCKET TRUCK - ELECTRIC	2,452.30
KEUSCH SUPER SERVICE	00228	LAWN TIRE REPAIR - PARKS	15.00
MENARDS	00260	WATER, FREEZER BARS - CEMETERY, PARKS	12.42
LYONS TOWNSHIP	00247	PAYMENT - AMBULANCE	25.00
MENARDS	00260	SUPPLIES - PARKS, CEMETERY	98.19
MENARDS	00260	CEMENT - CEMETERY	66.83
MENARDS	00260	PERC REQUIRED BLUE BIRD HOUSES - ELECTRIC	63.96
MERLE GOODEMOOT	MISC	OVERPAID AMB BILL - AMBULANCE	117.72
MICHIGAN PAVING & MATERIALS CO.	02102	BLACKTOP - MAJOR STS	302.40
MICHIGAN POLICE EQUIPMENT CO.	00292	PISTOLS - POLICE	4,305.00
MPC CASHWAY LUMBER	00317	INSULATION - WATER	315.00
MPC CASHWAY LUMBER	00317	INSULATION - WATER	262.50
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	830.00
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	3,412.00
MUNICIPAL SUPPLY CO.	00324	LARGE UTILITY GLOVE - MTR POOL	20.00
MUNICIPAL SUPPLY CO.	00324	YELLOW TRAFFIC SPRAY - MAJ STS	36.00
MUNICIPAL SUPPLY CO.	00324	YELLOW TILE FOR FENCE - PARKS	944.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MWEA OFFICE	01347	IPP SEMINAR - WASTE WATER	125.00
OAK HILL GUN CLUB	MISC	MEMBERSHIP FOR USE OF THE RANGE FOR QUALIFICAT	35.00
POWER LINE SUPPLY COMPANY	00389	FUSES - ELECTRIC	688.20
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	59.95
RCP	02265	PRINTING - PARKS	91.20
RESCO	00392	ELBOWS & JUNCTIONS - ELECTRIC	403.50
RESCO	00392	DEAEND CAPS/ELBOW JACKET SEA/JUNCTION- ELECTRI	4,596.80
RESCO	00392	CUTOUT - ELECTRIC	416.50
RESCO	00392	LOCK ENCLOSURE VARIABLE QTY - ELECTRIC	240.00
RESCO	00392	PULLING LUBE - ELECTRIC	471.32
SLICK SHIRTS SCREEN PRINTING	02003	T-SHIRTS YOUTH SOFTBALL/T-BALL - RECREATION	1,574.00
SLICK SHIRTS SCREEN PRINTING	02003	T-SHIRTS FOR TENNIS - RECREATION	712.00
SLICK SHIRTS SCREEN PRINTING	02003	T-SHIRTS FOR DOG PARK - PARKS	135.00
SPRINT	00859	CELL PHONE - POLICE	117.00
TOM'S FOOD CENTER	00452	SUPPLIES, PARTS, MEETING FOOD - VARIOUS DEPTS	718.90
TROJAN TECHNOLOGIES	02175	LAMP/O-RING, SEALING - WASTE WATER	1,896.81
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
USA BLUEBOOK	01850	CHART PAPER - WASTE WATER	186.28
WARD'S GARAGE	00475	MICHLIN TIRES - MOTOR POOL	432.00
WINZER CORPORATION	01686	NUTS & BOLTS & PAINT - MOTOR POOL	92.28
WOW! INTERNET-CABLE PHONE	02132	CABLE SERVICES - ELECTRIC	32.97
MCKENNA ASSOCIATES	02263	MASTER PLAN SERVICES - CODE	6,248.75
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINTENANCE HILL ST WATER TOWER - WA	8,857.47
FLEIS & VANDENBRINK	00153	2014 STREET IMPROVEMENTS - LOC STS, WATER, WAS	31,106.63
THE CIVIC MOSAIC	02273	ZONING ADMIN SERVICES - CODE	350.00
THE CIVIC MOSAIC	02273	ZONING ADMIN SERVICES - CODE	350.00
CHERRY HILL ESTATES	02081	THIRD QUARTER ASSOCIATION FEES - ECON DEV	60.06
CINTAS CORP	00083	SHRED SERVICES - GENERAL	320.00
EMPLOYEE ASSISTANCE CENTER	00145	EAP RENWAL 2014/2015 - VARIOUS DEPTS	1,200.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
LEXISNEXIS RISK DATA MANAGEMENT	IN01309	PEOPLE SEARCHES - GENERAL, POLICE	50.00
GRP ENGINEERING INC.	01994	REPAIR SCADA CONNECTION - ELECTRIC	523.04
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICAL - GENERAL	82.00
RLW ENTERPRISES	02288	SERVICE - PAINT CONFERENCE ROOM - CITY HALL	810.00
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENT - MOTOR POOL	232.44
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - AMBULANCE	269.39
PLEUNE SERVICE COMPANY INC.	00741	REPLACED CONTROLLER IN CONFERENCE ROOM - GENER	583.00
MHR BILLING	01780	JUNE MONTHLY BILL SERVICE - AMBULANCE	864.00
STAPLES BUSINESS ADVANTAGE	00426	PAPER, INK , SUPPLIES - VARIOUS DEPTS	2,026.78
KIM LOWERY	MISC	REFUND FOR TENNIS REGISTRATION - RECREATION	60.00
ED FILTER	00540	UMPIRES - REC	138.00
BRIAN RUSSELL	00593	UMPIRES - RECREATION	92.00
TAYLOR WILCOX	02159	SCOREKEEPERS - REC	32.50
BAILEY VAN HOUTEN	02197	SCOREKEEPERS - REC	32.50
JANET PUTZ	02032	SCOREKEEPERS - REC	19.50
CAMERON HEIN	01959	SCOREKEEPER - REC	25.00
GANNETT MICHIGAN NEWSPAPERS	00236	LEGAL NOTICES - GEN,ECON DEV, WATER	1,423.76
NEWKIRK ELECTRIC ASSOCIATES	00331	REWIRE SWITCHGEAR - ELECTRIC	480.34
RESCO	00392	INSULATORS - ELECTRIC	785.13
MUNICIPAL SUPPLY CO.	00324	MECHANICAL SEWER PLUG - WATER	9.50
MUNICIPAL SUPPLY CO.	00324	EYEWASH REFILL - WATER	82.80
MUNICIPAL SUPPLY CO.	00324	WHITE TRAFFIC PAINT - MAJOR STS	72.00
WEX BANK	02181	MOTOR FUEL & OIL - ELECTRIC, MTR POOL	2,128.53
CITY OF PORTLAND-PETTY CASH	00701	MILEAGE REIMB - GENERAL	49.95
CITY OF PORTLAND-PETTY CASH	00701	POSTAGE, MISC - GEN, POLICE, PARKS	204.19
Total:			\$121,885.72

**BI-WEEKLY
WAGE REPORT
July 21, 2014**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,012.79	17,436.24	1,751.87	8,900.15	26,336.39
ASSESSOR	1,093.50	2,236.86	83.65	835.48	3,072.34
CEMETERY	4,226.66	8,229.72	322.12	2,957.84	11,187.56
POLICE	14,148.03	27,599.07	1,350.38	9,621.14	37,220.21
CODE ENFORCEMENT	581.21	1,151.22	44.45	435.05	1,586.27
PARKS	2,722.01	5,697.80	207.45	1,401.22	7,099.02
INCOME TAX	1,464.68	2,883.05	96.20	1,991.88	4,874.93
MAJOR STREETS	3,003.48	5,822.13	219.84	4,508.15	10,330.28
LOCAL STREETS	2,420.02	3,993.22	174.83	2,548.80	6,542.02
RECREATION	1,794.01	3,552.82	133.44	1,845.13	5,397.95
AMBULANCE	12,688.63	19,620.58	1,168.31	4,440.23	24,060.81
DDA	-	-	-	-	-
ELECTRIC	14,380.89	29,529.54	1,081.55	16,961.42	46,490.96
WASTEWATER	8,520.02	16,418.92	640.59	9,454.83	25,873.75
WATER	5,116.27	11,022.02	1,631.96	6,710.18	17,732.20
MOTOR POOL	1,092.21	1,911.59	77.66	1,267.53	3,179.12
TOTALS:	83,264.41	157,104.78	8,984.30	73,879.03	230,983.81

**BI-WEEKLY CASH BALANCE ANALYSIS
7/21/2014**

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	252,296.09	73,736.72	76,712.13	26,587.00	5,245.00	270,662.68	235,000.00	505,662.68
INCOME TAX	31,047.45	15.09	1,707.08		2,465.00	26,890.46	10,000.00	36,890.46
MAJOR STREETS	132,873.82	17,481.90	4,072.01		5,405.00	140,878.71	-	140,878.71
LOCAL STREETS	36,414.56	5,899.63	22,173.59		3,821.00	16,319.60	-	16,319.60
RECREATION	9,965.84	1,981.70	4,744.62		1,064.00	6,138.92	-	6,138.92
AMBULANCE	117,064.34	82,766.50	16,792.10		6,448.00	176,590.74	-	176,590.74
CAPITAL IMPR-RED MILL IMPROVEMENTS	-	15,000.00				15,000.00		15,000.00
CAPITAL IMPR-WELLHEAD GRANT	3,729.95					3,729.95		3,729.95
CAPITAL IMPROVEMENT-STREETS	1,022,823.00					1,022,823.00		1,022,823.00
REFUSE COLLECTION	29,348.20	4,312.14	8,895.68			24,764.66	-	24,764.66
ELECTRIC	138,371.13	222,790.10	226,812.57		6,458.00	127,890.66	525,000.00	652,890.66
WASTEWATER	(48,294.95)	38,940.68	23,556.40	2,052.18	26,771.00	(57,629.49)	-	(57,629.49)
WATER	422,648.61	32,065.99	26,910.08		7,296.00	420,508.52	420,000.00	840,508.52
MOTOR POOL	1,777.12		6,216.43	22,182.00	2,913.00	14,829.69	-	14,829.69
DDA	78,392.29	113.00	22,523.86			55,981.43	-	55,981.43
TOTALS:	2,228,457.45	495,103.45	441,116.55	50,821.18	67,886.00	2,265,379.53	1,190,000.00	3,455,379.53
								405,000.00
								170,000.00
								130,000.00
								810,666.33
								146,136.61
								181,717.71
								69,590.55
								111,149.00
							3,214,260.20	5,479,639.73

* CASH IN TIME CERTIFICATES
**INVEST IN TIME CERTIFICATES

ELECTRIC-RESTRICTED CASH	405,000.00	405,000.00
CUSTOMER DEPOSIT CD	170,000.00	170,000.00
PERPETUAL CARE CD	130,000.00	130,000.00
INCOME TAX SAVINGS	810,666.33	810,666.33
ELECTRIC-PRIN & INT ESCROW	146,136.61	146,136.61
WASTEWATER -DEBT ESCROW	181,717.71	181,717.71
WASTEWATER-REPAIR ESCROW	69,590.55	69,590.55
DDA-PRIN/INT ESCROW	111,149.00	111,149.00
	3,214,260.20	5,479,639.73

**CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION**

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates.

This information is also available for public review.

Please print your responses

Date 6-16-10

Name Rush Clement
Address 212 Brush ST. , Portland MI 48875
Telephone No. 517-980-0836
E-mail address rushclement@gmail.com
Employer SELF Telephone No. 517-647-6710

How long have you lived in the City of Portland?

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- Downtown Development Authority
- Light and Power Board
- District Library Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals

Please tell us about your qualifications. You may respond on a separate sheet of paper.
You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? yes

College, University, or other school. State name and degree, certificate, etc., earned.

Kendall School of Art

Professional and work experience

*Business Owner - Raffailis Market place - Portland
- All season window - Kalamazoo
- Quality Forest Products - Sault Ste Marie
- Rush Hour Studios - 3 more
Store Manager - Yankee Auto glass
- Henderson glass*

Community activities, interests, and service

*Arts Council - MAIN STREET -
MUSIC - ART*

References (optional)

Please provide name, address, and telephone number.

**Minutes of the Planning Commission
Of the City of Portland**
Held on Wednesday, June 11, 2014 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Clement, Swaney-Frederick, Fitzsimmons, Hinds, Gorman

Absent: Kmetz

Staff: Interim City Manager Reagan, City Clerk Miller, Zoning Administrator Frederick, Deputy Zoning Administrator Gensterblum

Guests: Paul Lippens of McKenna and Associates

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Swaney-Frederick, supported by Fitzsimmons, to approve the Revised Agenda as presented. All in favor. Approved.

Motion by Clement, supported by Fitzsimmons, to approve the minutes of the May 14, 2014 regular meeting as presented. All in favor. Approved.

Under New Business, Zoning Administrator Frederick stated the Economic Development Corporation made a recommendation to the Planning Commission to consider the number of residential units allowed for redevelopment of obsolete structures. The developer interested in developing Old School Manor has a variance for 29 units; but would like to possibly add more units to boost grant scoring from the State of Michigan.

Zoning Administrator Frederick asked if the Planning Commission would like to explore this option; see what other communities allow.

There was discussion.

Vice Chair Clement, who is also the Chair of the Economic Development Corporation, stated that Old School Manor is large enough to allow more than 20 units which presents limitations when applying for grant funding. The developers need to be competitive. This issue is not just about this building, there may be incentives in the future to save other large buildings in the community. She further noted this may be something that could be addressed in the Master Plan.

Zoning Administrator Frederick noted there are restrictions in place in the Zoning Ordinance that would govern the construction of new, large buildings in the community.

There was continued discussion.

Chair Grapentien stated he is not opposed to research this issue. He asked what the other reasons were that the grant application on the redevelopment of Old School Manor scored low.

Interim City Manager Reagan noted the reduction in points were mainly for the number of units and the lack of public transportation in the City of Portland.

The Planning Commission members concurred they would be in favor of proceeding with research and consideration of the maximum number of residential units allowed for redevelopment in obsolete structures.

Paul Lippens, of McKenna and Associates presented a packet of information for the Master Plan update he needed feedback and approval on to begin the draft process. He also presented suggestions and takeaways from the online survey.

There was discussion.

Mr. Lippens presented subarea maps and asked the Planning Commission members to provide feedback over the next week; especially any ideas that shouldn't be included.

There was discussion of future land use maps and changing some of the categories.

Mr. Lippens suggested a sub-committee or a volunteer from the Planning Commission consolidate feedback back to him for unified suggestions for the Master Plan, so as to allow an appropriate amount of oversight.

Member Swaney-Frederick volunteered to gather feedback and forward it to Mr. Lippens.

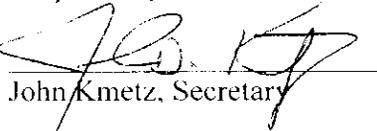
Mr. Lippens asked if City Staff could take on a similar role for map design.

Zoning Administrator Frederick volunteered to take on the role for map design.

Mr. Lippens stated he should have a draft of the Master Plan available for review at the next meeting on July 9th.

Motion by Clement, supported by Gorman, to adjourn the meeting at 8:11 P.M.
All in favor. Approved.

Respectfully submitted.


John Kmetz, Secretary

**Minutes of the Downtown Development Authority Regular Meeting
City of Portland**

Held on June 19, 2014
In Council Chambers at City Hall

Members Present: Sunstrum, Smith, Briggs, Blastic, Barnes, Antaya, Tyler

Absent: Dumas, Urie, Clement

Staff: Interim City Manager & DDA Director Reagan, Main Street Manager Perry, City Clerk Miller

The meeting was called to order at 3:32 P.M. by Chair Dumas.

Motion by Barnes, supported by Sunstrum, to approve the agenda and to excuse the absence of Member Dumas.

All in favor. Adopted.

Motion by Smith, supported by Briggs, to approve the Minutes of the May 15, 2014 Regular Meeting as presented.

All in favor. Adopted.

Motion by Barnes, supported by Blastic, to approve the June 2014 Treasurer's Report as presented

All in favor. Adopted.

Under New Business, Director Reagan presented a request to submit a Special Event Liquor License Application for the August 16, 2014 Wine the Walk event.

Motion by Smith, supported by Sunstrum, to approve the submittal of a Special Event Liquor License Application for the August 16, 2014 Wine the Walk event.

All in favor. Adopted.

Director Reagan stated the City Council has hired S. Tutt Gorman as City Manager. As previously agreed, when a new City Manager was hired would move back to his position as DDA Director and Main Street Manager. He further stated Shelley Perry has done a fantastic job filling in as Interim Main Street Manager while he has been Interim City Manager. Per the agreement, a 14-day termination letter needs to be written and submitted to Mrs. Perry.

Motion by Barnes, supported by Sunstrum, to submit a letter to Shelley Perry, no later than July 7th that the contract will be terminated on July 21st.

All in favor. Adopted.

Under the Director's Report, Director Reagan stated the updated DDA TIF and Development Plan has been approved by City Council. There were no formal comments received during the comment period, there were some phone inquiries asking if taxes would be raised. There is no

change in the tax amounts. The DDA is now in place through 2038, and includes a capital intensive development plan.

Mayor Barnes commented this is a very big deal.

Member Sunstrum suggested preparing an announcement for social media and the newsletter.

Under the Manager's Report, Main Street Manager Perry reported she attended new Manager training in Grayling June 9th & 10th. It was a very information training that she learned a lot from.

The Main Street program received several thank-you notes; including one from the State of Wyoming for their visit to Portland. They were very impressed with uniqueness of Portland and the River Trail. Bouncers & More and the face painter that participated in the Block Party both sent thank you notes for being able to participate as they had a very good turnout. A thank you was also received from a community college that found the business links on the website very helpful.

Main Street Manager Perry stated she took pies to the Block Party sponsors that donated over \$300; they were very appreciative.

Under Committee Updates, Main Street Manager Perry reported the Promotions & Marketing Committee held the 5th Annual Block Party on Saturday, May 17th. She presented the financial report for the event, there was a profit of just over \$1,000 making it the most successful Block Party held to date.

The Portland Pay Day event is underway through Thursday, August 28th when the raffle drawing will be held at the Band Shell in conjunction with Thursday's on the Grand.

Wine the Walk will be held on Saturday, August 16th.

The Design Committee has had the hanging baskets on Kent Street hung. They continue to work with Ed Bishop on a Façade Grant Application, it should be ready during the next grant round.

The Economic Revitalization Committee will hold a MI-SBDC workshop event, tentatively scheduled for August 20th.

A vacant window program, "Showcase Find-a-Place", has been implemented for home businesses that would like to advertise.

The Organization and Finance Committee has been collecting newsletter content by committee chairs. They are also working on an application based service update. The June 2014 edition of the "On the Street" newsletter was also completed and mailed with City utility bills. Facebook "likes" are now up to 1,640.

Mayor Barnes asked when the Volunteer Recognition Event will be held.

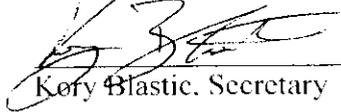
Main Street Manager Perry stated it will be held on July 17th at the Band Shell in conjunction with Thursdays on the Grand. There have been almost 1,500 hours volunteered this year.

Mayor Barnes stated a downtown business owner had a major house fire yesterday, June 18th. Donations are being collected.

Main Street Manager Perry stated the link to donate is available on the Main Street webpage.

Motion by Sunstrum, supported by Briggs, to adjourn the meeting at 3:50 P.M.
All in favor. Adopted

Respectfully submitted.



Kory Blastic, Secretary



DATE July 9, 2014

REPORT OF FUNDS IN DDA AS OF:

PRINCIPAL & INTEREST ACCOUNT

	<u>AMOUNTS</u>
PREVIOUS BALANCE: <u>06/19/14</u>	\$ 91,929.80
INTEREST EARNED:	\$ 4.20
DEPOSITS:	
Transfer from Regular Account for Bond Principal and Interest Escrow	\$ 19,215.00
CHECKS WRITTEN:	
NEW BALANCE: <u>07/17/14</u>	<u>\$ 111,149.00</u>

REGULAR ACCOUNT

	<u>AMOUNTS</u>
PREVIOUS BALANCE: <u>06/19/14</u>	\$ 79,858.06
INTEREST EARNED:	\$ 3.00
DEPOSITS:	
7/9/2014 2014 PORTLAND PAY DAY PARTICIPATION FEE	\$ 110.00

CHECKS WRITTEN:

CK NO.	PAYEE	AMOUNT
1368	GRIDER PORTLAND INSURANCE-Liquor liability insurance 2014 Wine the Walk	\$ 585.00
1369	RCP PRINTING-Window Perf. Signage	\$ 80.00
1370	CHRIS TYLER-Lodging for Main Street Conference	\$ 634.30
1371	PATRICIA PERRY-Flower plantings and New Manager training	\$ 286.06
1372	PATRICIA PERRY-Contracted services	\$ 2,500.00
1373	CITY OF PORTLAND-Website fees, worker's comp, telephone exp., postage	\$ 689.27

TRANSFER TO DDA PRINCIPAL AND INTEREST ESCROW ACCOUNT	\$ (19,215.00)
TOTAL EXPENSES:	<u>\$ (4,774.63)</u>
NEW BALANCE: <u>07/17/14</u>	<u>\$ 55,981.43</u>



INVOICE

Customer

Name Portland Main Street
Address 259 Kent St
C S Z Portland, MI 48875
Phone _____

Date: 7/7/2014

Due Date: 8/12/2014

Expiration	Policy Number	Item	Premium
	Spl	Liquor Liability Coverage - One Day Event	\$ 550.00
	Bond	Liquor Control Commission Bond - State of Michigan	\$ 35.00

Bill to:

Insured

Mortgagee

Other

As always, we appreciate the opportunity to serve your insurance needs.

TOTAL PREMIUM DUE \$ 585.00

Detach here and return the bottom portion with your payment.

Customer

Name Portland Main Street

Policy # Spl

Premium Due:

\$ 585.00

Due Date: 8/12/2014

Please make check payable and mail to:

Grider-Portland Agency Inc
310 Kent St
Portland MI 48875

RCP

LARGE FORMAT SCANNING

PHOTO RESTORATION

CUSTOM PRINTING

FILE TO

Spalley Perry
Portland Main Street
178 Kent Street
Portland, ME 04105

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\$880.00

INVOICE

CITY OF PORTLAND
159 KENT ST.
PORTLAND, MI 48875

Customer ID: 00017
Invoice Number: 000000019
Service Date: 07/07/2014
Invoice Date: 07/09/2014
Due Date: 08/09/2014

(517) 697-3211

POA
159 KENT ST.
PORTLAND, MI 48875

Property Address:
159 KENT ST.

Remaining Unapplied Credits: 0.00

Quantity	Description	Unit Price	Amount
1	ON THE STREET - CURB CUT	11.00	11.00
1	POSTAGE	48.90	48.90

Total Invoice:	160.90
Credits Applied:	0.00
Payments Applied:	0.00
Invoice Balance:	160.90

INVOICE

CITY OF PORTLAND
CITY OF PORTLAND
159 KENT ST.
PORTLAND, MI 48875

Customer ID: 00017
Invoice Number: 000000019
Service Date: 07/07/2014
Invoice Date: 07/09/2014
Due Date: 08/09/2014

(517) 697-3211

POA
159 KENT ST.
PORTLAND, MI 48875

Property Address:
159 KENT ST.





Saturday, 05/17/14 10:30 AM *ring at Tom's*
 Your Cashier Is: ROSEMARY

DATE _____ 20__

GROCERY

SPT PURTLED WTR 31 92 F
 8 @ 3 99
 COKE C/S FF 12 PK 14 97 F
 3 @ 4 99
 POP DEPOSIT 3 60 F
 3 @ 1 20
 SPRITE FRIDGE PK 12 50 F
 3 @ 4 99
 Reg Price 14.97 You Saved 2.97
 POP DEPOSIT 3 50 F
 3 @ 1 20
 DIE: COKE 24PK CAN 23 94 F
 3 @ 7 98
 POP DEPOSIT 7 20 F
 3 @ 2 40

ACCOUNT NUMBER
 Rec'd On Acct.
 05/17/14

FROZEN

SPARTAN 201B ICE 13 30 B
 10 @ 4 39

TAX EXEMPTION 2.63
 Tax 00
 Total 141.13

STORE CHARGE

COUPONS TENDERED 2.97

 SIGN UP FOR OUR EMAIL NEWSLETTER AB
 SPECIALS, EVENTS, SAVINGS, & MORE!
<http://bit.ly/TomsNews>

 ELIGIBLE FUEL DISC BASKET TIL 141 13
 VISIT US AT TOMSFOODCENTER.COM
 THANK YOU FOR SHOPPING AT TOM'S !!

05/17/14 10:30 Good Morning Lane 021
 Cashier 2858 Store 0096 Toy 8

THANK YOU!

All Claims and Returned Goods MUST be Accompanied By This Bill

SIGNATURE SERVICE CHARGE OF 1.99 PER MONTH WILL BE CHARGED TO ALL PERM ACCOUNTS

THE ATHENEUM



1000 BRUSH AVENUE GREEKTOWN
 DETROIT MICHIGAN 48226
 TELEPHONE 313-962-2323
 FACSIMILE 313-962-2424
 NATIONWIDE RESERVATIONS
 1-800-772-2323

SUITE HOTEL AND CONFERENCE CENTER

Reagan, Mr. Patrick
 SUMMIT
 259 Kent Street
 Portland, MI 48875 US

Room Number: 607
Daily Rate: 149.00
Room Type: DLX1
No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
5/19/2014	5/21/2014	XXXXXXXXXXXX9828	SUMEX	SUMMIT	20080379079

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
5/19/2014	607	SUITE CHARGE SUMMIT	#607 Reagan, Mr Patrick	\$149.00
5/19/2014	607	SUITE TAX	SUITE TAX	\$8.94
5/19/2014	607	TRI-COUNTY ASSMT	TRI-COUNTY ASSMT	\$2.98
5/19/2014	607	DEVELOPMENT ASSMT	DEVELOPMENT ASSMT	\$8.94
5/19/2014	607	WAYNE COUNTY TAX	WAYNE COUNTY TAX	\$1.49
5/20/2014	607	SUITE CHARGE SUMMIT	#607 Reagan, Mr Patrick	\$149.00
5/20/2014	607	SUITE TAX	SUITE TAX	\$8.94
5/20/2014	607	TRI-COUNTY ASSMT	TRI-COUNTY ASSMT	\$2.98
5/20/2014	607	DEVELOPMENT ASSMT	DEVELOPMENT ASSMT	\$8.94
5/20/2014	607	WAYNE COUNTY TAX	WAYNE COUNTY TAX	\$1.49
5/21/2014	607	TAX EXEMPT	TAX EXEMPT	(\$17.88)
5/21/2014	607	MASTERCARD	MASTERCARD	(\$324.82)

Tax exempt form was submitted

TOTAL DUE: \$0.00

I certify that the information on this bill is true and correct and agrees to the terms and conditions of the contract that this bill represents, and I agree to pay the amount of this bill to the hotel within the time period of 30 days of the date of this bill.

Customer Signature _____



User: EPEND

DE: Portland

PERIOD END: 07/31/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	BUDGET USED
		AMENDED BUDGET	07/31/2014 NORMAL (ABNORMAL)	MONTH 07/31/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DDA FUND						
Expenditures						
248-275-999.202	TRANSFER TO MAJOR STREETS	0.00	0.00	0.00	0.00	0.00
Total Dept 275-ADMINISTRATION		<u>347,352.80</u>	<u>3,774.27</u>	<u>3,774.27</u>	<u>343,578.53</u>	<u>1.00</u>
Dept 999						
248-999-999.920	CURRENT FUND CONTRA CHANGE	0.00	0.00	0.00	0.00	0.00
Total Dept 999		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>347,352.80</u>	<u>3,774.27</u>	<u>3,774.27</u>	<u>343,578.53</u>	<u>1.00</u>
Fund 248 - DDA FUND:						
TOTAL REVENUES		311,001.00	110.00	110.00	310,890.00	1.04
TOTAL EXPENDITURES		347,352.80	3,774.27	3,774.27	343,578.53	1.02
NET OF REVENUES & EXPENDITURES		38,352.80	(3,664.27)	(3,664.27)	(32,688.53)	0.02

PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR June 2014

NPDES COMPLIANCE

The City WWTP was in compliance with the NPDES permit limitations for the month of June 2014. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

OPERATIONS

The WWTP treated and discharged **9.7 million gallons** for the month of June.

Several companies that sell sewer camera equipment were contacted and demonstrations were conducted at the WWTP. We have been able to see and evaluate several different brands of push cameras. Quotes have been received and a recommendation for new equipment to replace the old non-functioning and unrepairable camera will soon be presented to the City Council.

Synagro was contacted to extend the current contract for one more year. A copy was received for presentation to City Council for a resolution to accept and approve.

The #2 pump at the Canal St. lift station was repaired and was reinstalled by the WWTP workers. It is once again operating.

The repair to the Vac truck was completed and is once again in service. The WWTP operators have been able to catch up on the collection system trouble spots and preventative maintenance.

During a recent thunder storm we encountered a pump failure at the Rindlehaven lift station. These are single phase 240 volt pumps which require a start and run capacitor to operate. The start capacitor was replaced and upon start-up the new capacitor self-destructed within 10 seconds. The WWTP works proceeded to pull the pump to check for any rags or obstructions to the free turning of the pump impellor. They also lowered the wet well level in the lift station and clean any rag accumulations with the Vac truck. When they reinstalled the pump and another new relay, the same thing occurred with the start capacitor self-destructing. The pump has been sent in to Kerr pumps to determine what the problem is for a quotation to repair.

The interiors of the older buildings are long overdue for a facelift. Wall and ceiling paint was ordered and received from Tnemec paints. This is the same paint that was used in the new Grit and Thickening buildings. It is a high grade industrial paint and the color

scheme will match exactly with the interiors of the new buildings. All of the WWTP underwent respirator fit testing in preparation of applying the epoxy based paint. Paint brushes and rollers along with other application supplies have been ordered and received. The painting will begin in the Digester building with the ceilings first and then the walls. Once they are done the floors will be prepped and repainted as well. When the Digester building is done, we will be proceeding into the Service building to do the same.

The new UV system has been working quite well with Fecal Coliform counts continuously ranging from 25 counts/100ml to 0 counts /100ml. This is by far better than the old chlorine disinfection even during the months that we experience nitrification. As the UV bulbs approach 12,000 hours of operation, the manufacturer recommends that they be replaced. The new bulbs have been ordered and have been received by the WWTP. They will be replaced at the 12,000 hour mark or if we see a sudden rise in Fecal Coliform counts. Trojan UV has a free bulb recycle program which we will utilize to properly dispose of the bulbs.

The old City water pump system which has been out of commission for some time has been removed from the chemical feed room adjacent to the Lab. With the new effluent make-up water pump system, the city water is no longer needed. The removal of this pump resolved a water cross connection concern. This also provides us with more space and better access to the remaining plumbing and water meter.

Maintenance & Capitol Expenses for June 1, 2014 to June 31, 2014

ITEM	COST
Tom's Do It Center – Distilled Water and misc. hardware	\$ 30.15
NCL – Lab supplies	\$ 255.73
Bio-Care – Annual Fit Testing	\$ 340.00
Synagro – May Biosolids Hauling	\$ 5781.60
Trojan Technologies – New UV bulbs and seals	\$ 1896.81
Kerr Pump – Canal St Pump seal repair	\$ 1153.00
Grainger Supply – Half-mask respirator	\$ 258.54
C&L Trucking – Emergency Jet Rodding Albro St. DE.	\$ 350.00
USA Bluebook – RDO Pro DO Sensor	\$ 184.21
Total Expenses	\$10250.04
Total Spent YTD	\$47667.69

WASTEWATER COLLECTION SYSTEM ACTIVITY

Sewer Trouble Spots sections cleaned	3870 feet
Routine cleaning	3650 feet
Sewer call outs due to building services	3
Sewer call outs due to plugged City main	0
New connections to sewer main	0
Building Services Televised	0

Building Services Inspected	0
City Main Televised	0

SEWER CALLOUTS

June 16, 2014

A call was received at the WWTP from Debbie Flate of 720 Kent St. stating that they were experiencing standing sewage in the basement floor drain. The call was received at the WWTP at 12:20 PM. Mike Owen and Tim Krizov arrived at the scene with the Vac truck at 12:45PM. They cleaned the City main from manhole C32 to C131a to C131. They pulled back roots with the jet rodder. Flow improved after the roots came out. They were unable to televise the service lateral due to the disabled push camera. No damages were noted.

June 20, 2014

A call was received at the WWTP at 1:00PM by Mike Owen from the Verizon Wireless Store, Sue Bierlein. She stated that the drains were going down slow. Mike Owen and Tim Krizov arrived on the scene at 1:15PM with the Vac truck to investigate. They cleaned the city main from manhole C25 to C23 and C23 to C27. These are both dead-end lines. This did not help indicating that the problem was in the building service lateral. They were advised to have a plumber clean the building service. No damages were noted.

June 20, 2014

A call was received at the WWTP at 1:10PM from City Hall that the Flates were experiencing a gurgling floor drain in the basement. Mike Owen and Tim Krizov responded with the Vac truck and cleaned the City main from manhole C131a to C131. They ran the jet rodder up the main two times to assure that the line was clear. The homeowner questioned with all of the vibration from the heavy equipment working on Knox and Barley may have this caused any problems. No damages were noted. A camera sales rep from Doheny was scheduled to demonstrate a push camera on the 23rd of June. We asked the Flates if they would mind if we used their outside cleanout for the demonstration. We were able to see that their service lateral was clear and that the flow where it connected to the main was normal.

Respectively Submitted,

Doug Sherman
WWTP Superintendent

User: NIKKI
DB: Portland

PERIOD ENDING 06/30/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2014 NORMAL (ABNORMAL)	MONTH 06/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	986,000.00	983,034.55	1,448.66	2,965.45	99.70
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,600.00	1,285.43	1,285.43	314.57	80.34
101-000-445.000	PENALTY & INTEREST	8,000.00	9,168.40	198.78	(1,168.40)	114.61
101-000-445.022	1994A SPEC ASSESS - INTEREST	300.00	274.33	0.00	25.67	91.44
101-000-447.000	TAX COLLECTION FEES	42,400.00	42,150.79	40.01	249.21	99.41
101-000-448.000	SPECIAL ASSESSMENT FEES	15.00	21.86	0.00	(6.86)	145.73
101-000-451.000	BUSINESS PERMITS	100.00	1,049.40	0.00	(949.40)	1,049.40
101-000-453.000	CABLE TV FEES	28,000.00	30,186.76	0.00	(2,186.76)	107.81
101-000-455.000	TRAILER FEES	975.00	1,824.00	33.00	(849.00)	187.08
101-000-476.000	NON-BUSINESS PERMITS	1,500.00	2,624.00	1,099.00	(1,124.00)	174.93
101-000-490.000	PREPAID UTILITY BILLS-EL,WA,WW	0.00	5.79	0.00	(5.79)	100.00
101-000-501.000	CHRC-FEDERAL STIMULUS GRANT	0.00	0.00	0.00	0.00	0.00
101-000-510.000	COPS-CHRP GRANT	0.00	0.00	0.00	0.00	0.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	957.35	464.70	242.65	79.78
101-000-570.000	LIQUOR FEES	3,000.00	3,171.30	0.00	(171.30)	105.71
101-000-575.000	REVENUE SHARING-CONST SALES	290,915.00	289,545.00	48,242.00	1,370.00	99.53
101-000-576.000	REVENUE SHARING-STAT SALES	98,376.00	102,326.00	17,186.00	(3,950.00)	104.02
101-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00	0.00	0.00
101-000-620.000	PBT TESTING FEES	4,500.00	7,319.00	1,093.00	(2,819.00)	162.64
101-000-622.000	DEVELOPMENT AND REVIEW FEES	0.00	0.00	0.00	0.00	0.00
101-000-623.000	TRANSCRIPT FEES	400.00	4,112.82	351.00	(3,712.82)	1,028.21
101-000-624.000	MISCELLANEOUS FEES	0.00	9.10	0.00	(9.10)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	318,857.00	26,587.00	0.00	100.00
101-000-629.000	TOWNSHIP FIRE FEES	0.00	0.00	0.00	0.00	0.00
101-000-630.000	CEMETERY LOT SALES	2,500.00	4,625.00	425.00	(2,125.00)	185.00
101-000-633.000	CEMETERY CARE FEES	0.00	5,106.60	300.80	(5,106.60)	100.00
101-000-634.000	GRAVE OPENING FEES	8,000.00	11,940.00	680.00	(3,940.00)	149.25
101-000-656.000	DISTRICT COURT FINES	15,000.00	13,141.73	761.05	1,858.27	87.61
101-000-661.000	PARKING FINES	3,200.00	4,099.00	105.00	(899.00)	128.09
101-000-662.000	DRUG FORFEITURE MONEY	0.00	3,475.35	500.00	(3,475.35)	100.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	2,926.21	215.00	(426.21)	117.05
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	100.00	100.00	(100.00)	100.00
101-000-665.000	INTEREST INCOME	400.00	548.16	71.00	(148.16)	137.04
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	500.00	234.05	39.11	265.95	46.81
101-000-665.003	INTEREST INCOME-CURRENT TAX	0.00	0.00	0.00	0.00	0.00
101-000-667.000	RENTAL INCOME	7,875.00	8,925.00	85.00	(1,050.00)	113.33
101-000-669.000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	0.77	0.00	(0.77)	100.00
101-000-676.002	DONATION - POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
101-000-676.003	DONATIONS-DOG PARK	0.00	1,332.49	240.00	(1,332.49)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	2,000.00	5,050.00	0.00	(3,050.00)	252.50
101-000-676.005	DONATION - DARE	0.00	200.00	200.00	(200.00)	100.00
101-000-676.006	DONATION - PARKS	0.00	330.00	0.00	(330.00)	100.00
101-000-676.007	DONATION - PORTLAND TWP	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	1,742.54	587.84	(992.54)	232.34
101-000-678.002	REIMBURSEMENTS-AMBULANCE COLL.	0.00	0.00	0.00	0.00	0.00
101-000-678.003	REIMBURSEMENTS-RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
101-000-678.004	REIMBURSEMENTS-PATROL	0.00	0.00	0.00	0.00	0.00
101-000-678.005	REIMBURSEMENTS-WORKER'S COMP	0.00	3,359.38	0.00	(3,359.38)	100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	15,000.00	19,955.32	7,357.57	(4,955.32)	133.04
101-000-678.007	REIMBURSEMENTS-PAMA	0.00	592.80	0.00	(592.80)	100.00
101-000-678.008	REIMBURSEMENTS-RETIREE HEALTH	0.00	0.00	0.00	0.00	0.00
101-000-678.009	REIMBURSEMENTS-RETIREE LIFE	0.00	0.00	0.00	0.00	0.00
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	1,200.00	1,234.02	0.00	(34.02)	102.84
101-000-694.000	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-698.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00

User: NIKKI
DB: Portland

PERIOD ENDING 06/30/2014

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 06/30/2014 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2014 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-698.002	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-699.001	TRANSFER FROM VOL FIRE DEPT.	0.00	0.00	0.00	0.00	0.00
101-000-699.125	CONTRIBUTION FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-699.403	TRANSFER FROM DNR/MDOT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00	0.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	49,792.00	49,792.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.812	TRANSFER FROM SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,958,383.00	2,000,161.30	109,695.95	(41,778.30)	102.13
Expenditures						
100	COUNCIL	116,707.00	114,478.50	20,857.56	2,228.50	98.09
101	COMMUNITY PROMOTIONS	263,897.50	244,067.03	9,526.02	19,830.47	92.49
172	CITY MANAGER	184,229.35	181,525.93	13,523.70	2,703.42	98.53
191	ELECTIONS	11,365.00	4,612.42	18.00	6,752.58	40.58
201	GENERAL ADMINISTRATION	360,277.35	323,787.03	26,518.30	36,490.32	89.87
209	ASSESSING	56,957.00	54,923.88	5,728.43	2,033.12	96.43
265	CITY HALL	68,613.50	44,864.33	3,143.23	23,749.17	65.39
276	CEMETERY	183,580.00	154,610.53	23,627.61	28,969.47	84.22
301	POLECE	698,560.00	612,779.10	66,023.26	85,780.90	87.72
336	FIRE	0.00	0.00	0.00	0.00	0.00
371	CODE ENFORCEMENT	61,028.00	56,852.10	3,691.08	4,175.90	93.16
728	ECONOMIC DEVELOPMENT	11,000.00	9,247.21	366.12	1,752.79	84.07
751	PARKS	149,640.00	120,495.80	14,553.01	29,144.20	80.52
999		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		2,165,854.70	1,922,243.86	187,576.32	243,610.84	88.75
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,958,383.00	2,000,161.30	109,695.95	(41,778.30)	102.13
TOTAL EXPENDITURES		2,165,854.70	1,922,243.86	187,576.32	243,610.84	88.75
NET OF REVENUES & EXPENDITURES		(207,471.70)	77,917.44	(77,880.37)	(285,389.14)	37.56
TOTAL REVENUES - FUND 101		1,958,383.00	2,000,161.30	109,695.95	(41,778.30)	
TOTAL EXPENDITURES - FUND 101		2,165,854.70	1,922,243.86	187,576.32	243,610.84	
NET OF REVENUES & EXPENDITURES		(207,471.70)	77,917.44	(77,880.37)	(285,389.14)	

PERIOD ENDING 06/30/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	> B DGT USED
		AMENDED BUDGET	06/30/2014 NORMAL (ABNORMAL)	MONTH 06/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	668,759.00	674,672.99	34,925.33	6,913.99	100.88
	TOTAL EXPENDITURES	245,024.45	205,193.34	12,224.19	39,831.11	83.74
	NET OF REVENUES & EXPENDITURES	423,734.55	469,479.65	23,701.14	(45,745.10)	110.80
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,950.00	250.00	(450.00)	118.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,950.00	250.00	(450.00)	118.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	232,300.00	241,917.32	40,568.29	(9,617.32)	104.14
	TOTAL EXPENDITURES	356,986.00	315,171.87	73,500.52	41,814.13	88.29
	NET OF REVENUES & EXPENDITURES	(124,686.00)	(73,254.55)	(32,932.23)	(51,431.45)	58.75
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	488,484.00	494,890.19	212,083.84	(6,406.19)	101.31
	TOTAL EXPENDITURES	549,460.00	484,007.54	161,834.57	65,432.46	88.09
	NET OF REVENUES & EXPENDITURES	(60,976.00)	10,882.65	50,249.27	(71,838.65)	17.85
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	167,025.00	151,215.00	7,582.00	15,810.00	90.53
	TOTAL EXPENDITURES	149,775.00	140,437.26	12,688.86	7,337.74	95.10
	NET OF REVENUES & EXPENDITURES	17,250.00	8,777.74	5,106.86	8,472.26	50.89
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	497,556.00	522,893.67	26,135.72	(25,337.67)	105.09
	TOTAL EXPENDITURES	576,275.36	564,336.23	42,614.76	11,939.13	97.93
	NET OF REVENUES & EXPENDITURES	(78,719.36)	41,442.56)	(16,479.04)	37,276.80)	52.65
Fund 245 - MSHDA LOFT FUND						
Fund 245 - MSHDA LOFT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 249 - DEA FUND						
Fund 249 - DEA FUND:						
	TOTAL REVENUES	335,539.00	316,829.68	1,526.70	18,669.32	94.44
	TOTAL EXPENDITURES	333,214.08	294,147.08	5,460.12	39,067.00	88.28
	NET OF REVENUES & EXPENDITURES	2,324.92	22,782.60	(3,933.42)	(20,397.68)	955.28
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION						
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

User: NIKKI

DB: Portland

PERIOD ENDING 06/30/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	BDGT USED
		AMENDED BUDGET	06/30/2014 NORMAL (ABNORMAL)	MONTH 06/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	8,000.00	8,000.00	8,000.00	0.00	100.00
	TOTAL EXPENDITURES	8,000.00	4,270.65	0.00	3,729.95	53.39
	NET OF REVENUES & EXPENDITURES	0.00	3,729.95	8,000.00	3,729.95	100.00
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	1,400,000.00	1,400,000.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	379,250.00	377,177.00	187,762.23	2,073.00	99.45
	NET OF REVENUES & EXPENDITURES	1,020,750.00	1,022,823.00	(187,762.23)	2,073.00	100.20
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	97,100.00	101,262.50	8,858.25	4,162.50	104.29
	TOTAL EXPENDITURES	90,600.00	87,326.03	0.00	3,273.97	96.39
	NET OF REVENUES & EXPENDITURES	6,500.00	13,936.47	8,858.25	7,436.47	214.41
Fund 528						
Fund 528:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,507,620.00	3,443,631.53	281,548.09	64,020.47	98.17
	TOTAL EXPENDITURES	4,163,111.50	3,926,011.46	337,162.16	237,019.84	94.31
	NET OF REVENUES & EXPENDITURES	-655,491.50	482,400.13	55,616.07	172,989.37	73.61
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	867,500.00	818,466.23	112,511.12	49,033.77	94.35
	TOTAL EXPENDITURES	987,754.00	833,194.00	93,635.31	154,560.00	84.35
	NET OF REVENUES & EXPENDITURES	(120,254.00)	(14,727.77)	18,875.81	105,526.23	12.25
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	625,070.00	535,607.91	47,036.29	89,462.09	85.69
	TOTAL EXPENDITURES	796,133.30	700,738.13	98,401.04	95,395.17	88.02
	NET OF REVENUES & EXPENDITURES	(171,063.30)	(165,130.22)	(51,364.75)	(5,933.08)	96.53
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	395,469.00	388,468.36	42,188.00	7,020.94	98.23
	TOTAL EXPENDITURES	538,146.68	422,433.76	32,487.93	115,712.92	78.50
	NET OF REVENUES & EXPENDITURES	(142,677.68)	(33,965.70)	9,700.07	(108,711.98)	23.81
Fund 662 - INTERNAL SERVICE FUND						
Fund 662 - INTERNAL SERVICE FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

User: NIKKI

DB: Portland

PERIOD ENDING 06/30/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2014 NORMAL (ABNORMAL)	MONTH 06/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - SPECIAL ASSESSMENT FUND						
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		9,292,984.00	9,100,875.08	829,211.63	192,108.92	97.93
TOTAL EXPENDITURES - ALL FUNDS		9,173,630.37	8,356,433.95	1,056,771.69	817,196.42	91.09
NET OF REVENUES & EXPENDITURES		119,353.63	744,441.13	(227,560.06)	(625,087.50)	623.73

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 6/1/2014 **Run #** 14-048

Owner Golden Bridge Manor
Address 248 Divine Hwy
City Portland **State** MI **Zip** 48875 **Phone #**

Occupant Apt. #306 Loring Joseph Osmar 12/4/21
Address 248 Divine Hwy
City Portland **State** MI **Zip** 48875 **Phone #**

Township City **Section #**

Times

Received 20:46 In service 20:53 On Scene 20:54 Controlled
 Cleared 21:53 Back In Ser. 22:46

Total Hrs 2 Total Man Hours 32

Description of Response

Multiple smoke alarms activated. Due to burnt chicken on the stove. Fire was out upon arrival. Ventilated all floors. Checked all rooms with no smoke found. Evacuated residents.

Location of Response

248 Divine Hwy
 Portland State MI Zip 48875

Units Responding

E#1,
 E#11
 L&A #2

Mutual Aid Received

N/A

Personnel Responding: (* denotes personnel on scene)

Chief	Baker	Asst Chief	Gensterblum*	Captain	Krizov*
Captain	Mosser*	1st Lt	Logel, Sr.*	2nd Lt	Logel, Jr.*
	1 Pline*		2 Patrick-Chapman		3 Martin*
	4 Tygesen		5 Donbrock*		6 Waltersdorf*
	7 Heintzelman		8 Schafer, J*		9 Schafer, G*
	10 Hurt (AMB)		11 VanHorn*		12
	13		14		15
	16		17		18
	19		20		21
	22		23		24

Reported By Heintzelman

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 6/2/2014 Run # 14-049

Owner Milton Smith
Address 118 Kent Street
City Portland State MI Zip 48875 Phone # 647-7888

Occupant Same as above SEE SHEET TWO FOR OTHER DRIVER
Address
City State Zip Phone #

Township City Section #

Times
Received 14:29 In service 14:35 On Scene 14:36 Controlled
Cleared 14:58 Back In Ser. 15:29

Total Hrs 1 Total Man Hours 5

Description of Response Toned to a PI with fluids leaking
2004 Ford Pickup Plate # CE 42897 VIN# 2FTRF17274CA52937
Grider Ins Portland Acc Number A00247128

Location of Response Kent Street and Grand River

Units Responding Engine 11

Mutual Aid Received None

Personnel Responding: (* denotes personnel on scene)

Chief	Asst Chief	Captain	Mosser
Captain Krizov*	1st Lt Logel, Sr*	2nd Lt	
1 Chapman-AMB	2 Martin*		3 Vanhorn*
4	5		6
7	8		9
10	11		12
13	14		15
16	17		18
19	20		21
22	23		24

Reported By Martin

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 6/18/2014 **Run #** 14-052

Owner Steve McCann
Address 716 Union Street
City Portland **State** MI **Zip** 48875 **Phone #** 517-512-4437

Occupant
Address 716 Union Street
City Portland **State** MI **Zip** 48875 **Phone #**

Township City **Section #**

Times

Received 5:36 In service 5:43 On Scene 5:44 Controlled 9:01
Cleared 9:18 Back In Ser. 11:36

Total Hrs 6 Total Man Hours 96

Description of Response Report of a structure. Flames shot out of the electrical outlet.
Fully involved. Total Loss Ins. All State Chris Tyler-Portland

Location of Response 716 Union Street
Portland State MI Zip 48875 Phone #

Units Responding E#1, E#11, L&A#2, C#4, T#10

Mutual Aid Received Grand Ledge Fire, Delta Fire, Lyons Muir Fire

Personnel Responding: (* denotes personnel on scene)

Chief	Baker*	Asst Chief	Gensterblum*	Captain	Mosser
Captain	Krizov*	1st Lt	Logel, Sr*	2nd Lt	Logel, Jr*
	1 Miller*		2 Martin*		3 Tygesen*
	4 Donbrock*		5 Platte*		6 Czaika*
	7 Heintzelman		8 Lay*-AMB		9 Schafer, J*
	10 Schafer, G*		11 VanHorn*		12 Cain*
	13 Sheide*		14 Shaltry		15 Chapman*-AMB
	16		17		18
	19		20		21
	22		23		24

Reported By Heintzelman

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 6/21/2014 **Run #** 14-055

Owner Joe Trimble
Address 5132 Bogart
City Lansing **State** MI **Zip** 48911 **Phone #**
(517)394-0836

Occupant
Address
City **State** **Zip** **Phone #**

Township **Section #**

Times
Received 10:17 In service 10:19 On Scene 10:19 Controlled
Cleared 10:29 Back In Ser. 11:17

Total Hrs 1 Total Man Hours 12

Description of Response Toned to a fire in the bed of a pick up.
It was a bucket of ashes on fire. Out before engine 11 got on scene.
ALL STATE INS # 906633238 VIN 1GCRSE06BZ104915

Location of Response Grand River on the bridge by Kent street

Units Responding Eng 11 Car 4

Mutual Aid Received None

Personnel Responding: (* denotes personnel on scene)

Chief	Baker*	Asst Chief	Gensterblum	Captain	Mosser
Captain	Krizov	1st Lt	Logel, Sr*	2nd Lt	
	1 Martin-AMB		2 Lay*		3 Schafer, J*
	4 Schafer, J*		5 Hurt-AMB		6 VanHorn*
	7 Shaltry		8 Miller		9 Weiler
	10		11		12
	13		14		15
	16		17		18
	19		20		21
	22		23		24

Reported By Martin

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Committee-of-the-Whole Agenda

July 15, 2014

4:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker - please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Presentation by Jordan Lake Trail Board Chairperson
 - B. Departmental Reports
 - 1. Emergency Management
 - 2. Building Codes
 - 3. Central Dispatch
 - 4. Building & Grounds
 - 5. Animal Shelter
 - C.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Agenda
July 22, 2014
7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of June 2014 - \$1,504,072.51
 - D. Approve payment of Health Fund bills - \$95,493.95
 - E.
- VIII. Unfinished Business**
 - A.
- IX. New Business**
 - A. 2014 SCAO/OHSP Sub-Contract Agreement between 8th Circuit Court and 61st District Court
 - B. Government Payment Services Agreement – Sheriff Department
 - C. E911 Operating Surcharge Ballot Proposal
 - D. Speech Therapy Referral Agreement
 - E. Request from Register of Deeds to appoint Peer Group Members for the Remonumentation Program
 - F. Letter of Support for Jordan Lake Trail
 - G. Motion to Release Attorney/Client Privilege Letter Dated June 13, 2014

- H. Budget Amendments
 - 1. Register of Deeds -- Remonumentation Fund
 - 2. Bertha Brock Park -- Designated Contributions
 - 3. Health Department
 - 4. Friend of the Court

I.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Department of Human Services Board – One three-year term expiring October 2016.

Appointments for consideration in the month of August 2014: None

Appointments for consideration in the month of September 2014:

- *Commission on Aging Board* – Two three-year terms.

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC AND NATURAL GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-17601

- Consumers Energy Company requests Michigan Public Service Commission approval to reconcile its 2013 Energy Optimization (EO) plan costs and surcharges collected as associated with the plan approved in Cases Numbers U-16670 and U-17138.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: July 15, 2014, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) May 30, 2014 application to reconcile its 2013 EO costs and surcharges collected for both electric and natural gas service. Consumers Energy also seeks Commission's approval to collect an incentive payment for both the electric and natural gas EO plan.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 8, 2014. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department, Regulatory Group, One Energy Plaza, Jackson, Michigan.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information: available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq., and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

June 16, 2014