



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, December 1, 2014
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Motion
7:03 PM	IV. <u>Public Comment</u> (5 minute time limit per speaker)	
7:04 PM	V. <u>City Manager Report</u>	
7:10 PM 7:20 PM	VI. <u>Presentations</u> A. William Tucker, CPA with Abraham & Gaffney – 2013/2014 FY Audit B. Paul Gales of Fleis & VandenBrink – Kent Street Update	
7:30 PM	VII. <u>Public Hearing(s)</u> A. Public Hearing for Special Assessment District 2014-A to Hear and Consider Objections to the Special Assessment District and the Special Assessment Roll	
	VIII. <u>Old Business</u>	
	IX. <u>New Business</u>	
7:35 PM	A. Motion to Accept the FY 2013/2014 Audit as Presented by the Auditing Firm of Abraham & Gaffney, P.C.	Motion
7:37 PM	B. Proposed Resolution 14-103 Approving 2015 City Council Meeting Dates	Motion
7:39 PM	C. Proposed Resolution 14-104 Special Assessment Resolution #3 As Required by Section 32-10 of the City of Portland Special Assessment Ordinance for Special Assessment District No. 2014-A	Motion
7:41 PM	D. Proposed Resolution 14-105 Approving Fleis & VandenBrink's Proposal to Provide Design Engineering Services for Street Improvements to Kent Street between Academy Street and the City Limits	Motion
7:44 PM	E. Proposed Resolution 14-106 Approving the Michigan Main Street Program Community Requirements and Expectations Agreement	Motion
7:46 PM	F. Proposed Resolution 14-107 Approving the Board of Light and Power's Recommendation to Increase the Scope of Services and Add Additional Footage to the Electric Undergrounding Work Previously Awarded to Cook Brothers Excavating, Inc.	Motion

<p style="text-align: center;">Estimated Time</p>		<p style="text-align: center;">Action Requested</p>
<p>7:49 PM</p>	<p>X. <u>Consent Agenda</u>–</p> <ul style="list-style-type: none"> A. Minutes & Synopsis from the Regular City Council Meeting held on November 17, 2014 B. Payment of Invoices in the Amount of \$97,940.85 and Payroll in the Amount of \$145,694.18 for a Total of \$243,635.03 C. Purchase Orders over \$5,000 <ul style="list-style-type: none"> 1. To Utility Service in the Amount of \$44,122.25 for Water Tower Maintenance 	<p>Motion</p>
<p>7:50 PM</p> <p>7:55 PM</p> <p>8:00 PM</p> <p>8:05 PM</p>	<p>X. <u>Communications</u>–</p> <ul style="list-style-type: none"> A. DDA Minutes for October 16th B. DDA Treasurer’s Report for November 17th C. Utility Billing Report for October 2014 D. WOW! Communication re: Rate Increase E. Ionia County Board of Commissioners Agenda for November 18th F. Ionia County Board of Commissioners Agenda for November 25th G. MPSC Notice of Hearing for Consumers Energy <p>XI. <u>Other Business</u></p> <p>XII. <u>City Manager Comments</u></p> <p>XIII. <u>Council Comments</u></p> <p>XIV. <u>Adjournment</u></p>	<p>Motion</p>



NOTICE OF PUBLIC HEARING

NOTICE OF HEARING UPON PUBLIC IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT AND UPON SPECIAL ASSESSMENT ROLL

Notice is hereby given that the City of Portland has determined to make the necessary public improvements described below and that the City Council of the City of Portland in accordance with the ordinances of the City and the applicable State Statutes will hold a Public Hearing on Monday, December 1st, 2014 at 7:00 p.m., or soon thereafter, at the Portland City Hall, 259 Kent St., Portland, MI for Special Assessment District 2014-A and will hear and consider: (a) objections to the special assessment district described below, and (b) objections to the special assessment roll described below.

Notice is given that:

1. The aforementioned public improvement is as follows:

Portland Street Paving Special Assessment District #2014-A which consists of the grading and street paving and all appurtenant work on the following described streets and portions thereto in the City of Portland:

2014-A - Cutler Street from East Grand River Ave. to Charlotte Hwy.

2. As to all of said public improvements, the drawings, plans, specifications and cost estimates of each of the improvements along with the Special Assessment Roll have been filed with the City Clerk for public examination at City Hall, 259 Kent Street, Portland MI during normal business hours.
3. The City Council has determined that the estimated cost of the entire street improvement project is \$632,305.63. The amount attributed specifically to the road grading and paving is \$214,500.00 of which \$43,651 (20.4%) shall be assessed on the land in the Special Assessment District, as now designated, which consists of the following parcels

A: 34-300-034-000-487-00

B: 34-300-034-000-485-20

C: 34-300-034-000-485-10

D: 34-300-034-000-486-00

E: 34-300-500-000-005-00

F: 34-300-500-000-010-01

4. The assessment may be paid on or before September 1, 2015 without interest. Assessments not paid on or before September 1, 2015 are payable in ten (10) approximately equal annual installments of principal due on September 1, 2015, and on September 1st, of each year thereafter. Assessments paid in installments will bear interest commencing September 1, 2015 at a rate equal to six percent (6%) per annum.

Notice is further given, that if the City Council approves the establishment of the Special Assessment District, a special assessment will be levied against properties that benefit from the improvements. The Tax Tribunal Act, Act no. 186, Public Acts of Michigan, 1979, as amended provides that an appearance and protest of the special assessment must be made at the hearing described above in order to appeal the amount of the special assessment to the Michigan Tax Tribunal. An owner of or party in interest in property to be assessed, or his or her agent may appeal in person to protest the special assessment, or may protest the special assessment by letter filed with the City Clerk at or prior to the time of the hearing, in which case appearance in person is not required. An appeal to the Michigan Tax Tribunal must be made within 30 days after the date on which the City Council of the City of Portland adopted the resolution confirming the special assessment roll.

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-103

A RESOLUTION APPROVING 2015 CITY COUNCIL MEETING DATES

WHEREAS, the Open Meetings Act requires public bodies to post a list of dates of all of the regular meetings within ten days of the first meeting in each calendar or fiscal year; and

WHEREAS, Section 2-19 of the Code of the City of Portland, Michigan provides:

2-19 Time and place.

Sec. 1. The Portland City Council shall conduct regular meetings on the first and third Monday of the month in the Council Chambers at City Hall commencing at 7:00 p.m. unless rescheduled to a date not less than seven (7) days after adoption of a resolution passed by the City Council which reschedules the regular meeting. Whenever a meeting date falls on a City holiday, the meeting shall be conducted on the next business day; and

WHEREAS, the City Clerk has prepared the attached listing of the 2015 regular meeting dates for the City Council, Planning Commission, ZBA, DDA, Board of Light & Power, Park and Recreation Board, and EDC, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the list of proposed dates for the meeting of City Council for the year 2015 as set forth on the attached Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 1, 2014

Monique I. Miller, City Clerk

PUBLIC NOTICE

In compliance with the Open Meetings Act and the Portland City Charter, following are the dates for the regular meetings, unless otherwise noted, for Boards & Commissions of the City of Portland for 2015. Individuals with disabilities requiring auxiliary aids or services for any meeting may obtain a Request for Accommodations form at City Hall, or call the City Clerk at 517-647-3211 to have a form mailed to you.



CITY COUNCIL	
All meetings are held at 7:00 P.M., the first and third Monday of each month, in the Council Chambers at City Hall, 259 Kent St.	
Monday	January 5th
Monday	January 19th
Monday	February 2nd
Tuesday	February 17th
Monday	March 2nd
Monday	March 16th
Monday	April 6th
Monday	April 20th
Monday	May 4th
Monday	May 18th
Monday	June 1st
Monday	June 15th
Monday	July 6th
Monday	July 20th
Monday	August 3rd
Monday	August 17th
Tuesday	September 8th
Monday	September 21st
Monday	October 5th
Monday	October 19th
Monday	November 2nd
Monday	November 16th
Monday	December 7th
Monday	December 21st

DDA	
All meetings are held at 4:00 P.M., the third Thursday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Thursday	January 15th
Thursday	February 19th
Thursday	March 19th
Thursday	April 16th
Thursday	May 21st
Thursday	June 18th
Thursday	July 16th
Thursday	August 20th
Thursday	September 17th
Thursday	October 15th
Thursday	November 19th
Thursday	December 17th

BOARD OF LIGHT & POWER	
All meetings are held at 4:00 P.M., the last Tuesday of each month, at the Diesel Plant, 723 E. Grand River Ave., Portland, MI.	
Tuesday	January 27th
Tuesday	February 24th
Tuesday	March 31st
Tuesday	April 28th
Tuesday	May 26th
Tuesday	June 30th
Tuesday	July 28th
Tuesday	August 25th
Tuesday	September 29th
Tuesday	October 27th
Tuesday	November 24th
* No Meeting *	

PLANNING COMMISSION	
All meetings are held at 7:00 P.M., the second Wednesday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Wednesday	January 14th
Wednesday	February 11th
Wednesday	March 11th
Wednesday	April 8th
Wednesday	May 13th
Wednesday	June 10th
Wednesday	July 8th
Wednesday	August 12th
Wednesday	September 9th
Wednesday	October 14th
Thursday	November 12th
Wednesday	December 9th

PARKS & REC BOARD	
All meetings are held at 5:30 P.M., the third Thursday of each month, in the Executive Board Room at City Hall, 259 Kent St., Portland, MI.	
Thursday	January 15th
Thursday	February 19th
Thursday	March 19th
Thursday	April 16th
Thursday	May 21st
* No Meeting *	
Thursday	July 16th
Thursday	August 20th
Thursday	September 17th
Thursday	October 15th
Thursday	November 19th
* No Meeting *	

ZONING BOARD OF APPEALS	
All meetings are held at 7:00 P.M., the second Monday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Monday	January 12th
Monday	February 9th
Monday	March 9th
Monday	April 13th
Monday	May 11th
Monday	June 8th
Monday	July 13th
Monday	August 10th
Monday	September 14th
Monday	October 12th
Monday	November 9th
Monday	December 14th

EDC	
All meetings are held at 7:00 P.M., the fourth Monday of each month, in the Executive Board Room at City Hall, 259 Kent St., Portland, MI.	
Monday	January 26th
Monday	February 23rd
Monday	March 23rd
Monday	April 27th
Tuesday	May 26th
Monday	June 22nd
Monday	July 27th
Monday	August 24th
Monday	September 28th
Monday	October 26th
Monday	November 23rd
* No Meeting *	

Exhibit A

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____,
made a motion to adopt the following resolution:

RESOLUTION NO. 14-104

**SPECIAL ASSESSMENT RESOLUTION #3 AS REQUIRED
BY SECTION 32-10 OF THE CITY OF PORTLAND
SPECIAL ASSESSMENT ORDINANCE FOR SPECIAL ASSESSMENT
DISTRICT NO. 2014-A**

WHEREAS, in accordance with the Portland Code the City Manager has submitted to this Council the drawings, plans, specifications and cost estimates required with respect to the following improvement, and this Council thereafter tentatively adopted the drawings, plans, specifications and cost estimates of the work to be done and determined to make the following necessary public improvement in the City of Portland and to defray a portion of the cost thereof by special assessment on the properties determined to be especially benefited thereby:

PORTLAND STREET PAVING SPECIAL ASSESSMENT DISTRICT 2014-A, consisting of the construction of curb and gutter, road work, road paving and all appurtenant work in the following described streets and on portions thereto in the City of Portland: Cutler Road, from East Grand River Avenue to Charlotte Highway; and

WHEREAS, this Council ordered that the aforesaid drawings, plans, specifications and cost estimates are to be filed in the office of the City Clerk for public examination and further ordered \$43,651.00 of said improvement, \$632,305.93 being the total estimated cost thereof, to be assessed by special assessment in accordance with benefits upon the lands and premises constituting the special assessment district therefore, and

WHEREAS, the Council designated the said improvement "Portland Street Paving Special Assessment No. 2014-A" and similarly designated the Special Assessment District and the Special Assessment Roll therefore, and

WHEREAS, this Council directed the City Assessor to prepare such roll in said special assessment district, the whole sum shall be assessed against all lands in the district in proportion to the benefit each lot or parcel of land receives relative to the total benefit to all lands in the district. Said roll, when completed, was to be reported to the Council. The special assessments for said district against each parcel of land thereon shall be due and payable in full on September 1st, 2015 without interest. In the circumstance that a taxpayer does not wish to pay the entire amount on that date, the assessment may be paid in ten (10) approximately equal annual installments, the first of which shall be due and payable on September 1st, 2015 and the several subsequent installments shall be due and payable, one each year, on September 1st, in each of the years 2016 through 2025, and

WHEREAS, this Council did in accordance with the Portland City Code and applicable state law, give notice that on Monday, December 1st, 2014 at 7:00 o'clock p.m., Michigan time, at the City Hall in the said City of Portland, the said City Council would meet to hear any objections to the improvements, the making of the special assessment roll, to the assessing of the special assessment district therefore, and to determine the necessity for such improvement and, if approved, to confirm the special assessment district and roll for said district after making any necessary changes, and

WHEREAS, the said roll as reported to the City Council has been affirmed at the said public hearing and it appears that said improvement, special assessment district, and special assessment roll are proper and in accordance with the City Charter and the Code of the City of Portland and the law in such case made and provided.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTLAND AS FOLLOWS:

1. This Council determines to make the aforescribed "Portland Street Paving Special Assessment No. 2014-A" and in conjunction therewith, approves the map or drawings showing the route or location of such improvement and such special assessment district and together with the plans and specifications for such improvement as shown on Exhibit A attached hereto, and
2. Said special assessment roll be and the same hereby is confirmed in the amount of \$43,651.00.
3. Said roll is numbered and designated as the PORTLAND STREET PAVING SPECIAL ASSESSMENT DISTRICT ROLL NO. 2014-A as shown on Exhibit B, and the lands and premises described in said roll constitute Special Assessment District No. 2014-A.
4. Said assessments shall be due and payable in full on September 1st, 2015. In the circumstance that a taxpayer does not wish to pay the entire amount on that date, the assessment may be paid in ten (10) approximately equal annual installments, the first of which shall be due and payable on September 1st, 2015 and the several subsequent installments shall be due and payable, one each year, on September 1st, in each of the years 2016 through 2025, and
5. In accordance with the laws in such case made and provided, the interest upon all unpaid installments shall be at a rate which shall equal six percent (6%) per annum, and
6. Until September 1st, 2015, said assessment in full or the first installment thereof, may be paid to the City Treasurer without payment of any interest or administration fee. Any future installments of the assessment may be paid to the City Treasurer at any time and in full, with the interest accrued to the due date of the next installment along with a one percent (1%) administration fee on the total payment made, and

7. If any installment is not paid when due, then that payment shall be deemed to be delinquent. A penalty of two percent (2%) of the amount of a delinquent installment shall be added to the amount due. In addition, for each month or fraction thereof that the installment, with penalties and interest remains unpaid, or until the first Monday in May following the due date of such installment, a penalty of one percent (1%) per month shall be added to the amount of the past due installment.
8. In the event any installment or accrued interest or penalties thereon shall remain unpaid on the first Monday of May following the date when such installment becomes delinquent, that total amount shall be reported as unpaid by the City Treasurer to the City Council and shall be transferred and levied on the next annual City tax roll in a column headed "Special Assessments" with a penalty of four percent (4%) of the total amount added thereto. When so transferred and levied upon such tax roll, the aggregate of such total amount, including the penalty of four percent (4%) added thereto, shall be collected in all respects as provided for the collection of city taxes.
9. In the event that a property subject to said special assessment is transferred, the entire balance shall be due immediately and no further installments shall be allowed.
10. The assessment made herein be collected by the laws provided and that the City Clerk endorse said roll this date of confirmation thereof, and
11. The Mayor is hereby directed to attach his warrant as required by law to the special assessment roll, and the City Clerk shall deliver said roll with warrant attached to the City Treasurer and obtain the treasurer's receipt therefore. The City Treasurer shall thereupon collect the said special assessments in accordance with the terms of this resolution, the said warrant, the Code and the Charter of the City, and the statutes of the State of Michigan, and
12. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

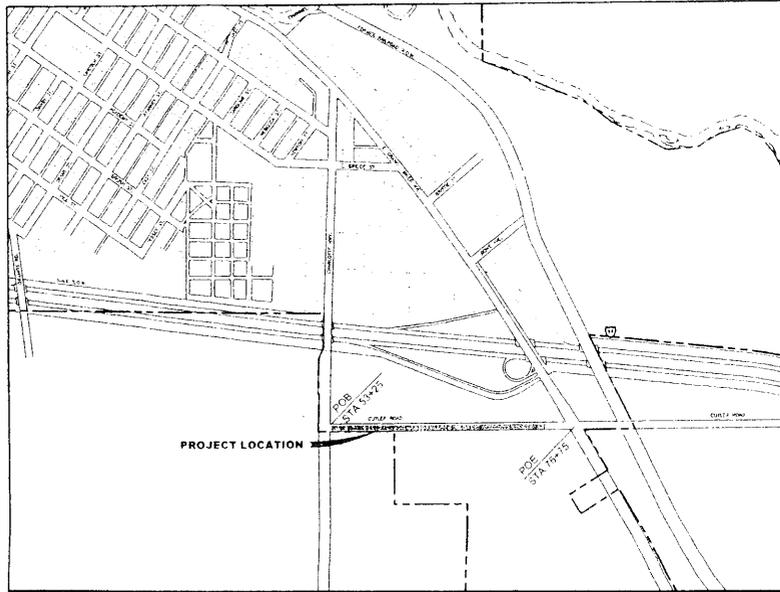
RESOLUTION DECLARED ADOPTED.

Dated: December 1, 2014

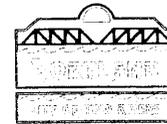
Monique Miller, City Clerk



CUTLER ROAD
 POSTED SPEED 25 mph
 DESIGN SPEED 30 mph
 AVERAGE DAILY TRAFFIC
 PRESENT (2014) 300 ADT 1% COMM.
 FUTURE (2034) 1800 ADT (ESTIMATED) 3% COMM.



LOCATION MAP



CITY OF PORTLAND IONIA COUNTY, MICHIGAN IN COOPERATION WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE FEDERAL HIGHWAY ADMINISTRATION **CUTLER ROAD IMPROVEMENTS**

JOB NO.: 124536A
 CONTROL SECTION NO.: STUL 34067
 FEDERAL PROJECT NO.: STP1434(017)
 FEDERAL ITEM NO.: HH9578

INDEX OF DRAWINGS

DESCRIPTION	SHEET NO.
COVER SHEET	1
CROSS SECTIONS, NOTES & DETAILS	2
DETAILS	3
DETOUR ROUTE & SOIL BORING LOGS	4
PLAN & PROFILE	5-7
PAVEMENT MARKING PLAN	8

STANDARD PLANS

CONSTRUCTION OF THE FOLLOWING ITEMS WHERE CALLED FOR ON THE PLANS WILL BE CONSTRUCTED ACCORDING TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD PLANS UNLESS OTHERWISE INDICATED.

STANDARD PLANS	
DRAINAGE STRUCTURES	P 1 E
COVER B	P 1 E
MANHOLE BOXES	P 11 G
COVER F	P 11 G
COVER D	P 18 F
GENERALLY RAMP AND DETECTABLE WARNING DETAILS	P 28 H
DRIVEWAY OPENINGS & APPROACHES AND CONCRETE SIDEWALKS	P 29 M
CONCRETE CURB AND CONCRETE CURB & CUTTER	P 30 G
BUMPER & PARKING MARKS AND MISC. WOOD POSTS	P 74 D
GRANULAR BLANKET UNDERDRAINS, OUTLET ENDINGS FOR UNDERDRAINS, AND SEWER BULKHEADS	P 85 E
BEDDING AND FILLING AROUND PIPE CULVERTS	D 93 D
UTILITY TRENCHES	P 83 B
PRECAST CONCRETE END SECTION FOR PIPE CULVERT	P 86 D
SOIL EROSION & SEDIMENTATION CONTROL MEASURES	H 94 E

TRAFFIC CONTROL STANDARD PLANS	
GROUND DRIVEN PILE SUPPORTS FOR TEMPORARY SIGNS	W20 100 A
TEMPORARY TRAFFIC CONTROL DEVICES	W20 125 E

* DENOTES SPECIAL DETAIL INCLUDED IN PROPOSAL

GENERAL NOTES

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 1-800-487-7171 OR 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS AND HOLIDAYS PRIOR TO BEGINNING EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED.

THE PLACING OF PAVEMENT MARKING AND TRAFFIC CONTROL SIGNS SHALL BE DONE IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, 2011 EDITION, AS AMENDED.

THE PROPOSED IMPROVEMENTS TO CUTLER ROAD COVERED BY THESE PLANS ARE IN ACCORDANCE WITH THE AASHTO A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS, 2005 EDITION.

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION AS AMENDED BY SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS.

PROJECT LENGTH: 0.45 MILES

CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING CONCRETE CURB AND CUTTER, BUMPERS, STORM SEWER, SANITARY SEWER, DRAINAGE, AND SLOPE RESTORATION.

CITY OF PORTLAND APPROVAL

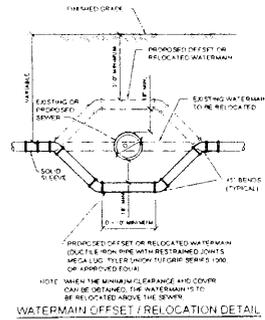
James E. Raines, City Manager
 JAMES E. RAINES, CITY MANAGER
 DATE: 06/30/17

PREPARED UNDER SUPERVISION OF

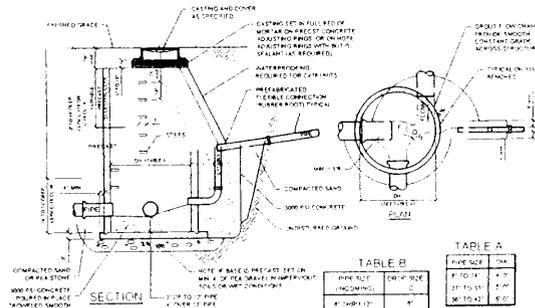


Steven Ray Vandey Birk
 STEVEN RAY VANDEY BIRK
 REGISTERED PROFESSIONAL ENGINEER NO. 30675
 CIVIL & ENVIRONMENTAL ENGINEERING, INC.

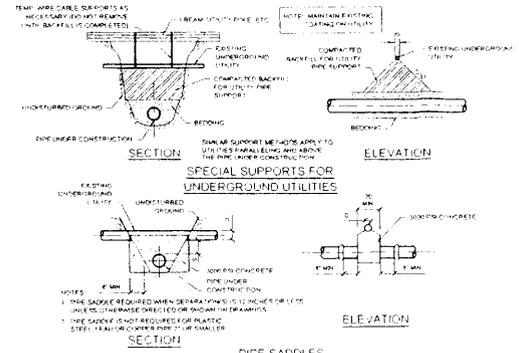
Exhibit
 A



WATERMAIN OFFSET / RELOCATION DETAIL



STANDARD SANITARY MANHOLE



PIPE SADDLES

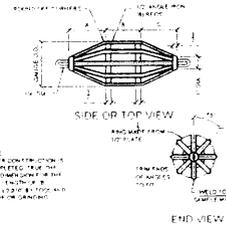


TABLE A

PIPE SIZE	MIN.	MAX.
4" TO 14"	4'-0"	4'-6"
16" TO 24"	4'-6"	5'-0"
26" TO 42"	5'-0"	6'-0"

NOTE: USE UNDER CONSTRUCTION DETAILS FOR HOLE SIZE REQUIREMENTS FOR PIPE SADDLES.

TABLE B

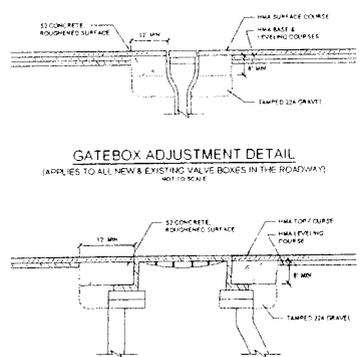
PIPE SIZE (UNDERGROUND)	PIPE SIZE (ON SURFACE)
4" TO 14"	4"
16" TO 24"	16"
26" TO 36"	18"
36" TO 42"	24"

DIMENSION SCHEDULE

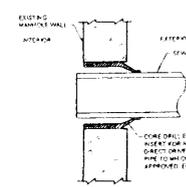
PIPE SIZE	A	B	C	D	E
4" TO 14"	2'-0"	2'-0"	2'-0"	2'-0"	2'-0"
16" TO 24"	2'-6"	2'-6"	2'-6"	2'-6"	2'-6"
26" TO 36"	3'-0"	3'-0"	3'-0"	3'-0"	3'-0"
36" TO 42"	3'-6"	3'-6"	3'-6"	3'-6"	3'-6"

NOTE: THESE SCHEDULES ARE DETERMINED BY THE FOLLOWING:

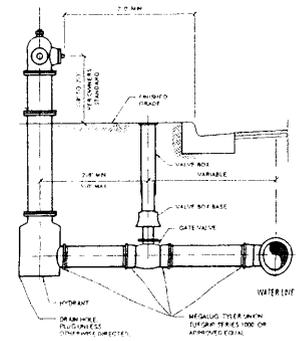
GO, NO-GO GAUGE FOR PLASTIC PIPE



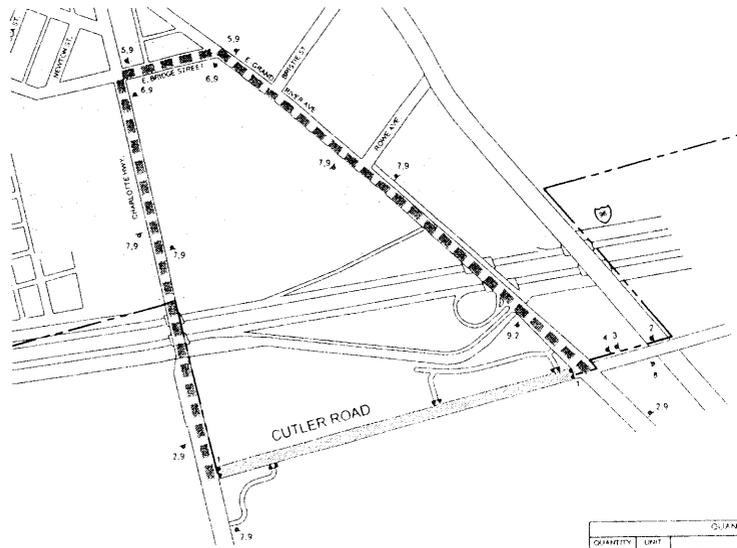
DR STRUCTURE COVER ADJUSTMENT DETAIL



EXISTING MANHOLE PIPE CONNECTION



HYDRANT ASSEMBLY



TRAFFIC DETOUR PLAN



LEGEND

- DETOUR ROUTE
- PROJECT LOCATION
- SIGN
- BARRICADE TYPE II HIGH INTENSITY DOUBLE SIDED LIGHTED

CONSTRUCTION SIGNING (QUANTITIES FOR INFORMATION ONLY)				
SIGN	TYPE	SIZE	TOTAL No.	AREA (SQ. FT.)
1	S11-3	40"x30"	5	615
2	M4-10UR	48"x48"	2	12
3	W00-1	48"x48"	5	80
4	W00-2	48"x48"	1	18
5	W00-3	48"x48"	1	18
6	M4-9L	32"x24"	2	10
7	M4-9R	32"x24"	2	10
8	M4-9	32"x24"	4	20
9	S20-2	24"x48"	1	8
10	S20-3	48"x12"	12	48
			TOTAL	183.0

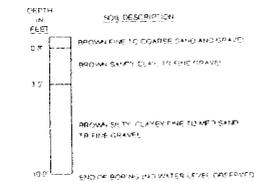
QUANTITIES THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
1	LS	MINOR TRAP DEVICES
7	EA	BARRICADE TYPE II HIGH INTENSITY DOUBLE SIDED LIGHTED FLURN
1	EA	BARRICADE TYPE II HIGH INTENSITY DOUBLE SIDED LIGHTED OPER
235	SFT	SIGN TYPE B, TEMP, PRISMATIC FLURN
235	SFT	SIGN TYPE B, TEMP, PRISMATIC OPER
60	EA	PLASTIC DRUM, HIGH INTENSITY, FLURN
60	EA	PLASTIC DRUM, HIGH INTENSITY, OPER
480	FT	PAINT MARK, TYPE II, 4 SUB, BELOW FLURN
48	EA	SIGN TYPE B, TEMP, PRISMATIC SPECIAL, FLURN
48	EA	SIGN TYPE B, TEMP, PRISMATIC SPECIAL, OPER
1	EA	SIGN COVER

DETOUR SIGNAGE

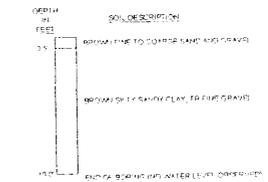


SOIL BORING LOGS

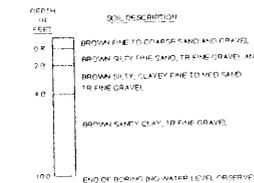
SOIL BORING #2



SOIL BORING #3



SOIL BORING #1



SOIL BORING #4



SOIL BORING NOTES

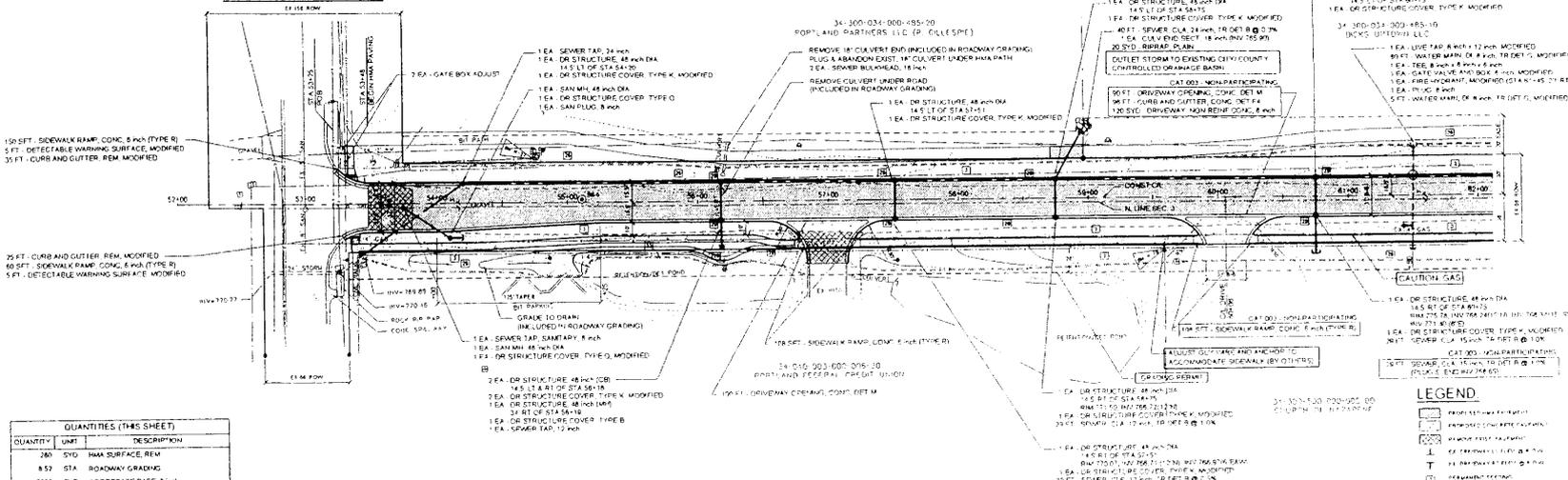
1. THE SOIL BORING LOGS REPRESENT POINT INFORMATION. PRESENTATION OF THIS INFORMATION DOES NOT IMPLY THAT SUBSURFACE CONDITIONS ARE THE SAME AT LOCATIONS OTHER THAN THE EXACT LOCATION OF THE BORINGS.
2. LOCATIONS OF SOIL BORINGS ARE SHOWN ON PLAN & PROFILE DRAWINGS.
3. SOIL BORINGS WERE CONDUCTED PRIOR TO THE INSTALLATION OF MAX MILLINGS TO THE SURFACE OF THE GRAVEL ROAD. ESTIMATED DEPTH OF MILLINGS IS 4 INCHES.
4. SOIL BORINGS WERE TAKEN BY GREAT LAKES FOUNDATION COMPANY IN 1986.

BENCHMARK INFORMATION

BM N 37 EL. 770.57
 CHEELED SQUARE IN SW COR. CONC PAD
 TO TRANSFORMER N SIDE OF CUTLER
 1152 E. CHARLOTTE

BM N 38 EL. 775.46
 BR SPIKE N FACE OF 5" SIDE OF
 CUTLER URBANITE POND - 455' E
 OF CHARLOTTE

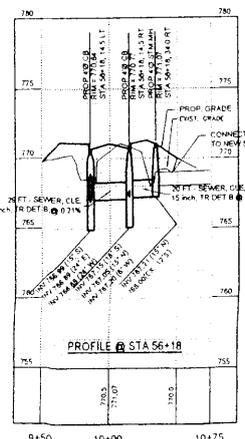
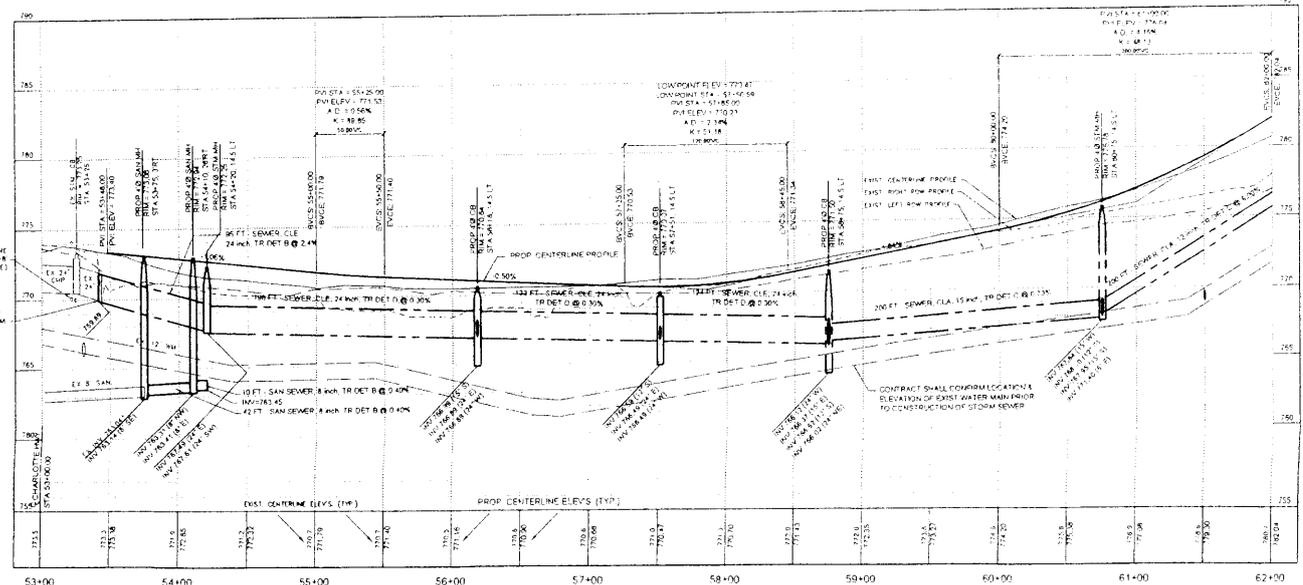
CHARLOTTE HIGHWAY



QUANTITIES (THIS SHEET)

QUANTITY	UNIT	DESCRIPTION
280	SYD	HMA SURFACE, REM
8.57	STA	ROADWAY GRADING
2600	SYD	AGGREGATE BASE, 8 IN
110	SYD	AGGREGATE BASE, 6 IN
1240	CYD	SUBBASE, CIP
340	TON	HMA, 1 1/2" (TOP)
340	TON	HMA, 1 1/2" (EVENING)
8	TON	HMA PATCHING
11	TON	HAND APPROACH
20	FT	CURB AND GUTTER, REM
1800	FT	CURB AND GUTTER, CONC, DET 14
4000	SFT	SEWER, CONC, 4 IN
600	FT	SEWER, GRADING
100	SYD	DRIVEWAY, MONORENE CONC, 8 IN
4000	SYD	SEWER RESTORATION
2000	SYD	MATCH BLANKET
1100	FT	UNDERDRAIN, SUBGRADE, 6 IN

CUTLER ROAD



LEGEND

	PROPOSED SEWER LINE
	EXISTING SEWER LINE
	PROPOSED STORMWATER LINE
	EXISTING STORMWATER LINE
	PROPOSED MANHOLE
	EXISTING MANHOLE
	PROPOSED CATCH BASIN
	EXISTING CATCH BASIN
	PROPOSED STRUCTURE
	EXISTING STRUCTURE
	PROPOSED STORMWATER INLET
	EXISTING STORMWATER INLET
	PROPOSED STORMWATER OUTLET
	EXISTING STORMWATER OUTLET
	PROPOSED STORMWATER INLET/OUTLET
	EXISTING STORMWATER INLET/OUTLET
	PROPOSED STORMWATER INLET/OUTLET (WITH STRUCTURE)
	EXISTING STORMWATER INLET/OUTLET (WITH STRUCTURE)
	PROPOSED STORMWATER INLET/OUTLET (WITH STRUCTURE)
	EXISTING STORMWATER INLET/OUTLET (WITH STRUCTURE)



CHARLOTTE HWY

31-700 034-000-485-20
PORTLAND PARTNERS LLC (P. GILLESPIE)

31-700 034-000-185-10
DICKS UTILITY LLC

31-700 034-000-11
DICKS UTILITY LLC

PAVT MKG. OILY COLD PLASTIC,
12 IN. CROSSWALK (TYP)
PAVT MKG. OILY COLD PLASTIC,
24 IN. STOP BAR (TYP)

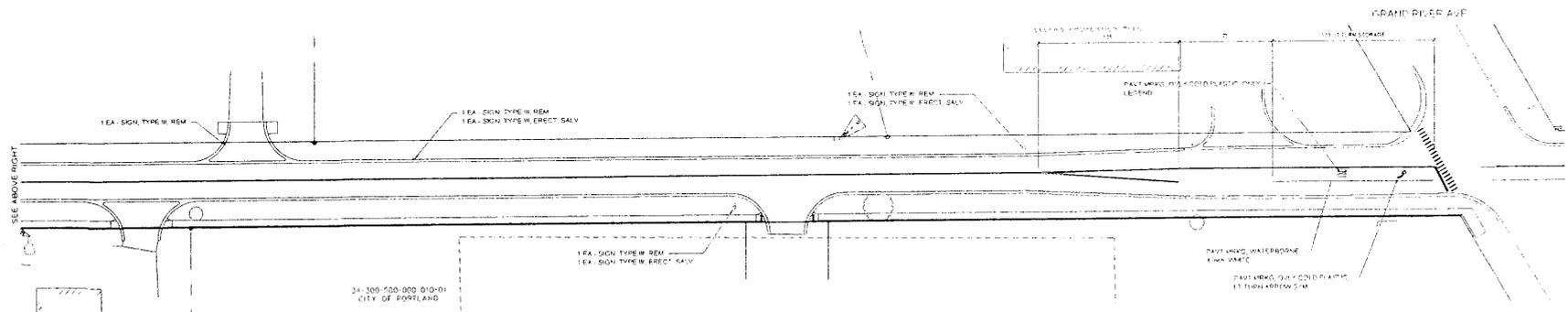
2 EA. SIGN TYPE III REM
2 EA. SIGN TYPE III ERECT, SALV

PAVT MKG. WATERBORNE
4 IN. YELLOW (R/L) (TYP)

1 EA. SIGN TYPE III REM
1 EA. SIGN TYPE III ERECT, SALV

34-040-003-000-006-30
CITY OF PORTLAND

CUTLER ROAD



31-700 100-000 010-01
CITY OF PORTLAND

1 EA. SIGN TYPE III REM
1 EA. SIGN TYPE III ERECT, SALV

1 EA. SIGN TYPE III REM
1 EA. SIGN TYPE III ERECT, SALV

PAVT MKG. WATERBORNE
4 IN. WHITE

PAVT MKG. OILY COLD PLASTIC,
12 IN. CROSSWALK

CUTLER ROAD

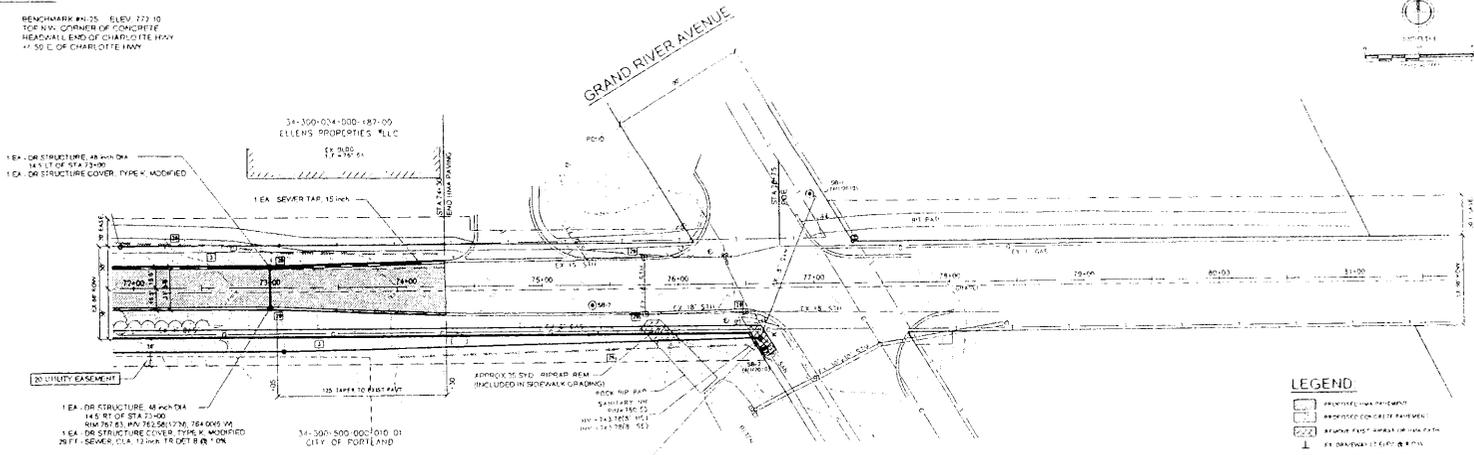
QUANTITIES THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
400	FT	PAVT MKG. WATERBORNE 4 IN. YELLOW
180	FT	PAVT MKG. WATERBORNE 4 IN. WHITE
400	FT	PAVT MKG. WATERBORNE 2nd APPLICATION 4 IN. YELLOW
140	FT	PAVT MKG. WATERBORNE 2nd APPLICATION 4 IN. WHITE
215	FT	PAVT MKG. OILY COLD PLASTIC, 12 IN. CROSSWALK
40	FT	PAVT MKG. OILY COLD PLASTIC, 24 IN. STOP BAR
1	EA	PAVT MKG. OILY COLD PLASTIC, 12 IN. CROSSWALK
1	EA	PAVT MKG. OILY COLD PLASTIC, ONLY

FILES & WANDERBINK
 CITY OF PORTLAND
 IDAHO COUNTY, MICHIGAN
 CUTLER ROAD IMPROVEMENTS
 PAVEMENT MARKING PLAN
 DATE: 11/11/2014
 DRAWN BY: [illegible]
 CHECKED BY: [illegible]
 DATE: 11/11/2014
 DRAWN BY: [illegible]
 CHECKED BY: [illegible]

BENCHMARK INFORMATION

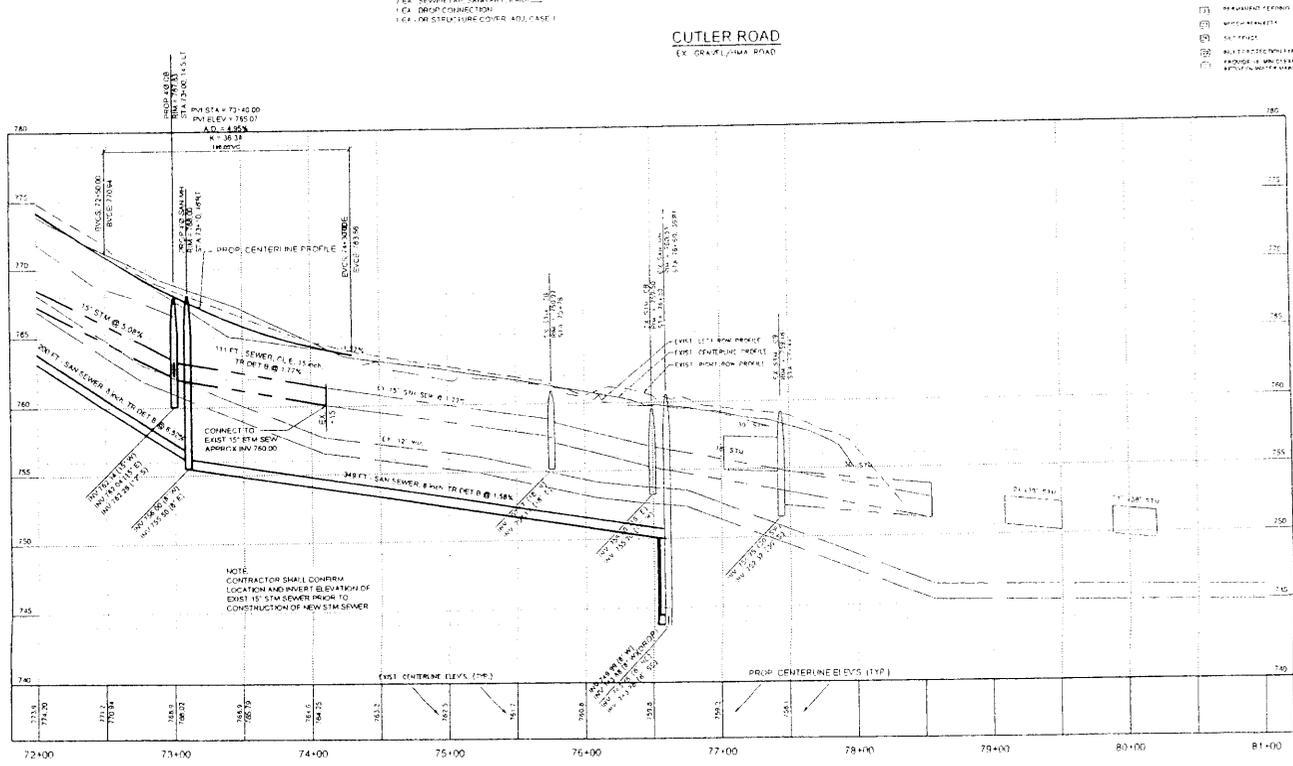
BENCHMARK #474 ELEV 773.33
N.E. CORNER OF CONCRETE AT GARAGE
HOUSE #418 CHARLOTTE HWY

BENCHMARK #475 ELEV 772.10
TOP N.W. CORNER OF CONCRETE
HEADWALL END OF CHARLOTTE HWY
AT 50 E. OF CHARLOTTE HWY

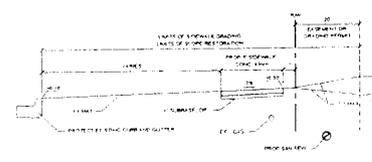
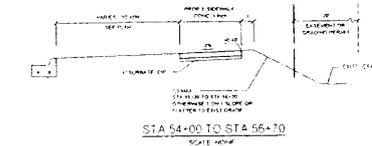
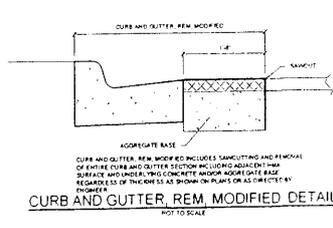
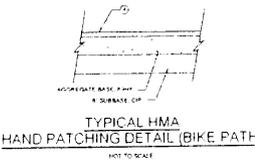
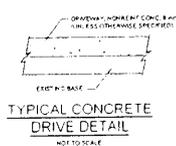
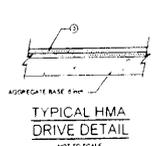
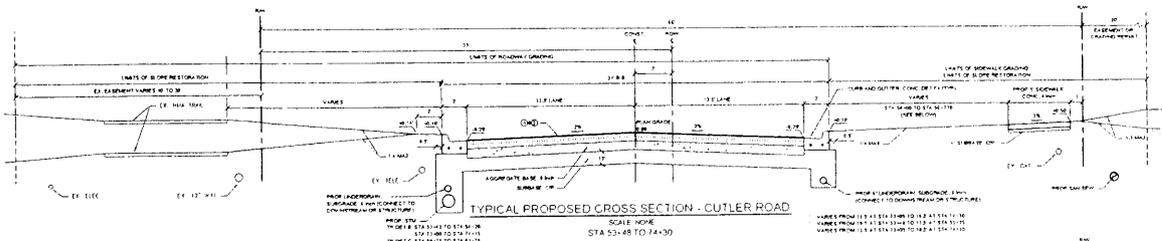
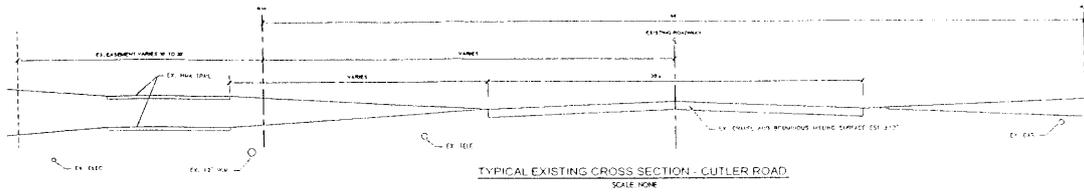


QUANTITIES (THIS SHEET)

QUANTITY	UNIT	DESCRIPTION
1	SYD	HMA SURFACE, REM
2.3	STA	ROADWAY GRADING
820	SYD	AGGREGATE BASE, 8 IN
36	SYD	AGGREGATE BASE, 6 IN
380	CYD	SUBBASE, C/P
100	TON	HMA 1 1/2 IN TOP
100	TON	HMA 1 1/2 IN (LEVELING)
4	TON	HAND PATCHING
10	FT	CURB AND GUTTER, REM
480	FT	CURB AND GUTTER CONC, EXT 4'
2400	SFT	SIDEWALK CONC, 4 IN
500	FT	SIDEWALK CONC, 6 IN
1800	SYD	SLOPE RESTORATION
100	SYD	MULCH BLENDET
700	FT	UNDERDRYAN, SUBGRADE 6 IN



- LEGEND**
- PROPOSED SEWER LINE
 - PROPOSED CONCRETE MANHOLE
 - PROPOSED CURB AND GUTTER
 - PROPOSED SIDEWALK
 - PROPOSED AGGREGATE BASE
 - PROPOSED SUBBASE
 - PROPOSED HMA SURFACE
 - PROPOSED SLOPE RESTORATION
 - PROPOSED MULCH BLENDET
 - PROPOSED UNDERDRYAN
 - PROPOSED SUBGRADE



HMA APPLICATION TABLE						
COURSE	TYPE	ITEM	EST. YIELD	BINDER GRADE	AW	REMARKS
①	LEVELING	HMA 13A	700 LB/SQYD	PG 58.28		
②	TOP	HMA 13A	200 LB/SQYD	PG 58.28	700	
③	HMA APPROACH	300 LB/SQYD	PG 58.28	700		HMA 13A (LIFTS OF 140 LB/SQYD) EACH AT DRIVE APPROACH AND PARKING LOT
④	HAND PATCHING	300 LB/SQYD	PG 58.28	700		HMA 13A FOR BIKE PATH
⑤	HAND PATCHING	704	PG 58.28	700		HMA 13A (LIFTS TO MATCH LEVELING AND TOP COURSE AT PAVEMENT JOINTS)

NOTE: BOND COAT SHALL BE APPLIED BETWEEN SUCCESSIVE COURSES OF HMA (PAYMENT INCLUDED IN HMA MIX APPLICATION RATE @ 0.05 LB GALUSYD 35% AS DIRECTED BY ENGINEER)

CONSTRUCTION NOTES

SOIL EROSION CONTROL MEASURES
TO PROTECT SOILS AND TO PREVENT SOIL FROM BEING WASHED AWAY, SOIL EROSION CONTROL MEASURES SHALL BE UTILIZED THROUGHOUT THE PROJECT AND SHALL BE IN ACCORDANCE WITH THE PLAN AND SPECIFICATIONS AND AS DIRECTED BY THE ENGINEER.

PLAN ELEVATIONS
ELEVATIONS SHOWN IN THESE PLANS ARE BASED ON DATUM.

UNDERGROUND UTILITIES
FOR PROTECTION OF UNDERGROUND UTILITIES, THE CONTRACTOR SHALL SHALL MAINTAIN A MINIMUM OF THREE FEET COVER OVER ALL EXISTING UTILITIES, UNLESS OTHERWISE NOTED ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

ADJUSTING MOVEMENT BONES
THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL MOVEMENT BONES AND SHALL BE RESPONSIBLE FOR ADJUSTING THE BONES AS NECESSARY TO MAINTAIN THE PROPER GRADE AND TO PREVENT DAMAGE TO THE ROADWAY.

SOIL BONDING
THE CONTRACTOR SHALL BE RESPONSIBLE FOR APPLYING SOIL BONDING TO ALL EXISTING SOILS AND TO ALL NEW SOILS THAT ARE EXPOSED DURING THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

PUBLIC UTILITIES
THE EXISTING UTILITIES LISTED BELOW AND SHOWN ON THESE PLANS REPRESENT THE BEST AVAILABLE INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

UTILITY NAME	DEPT. / OWNER	ADDRESS	TYPE
CONDOMINIUM ENERGY	350 HANLOW STREET	1710 350 85	ELECTRIC
MILLENNIUM DIGITAL MEDIA	15175 151508	15175 151508	CABLE
LANCASTER BROADBAND	15175 151508	15175 151508	CABLE
BB	15175 151508	15175 151508	TELEPHONE
15175 151508	15175 151508	15175 151508	ELECTRIC
15175 151508	15175 151508	15175 151508	ELECTRIC
15175 151508	15175 151508	15175 151508	ELECTRIC
15175 151508	15175 151508	15175 151508	ELECTRIC
15175 151508	15175 151508	15175 151508	ELECTRIC
15175 151508	15175 151508	15175 151508	ELECTRIC

EQUIPMENT AND MATERIALS STAGING
THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL EXISTING UTILITIES AND TO ALL EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

REMOVAL OF OBSTRUCTIONS
THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING ALL OBSTRUCTIONS TO THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

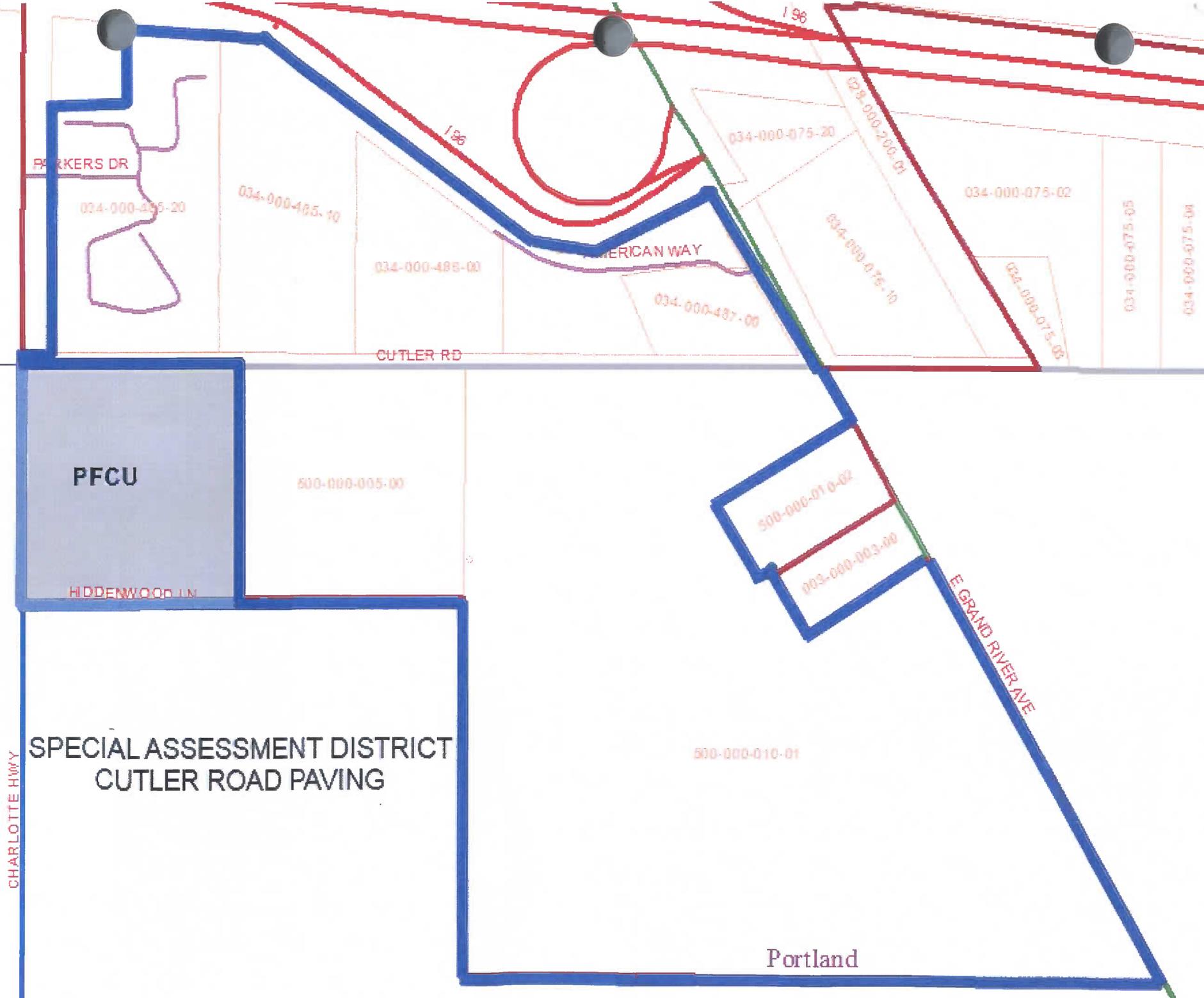
NOTICE TO PROPERTY OWNERS
THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE PROPERTY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

DRIVEWAY ACCESS
THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL EXISTING DRIVEWAYS AND TO ALL EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

PAVEMENT
THE CONTRACTOR SHALL BE RESPONSIBLE FOR APPLYING PAVEMENT TO ALL EXISTING DRIVEWAYS AND TO ALL EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

CONCRETE WORK
THE CONTRACTOR SHALL BE RESPONSIBLE FOR APPLYING CONCRETE TO ALL EXISTING DRIVEWAYS AND TO ALL EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE UTILITY OWNERS WHO MAY BE AFFECTED BY THE CONSTRUCTION.

MISCELLANEOUS QUANTITIES		
QUANTITY	UNIT	DESCRIPTION
1	LS	Application Wax
1	LS	Soil Bonding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding
100	CY	Form Liner and Scaffolding



PARKERS DR

034-000-485-20

034-000-485-10

034-000-485-00

034-000-487-00

034-000-075-20

034-000-075-01

034-000-075-02

034-000-075-10

034-000-075-05

034-000-075-04

034-000-075-03

CUTLER RD

PFCU

500-000-005-00

HIDDENWOOD LN

500-000-010-02

003-000-003-00

E GRAND RIVER AVE

500-000-010-01

SPECIAL ASSESSMENT DISTRICT
CUTLER ROAD PAVING

Portland

CHARLOTTE HWY

SPECIAL ASSESSMENT ROLL 2014-A

CUTLER ROAD PAVING

Created: November 5th 2014

PROJECT DESCRIPTION

This Special Assessment shall be used to reimburse the City of Portland for the grading and paving portion of the road construction project on Culter Road between East Grand River and Charlotte Hwy in Portland Michigan.

Construction Cost Breakdown

Cost Item	Unit	Unit Price	Estimated quantity	Amount
Roadway Grading	Sta	\$ 1,370.00	21	\$ 28,770
Subbase, CIP	Cyd	\$ 9.50	2,785	\$ 26,458
Aggregate Base, 8"	Syd	\$ 5.30	7,050	\$ 37,365
HMA, 13A	Ton	\$ 66.00	1,551	\$ 102,366
Cost Sub-total				\$ 195,000
10% Contingencies				\$ 19,500
Total Cost of Construction				\$ 214,500

Amount attributed to the Public Benefit:	\$ 107,250
Amount attributed to benefit of land owners:	\$ 107,250
Amount credited for MDOT grant: (59.3%)	\$ 63,599
Final Total to be spread via Special Assessment:	\$ 43,651

The Assessment will be based on Front Feet (FF) of parcels fronting on Cutler Road

**Frontage already possessing pavement will be excluded from calculations and totals.*

Total Front Feet	4094
Assessment / FF	\$ 10.66

Exhibit

B

SPECIAL ASSESSMENT ROLL 2014-A (CUTLER STREET PAVING)

<u>Parcel Number</u>	<u>Property Address</u>	<u>Owner Name</u>	<u>Front Footage</u>	<u>Assessment</u>
300-034-000-487-00	1700 E Grand River Ave.	Ellen's Properties II LLC	235 *	\$ 2,505.60

Legal Description:

CITY OF PORTLAND: PART OF SE 1/4 SEC. 34 T6N R5W COM. 583.83 FT. E OF S 1/4 POST SEC. 34. TH: N 24 DEG 36 MIN 43 SEC W 283.61 FT. TH: N 83 DEG 04 MIN 33 SEC E 209.71 FT. TH: EAST 165 FT. TH: S 31 DEG 30 MIN E 330 FT. TH: WEST ALONG S SECTION LINE 426.83 FT. TO POB. 3.23 AC M/L

<u>Parcel Number</u>	<u>Property Address</u>	<u>Owner Name</u>	<u>Front Footage</u>	<u>Assessment</u>
300-034-000-485-20	100 Parkers Drive	Portland Partners LLC	517	\$ 5,512.32

Legal Description:

CITY OF PORTLAND: PART OF THE SE 1/4 OF THE SW 1/4 SEC. 34. T6N R5W. COM AT SW CRN SEC. 34 TH: N 89 DEG 42' 23" EAST ALG S LI SEC. 1329.55 FT TO POB, ALSO BEING THE EAST LINE OF THE 150 FT. ROW OF CHARLOTTE HWY. TH: N 00 DEG 09'52" WEST 591.12 FT. ALG E LI SD HWY. TH: N 89 DEG 43'48" EAST 10 FT. TO E LI OF 185 FT ROW CHARLOTTE HWY. TH: N 00 DEG 09'52" WEST 140.34 FT. ALG EAST LI SD HWY TH: N 89 DEG 50 '08" EAST 225 FT. ALG S LINE CITY LAND. TH: N 00 DEG 09'52" WEST 225.25 FT. ALG E LI SD LAND. TH: S 84 DEG 24' 30 " EAST 283.06 FT. ALG SLY LINE I-96 ROW. TH: S 00 DEG 09'52" EAST 927.17 FT. TO S LI SEC 34 (C/L CUTLER RD.) TH : S 89 DEG 42'23" WEST ALG SOUTH LI 516.63 FT TO POB. CONTAINS 10.0054 AC

<u>Parcel Number</u>	<u>Property Address</u>	<u>Owner Name</u>	<u>Front Footage</u>	<u>Assessment</u>
300-034-000-485-10	1500 American Way	Dick's Uptown LLC	851	\$ 9,073.47

Legal Description:

CITY OF PORTLAND -PART OF SE 1/4 OF SW 1/4 & SW 1/4 OF SE 1/4 SEC 34.T6N R5W COM AT S 1/4 CRN SD SEC. TH: S 89D 43'48" W 327.16 FT. ALG S LI SEC. TO POB TH: S 89 D 43' 48" W 914.05 FT. ALG S LI SEC. TH: N 00 D 08'55"W 591.02 FT. ALG E LI CHARLOTTE HWY. TH: S 89 D 48'22"E 10 FT. TH: N 00 D 08' 55" W 140.34 FT. TO S LI CITY PROPERTY. TH: N 89 D 51' 05" E 225 FT. TH: N 00 D 08' 55" W 225 FT. TO S LI I-96 OFF RAMP ROW. TH: S 84 D 23'33" E 404.03 FT. ALG S LI SD RAMP. TH: S 54 D 38' 37" E 905.34 FT. TH: SE 417.99 FT ALG SD S LI RAMP. TH: N 58 D 38' 43" E 221.68 FT. TO W LI E GR RIVER AVE. (100 FT ROW) TH: S 31 D 20'24" E 237.26 FT. TH: S 89 D 32' 51" W 165 FT. TH: S 83 D 06' 03" W 209.71 FT. TH: S 24 D 35' 15" E 283.61 FT. TO S LI SD SEC. TH: S 89 DD 43' 51" W 475.85 FT ALG SEC. LI. TH: N 00 D 16'12" W 350.06 FT. TH: N 54 D 38'37" W 535.36 FT. TH: S 00 D 16' 12" E 661.90 FT TO POB. (2000 ROLL: EXC: WEST 516.63 FT) CONTAINS (12.4962 AC/2000 ROLL). LESS S 33 FT FOR CUTLER RD ROW.

<u>Parcel Number</u>	<u>Property Address</u>	<u>Owner Name</u>	<u>Front Footage</u>	<u>Assessment</u>
300-034-000-486-00	1600 American Way	Dick's Uptown LLC	435	\$ 4,638.03

Legal Description:

CITY OF PORTLAND: (C) PART OF THE SE 1/4 OF THE SW 1/4 & SW 1/4 OF SE 1/4 SEC 34 T6N R5W. COM AT S 1/4 CRN SD SEC. TH: S 89 D 43' 48" W 327.15 FT ALG S LI SD SEC. TH: N 00 D 16' 12" W 661.90 FT. TH: S 54 D 38' 37"E 535.36 FT ALG S LI AMERICAN WAY PVT DR. TH: S 00 D 16' 12" E 350.06 FT. TO S LI SD SEC. TH: S 89 D 43' 51" W 108 FT. ALG SD SEC LI

Parcel Number
300-500-000-005-00

Property Address
9466 Cutler Rd

Owner Name
Church of the Nazarene

Front Footage
660

Assessment
\$ 7,037.00

Legal Description:

PART OF THE NW 1/4 OF SECTION 3, T5N R5W, DESC AS: BEG AT THE N 1/4 COR OF SEC 3; THNCE S 00D30'29" E 659.33 FT ALONG THE N-S LINE OF SEC 3; THNCE S 89D42'23" W 659.84 FT ALONG S LN OF THE N 20 ACRES OF THE NE 1/4 OF THE NW 1/4 OF SEC 3; THNCE N 00D33'35" W 659.00 FT; THNCE N 89D40'39" E 660.43 FT ALONG THE N LN OF SEC 3 TO POB.

Parcel Number
300-500-000-010-01

Property Address
1800 E Grand River Ave

Owner Name
City of Portland

Front Footage
806 *

Assessment
\$ 8,593.67

Legal Description:

LEGAL: THE N 104 ACRES OF THE NE 1/4 OF SEC 3, T5N R5W, EXCEPT THAT PORTION OF LAND LYING E OF GD RIVER AVE, ALSO EXCEPTING LAND DESC AS: BEG AT A PT ON THE CL OF GD RIVER AVE 430.2 FT SE FROM THE INTERSCTN OF SD HWY WITH THE SEC LN BTWEEN SEC 3, T5N R5W AND SEC 34 T6N R5W; THNCE SE 195.92 FT; THNCE SW 415 FT ALONG AN EXISTING FENCE LINE; THNCE NW 195.92 FT IN A LN PARALLEL WITH THE HWY; THNCE NE 415 FT TO THE POB. EXCEPT 2.61 A

ADDENDUM

Even though the land owned by Portland Federal Credit Union (PFCU) is outside the City Limits and not assessable by the City, PFCU has voluntarily agreed to pay a portion of the Special Assessment equivalent to what would be charged if their frontage was within the City's limits. Therefore the PFCU property's frontage is included in the calculation of Total Frontage and the assessments that have been assigned to each property are calculated as though the entire street was legally part of the Special Assessment District.

Parcel Number
040-003-000-006-30

Property Address
9077 Charlotte Hwy

Owner Name
Portland Federal Credit Union

Front Footage
590

Assessment
\$ 6,290.66

Legal Description:

COM 1321.29 FT E OF NW COR OF SEC 3; TH E 660.5 FT, S 659 FT, W 330.5 FT, N 185 FT, W 330 FT, N 474 FT TO POB SEC 3 T5N R5W 8.59 ACRES.



SPECIAL ASSESSMENT ROLL CERTIFICATION

Special Assessment # 2014-A

To the Council of the City of Portland:

I hereby certify and report that the foregoing is a special assessment roll made by me as the City Assessor to levy that portion of the cost of the Cutler Road Street Paving that the City Council decided by Resolution 14-97 (adopted 11/3/2014) should be borne by the property owners within the special assessment district who receive specific benefit from said improvement. In accordance with the instructions in the aforementioned resolution I have used my best judgment to spread the cost of the assessment uniformly and equitably upon each of the properties within the district while keeping in mind the requirements of the City's Code of Ordinances as well as the rules and laws established by the State of Michigan and the State Tax Commission.

Dated: November 5th, 2014



Erik L. Litts, City Assessor



PIPERS DR

MERIDIAN WAY

CUTLER RD

PFCU

HEDENWOOD LN

E GRAND RIVER AVE

SPECIAL ASSESSMENT DISTRICT
CUTLER ROAD PAVING

Portland

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____ made a motion to adopt the following resolution:

RESOLUTION NO. 14-105

**A RESOLUTION APPROVING FLEIS & VANDENBRINK'S PROPOSAL TO
PROVIDE DESIGN ENGINEERING SERVICES FOR STREET
IMPROVEMENTS TO KENT STREET BETWEEN ACADEMY STREET AND
THE CITY LIMITS**

WHEREAS, Fleis and VandenBrink has worked with the City on numerous street projects and have proposed to provide design engineering services for the improvements to Kent Street between Academy Street and the City limits (east side of I-96) as outlined in the attached Exhibit A; and

WHEREAS, the City Manager has reviewed the proposal and scope of work and recommends that the City Council approve Fleis & VandenBrink's proposal for design engineering services for Kent Street improvements in the amount of \$46,200.00.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Fleis and VandenBrink's Proposal to provide design engineering services for the improvements of Kent Street for an amount not to exceed \$46,200.00 as outlined in the attached Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 1, 2014

Monique I. Miller, City Clerk



November 17, 2014

Mr. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: Kent Street Resurfacing Design Engineering Proposal - Revised

Dear Tutt:

As requested, we have revised our budget and work plan previously submitted in July 2014 for design engineering for the resurfacing of Kent Street between Academy Street and the City limits (east side of I-96 bridge). This revised work plan and budget includes design of the sanitary sewer as outlined in the attached pre-design construction estimate.

Our budget includes design and specifications to meet City and MDOT requirements, program coordination with MDOT and bidding assistance to MDOT for the project. We understand that the project will be constructed in 2016.

A full topographic survey of Kent Street will be performed. Design work will include 2" asphalt pavement milling and new asphalt surface placement as well as evaluation and necessary removal/replacement of storm sewer/drainage structures from South Virginia to North Virginia, sanitary sewer between Orchard and the City limit, minor sanitary sewer repairs between Orchard & Academy streets, and minor amounts of concrete curb/gutter. Uneven and narrow (4' wide) sidewalks and wood retaining walls will be replaced to meet current City standards upon further discussion with City staff. Sidewalk ramps will be upgraded to meet ADA standards.

Our proposed budget and work plan are attached for your review. Please feel free to call with any questions.

Sincerely,

FLEIS & VANDENBRINK

A handwritten signature in black ink, appearing to read "P. Galdes", is written over the company name.

Paul R. Galdes, P. E.
Project Manager



2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

CITY OF PORTLAND
Design Engineering for Resurfacing of Kent Street
Academy Street to City Limits (east side of I-96 bridge)

Design Engineering Services

Preliminary Design Phase

1. Meet with City staff to review project requirements, work scope and overall schedule.
2. Obtain updated utility information for electric, gas, telephone and cable TV.
3. Perform full field topographic survey for resurfacing design and preparation of construction drawings and details. Prior survey work is too old to be considered as reliable data for the project.
4. Finalize preliminary design details for Kent Street resurfacing (mill and asphalt overlay). Design work will also include evaluation and necessary removal/replacement of storm sewer/drainage structures from South Virginia to North Virginia, and minor amounts of concrete curb/gutter. Uneven and narrow (4' wide) sidewalks and wood retaining walls will be replaced to meet current City standards upon further discussion with City staff. Sidewalk ramps will be upgraded to meet ADA standards.
5. Prepare and submit MDOT Program Application.
6. Schedule and attend Grade Inspection with MDOT.
7. Prepare preliminary special provisions, list of bid items, quantities and estimate of construction costs.
8. Send plans to utility companies for their information.

Final Design Phase

1. Complete final design and prepare final construction drawings and special provisions in accordance with City and MDOT review comments. We anticipate the following drawings:
 - a. Title sheet
 - b. Typical resurfacing (mill/overlay) pavement cross sections
 - c. Plan and profile sheets showing the proposed road and utility improvements
 - d. Construction notes and details
 - e. Intersection details
 - f. Maintaining traffic plans
2. Prepare updated estimate of probable construction cost.
3. Meet with City staff to review final plans and special provisions and make final revisions.
4. Prepare applications and assist in obtaining construction permits.

Bidding Phase Assistance

1. Prepare and submit the bidding documents to MDOT.
2. Assist during the bid phase by answering questions and providing supplemental information, if necessary.

CITY OF PORTLAND
Design Engineering for Kent Street Resurfacing (Academy to City Limits)

We propose the following budget for the engineering services outlined in the proposed work plan based on our understanding of the project. Our estimated fees are as follows:

Design Engineering / Bidding Assistance

Topographic Survey/Mapping	\$8,000
Preliminary Design	\$19,500
Final Construction Plans	\$17,700
Bidding Assistance	<u>\$1,000</u>

TOTAL PROPOSED CONSTRUCTION ENGINEERING BUDGET **\$46,200**

We propose to complete the work on an hourly rate basis at our standard hourly billing rates.

Geotechnical services: F&V will coordinate securing geotechnical services from a geotechnical consultant for pavement cores/soil borings to be contracted directly with the City per standard practice. We estimate coring/borings at 9 intersections with estimated cost of \$1,500.

CITY OF PORTLAND
 2017 KENT STREET IMPROVEMENTS -SOUTH CITY LIMIT TO ACADEMY STREET
 PRE-DESIGN ESTIMATE OF CONSTRUCTION COSTS

Does not include Engineering or ROW



11/12/2014

Work Includes: 2" mill and overlay, curb and gutter repairs sidewalk repairs, ADA sidewalk improvements and storm sewer improvements

Assumes replacement of dual 6" sanitary sewer south of Orchard with new 8" in road. Also abandon 6" N of Orchard and tie services to 10"

Item No.	Item Description	Unit	Unit Price	Road		Sewer		Total	
				Estimated Quantity	Amount	Estimated Quantity	Amount	Estimated Quantity	Amount
1	General Conditions, Bonds, and Insurances	LS	10%	1	\$ 57,500	1	\$ 13,000	1	\$ 70,500
2	Traffic Control	LS	\$20,000.00	1	\$ 20,000		\$ -	1	\$ 20,000
3	Soil Erosion Control	LS	\$ 1,000.00	1	\$ 1,000		\$ -	1	\$ 1,000
4	HMA, 13A Base	Ton	\$ 77.00	404	\$ 31,082		\$ -	403.6666667	\$ 31,082
5	HMA, 13A Surface	Ton	\$ 77.00	1900	\$ 146,300		\$ -	1900	\$ 146,300
6	Coldmilling, HMA Surface, 2"	SYd	\$ 1.60	14100	\$ 22,560		\$ -	14100	\$ 22,560
7	Coldmilling, HMA Surface, 3"	SYd	\$ 5.00	2600	\$ 13,000		\$ -	2600	\$ 13,000
8	Salvage and Haul Bit Millings	SYd	\$ 1.20	16700	\$ 20,040		\$ -	16700	\$ 20,040
9	Sidewalk, Rem	SYd	\$ 8.00	3960	\$ 31,680		\$ -	3960	\$ 31,680
10	Sidewalk, Conc, 4 inch	SFt	\$ 3.20	3960	\$ 12,672		\$ -	3960	\$ 12,672
11	Sidewalk/Drive Approach, Conc, 6 inch	SFt	\$ 4.50	12000	\$ 54,000		\$ -	12000	\$ 54,000
12	Sidewalk Ramp	SFt	\$ 8.75	1750	\$ 15,313		\$ -	1750	\$ 15,313
13	Detectable Warning Surface, Cast	SFt	\$ 40.00	350	\$ 14,000		\$ -	350	\$ 14,000
14	Curb and Gutter, Rem	Ft	\$ 4.00	2400	\$ 9,600	450	\$ 1,800	2850	\$ 11,400
15	Curb and Gutter, Conc, Det F4	Ft	\$ 20.00	2400	\$ 48,000	450	\$ 9,000	2850	\$ 57,000
16	Dr Structure Cover	Lb	\$ 1.40	26400	\$ 36,960		\$ -	26400	\$ 36,960
17	Pavt Mrkg, Regular Dry, 24 inch Stop Bar	Ft	\$ 8.00	320	\$ 2,560		\$ -	320	\$ 2,560
18	Pavt Mrkg, Regular Dry, 6 inch, X-Walk	Ft	\$ 1.75	470	\$ 823		\$ -	470	\$ 823
19	Pavt Mrkg, Regular Dry, 4 inch, Yellow	Ft	\$ 0.25	8700	\$ 2,175		\$ -	8700	\$ 2,175
20	Surface Restoration	SYd	\$ 4.00	2800	\$ 11,200		\$ -	2800	\$ 11,200
21	Aggregate Base 8"	SYd	\$ 6.00	1100	\$ 6,600		\$ -	1100	\$ 6,600
22	Block Retaining Wall	SFt	\$ 45.00	880	\$ 39,600		\$ -	880	\$ 39,600
23	Dr Structure, 48 inch dia	Each	\$ 2,000.00	5	\$ 10,000		\$ -	5	\$ 10,000
24	Storm Sewer, 15", Virginia to Virginia	Ft	\$ 45.00	500	\$ 22,500		\$ -	500	\$ 22,500
25	Sanitary Sewer, 8" Virginia to Barley	Ft	\$ 55.00			950	\$ 52,250	950	\$ 52,250
26	Dr Structure, 48 inch dia, Sanitary	Each	\$ 2,500.00			8	\$ 20,000	8	\$ 20,000
27	Sanitary Wye, 8" x 6"	Each	\$ 200.00			30	\$ 6,000	30	\$ 6,000
28	Sanitary Lateral, 6"	Ft	\$ 27.00			1080	\$ 29,160	1080	\$ 29,160
29	Reconnect Lateral	Each	\$ 100.00			30	\$ 3,000	30	\$ 3,000
30	Abandon Sewer, 6"	Ft	\$ 3.00			2700	\$ 8,100	2700	\$ 8,100
31	Miscellaneous Quantities	LS	5%	1	\$ 29,000	1	\$ 7,100	1	\$ 36,100
				Subtotal:	\$ 658,200		\$ 149,500		\$ 807,600
				Contingencies (10%):	\$ 65,800		\$ 15,000		\$ 80,800
				Total:	\$ 724,000		\$ 164,500		\$ 888,400

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____ made a motion to adopt the following resolution:

RESOLUTION NO. 14-106

**A RESOLUTION APPROVING THE MICHIGAN MAIN STREET PROGRAM
COMMUNITY REQUIREMENTS AND EXPECTATIONS AGREEMENT**

WHEREAS, the Michigan Main Street Program has a contract with the National Trust for Historic Preservation, National Main Street Center, in Washington D.C. to provide technical expertise, training, and services to designated Michigan communities; and

WHEREAS, the City of Portland Main Street Program is a designated community that has successfully completed all of the requirements and expectations at the Selected Level and has been accredited, by the Michigan Main Street Program; and

WHEREAS, the Michigan Main Street Program requires an agreement with accredited communities for the purpose of setting forth the requirements and expectations for the Local Main Street Program pursuant to its designation as a Master Michigan Main Street Community and pursuant to the contractual arrangement between the Michigan Main Street Program and the National Trust for Historic Preservation, National Main Street Center, in Washington D.C, a copy of which is attached as Exhibit A; and

WHEREAS, the City of Portland desires to continue its Michigan Main Street Program in the community.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the City Manager to sign the Michigan Main Street Program Community Requirements and Expectations Agreement Master Level, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 1, 2014

Monique I. Miller, City Clerk

**Michigan Main Street Program
Community Requirements and Expectations Agreement**

Master Level

THIS AGREEMENT is entered into and executed by Michigan Main Street (“MMS”), whose address is 735 East Michigan Avenue, Lansing, MI 48909, and the Community of _____, County of _____, State of Michigan (the “Community”) whose address (City, State, Zip Code) is _____, and its Local Program (“Local Program”) whose address (City, State, Zip Code) is _____, each of such parties being a “Party” to this Agreement, for the purpose of implementing the MMS Program in the community.

WHEREAS, MMS has entered into a contract with the National Trust for Historic Preservation, National Main Street Center, Washington, D.C. (the “NTHP NMSC”), to provide technical expertise, training and services to designated Michigan communities;

WHEREAS, the Community and Local Program have successfully completed all requirements and expectations of the Selected Level (which is the initial level of participation in the MMS Program) and have been accredited based on the Ten Standards of Performance by the NTHP NMSC as outlined in Attachment 1;

WHEREAS, this Agreement is for the purpose of setting forth the MMS Program requirements and expectations for the Community’s Local Program, pursuant to its designation as a Master Michigan Main Street Community and pursuant to contractual arrangements between the NTHP NMSC and MMS, so as to assist in the revitalization of the designated Local Program area of _____, Michigan;

NOW THEREFORE, in consideration of the foregoing mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I. The Community and its Local Program agree to these Minimum Participation Standards:

1. Employ a full-time (no less than forty (40) hours per week) program director for Local Program who will be responsible for the day-to-day administration of the Main Street program in the Community, and develop a job description to describe the duties for which the program director is responsible. During transition periods between program directors, Local Program must make all efforts to hire a new director within a reasonable amount of time. Generally, an interim director should be in place two months after a program director leaves and a full-time director should be in place six months after a director leaves.

2. Maintain an active Board of Directors and Committees, following the National Main Street 4-Point Approach, to actively lead Local Program by developing work plans, utilizing volunteers, and successfully completing all stated programmatic activities.
3. Fund Local Program for the term of this Agreement at a level allowing for the full operation of the program. Funding must contain both dedicated funds by public entities and private contributions through fundraising activities.
4. Participate in all scheduled the MMS Program services (outlined in Section II of this Agreement). Travel expenses to any required sessions are the sole responsibility of Local Program. If the Community is temporarily without a program director or the program director is unable to attend, then a representative from the Community is required to attend in their place.
5. Submit complete and accurate monthly reports by the 10th of each month on the form provided by the MMS Program.
6. Submit complete and accurate annual reports by the 10th of August each year on the form provided by the MMS Program. (All such monthly and annual reports being hereinafter referred to as “**Reports.**”)
7. Maintain a current membership in the National Main Street Center Network.
8. Continue to meet the Ten Standards of Performance set by the NTHP NMSC for accreditation, as outlined in Attachment 1. The Community must meet these standards at the end of each two-year period or this Agreement will be terminated and the Community will no longer be a MMS certified community. All rights associated with the Community’s participation in the MMS Program will be revoked including the right to use the MMS Program name and logo.
9. Utilize the MMS Program name and logo with the MMS Program pre-approval. The use of the name and logo can be used for marketing materials, window signs, flags, letterhead, banners, pins, etc. The MMS Program name and logo are trademark protected. Any MMS road signs given to the Community by the MMS Program are property of the MMS Program and shall be returned if the Community is no longer a MMS Community. See Section III, Number 3, of this Agreement.
10. Maintain Local Program’s boundaries and organization structure approved upon the Community’s designation as a MMS community. Changes to either of these require MMS Program approval as it could affect the services provided to the Community.
11. Understand all requirements of this Agreement must be met regardless of changes within the Local Program, such as temporary displacement of program director.

If requirements of this Agreement are not met, MMS Program services will be suspended, and a written warning to the Chairperson of the Board of Directors and program director will be issued requesting an explanation. Once requirements are met, MMS Program services will be reinstated. If requirements continue to not be met, this Agreement will be terminated and Community will no longer be a MMS community. All rights associated with the Community's participation in the MMS Program will be revoked, including the right to use the MMS Program name and logo.

12. Assume full responsibility for all costs and expenses associated with the performance of the Local Program and the performance of its rights and responsibilities under this Agreement. The Community and the Local Program further acknowledge that the MMS Program is not responsible to the Community and the Local Program for any costs associated with this Agreement or the services provided under this Agreement, including but not limited to those costs or expenses incurred as a result of anticipated or actual participation in the MMS Program, the NTHP NMSC Program or pursuant to the Community's selection or participation as a MMS Community.

SECTION II. The MMS Program agrees to provide these services:

1. Provide customized program training and technical assistance to each MMS Community. Training and technical assistance are anticipated as follows, but may be modified by the MMS Program, in its sole discretion, to meet programmatic needs:

Program Services provided to Master MMS Communities:

- Manager Selection Assistance (C)*
 - Board Training (C)*
 - Manager Training (C)*
 - Work Plan Training (C)*
 - Committee Training (C)*
 - Main Street Building Basic (C)*
 - Design Services – remainder of services to the Community from Selected Level
 - MMS Quarterly Trainings
 - Branding Service (C)*
 - Retail Merchandising (C)*
 - Biennial Program Evaluations (C)*
 - Accreditation w/ the National Main Street Center
 - MMS Listserv Opportunities
 - Mentoring Opportunities
 - Eligible for seat on MMS Advisory Committee
-

* (C) = Services provided within community

2. Conduct MMS Quarterly Forums statewide for program directors and Local Program volunteers. Specific forum training topics will vary and be based on the combined needs of all MMS Communities.
3. Conduct a Biennial Program Evaluation for each Master Level Local Program. In order to receive this service, the Community and Local Program must be in compliance with the above Minimum Participation Standards (Section II.1 above)
4. Conduct a Check-in Visit for each Master Level Local Program, to occur in alternating years with the above Biennial Program Evaluation (II.3). The year following acceptance of Local Program into the Master Level, the Check-in Visit will be performed in order to informally assess and advise Local Program. The next year, the Biennial Program Evaluation will occur, and the schedule will continue to alternate as such for the term of this Agreement.
5. Provide advice, information, and additional on-site assistance to the Community, Local Program, its staff, and its Board of Directors upon request by Local Program and subject to the MMS Program schedule, program constraints, staff availability, and costs associated with the request. MMS may request the assistance of other State or Federal agencies.
6. Provide one (1) Design 101 Training workshop and the remainder of Design Services not utilized during the Community's participation in the Selected Level. The Design Services may be scheduled according to the Community's needs with a maximum of three (3) services provided per year as long as Local Program is in compliance with this Agreement.
7. Invite all Master MMS communities to attend training and technical assistance opportunities in the other Selected or Master MMS Communities.
8. Accredite, on behalf of the NTHP NMSC, all eligible MMS communities that meet the above Minimum Participation Standards (Section II.1) and the NTHP NMSC Ten Standards of Performance outlined in Attachment 1.

SECTION III. The PARTIES hereto otherwise agree as follows:

1. **TERM OF THE AGREEMENT.** This Agreement, beginning January 2, 2015 shall remain in effect until such time as the "**Termination or Cancellation**" provisions hereof are invoked. All procedures for termination and cancellation are outlined below in Section III.17.
2. **CONFIDENTIAL INFORMATION.** Except for information provided to MMS at its request or as part of this Agreement, the Community, Local Program, and their employees, agents, and representatives shall not disclose, other than to the

extent required by law, including without limitation, the Freedom of Information Act, any information or data, including but not limited to all materials furnished to the Community and/or Local Program by MMS (“**Confidential Information**”) without the written consent of MMS. Confidential information does not include information that is already in the possession of, or is independently developed by, the Community and/or Local Program; becomes publicly available other than through breach of this Section; or is received by the Community and/or Local Program from a third party with authorization to make such disclosures or is released with MMS’s prior written consent.

3. **LICENSING OF CERTAIN MARKS.** MMS grants to Local Program a license to utilize the MMS Program trade names, trademarks, logo, and/or service marks (“**MMS Marks**”) for the express purpose of publicizing the Community’s selection and involvement as a the MMS Program Community. Local Program’s use of the MMS Marks shall be approved by MMS in advance of use.
4. **INTELLECTUAL PROPERTY RIGHTS.** Local Program acknowledges that it is being granted a limited license during the term of this Agreement by MMS hereunder to use the MMS Marks in accordance with the terms and conditions of this Agreement, and that no further or greater rights are granted in or to the MMS Marks. Local Program acknowledges that MMS owns all rights, title and interest in and to the MMS Marks and that it will do nothing inconsistent with MMS’s ownership of the Marks.
5. **INDEMNIFICATION AND LIABILITY INSURANCE.** The Community and its Local Program shall indemnify, defend, and hold harmless MMS and its subsidiaries, agents, employees and contractors from any damages, liability, costs or expenses that it may sustain through the negligence or willful acts of the Community and/or its Local Program pertaining to the performance of this Agreement. The Community and its Local Program shall maintain such insurance as shall be necessary to protect MMS from claims that may arise out of or as a result of the Community’s and/or Local Program’s operations pursuant to this Agreement. The Community and/or Local Program will provide and maintain its own property damage insurance (written at not less than full replacement cost), workers compensation insurance (written for not less than any limits of liability required by law), and liability insurance (maintained at not less than \$1 million per occurrence, and \$5 million in the aggregate). MMS shall be listed as an additional named insured on all such insurance policies. The Community and Local Program shall provide to MMS periodic certificates of insurance to evidence the compliance with such insurance requirements, and, in any event, shall deliver such certificates to MMS within 10 days after request by MMS.
6. **TOTAL AGREEMENT.** This Agreement contains the entire agreement between the parties superseding any prior or concurrent agreements as to the services being provided, and no oral or written terms or conditions which are not

contained in this Agreement shall be binding. This Agreement may not be changed except by mutual agreement of the parties, reduced to writing and signed.

7. **ASSIGNMENT/TRANSFER/SUBCONTRACTING.** Except as contemplated by the Agreement, the Community and its Local Program shall not assign, transfer, convey, subcontract, or otherwise dispose of any duties or rights under this Agreement without the prior specific written consent of MMS. Any future successors of the Community and/or Local Program will be bound by the provisions of this Agreement unless MMS otherwise agrees in a specific written consent.
8. **COMPLIANCE WITH LAWS.** The Community and Local Program shall comply with all applicable laws, ordinances, regulations, rules, orders, judgments, decrees or other requirements imposed by any governmental authority (collectively, "**laws**"). The Community and/or Local Program is not, and will not during the term of this Agreement, be in violation of any laws to which it is subject, and will not fail to obtain any licenses, permits or other governmental authorizations necessary to carry out its duties hereunder.
9. **WAIVER.** A failure or delay in exercising any right with respect to this Agreement will not operate as a waiver unless otherwise stated in this Agreement, and will not excuse subsequent failures or delays, and a single or partial exercise of any right will not be presumed to preclude any subsequent or further exercise of that right, or the exercise of any other right, and will not be construed as an automatic exercise of subsequent rights.
10. **NOTICES.** Any notice, approval, request, authorization, direction or other communication under this Agreement shall be given in writing and shall be deemed to have been delivered and given for all purposes (i) on the delivery date if delivered by electronic mail or by confirmed facsimile; (ii) on the delivery date if delivered personally to the Party to whom the same is directed; (iii) one (1) business day after deposit with a commercial overnight carrier, with written verification of receipt; or (iv) three (3) business days after the mailing date, whether or not actually received, if sent by U.S. mail, return receipt requested, postage and charges prepaid, or any other means of rapid mail delivery for which a receipt is available. The notice address for the Parties shall be the address as set forth in this Agreement, with the other relevant notice information, including the recipient for notice and, as applicable, such recipient's fax number or e-mail address, to be reasonably identified by notifying Party. MMS, the Community and Local Program may, by notice given hereunder, designate any further or different addresses to which subsequent notices shall be sent.
11. **NON-DISCRIMINATION AND UNFAIR LABOR PRACTICES.** In connection with this Agreement, the Community and its Local Program shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or

indirectly related to employment because of race, color, religion, national origin, age, gender, height, weight, marital status or handicap. In connection with this Agreement, the Community and its Local Program shall not violate 1980 Public Act 278, as amended, MCL 423.321, et seq, by entering into a sub-contract with any individual person, firm or entity who has been found in contempt of court by a Federal Court of Appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act. Violations of law after the beginning date of this Agreement may result in its termination.

12. **SEVERABILITY.** The invalidity or unenforceability of a particular provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, provided that the principal intent of this Agreement can be preserved.
13. **GOVERNING LAW AND JURISDICTION.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The parties agree that any legal actions concerning this Agreement shall be brought in the Ingham County Circuit Court in Ingham County, Michigan, USA. The terms of this paragraph shall survive the termination of the cancellation of this Agreement.
14. **NO EMPLOYMENT, PARTNERSHIP OR AGENCY RELATIONSHIP.** The MMS Program is limited to furnishing its technical services to the Community and its Local Program and thus nothing contained herein shall create any employer-employee relationship. Further, this Agreement does not create a partnership relationship.
15. **NO THIRD PARTY BENEFICIARIES.** There are no express or implied third party beneficiaries to this Agreement.
16. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts and by facsimile, each of which shall constitute an original, and all of which together shall constitute one and the same instrument.
17. **TERMINATION OR CANCELLATION.**
 - A. This Agreement may be terminated by MMS by providing written notice of default and termination to the Community and its Local Program ("**Notice of Default and Intent to Terminate**") upon the occurrence of any of the following events or conditions ("**Event of Default**"):
 - (i) any representation or covenant made by the Community and/or its Local Program is determined by MMS, in its reasonable judgment, to be incorrect at the time that such representation or covenant was

made in any material respect, including, but not limited to, the Reports and compliance with laws as required under this Agreement;

- (ii) the Community's and/or its Local Program's failure to comply with any of the requirements of this Agreement;
- (iii) use of the program training, technical assistance, and resources provided pursuant to this Agreement for purposes other than as set forth in this Agreement.

B. Notwithstanding the foregoing, the Community and its Local Program acknowledges that MMS's performance of its obligations under this Agreement is dependent upon the continued approval of funding and/or the continued receipt of state funding. In the event that the State Legislature, the State Government or any State official, public body corporate, commission, authority, body or employees, or the federal government (a) takes any legislative or administrative action which fails to provide, terminates or reduces the funding or programmatic support necessary for this Agreement, or (b) takes any legislative or administrative action, which is unrelated to the source of funding or programmatic support for this Agreement, but which affects MMS's ability to fund and administer the MMS Program, then MMS may cancel this Agreement by providing notice to the Community and its Local Program of cancellation. Cancellation may be made effective immediately, upon delivery of notice to the Community or its Local Program, or with such other time period as MMS, in its sole discretion, deems reasonable.

C. In addition to the above, either party may terminate its obligations under this Agreement, without cause, by giving the other party a 30-calendar day written notice of such termination.

D. In the event that this Agreement is terminated, neither MMS nor the Community or its Local Program shall have any further obligation to perform under this Agreement. The Community and/or Local Program shall, unless otherwise directed by MMS in writing, immediately take all reasonable steps to terminate operations under this Agreement.

18. **RESERVATIONS.** MMS reserves the right to modify services provided to the Community and/or its Local Program as necessary.

19. **AUTHORITY TO EXECUTE THIS AGREEMENT.** The signatories below warrant that they are authorized to enter into this Agreement.

20. **Failure to sign and submit this agreement to MMS on or before January 9, 2015, will result in the termination of the Community's participation in the MMS Program.**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

_____ (“COMMUNITY”)

BY: _____ (Date)
(City Manager or Village President)

_____, Michigan
(City or Village)

_____ (“LOCAL PROGRAM”)

BY: _____ (Date)
(Local Main Street Board Chairperson)

(Local Program)

MICHIGAN MAIN STREET (“MMS”)

BY: _____ (Date)
(Director, Downtown & Community Services)

BY: _____ (Date)
(State Historic Preservation Officer)

National Trust for Historic Preservation / National Main Street Center

**Ten Standards of Performance
for Accreditation**

1. Has broad-based community support for the commercial district revitalization process, with strong support from both the public and private sectors
2. Has developed vision and mission statements relevant to community conditions and to Local Program's organizational stage
3. Has a comprehensive Main Street work plan with measurable objectives
4. Possesses an historic preservation ethic
5. Has an active board of directors and committees
6. Has an adequate operating budget
7. Has a paid professional program director
8. Conducts a program of on-going training for staff and volunteers
9. Reports key statistics
10. Is a current member of the National Main Street Network

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-107

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S
RECOMMENDATION TO INCREASE THE SCOPE OF SERVICES AND ADD ADDITIONAL
FOOTAGE TO THE ELECTRIC UNDERGROUNDING WORK PREVIOUSLY AWARDED TO
COOK BROTHERS EXCAVATING, INC**

WHEREAS, the City Council previously approved the Board of Light and Power's recommendation and approved the proposal from Cook Brothers Excavating Inc. to perform the electric undergrounding work on Gibbs Road, Friend Road, Maynard Road, Riverest and Oak Road. Resolution 14-21 is attached hereto as Exhibit A; and

WHEREAS, the Electric Superintendent, Mike Hyland is requesting to extend the scope of services with Cook Brothers Excavating, Inc. to include an area commonly known as Spohn Subdivision and Cook Brothers Excavating, Inc. has agreed to perform this work at the same rate as the initial contract, for the estimated amount of \$70,211.00. A memorandum from Electric Superintendent, Mike Hyland is attached hereto as Exhibit B; and

WHEREAS, on November 25, 2014, the Board of Light and Power reviewed the above-referenced proposal and cost estimate from Electric Superintendent, Mike Hyland and approved a recommendation that the City Council approve the request to extend the scope of services with Cook Brothers Excavating, Inc. to include undergrounding work of Spohn Subdivision for the estimated cost of \$70,211.00. A memorandum from Electric Superintendent, Mike Hyland evidencing the Board's action is attached hereto as Exhibit C.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to approve the recommendation to increase the scope of services with Cook Brothers Excavating, Inc. and add additional footage to include the Spohn Subdivision for the amounts estimated on the attached Exhibit B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 1, 2014

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Mayor Pro-Tem VanSlambrouck, supported by Council Member Krause, made a motion to adopt the following resolution:

RESOLUTION NO. 14-21

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S
RECOMMENDATION TO AWARD ELECTRIC UNDERGROUNDING WORK
TO COOK BROTHERS EXCAVATING, INC**

WHEREAS, the Electric Superintendent inquired and Cook Brothers Excavating, Inc. agreed to hold their prior year's bid prices for additional work this summer to continue to undergrounding electric lines along Gibbs Road, Friend Road, Maynard Road, Riverest Road, and Oak Road as detailed in the proposal attached as Exhibit A; and

WHEREAS, on February 25, 2014, the Board of Light and Power reviewed the proposed scope of work and estimated cost based on the previous contract with Cook Brothers Excavating, Inc., and approved a recommendation that the City Council approve the projects and award the work to Cook Brothers for the amounts estimated, for construction in 2014 and 2015, as summarized in the Electric Superintendent Memo Attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to approve the proposed projects for construction in 2014 and 2015 and awards the work to Cook Brothers Excavating, Inc. for the amounts estimated on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes: VanSlambrouck, Krause, Fitzsimmons, Barnes

Nays: None

Absent: Sunstrum

Abstain: None

RESOLUTION DECLARED ADOPTED.

Dated: March 25, 2014


Monique I. Miller, City Clerk

**Exhibit
A**

COOK BROTHERS EXCAVATING INC.
7974 LYONS RD. PORTLAND, MI 48875
517 647 6255 - FAX 517 647 7270

PROPOSAL

January 27, 2014

City of Portland
259 Kent St.
Portland, MI. 48875

Attn: Mike Hyland

RE: Gibbs Rd, Friend Rd, Maynard Rd , Riverest and Oak Rd. Electrical Trenching.

Gibbs and Friend Rd

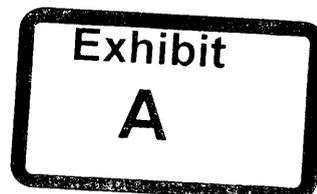
◦ 4266 lin. ft. excavate and backfill for electrical main line conduit	34128.00
◦ 300 lin. ft. excavate and backfill for electrical service line conduit	1800.00
◦ 1145 lin. ft. clearing	3435.00
◦ 2 ea. gravel road crossings	1440.00
◦ 1 ea. gravel driveway repair	90.00
◦ 50 cu. yds. sand	375.00
◦ 3485 lin. ft. seeding and restoration	9758.00
◦ Traffic control	150.00
◦ Survey	<u>500.00</u>

Total Gibbs and Friend Rd **\$51676.00**

Maynard Rd

◦ 768 lin. ft. excavate and backfill for electrical main line conduit	6144.00
◦ 200 lin. ft. excavate and backfill for electrical service line conduit	1200.00
◦ 1 ea. gravel driveway repair	90.00
◦ 30 cu. yds. sand	225.00
◦ 1 ea. road bore	600.00
◦ 940 lin. ft. seeding and restoration	2632.00
◦ Traffic control	150.00
◦ Survey	<u>500.00</u>

Total Maynard Rd **\$11541.00**



Riverest Rd

o 1461 lin. ft. excavate and backfill for electrical main line conduit	11688.00
o 2030 lin. ft. excavate and backfill for electrical service line conduit	12180.00
o 1 ea. gravel driveway repair	90.00
o 150 cu. yds. sand	1125.00
o 9 ea. road bore	5400.00
o 3490 lin. ft. seeding and restoration	9772.00
o 720 sq. ft. concrete driveway replacement	4320.00
o Traffic control	150.00
o Survey	<u>500.00</u>

Total Riverest Rd **\$45225.00**

Oak Rd

o 372 lin. ft. excavate and backfill for electrical main line conduit	2976.00
o 160 lin. ft. excavate and backfill for electrical service line conduit	960.00
o 1 ea. gravel driveway repair	90.00
o 20 cu. yds. sand	150.00
o 2 ea. road bore	1200.00
o 530 lin. ft. seeding and restoration	1484.00
o 150 sq. ft. concrete driveway replacement	900.00
o Traffic control	150.00
o Survey	<u>500.00</u>

Total Maynard Rd **\$8410.00**

Total Project **\$116852.00**

If you have any questions please call.

Respectfully,

Keith W. Cook

City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 49875

Feb. 26th, 2014

City Council
City Manager

Re: Light & Power Board Recommendations

Last night at the Light & Power Board meeting, the Light & Power Board passed the following recommendations to the City Council.

1-The MPPA looks at our capacity needs for the future planning years. This January shows that we are out of compliance with our risk/hedge plan for the four years beginning in 2015/2016 through 2018/2019. We will need to purchase capacity for those years. Attached is the quantity and prices for Portland. You will note the increase beginning with 2016/2017, which is due to Consumers Energy shuttering 7 coal plants in Michigan that year. The Light & Power Board recommends to the City Council that we authorize the Member Authorized Representative to sign the Letter of Authorization to execute this purchase for a maximum commitment of \$181,320.

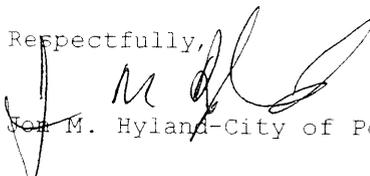
2-Extend Cook Bros. contract for 2014's work for the amount of \$116852. plus 10% contingency for an amount of \$128,537.20. This will be for 2008 work on the west circuit that was originally approved by City Council in 2008, but not completed. It will also include a high outage area off from Maynard Rd. through the Riverst Subdivision and Oak lane, within the subdivision.

3-Replace two more heaters/furnaces in the diesel plant which failed #2-\$2490., #3-\$2139.

4-Replace flow safety switch on boiler #2 in warehouse for \$716.16. (Pleune)

5-Replace CO sensor/monitor (not working) in warehouse which controls the automatic exhaust fans/makeup air when the CO gets too high for \$1828.43 (Pleune)

Respectfully,


Joe M. Hyland - City of Portland, Board of Light & Power

**Exhibit
B**

City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

Nov. 19th, 2014

Re: Cook Bros. work extension

Light & Power Board
City Council

Attached are some pictures/drawings of an area on W. Gd. River Ave. that I would like to add to Cook Bros. work, (undegrounding electric) which is near completion, before they are complete.

The area is commonly known as Spohn Subdivision.

This area has been challenge to maintain with outages in every storm.

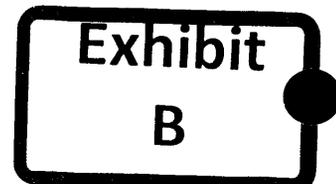
It is back yard construction with fences, pools etc., which doesn,t allow us to use equipment in them for maintenance, as well as overgrown with trees.

This area is insulated for a 2400 volt system. We have been installing a 7200 volt system on this side of town, and in order to complete a loop for all of the west side for reliability purposes it needs to be insulated for the 7200 volt system.

Our preference would be to underground the area, and move it to the front of the houses, similar to Riverest Dr, which was completed this fall.

Estimated costs:

2315 ft. of primary trench @ \$8.00 per ft.	-----\$18,520.00
3770 ft. of secondary trench @ \$6.00 per ft.	-----\$22,620.00
5 road bores @ \$600 each	-----\$ 3,000.00
17,038 ft. of restoration @ \$.280 per ft.	-----\$17,038.00
survey	-----\$ 500.00
traffic control	-----\$ 150.00
sand and gravel as needed estimate	-----\$ 2,000.00
Subtotal	-----\$63,828.00
10% contingency	-----\$ 6,383.00
Estimated total	-----\$70,211.00



55 + 175 + 85 + 60 + 55

PRI.

365 ft

1030 ft.

620 ft.

Pole

150 ft.

150 ft.

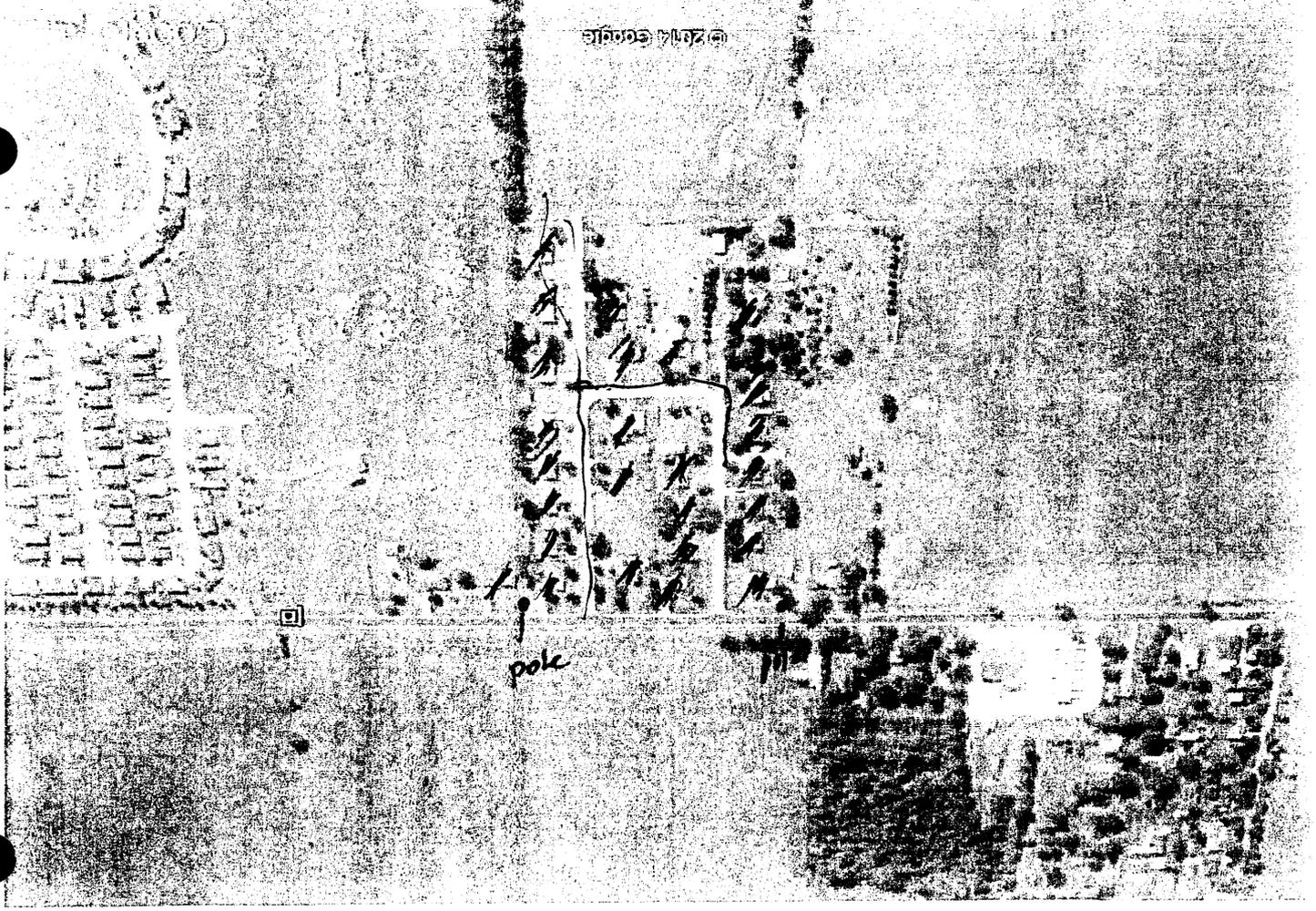
Pole

61 RIVER

১৯৭৩ সালের

১৯৭৩ সালের
১৯৭৩ সালের
১৯৭৩ সালের

pole



City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

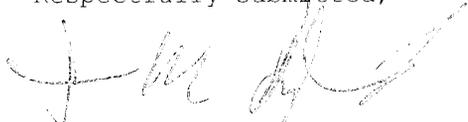
Nov. 25th, 2014

City Council
City Manager

Tonight at the Light & Power Board meeting the Light & Power Board passed the following recommendation to the City Council.

Recommend to add additional footage to Cook Bros. existing proposal for an estimated amount of \$70,211.00. This will upgrade some existing overhead lines that are insulated for 2400 volt system to 7200 volt system underground and helps us complete a westside loop.

Respectfully submitted,



Jon M. Hyland, City of Portland, Board of Light & Power

Exhibit
C

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, November 17, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Guests: Kathy Parsons; David & Darleen VanTil

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Darleen VanTil.

Motion by Smith, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Gorman gave an update on the development of the new website with Civic Plus.

City Manager Gorman reported the City had received a letter from Mrs. VanTil of Portland stating that the crew of the Portland Ambulance Department saved her life on June 2, 2014 after she suffered a full cardiac arrest.

Mrs. VanTil read her letter of appreciation and further stated that she was without a heartbeat for 25 minutes. The very quick response and persistence of the Portland Ambulance Department saved her life.

Mayor Barnes stated that he is thankful for the City's in-house Ambulance Department and the excellent service they provide. He joined Mrs. VanTil in thanking and congratulating the crew that saved her life. He further thanked Mrs. VanTil for taking the time to thank the crew that saved her life.

Under Presentations, DDA/Main Street Director Reagan presented information on HolidayFest 2014 to be held November 21st and 22nd.

Mayor Barnes commented on the work the Electric Department has done in changing out electric services and helping to hang lights.

Director Reagan thanked the Electric Department for their help and commented on the great job they have done.

Under New Business, the Council held the Second Reading and considered Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA). In order to participate in the National Flood Insurance Program (NFIP), the City must formally adopt the preliminary maps.

Motion by VanSlambrouck, supported by Butler, to approve Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA).

Yeas: VanSlambrouck, Butler, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-99 to approve Change Order No. 8 in the amount of \$31,067.18 to the contract with CL Trucking, Inc. for additional work performed and to adjust quantities to reflect actual quantities installed on the Barley, Knox, and Storz Improvements Project. The City Engineer has prepared and is recommending the approval of this change order.

Motion by Smith, supported by Fitzsimmons, to approve Resolution 14-99 approving Change Order No. 8 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-100 to approve Pay Request No. 4 (Final) to CL Trucking, Inc. in the amount of \$49,683.91 for work completed on the Knox, Barley, and Storz Improvement Project. The City Engineer on this project has reviewed the pay request and is recommending its approval.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 14-100 approving Pay Request No. 4 (Final) to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-101 to approve the Michigan Public Power Agency's (MPPA) recommendation to authorize the City's Electric Superintendent to sign an energy services project transaction authorization to purchase energy in 2015 to meet a portion of its future load requirements, subject to the approval of the Board of Light and Power. The purchase of energy would be for the months of January through July and would not exceed \$47,050.00. The Board of Light and Power is scheduled to meet on November 25th to review the recommendation from the MPPA as an agenda item and act accordingly as authorization must be approved by November 30th. This hedging process has been successful in the past and is similar to commodity buying. The goal is to keep energy costs as low as possible.

Motion by Smith, supported by Fitzsimmons, to approve Resolution 14-101 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an Energy Services Project Transaction Authorization to purchase energy in 2015, subject to the approval of the Board of Light and Power.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-102 to approve a bid from Cook Brothers Excavating Inc. for demolition of City property located at 874 Lyons Road. The City owns a vacant residential property at 874 Lyons Road that staff previously determined the structure situated on the property should be demolished due to its dilapidated condition and utilized for a public purpose. The Department of Public Services Director intends to utilize the property for the Electric Department as a substation and the Water Department plans to install lines.

Motion by Fitzsimmons, supported by Butler, to approve Resolution 14-102 approving a bid from Cook Brothers Excavating Inc. for demolition of City property located at 874 Lyons Road.

Yeas: Fitzsimmons, Butler, VanSlambrouck, Smith, Barnes

Nays: None

Adopted

Under the Consent Agenda, City Manager Gorman noted that although the payment in the amount of \$2,500 to McKenna Associates is not over \$5,000 the original contract in the amount of was. McKenna Associates performed services on the Master Plan outside the scope of the contract that they are splitting with the City.

Motion by Smith, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on November 3, 2014, payment of invoices in the amount of \$237,394.53 and payroll in the amount of \$143,967.61 for a total of \$381,362.14. Also included was a purchase order to McKenna Associates in the amount \$2,500 for Master Plan services outside the scope of the original contract.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents with inclement weather in the forecast that parking is not allowed on City streets from 2:00 A.M. to 6:00 A.M. in order to help the DPW completely clear snow from the streets.

The grand opening of the Goodwill store was held this past Saturday, November 15th. The store is very impressive and welcomed by the community.

The Chamber of Commerce will host its annual Breakfast with Santa on Saturday, December 13th.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated the Portland Area Fire Authority is currently in the process of reevaluating the contract. He also encourage residents to come out to HolidayFest.

Mayor Barnes recognized Council Member Smith for her completion of Level I training with the MML.

Council Member Smith commented that education is important for municipal leaders in order to constantly grow the economy and services for its residents. It is also important to have a volunteer base that is active in the community.

Mayor Barnes acknowledged noteworthy actions by the Police Department and further commented that there is much going on in the City that residents don't know about. Portland's police department is very small but does a great job protecting its residents.

Police Chief Knobelsdorf commented on the actions of the Police Department and noted these kinds of crimes are not uncommon but in a small town criminals cannot function with autonomy.

Mayor Barnes commented that the new Goodwill store provides an opportunity for residents to get rid of unwanted items and also provides employment opportunities for individuals that might not otherwise have. The new store is a valuable addition to the community.

Mayor Barnes also commented on the turnout results for the November 4th General Election. Overall, Ionia County had a voter turnout of 36% and the City of Portland had a voter turnout of 48%. This speaks well of our community.

Mayor Barnes stated that he is happy to take the opportunity this evening to recognize all of the City employees who do dangerous and important work that benefits our City and its residents.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Butler, Barnes

Nays: None

Adopted

Meeting adjourned at 7:55 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the November 17, 2014 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Recognition by a local resident of the Portland Ambulance Department for life saving measures provided on June 2, 2014.

Presentation - DDA/Main Street Director Reagan presented information on HolidayFest 2014 to be held November 21st and 22nd.

Second Reading and Consideration of Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA).

All in favor. Approved.

Approval of Resolution 14-99 approving Change Order No. 8 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

All in favor. Approved.

Approval of Resolution 14-100 approving Pay Request No. 4 (Final) to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

All in favor. Approved.

Approval of Resolution 14-101 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an Energy Services Project Transaction Authorization to purchase energy in 2015, subject to the approval of the Board of Light and Power.

All in favor. Approved.

Approval of Resolution 14-102 approving a bid from Cook Brothers Excavating Inc. for demolition of City property located at 874 Lyons Road.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:55 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AT&T	00686	TELEPHONE SVC - WASTE WTR	22.46
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	261.37
AUTOMATED BUSINESS EQUIPMENT	00027	LABELS & SEALING SOLUTION - GENERAL	52.65
BASIC	01983	ANNUAL RENEWAL FEE FOR HRA PLAN YEAR 2015 - GEN	250.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	495.68
FIRE TOWER ENGINEERED TIMBER INC.	02304	ENGINEERING SVC - RED MILL	2,300.00
GALL'S INC.	00159	STINGER FLASHLIGHT, REPLACE & REPAIR LIGHTS - F	345.92
GOOSE CREEK TREE FARM INC.	00170	TRANSPLANT TREES (RED MILL AREA) - PARKS	240.00
GROSS MASONRY & CONSTRUCTION LLC	02321	MATERIAL FOR BATHROOM BLOCKWALL REPAIR - PARKS	654.00
GRP ENGINEERING INC.	01994	ENGINEERING SERVICES ARC-FLASH STUDY -ELECTRIC	2,500.00
HENRY KLEIN	MISC	SEWER AUGERING SERVICE - WASTE WTR	150.00
K-13 LAWN CARE	00220	APPLICATION OF WEED & FEED FOR CITY HALL & PARK	450.00
LITE'S PLUS	00243	BALLAST KIT - COMM PROMO	68.50
LITE'S PLUS	00243	BALLAST KIT - COMM PROMO	68.50
MID MICHIGAN EMERGENCY EQUIPMENT	02216	REPAIR & REPLACE REAR STROBE SYSTEM IN VEHICL	125.00
MID MICHIGAN EMERGENCY EQUIPMENT	02216	FEDERAL SIGNAL 8 MODULE LED WARNING ARROW STICK	500.00
MIDWEST GAS INSTRUMENT SVC	00307	CALIBRATE IMPACT - ELECTRIC	77.33
MUNICIPAL SUPPLY CO.	00324	SEAL COUPLING, BUSHING, STOP - WATER	400.15
MUNICIPAL SUPPLY CO.	00324	BLUE WATER FLAGS/METAL STAFF - WATER	43.20
MIKE OWEN	01809	MILEAGE REIMB - WASTE WTR	54.88
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	59.95
REED & HOPPEs, INC.	00390	TOWING VACCON TRUCK TO GRAND RAPIDS - MTR POOL	485.00
RESCO	00392	COPPER SPLIT BOLTS - ELECTRIC	335.86
SIRCHIE	00992	EVIDENCE SUPPLIES, LABELS & BAGS - POLICE	100.16
SOS OFFICE SUPPLY	02052	TONER - GENERAL	378.00
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICAL - AMBULANCE	184.47
SPRINT	00859	DATA & PHONE - POLICE	117.19
STATE OF MICHIGAN	00428	RADIO SUBSCRIPTION FEES - POLICE	900.00
SYNAGRO CENTRAL, LLC	01889	BIOSOLIDS SAMPLES - WASTE WTR	401.71

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
TRUST THERMAL	02326	REMOVE & DISPOSE OF ASBETOS TRANSITE SIDING - E	3,400.00
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC,WW,WTR,M POOL	175.62
WINTER EQUIPMENT	02322	SNOW PLOW KITS - MAJ STS, LOC STS	3,273.09
WOW! INTERNET-CABLE PHONE	02132	INTERNET SERVICES - WASTE WTR	70.94
KELSEY SCHNEIDER	02323	INSTRUCTORS FOR GYMNASTICS - REC	150.00
HEATHER GOODENOUGH	01186	GYMNASTICS INSTRUCTOR - REC	1,285.00
THERESA KREINER	02276	GYMNASTICS INSTRUCTOR - REC	204.00
BECKY & STEVE WARD	MISC	ENERGY OPTZ - ELECTRIC	165.00
VALERIE JENKINS	MISC	ENERGY OPTZ - ELECTRIC	45.00
PETER SCUDDER	MISC	ENERGY OPTZ - ELECTRIC	165.00
STAR TRUCK RENTALS	02325	REPAIRS MADE TO VACCON TRUCK - MRT POOL	1,199.68
WOW! INTERNET-CABLE PHONE	02132	INTERNET SERVICES - ELECTRIC	44.00
DUANE CROSS	00642	TRANSFORMER WRENCH - ELECTRIC	85.50
MENARDS	00260	PLYWOOD - ELECTRIC	48.31
ASSOC. OF PUBLIC TREASURERS	00848	MEMBERSHIP RENWAL NOTICE - GENERAL	145.00
MRE SERVICES, INC.	00318	COMPUTER SERVICES FOR OCTOBER - GENERAL, POLICE	1,986.88
OTIS ELEVATOR	00970	ELEVATOR SERVICE CONTRACT - CITY HALL	520.62
RIVERSIDE INTEGRATED SYSTEMS	01441	ANNUAL INSPECTION OF FIRE ALARM SYSTEM AT CITY	335.00
TRIMATRIX LABORATORIES INC	01806	LABORATORY SERVICES - ELECTRIC	520.00
UTILITY SERVICE CO. INC.	02133	CHARLOTTE HWY WTR TOWER MAINT - WATER	44,122.25
TRUST THERMAL	02326	ASBESTOS INSPECTION, SAMPLE, ANALYSIS & SURVEY	900.00
MCKENNA ASSOCIATES	02263	MASTER PLAN ADDITIONAL SERVICES - CODE	2,860.00
INTERNATIONAL CODE COUNCIL	01098	ICC DUES - CODE	125.00
INTERSTATE BILLING SVC	00202	23' LIGHT BAR - MRT POOL	447.75
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	80.00
UNIVERSAL AUTO INTERIORS	02327	LABOR & MATERIAL TO REBUILD SEAT IN PICKUP- MTF	605.00
TRUCK & TRAILER	00461	NYLON TUBE UNION - MTR POOL	18.28
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	720.00
MUNICIPAL SUPPLY CO.	00324	PIPE DESCALER - WATER	152.00

Date: 11/25/14

CITY OF PORTLAND INVOICE REGISTER

Page: 3

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	284.70
JOHN DEERE FINANCIAL	01818	PARTS & SUPPLIES - CEMETERY, PARKS, ELECTRIC, M	998.98
INDEPENDENT BANK	00197	BOND & REDEMPTION - ELECTRIC	8,900.00
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
GOOSE CREEK TREE FARM INC.	00170	REPLACEMENT TREES FOR UNDERGROUND WORK - ELECTF	1,440.00
KENDALL ELECTRIC	00225	ST LIGHTS - COMM PROMO	59.34
KENDALL ELECTRIC	00225	BULBS - ELECTRIC	131.00
KEUSCH SUPER SERVICE	00228	TIRE & REPAIR - CEMETERY & PARKS	206.50
PRINTING SYSTEMS	00375	1099'S, ENVELOPES, 1099GS, W-2S - GEN, INC TAX	261.15
MICHIGAN COMPANY, INC.	00273	TISSUES - CITY HALL	14.26
MICHIGAN COMPANY, INC.	00273	FIRST AID KIT REFILL - CITY HALL	25.00
COOK BROS EXCAVATING	00101	MANHOLE INSTALLED ON W BRIDGE ST - WASTE WTR	8,840.00
CITY OF PORTLAND - PETTY CASH	00701	POSTAGE - GENERAL, INC TAX	669.02
KARLIE BARTLETT	02324	GYMNASTICS INSTRUCTOR - REC	180.00
Total:			\$97,940.85

**BI-WEEKLY
WAGE REPORT
November 24, 2014**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,793.88	117,210.68	1,121.05	44,844.90	162,055.58
ASSESSOR	1,477.03	13,317.04	112.99	4,410.11	17,727.15
CEMETERY	4,137.75	41,316.23	314.76	14,967.60	56,283.83
POLICE	23,547.67	166,276.19	2,234.09	48,984.36	215,260.55
CODE ENFORCEMENT	871.22	7,244.13	66.64	2,323.72	9,567.85
PARKS	2,184.73	28,485.41	165.35	7,589.18	36,074.59
INCOME TAX	2,538.35	18,530.17	186.95	10,371.22	28,901.39
MAJOR STREETS	6,366.34	37,731.74	475.18	22,327.92	60,059.66
LOCAL STREETS	4,215.75	22,641.42	315.42	14,260.72	36,902.14
RECREATION	2,973.16	21,164.02	223.64	9,591.91	30,755.93
AMBULANCE	16,856.24	119,592.19	1,495.82	24,443.20	144,035.39
DDA	2,680.73	4,295.68	205.08	2,064.49	6,360.17
ELECTRIC	29,420.35	197,753.27	2,228.14	89,262.00	287,015.27
WASTEWATER	13,276.22	98,521.47	1,003.08	49,098.02	147,619.49
WATER	7,791.61	58,381.65	727.81	25,683.63	84,065.28
MOTOR POOL	4,361.89	21,301.69	325.26	11,320.12	32,621.81
TOTALS:	134,492.92	973,762.98	11,201.26	381,543.10	1,355,306.08

**BI-WEEKLY CASH BALANCE ANALYSIS
12/1/2014**

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	860,015.08	17,831.76	60,143.95	26,587.00		844,289.89	235,000.00	1,079,289.89
INCOME TAX	4,711.33		2,949.49	20,000.00	2,465.00	19,296.84	10,000.00	29,296.84
MAJOR STREETS	128,939.58		4,921.86		1,790.00	122,227.72	-	122,227.72
LOCAL STREETS	71,066.53		3,479.03	29,967.44	575.00	96,979.94	-	96,979.94
RECREATION	7,229.82	4,734.90	5,065.80		1,064.00	5,834.92	-	5,834.92
AMBULANCE	139,833.00	15,594.97	25,640.65		2,281.00	127,506.32	-	127,506.32
CAPITAL IMPR-RED MILL IMPROVEMENTS	6,503.00	10,000.00	2,300.00			14,203.00		14,203.00
CAPITAL IMPR-WELLHEAD GRANT	2,000.00					2,000.00		2,000.00
CAPITAL IMPROVEMENT-STREETS	659,026.02				30,991.85	628,034.17		628,034.17
REFUSE COLLECTION	21,488.91	7,023.13	29.58			28,482.46	-	28,482.46
ELECTRIC	59,771.87	235,021.38	177,127.11		6,075.00	111,591.14	555,000.00	666,591.14
WASTEWATER	(42,100.67)	47,326.81	24,431.18	9,864.41	23,829.00	(33,169.63)	-	(33,169.63)
WATER	236,320.03	30,720.63	56,635.99		4,712.00	205,692.67	420,000.00	625,692.67
MOTOR POOL	(13,094.84)	277.10	8,795.82		2,913.00	(24,526.56)	-	(24,526.56)
DDA	24,465.67	2,121.91	14,016.41	50,000.00	19,215.00	43,356.17	-	43,356.17
TOTALS:	2,166,175.33	370,652.59	385,536.87	136,418.85	95,910.85	2,191,799.05	1,220,000.00	3,411,799.05
								ELECTRIC-RESTRICTED CASH
								375,000.00
								CUSTOMER DEPOSIT CD
								170,000.00
								PERPETUAL CARE CD
								130,000.00
								INCOME TAX SAVINGS
								513,620.11
								ELECTRIC-PRIN & INT ESCROW
								162,222.86
								WASTEWATER-DEBT ESCROW
								112,477.71
								WASTEWATER-REPAIR ESCROW
								72,748.25
								DDA-PRIN/INT ESCROW
								43,212.74
								2,799,281.67
								4,991,080.72

* CASH IN TIME CERTIFICATES
**INVEST IN TIME CERTIFICATES

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO

Utility Service Company
 P.O. Box 674233
 Dallas TX 75267

SHIP TO

INV # 355057

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
11-19-14	11-12-14				
QUANTITY	DESCRIPTION			PRICE	AMOUNT
	Water tower Maint. Per Resolution NO. 12-2 Resolution Adopted Jan 3, 2012 501 Charlott Hwy - Water Tower 591 - 441 - 940				
RS					# 44,122.25

NOT FOR RESALE FOR RESALE

TAX NUMBER _____

 AUTHORIZED SIGNATURE

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

INVOICE

Correspondence Only:

UTILITY SERVICE CO., INC.
P.O. Box 1350
Perry, Georgia 31069



Mail Payments to:

UTILITY SERVICE CO., INC.
P. O. Box 674233
DALLAS, TX 75267-4233
(478) 987-0303

BILL TO

CITY OF PORTLAND, MI
259 KENT STREET
PORTLAND, MI 48875

PLEASE INCLUDE INVOICE COPY WITH PAYMENT

Customer Number: 32512

DUE UPON RECEIPT

<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
355057	12-NOV-14	UPON COMPLETION OF MIXING SYSTEM INSTALL WORK PERFORMED ON THE 400,000 PEDISPHERE SOUTH TANK	\$44,122.25	\$0.00	\$44,122.25

**TOTAL DUE TO
UTILITY SERVICE CO., INC.**

\$44,122.25

Thank You For Your Business

A 1.5% PER MONTH **FINANCE CHARGE** MAY BE CHARGED FOR ALL PAST DUE INVOICES.

****Please return with payment** INVOICE COPY ** Please return with payment****

Correspondence Only:

Mail Payments to:

UTILITY SERVICE CO., INC.
P.O. Box 1350
Perry, Georgia 31069



UTILITY SERVICE CO., INC.
P. O. Box 674233
DALLAS, TX 75267-4233
(478) 987-0303

BILL TO

CITY OF PORTLAND, MI
259 KENT STREET
PORTLAND, MI 48875

PLEASE INCLUDE INVOICE COPY WITH PAYMENT

Customer Number: 32512

DUE UPON RECEIPT

<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
355057	12-NOV-14	UPON COMPLETION OF MIXING SYSTEM INSTALL WORK PERFORMED ON THE 400,000 PEDISPHERE SOUTH TANK	\$44,122.25	\$0.00	\$44,122.25
TOTAL DUE TO UTILITY SERVICE CO., INC.					\$44,122.25

Thank You For Your Business

A 1.5% PER MONTH **FINANCE CHARGE** MAY BE CHARGED FOR ALL PAST DUE INVOICES.

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 12-2

A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE MAYOR AND CLERK TO SIGN A WATER TANK MAINTENANCE CONTRACT FOR THE 400,000 GALLON WATER STORAGE TANK AT 501 CHARLOTTE HIGHWAY

WHEREAS, Utility Service Company, Inc has submitted a proposed Water Tank Maintenance Contract (Contract), a copy of which is attached as Exhibit A, to provide the professional services needed to maintain the 400,000 gallon water storage tank at 501 Charlotte Highway (Tank), including annual inspections and service of the tank, biennial washout-inspections of the interior of the tank, and all other engineering and inspection services needed to maintain and repair the Tank and tower during the term of the Contract; and

WHEREAS, the proposed Contract includes an initial scope of work to renovate the Tank that is scheduled to be completed and funded over the first five years of the Contract at \$44,123 per year; and

WHEREAS, the annual fee is reduced to \$23,226 in years six through eight of the Contract and may be increased in year nine and each third anniversary thereafter by a maximum of 15% for the next three year cycle; and

WHEREAS, the City Manager has checked references and costs for the proposed services and is recommending that the City Council approve the Contract as a more proactive asset management approach to maintaining this Tank.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the Mayor and Clerk to sign the proposed Water Tank Maintenance Contract, a copy of which is attached as Exhibit A, to provide the professional services needed to maintain the 400,000 gallon water storage tank at 501 Charlotte Highway.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 3, 2012

Monique I. Miller, City Clerk

**Minutes of the Downtown Development Authority Regular Meeting
City of Portland**

Held on October 16, 2014
In Council Chambers at City Hall

Members Present: Dumas, Barnes, Antaya, Gorman, Smith, Blastic, Briggs, Urie, Tyler,

Members Absent: Clement

Staff: Interim Assistant City Manager & DDA Director Reagan, Interim Main Street Manager Perry, City Clerk Miller

The meeting was called to order at 4:00 P.M. by Chair Dumas.

Motion by Briggs, supported by Blastic, to approve the Revised Agenda as presented.
All in favor. Adopted.

Motion by Smith, supported by Briggs, to approve the Minutes of the September 18, 2014 Regular Meeting as presented.
All in favor. Adopted.

Motion by Barnes, supported by Smith, to approve the October 2014 Treasurer's Report as presented
All in favor. Adopted.

Mayor Barnes thanked City Treasurer Schrauben for the breakdown of charges to the City.

Under the Director's Report, DDA Director Reagan presented information from the Michigan Municipal League calling for Letters of Interest in a planning program to help cities. Director Reagan will be working with City Manager Gorman to submit a letter by the due date of November 3rd.

Director Reagan thanked Interim Main Street Manager Perry for her assistance while he was acting as Interim City Manager, she has done a great job. He will present her with the required 14-day notice tomorrow with her last day to be Friday, October 31st.

Under the Manager's Report, Main Street Manger Perry stated the National Main Street Accreditation meetings were held in Portland on September 25th. The Portland Main Street program achieved National Accreditation. This was a great opportunity to also receive constructive criticism to improve the program.

The Big Beer Run is to be held this Saturday, October 18th.

Interim Main Street Manager Perry noted she is the recipient of the 2014 Bob Addy Scholarship Award from the Mid-America Economic Development Council which will allow her to attend a conference the first week of December in Chicago.

The Main Street program will partner with the Portland Area Historical Society for a “Historic Cemetery Walk” on Sunday, October 26th at 3:00 P.M.

Under Committee Updates, Interim Main Street Manager Perry reported the Promotions & Marketing Committee will host “Trick-or-Treat on Kent Street” on October 31st from 6:00 – 8:30 P.M. The Portland Area Service Group will host activities.

HolidayFest will be held November 21st and 22nd and will feature carriage rides, an ice sculptor, a light parade, the snowball drop and many other activities.

The Design Committee has an ongoing effort to clean up the flower beds in the downtown. The new sign for the Gallery Brewery, which was a recipient of a Sign Grant, is now in place.

The Economic Revitalization Committee will hold a customer service training sometime in the spring.

The Organization and Finance Committee has a newly designed On the Street Newsletter. The Main Street website is constantly being updated. Interim Main Street Manager Perry stated she had received compliments on Main Street’s Facebook page from several individuals at the Main Street Manager’s Retreat.

Under Board Member Comments, Mayor Barnes commented there is an opening on the DDA with the recent resignation of Nicole Sunstrum due to her relocation to the Ann Arbor area. Interested individuals can apply through City Hall.

Chair Dumas thanked Interim Main Street Manager Perry for her service and for doing a great job.

Motion by Antaya, supported by Blastic, to adjourn the meeting at 4:09 P.M.
All in favor. Adopted

Respectfully submitted,


Kory Blastic, Secretary



DATE: November 17, 2014

REPORT OF FUNDS IN DDA AS OF:

PRINCIPAL & INTEREST ACCOUNT

AMOUNTS

PREVIOUS BALANCE:	<u>10/16/14</u>	\$ 23,997.43
INTEREST EARNED:		\$ 0.31
DEPOSITS:		
Transfer from Regular Account for Bond Principal and Interest Escrow		\$ 19,215.00
CHECKS WRITTEN:		
NEW BALANCE:	<u>11/20/14</u>	<u>\$ 43,212.74</u>

REGULAR ACCOUNT

AMOUNTS

PREVIOUS BALANCE:	<u>10/16/14</u>	\$ 24,465.67
INTEREST EARNED:		\$ 1.91
DEPOSITS:		
11/4/2014 2014 BIG BEER RUN PROCEEDS		\$ 645.00
11/4/2014 2014 HOLIDAYFEST PARTICIPATION FEES		\$ 1,475.00
11/17/2014 PARTIAL TRANSFER #2 OF DDA TAX CAPTURE		\$ 50,000.00

CHECKS WRITTEN:

CK NO.	PAYEE	AMOUNT
1401	PATRICIA M. PERRY-Final payment for interim main street manager services	\$ 3,624.10
1402	HEATHER WIBORN-Startup cash for 2014 Holidayfest carriage rides	\$ 200.00
1403	GANNETT MI NEWSPAPERS-Ad for Historic Cemetery Walk	\$ 105.00
1404	KELLY SMITH-2014 Holidayfest Santa appearance	\$ 60.00
1405	EQUINE PROFESSIONALS-Balance owed for Holidayfest carriage rides	\$ 450.00
1406	PHILLIP DEBOER-Ice carving demonstration for Holidayfest	\$ 235.00
1407	SLICK SHIRTS-Big Beer run T-shirts	\$ 306.50
1408	TIM PERRY-Reimburse for water purchased for Big Beer run	\$ 11.36
1409	HOMETOWN DECORATION & DISPLAY-Holiday decorations	\$ 5,200.00
1410	RCP-Signs for 2014 Holidayfest	\$ 71.50
1411	CITY OF PORTLAND-On the Street, postage, event supplies, and telephone service	\$ 278.59

TRANSFER TO DDA PRINCIPAL AND INTEREST ESCROW ACCOUNT	\$ (19,215.00)
TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 10/21/14 TO 11/3/14	\$ (3,474.36)

TOTAL EXPENSES:	<u>\$ (10,542.05)</u>
-----------------	-----------------------

NEW BALANCE:	<u>11/20/14</u>	<u>\$ 43,356.17</u>
--------------	-----------------	---------------------

CITY OF PORTLAND

259 KENT STREET · PORTLAND, MICHIGAN 48875 · (517) 647-7531

TO Shelley Perry

SHIP TO

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
11/17/14					14-1610
QUANTITY	DESCRIPTION			PRICE	AMOUNT
	Payment for interim MS program Reg.				2500. ⁰⁰
	Extra 2 weeks +				1124.10
					3624.10
	FINAL PAYMENT				
	DDA - Contractual Services				

NOT FOR RESALE FOR RESALE

TAX NUMBER _____

[Signature]
 AUTHORIZED SIGNATURE

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

Portland Main Street
Payment Request
HolidayFest 2014
10/9/14

This payment request is for \$200.00, to be used as startup cash at the November 21 & 22 "HolidayFest" for the sale of carriage ride tickets. This request should be charged to the Promotions and Marketing Committee and should be made out to Heather Wiborn, Promotions and Marketing Committee Chairperson.



Paul T. Reegan, Manager
~~Shelley Perry, Interim Manager~~
Portland Main Street

GANNETT MICHIGAN NEWSPAPERS

P.O. Box 30318
 Lansing, MI 48919
 RETURN SERVICE REQUESTED

Billing 1-866-228-5318

ADVERTISING INVOICE/STATEMENT

Terms:
 A Finance Charge of 1.5% Per Month will be added to Past Due Accounts (Over 30 Days) 18% Per Annum. A fee of \$30 will be charged on all Non-sufficient funds checks.

**RETURN THIS SECTION TO ENSURE PROPER CREDIT.
 PLEASE MAKE YOUR PAYMENT PAYABLE TO:**

Gannett Michigan Newspapers
 P.O. Box 677313, Dallas, TX 75267-7313

L0926400000000000000021133673650001050010514

CUSTOMER NO.	INVOICE NO.
L09264	2113367365
DUE DATE	AMOUNT DUE
11/15/14	105.00
FOR PERIOD	THRU
09/29/14	11/02/14
AMOUNT	

PORTLAND MAINSTREET COMMITTEE
 259 KENT ST
 PORTLAND, MI 48875-1458



Please return this top section with payment in the enclosed envelope and include your customer number on remittance.
 NOTE: BE SURE RETURN ADDRESS ON BACK OF THIS SECTION IS READ BY WINDOW.

DATE	EDT	CLASS	DESCRIPTION	TIMES RUN	DEPTH	COL	TOTAL SIZE	RATE	AMOUNT	
0929 1019	PKG1		BALANCE FORWARD 2014						.00 105.00	
CURRENT		OVER 30 DAYS		OVER 60 DAYS		OVER 90 DAYS		OVER 120 DAYS		TOTAL DUE
105.00		.00		.00		.00		.00		105.00

Sign up for free e-invoicing now. Call Jim at 517-377-1083.

SALES PERSON
STEAD

TO ENSURE PROPER CREDIT, PLEASE RETURN TOP SECTION AND INCLUDE YOUR CUSTOMER NUMBER ON REMITTANCE. For your records:

CUSTOMER NO.	NAME	INVOICE NUMBER	AMOUNT PAID
L09264	PORTLAND MAINSTREET COMMITTEE	2113367365	
		DUE DATE	
		11/15/14	

GANNETT MICHIGAN NEWSPAPERS
 ADVERTISING INVOICE/STATEMENT

Crystal Falls
Horse and Carriage
Company



paid
\$ 450.00
down payment

Contract for Horse-Drawn Carriage Services

This contract is subject to the terms and conditions printed here. Please read carefully!

Service Provided by:

Crystal Falls Horse and Carriage Co.
A division of Equine Professionals, LLC
12734 S. Godfrey Road
Morrice, MI 48857

Service Provided For: Portland Main Street - HOLIDAY FEST - Fri + Sat. Nov 21 + 22
 Print Home Address: 259 KENT ST PORTLAND MI 48875
 Phone(s): 517 647 5027 616 558 5863 Email Address: dda.mainstreet@portland-michigan.org
 Quoted Price: \$ 900.00 Down Payment Paid: ~~1100.00~~ 450 Date Paid: _____
 Balanced Due: _____ Date of Event: Nov 21, 22 Time of Pickup: _____
 Place of Pickup: * 1 horse + carriage, giving rides on both days PLUS the parade on
 Destination: Nov 22 at 6:00. Service fee total includes mileage.
 Special Request: * (Nov 21 6 - 9:00 PM, Nov 22 2 - 5:00 PM + 6:00 PARADE)
 Type of Carriage: _____
 Number of Carriages Needed: 1 Number of Adults: _____ Number of Children: _____

A 50% deposit of the purchase price is required to secure your date. If purchaser cancels this contract, for the Crystal Falls Horse and Carriage Co. service less than 30 days prior to the date of service, the purchaser shall be responsible for the entire purchase price quoted for the event. **Make checks payable to: Equine Professionals LLC.**

Balance due on the date, and time of service. Payment must be made to Equine Professionals, LLC. If any payment is not made when due, interest shall accrue at the rate of 18% APR (1.5% monthly) on the outstanding balance.

In the event that payment is not made when due, the purchaser (undersigned) shall be in default and shall be responsible for all cost of collection incurred by the Crystal Falls Horse and Carriage Co., including but not limited to: any collection agency fees, attorney fees, and court costs.

Gratuities are not included but are most appreciated by our drivers and attendants.

The Crystal Falls Horse and Carriage Co. acknowledges the amount received of \$ _____ upon the date of _____. The person(s) acting through the undersigned represent(s) and warrant(s) that he/she is duly authorized to execute this agreement and hereby agrees to payments affirmed above.

The undersigned further acknowledged that he/she has received a copy of the contract for the Crystal Falls Horse and Carriage Co. and agrees to the terms and conditions there on. The agreement cannot be cancelled except as stated in such terms and conditions.

Please sign and date here:

Signature: Patricia M. Perry Date: 9-5-2014

Thank you for your business

- God Bless -

Jenny Kurz - Owner/Operator: _____ Date: _____

11.3.2014

Invoice No. 2014-008

City of Portland DDA
Attn: Patrick Reagan
259 Kent Street
Portland, Michigan 48875

Quantity	Description	Unit Price	Total
1	Single Block Ice Carving Demonstration	235.00	235.00
	for the Portland Holiday Fest		
	Subtotal		235.00
	Sales Tax		
	Shipping & Handling		
	Total Due		235.00

Due November 22, 2014

Thank you!

Remit to:

Phillip DeBoer
1094 Vos Street
Jenison, Michigan 49428

INVOICE #70152 Portland Main Street, MAIN STREET PORTLAND LET'S



Slick Shirts Screen Printing

805 Vine St.
Lansing, MI 48912
(517) 371-3600 / Fax: (517) 371-1581
Email: Sales@slickshirts.com

Invoice Date: 10/16/2014

Customer Account #: 5119

TERMS: Due on receipt

Bill To

Portland Main Street - Shelley Perry
259 Kent St.
Portland, MI 48875
(517) 647-5027
Email: ddamainstreet@

Ship To

Portland Main Street - Shelley Perry
259 Kent St.
Portland, MI 48875
(517) 647-5027
Email: ddamainstreet@

PO Number:	Order Date:	Date Order Due:	Delivery Method
	10/10/2014	10/16/2014	Pickup

Work Order #70152A - Screen Printing - MAIN STREET PORTLAND LET'S CONNECT!

Additional Info: Toni Thomas

ITEM DESCRIPTION	COLOR	2-4	6-8	10-12	14-16	S	M	L	XL	2XL	3XL	Other	QTY	EACH	TOTAL
N3234-A4 Jersey Marathon T-Shirt-All Colors S-XL	White					6	14	22	6				48	\$5.95	\$285.60
N3234-A4 Jersey Marathon T-Shirt-All Colors 2XL	White									2			2	\$7.95	\$15.90
PMS Color Match												1	1	\$5.00	\$5.00
Total						6	14	22	6	2		1	51		

Art Charges: \$0.00
Setup Fees: \$0.00
Sub Total: \$306.50

Account Aging

0-30	\$306.50
31-60	\$0.00
61-90	\$0.00
Over 90	\$0.00
Total	\$306.50

Payments

Date	Method	Amount
------	--------	--------

Order Total:	\$306.50
Sales Tax:	\$0.00
Shipping/Handling:	\$0.00
Amount Due:	\$306.50
Payments:	\$0.00
Balance Due:	\$306.50

INVOICE NOTES

ART: Art has been emailed and forwarded to the art dept.

No Art or Screen charges

400P

Thank you for your business.

INVOICE #70152 Portland Main Street, MAIN STREET PORTLAND LET'S

I have reviewed the above information and found it to be correct and free from any errors. I confirm that the quantities, shirt styles, and other information on this form are correct. I also agree to pay the amount listed as the Balance Due upon completion of the order.

Signature:

Date:

Thank you for your business.

Use Your  2%
BIG CARD REBATE
MENARDS

MENARDS - LANS WEST
8505 Delta Market
Drive
Lansing, MI 48917

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
 items on this receipt will be in the form
 of an in store credit voucher if the
 return is done after 01/15/15

If you have questions regarding the
 charges on your receipt, please
 email us at:
 LANWfrontend@menards.com



Sale Transaction

GLACIERMIST WATER 24PK
 2733921 3 @2.79 8.37 NT

 TOTAL SALE 8.37
 VISA 9093 8.37
 00281B
 Swiped

TOTAL NUMBER OF ITEMS = 3

GUEST COPY

The Cardholder acknowledges receipt of
 goods/services in the total amount shown
 hereon and agrees to pay the card issuer
 according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Barb

4006 08 0946 10/17/14 03:13PM 3157



1462 E. GRAND RIVER AVE
 PORTLAND, MI 48875 (517) 647-4861

Friday, 10/17/14 4:04 PM
 Your Cashier Is: SELF

SPT PURIFIED WTR	2.99 F
Tax .00	Total 2.99
VISA	2.99
Acct # *****9093	
Authorization # 03529B 1871	
CHANGE	.00

 SIGN UP FOR OUR EMAIL NEWSLETTER &B
 SPECIALS, EVENTS, SAVINGS, & MORE!
<http://bit.ly/TomsNews>

 ELIGIBLE FUEL DISC BASKET TTL 2.99
 VISIT US AT TOMSFOODCENTER.COM
 10/17/14 16:04 Good Afternoon Lane 062
 Cashier 620096 Store 0096 Trx 81

***** Check Cart *****

 * * PAID * *
 * 10/17/2014 *
 * 16:04:59 *

\$ 8.37
 + 2.99

 \$ 11.36

Hometown Decoration and Display LLC

Invoice

2645 24th Ave
 Hudsonville, MI 49426
 (616)485-8446
 wendbraun@gmail.com

Date	Invoice #
11/6/2014	1250

Bill To
City of Portland 259 Kent Street Portland, MI 48875

P.O. No.	Terms	Project
	Due by Dec. 10, 2014	

Quantity	Description	Rate	Amount
100	Holiday Decorations	52.00	5,200.00
Thank you for your business.			Total \$5,200.00



Proposals:

DATE
11/17/2014

PROPOSAL NO
1113
EXP. DATE
01/17/2015

ADDRESS

Patrick Reagan
Portland Main Street

ACTIVITY	QUANTITY	RATE	SHIP VIA RCP AMOUNT
sign <i>signage for [illegible]</i>	2	24.75	49.50
set up / design <i>design for [illegible]</i>	1	22.00	22.00

Thank you requesting this estimate for RCP Services. We look forward to answering any questions or correcting any details on this estimate.

TOTAL \$71.50

ACCEPTED BY

ACCEPTED DATE

CITY OF PORTLAND REIMBURSEMENT CHECK BREAKDOWN

Below is a summary of the following attached invoices that the DDA needs to reimburse to the City of Portland for services provided and for bills paid directly by the City for credit card charges and joint billings from vendors:

Name	Description		Amount
City of Portland	On The Street and postage	\$	98.84
Menard's	Supplies for 2014 Block Party	\$	42.37
Tom's Food Center	Supplies for Main Street Accred. Meeting	\$	18.77
Clear Rate Communications	Telephone Service	\$	41.38
Clear Rate Communications	Telephone Service	\$	41.33
Staples	Monitor Stand	\$	35.90
		\$	278.59

INVOICE

CITY OF PORTLAND
259 KENT ST.
PORTLAND, MI 48875

Customer ID: 00017
Invoice Number: 0000000892
Service Date: 11/05/2014
Invoice Date: 11/06/2014
Due Date: 12/05/2014

Property Address:
259 KENT ST.

(517) 647-3211

DDA
259 KENT ST.
PORTLAND, MI 48875

Remaining Unapplied Credits: 0.00

Quantity	Description	Unit Price	Amount
1	ON THE STREET - NOV 2014	59.00	59.00
1	POSTAGE	39.84	39.84

Total Invoice:	98.84
Credits Applied:	0.00
Payments Applied:	0.00
Invoice Balance:	98.84

INVOICE

CITY OF PORTLAND
CITY OF PORTLAND
259 KENT ST.
PORTLAND, MI 48875

(517) 647-3211

DDA
259 KENT ST.
PORTLAND, MI 48875

Customer ID: 00017
Invoice Number: 0000000892
Service Date: 11/05/2014
Invoice Date: 11/06/2014
Due Date: 12/05/2014

Property Address:
259 KENT ST.



* STORE COPY *

NET30-CITY OF PORTLAND
259 KENT ST.

PORTLAND
FAX # (517)

MI 48875

MENARDS - IONIA
3063 South State St.
Ionia, MI 48846

INVOICE # 47878

ACCOUNT : 32360263

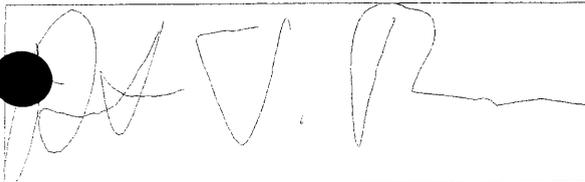
TRANSACTION DATE : 05/16/14
TRANSACTION TIME : 94020
REGISTER NUMBER : 7
SIGNER : patrick reagan

TRANSACTION # : 7725
PURCHASE ORDER # :
TYPE OF SALE : Charge Sale
CLAIM # :

QUANTITY	SKU	DESCRIPTION	AMOUNT
2.00	3641350	48" HVY-D TIE 10/BAG	15.94
1.00	3641181	8" TIE 1000/BAG	19.97
1.00	5643015	DUCK UTILITY 1.88 X 55YD	3.47
1.00	5643040	1.88"X54.6YD PKG TP CLEAR	2.99

SUB-TOTAL: 42.37
TOTAL TAX: 0.00
PAYMENTS : 0.00
=====

TOTAL DUE: 42.37



Date	Invoice	Description/Detail	Amount
10/30/2014	3021320	PHONE SVC - CITY HALL	413.77
	101-172-851.000	TELEPHONE SERVICE	41.38
	101-201-851.000	TELEPHONE SERVICE	165.50
	101-209-851.000	TELEPHONE SERVICE	41.38
	101-751-851.000	TELEPHONE SERVICE	41.38
	101-728-956.000	MISCELLANEOUS EXPENSES	41.38
	105-254-851.000	TELEPHONE SERVICE	41.38
	208-690-851.000	TELEPHONE SERVICE	41.37

Total: 413.77

PRINTING SYSTEMS - Techno, Inc - 1-800-95-12345

CITY OF PORTLAND • PORTLAND, MICHIGAN 48875

CITY OF PORTLAND
200 KENT STREET
PORTLAND, MICHIGAN 48875

THE HUNTINGTON NATIONAL BANK
GRAND RAPIDS, MICHIGAN
74-347 / 724

036605

Date: 11/17/14

413.77

Four Hundred Thirteen and 77/100 Dollars**

TO THE
ORDER OF

CLEAR RATE COMMUNICATIONS
PO BOX 27308

LANSING MI 48909

CITY OF PORTLAND - PAYING ACCOUNT

James C. Sawyer

MAYOR

Monique Wells

CLERK

Date	Invoice	Description/Detail	Amount
09/30/2014	STATEMENT	PHONE SVC - CITY HALL	413.35
	101-172-851.000	TELEPHONE SERVICE	41.34
	101-201-851.000	TELEPHONE SERVICE	165.34
	101-209-851.000	TELEPHONE SERVICE	41.33
	101-751-851.000	TELEPHONE SERVICE	41.34
	101-728-956.000	MISCELLANEOUS EXPENSES	41.33
	105-254-851.000	TELEPHONE SERVICE	41.34
	208-690-851.000	TELEPHONE SERVICE	41.33

Total: 413.35

REPORTING SYSTEMS • Taylor, MI • 1-800-95-12345

CITY OF PORTLAND • PORTLAND, MICHIGAN 48875

CITY OF PORTLAND
339 KENT STREET
PORTLAND, MICHIGAN 48875

THE HUNTINGTON NATIONAL BANK
GRAND RAPIDS, MICHIGAN
74-3471724

036460

Date: 10/20/14

AMOUNT
\$413.35

Four Hundred Thirteen and 35/100 Dollars**

CLEAR RATE COMMUNICATIONS
PO BOX 27308

LANSING MI 48909

CITY OF PORTLAND - PAYING ACCOUNT

James Bauer

Margie Miller

MAYOR

CLERK

00364600 0724034730 01151128209

STAPLES Advantage

[Return to the previous page](#)

[Print this page](#) 

Order Status:	Transmitted for Fulfillment	Ship-To:	Nikki Miller
Order #:	7126000433		PORTLAND CITY OF / NJPA
Order Date:	10/22/2014		259 KENT ST
Ordered by:	Nikki Miller		PORTLAND, MI 48875
			USA

Item Status	Expected Delivery Date	Customer Item #	MFR Item #	UOM/Qty.	Your Price	Qty.	Packing Slip Note	Item Total
-------------	------------------------	-----------------	------------	----------	------------	------	-------------------	------------

Kensington Monitor Stand with SmartFit® System, Black/Gray, 5" H x 11 1/2" W x 9" D
Staples Item # 601307

601307	KMW50087	EA/1	\$35.90	1	DDA	\$35.90
--------	----------	------	---------	---	-----	---------

Sharp EL-1197PIII Printing Calculator
Staples Item # 454291

454291	SHREL1197PIII	EA/1	\$53.37	1	101 201 740	\$53.37
--------	---------------	------	---------	---	-------------	---------

Item Status	Expected Delivery Date	Customer Item #	MFR Item #	UOM/Qty.	Your Price	Qty.	Packing Slip Note	Item Total
-------------	------------------------	-----------------	------------	----------	------------	------	-------------------	------------

Total: \$89.27

PERIOD END: 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2014	INCREASE (DECREASE)	MONTH 11/30/2014	NORMAL (ABNORMAL)		
Fund 248 - DDA FUND									
Revenues									
Dept 000				150,000.00		50,000.00		136,000.00	52.45
248-000-402.000	REAL PROPERTY TAXES	286,000.00		0.00		0.00		0.00	0.00
248-000-551.000	RIVERSIDE FACADE GRANT	0.00		0.00		0.00		0.00	0.00
248-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00		22.69		0.00		(22.69)	100.00
248-000-665.000	INTEREST INCOME	0.00		0.00		0.00		0.00	0.00
248-000-674.000	CONTRIBUTION-PROPERTY OWNERS	0.00		160.66		0.00		(160.66)	100.00
248-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00		0.00		0.00		0.00	0.00
248-000-678.006	REIMBURSEMENTS-MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
248-000-678.010	REIMBURSEMENTS-RIVERFEST	0.00		0.00		0.00		0.00	0.00
248-000-678.011	REIMBURSEMENTS-CITY AND PACC	0.00		0.00		0.00		0.00	0.00
248-000-678.012	REIMBURSEMENTS-MAIN STREET	25,000.00		8,069.07		2,120.00		16,930.93	32.28
248-000-698.000	BOND PROCEEDS	0.00		0.00		0.00		0.00	0.00
248-000-699.101	TRANSFER FROM GENERAL	0.00		0.00		0.00		0.00	0.00
248-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00		0.00		0.00		0.00	0.00
Total Dept 000		311,000.00		158,252.42		52,120.00		152,747.58	50.89
TOTAL Revenues									
		311,000.00		158,252.42		52,120.00		152,747.58	50.89
Expenditures									
Dept 275-ADMINISTRATION				1,568.80		1,568.80		40,931.20	3.69
248-275-702.000	S & W FULLTIME	42,500.00		46.15		46.15		1,153.85	3.85
248-275-711.000	S & W HEALTH PREMIUMS	1,200.00		123.53		123.53		3,221.47	3.69
248-275-715.000	S & W SOCIAL SECURITY	3,345.00		0.00		0.00		0.00	0.00
248-275-716.004	RETIREE HEALTH CARE SAVINGS PLAN	0.00		72.94		72.94		817.06	8.20
248-275-717.000	LIFE/LTD INSURANCE	890.00		1,662.94		1,662.94		7,632.06	17.89
248-275-718.000	PENSION	200.00		0.00		0.00		200.00	0.00
248-275-719.000	OTHER FRINGE	750.00		0.00		0.00		750.00	0.00
248-275-720.000	WORKER'S COMPENSATION	30.00		0.00		0.00		30.00	0.00
248-275-723.000	UNEMPLOYMENT	0.00		111.36		39.84		(111.36)	100.00
248-275-730.000	POSTAGE	0.00		553.97		18.77		4,446.03	11.08
248-275-740.001	OPERATING SUPPLIES-MAIN ST BOARD	5,000.00		0.00		0.00		8,700.00	0.00
248-275-740.003	OPERATING SUPPLIES-DESIGN COMMITTEE	8,700.00		0.00		0.00		3,619.02	6.49
248-275-740.004	OPERATING SUPPLIES-ER COMMITTEE	3,870.00		250.98		105.00		8,663.28	15.02
248-275-740.005	OPERATING SUPPLIES-O&F COMMITTEE	10,195.00		1,531.72		376.86		9,578.35	48.60
248-275-740.006	OPERATING SUPPLIES-P&M COMMITTEE	18,635.00		9,056.65		987.37		0.00	0.00
248-275-740.007	OPERATING SUPPLIES-RIVERFEST	0.00		0.00		0.00		(1,553.00)	1,653.00
248-275-801.000	LEGAL SERVICE	100.00		1,653.00		0.00		100.00	87.50
248-275-802.000	AUDIT SERVICE	800.00		700.00		0.00		0.00	0.00
248-275-803.000	ENGINEERING SERVICE	0.00		0.00		0.00		0.00	0.00
248-275-804.000	CONTRACTUAL SERVICE	15,000.00		13,624.10		3,624.10		1,375.90	90.83
248-275-804.400	CONTRACT SERVICE-DDA XMAS DECO	6,600.00		5,271.50		5,271.50		1,328.50	79.87
248-275-806.000	DATA PROCESSING	300.00		0.00		0.00		300.00	0.00
248-275-851.000	TELEPHONE SERVICE	500.00		248.00		82.71		252.00	49.60
248-275-886.000	FIREWORKS (DDA)	2,500.00		0.00		0.00		2,500.00	0.00
248-275-902.000	ADVERTISING	0.00		321.60		0.00		(321.60)	100.00
248-275-938.000	M & R STREET LIGHTS	0.00		0.00		0.00		0.00	0.00
248-275-956.000	MISCELLANEOUS EXPENSES	2,500.00		40.23		35.90		2,459.77	1.61
248-275-958.000	DUES & SUBSCRIPTIONS	0.00		45.00		0.00		(45.00)	100.00
248-275-967.001	FACADE RESTORATION (DDA)	5,000.00		0.00		0.00		5,000.00	0.00
248-275-982.000	CAPITAL OUTLAY-DDA EXPANSION	0.00		0.00		0.00		0.00	0.00
248-275-992.000	PRINCIPAL PAYMENT	200,000.00		200,000.00		0.00		0.00	100.00
248-275-995.000	INTEREST PAYMENT	9,442.80		5,595.74		0.00		3,847.06	59.26
248-275-997.000	PAYING AGENT FEES	0.00		0.00		0.00		0.00	0.00

PERIOD EN 11/30/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 11/30/2014		ACTIVITY FOR MONTH 11/30/2014		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)		

Fund 248 - DDA FUND

Expenditures
248-275-999.202 TRANSFER TO MAJOR STREETS

Total Dept 275-ADMINISTRATION

Dept 999

248-999-999.990 CURRENT FUND CONTRA CHANGE

Total Dept 999

TOTAL Expenditures

Fund 248 - DDA FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
347,352.80		242,478.21	14,016.41	104,874.59	69.81			
0.00		0.00	0.00	0.00	0.00			
0.00		0.00	0.00	0.00	0.00			
347,352.80		242,478.21	14,016.41	104,874.59	69.81			
311,000.00		158,252.42	52,120.00	152,747.58	50.89			
347,352.80		242,478.21	14,016.41	104,874.59	69.81			
(36,352.80)		(84,225.79)	38,103.59	47,872.99	231.69			

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

November 1, 2014
October 1-31, 2014

HYDRO GENERATION	118,800		
DIESEL PRODUCTION	0		
Kwh Purchased	2,773,039	Amount Paid	\$ 190,223.65
Total Kwh Purchased	2,773,039	Total Dollars Paid	\$ 190,223.65

Kwh Billed

Residential	1,125,660
Commercial	573,653
Large General	858,040
City St. Lites Metered	31,606
St. Lites Unmetered	
Rental Lights	
Demand	2,405

Total Kwh Billed 2,591,364

Arrears after billing	\$ 7,927.16
Penalties Added	\$ 1,762.47
Arrears end of month	\$ 35,018.68
Fuel Cost Billed	\$ 14,357.11
Amount Collected	\$ 332,807.08
Total Adjustments	\$ 4,155.07

Residential Customers	2,149
Commercial Customers	313
Large General	16
Total Customers	2,478

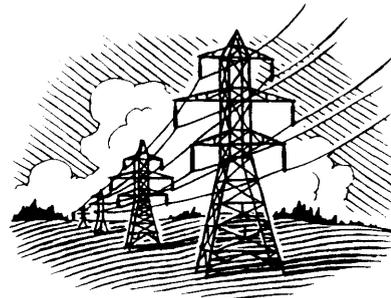
11/05/14

Dollars Billed

PCA Billed	\$ 13,247.04
Residential	\$ 121,046.77
Residential EO Charge	\$ 2,054.38
Geothermal Discount	\$ -
Commercial	\$ 61,823.66
Commercial/LG EO Charge	\$ 2,497.57
Large General	\$ 59,520.08
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 2,671.95
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 259.59
Demand	\$ 14,132.01
Tax	\$ 10,292.69

Total Dollars Billed \$ 289,107.19

Power Cost Adj. .00518



**CITY OF PORTLAND
November-14**

WATER DEPARTMENT REPORT

MONTH	Oct-14	PERIOD COVERED	October 1-31, 2014
Customers Billed		Penalties Added	\$ 357.25
City	2,005	Dollars Collected	\$ 49,452.01
Rural	26	Arrears at end of Month	\$ 6,251.73
Total Customers	2,031	Adjustments	\$ 452.63
		Gallons Pumped	12,132,000
		Hydrant Flusing/Rental (unmetered)	1,687,000 (water leak)
Gallons Billed		Dollars Billed	
City	8,278,242		\$ 44,341.27
Rural	177,668		\$ 1,676.93
Total	<u>8,455,910</u>		<u>\$ 46,018.20</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,786	Dollars Billed	\$ 67,714.70
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 67,714.70

Penalties Added	\$ 584.43
Dollars Collected	\$ 70,508.95
Arrears at end of Month	\$ 10,109.80
Adjustments	\$ 677.29
Gallons Treated per Million	10.90





It's that kind of experience.

November 21, 2014

Tutt Gorman, City Manager
City of Portland
259 Kent St.
Portland, MI 48875

At WOW!, our objective is to continue to provide excellent customer service and a variety of Internet, cable and phone services at a great value to our customers.

Cable and broadcast networks raise their prices every year for the channels we provide our customers, and this year is no exception. In fact, their price increases are even higher than normal. In addition, the cost of managing our network and providing phone service has gone up. To help keep pace with these costs, our rates will be adjusted with the January 1, 2015 billing cycle.

WOW! Residential customer impacts:

- Bundled customers (with cable plus Internet and/or Phone) with a bundle rate guarantee expiring January 1, 2015 will experience a bundle rate increase of \$12.00 per month.
- All other bundled customers (with cable plus Internet and/or Phone) will experience a monthly bundle rate increase of \$10.00.
- Customers with cable services a la carte (not packaged with Internet or Phone) will also receive increases:

Limited Cable	\$4.00 (to \$32.00 per month)
Basic/Digital Basic Cable	\$4.00 (to \$79.00 per month)
Digital Signature Cable	\$10.00 (to \$102.00 per month)
Digital Basic Choice	\$6.00 (to \$23.00 per month)

WOW! Business customer impacts:

- New Cable a la carte pricing

Basic Cable	\$4.00 (to \$79.00 per month)
Limited Basic Cable	\$4.00 (to \$32.00 per month)
Digital Basic Cable	\$3.00 (to \$23.00 per month)

WOW! Residential and Business customer impacts:

- The monthly rate for HBO will increase by \$1.00 to \$19.00 and Starz/Encore will increase by \$3.00 to \$15.00.
- Modem and Advanced Modem rentals will increase \$1.00, to \$7.00 per month.
- VIEW! Magazine will increase from \$2.70 to \$3.99.
- The Broadcast TV Fee will increase \$5.00, to \$10.00 per month. This fee is assessed to all WOW! Cable customers and recovers a portion of the costs WOW! incurs to retransmit television broadcast signals.
- We also find ourselves in the difficult position of passing through a separate Sports Surcharge of \$2.00 per month. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar our customers pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge. Limited Cable customers will be exempt from this Sports Surcharge.
- WOW! Phone customers will also see an increase in the monthly Network Line Fee, to a new rate of \$6.50 per month.

Customers impacted by the rate adjustments will receive a notice in their December billing statement. Samples of both the residential and business notification letters are enclosed.

Thank you for your continued support and cooperation. If you have any questions, please contact me at (517) 319-3150.

Sincerely,

Christian Andersen
Father, St. Louis Cardinals Fan, Fisherman
System Manager – Mid-Michigan Market
WOW! Internet, Cable and Phone

Enclosures

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, the price for your bundled WOW! services including cable will increase \$12.00 per month starting next month, when the promotional price of your WOW! bundle expires.

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

There are new prices for other WOW! services that will also take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect price adjustments only for the services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
Broadcast TV Fee	\$4.50
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

In addition, the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!.

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone



It's that kind of experience.

www.wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, the price for your bundled WOW! services including cable will increase \$12.00 per month starting next month, when the promotional price of your WOW! bundle expires.

There are new prices for other WOW! services that will also take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect price adjustments only for the services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

In addition, we will be passing through to you a Broadcast TV Fee of \$8.00 per month that will also take effect beginning January 2015. This fee recovers a portion of our costs of retransmitting television broadcast signals. With programming fees, our negotiating leverage is limited. What broadcasters are demanding is just plain greedy. The Federal Communications Commission reported that the national cost of carrying local broadcast channels went from \$28 million in 2005 to \$2.4 BILLION in 2012. And industry expert SNL Kagan predicts the price will go up to \$7.6 billion in 2019! We think you should know the impact of these demands. That's why we're listing the Broadcast TV Fee separately.

Lastly, the Network Line Fee rate for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.



It's that kind of experience.

wowway.com

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, the price for your WOW! Limited Cable service or Limited Cable package will increase \$4.00 per month starting next month.

There are new prices for other WOW! services that will also take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Fee of \$8.00 per month that will also take effect beginning January 2015. This fee recovers a portion of our costs of retransmitting television broadcast signals. With programming fees, our negotiating leverage is limited. What broadcasters are demanding is just plain greedy. The Federal Communications Commission reported that the national cost of carrying local broadcast channels went from \$28 million in 2005 to \$2.4 BILLION in 2012. And industry expert SNL Kagan predicts the price will go up to \$7.6 billion in 2019! We think you should know the impact of these demands. That's why we're listing the Broadcast TV Fee separately.

In addition, the Network Line Fee rate for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone



It's that kind of experience.

wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. © 2014 WideOpenWest Finance, LLC.

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases starting next month.

New prices for some WOW! services take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
WOW! Basic Cable	\$4.00
WOW! Digital Basic Cable	\$4.00
WOW! Digital Signature Cable	\$10.00
WOW! Digital Basic Choice Cable	\$6.00
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

In addition, the Broadcast TV Fee will increase by \$4.50 per month, to \$8.00 per month and the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Digital Basic Choice Cable is no longer available for purchase. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.



It's that kind of experience.

wowway.com

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases starting next month.

New prices for some WOW! services take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
WOW! Basic Cable	\$4.00
WOW! Digital Basic Cable	\$4.00
WOW! Digital Signature Cable	\$10.00
WOW! Digital Basic Choice Cable	\$6.00
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

As you know, your WOW! statement includes a monthly senior discount. This discount will continue to appear on your statement per its original terms.

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

In addition, the Broadcast TV Fee will increase by \$4.50 per month, to \$8.00 per month and the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Digital Basic Choice Cable is no longer available for purchase. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.



It's that kind of experience.

wowway.com

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases starting next month.

New prices for some WOW! services take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

In addition, the Broadcast TV Fee will increase by \$4.50 per month, to \$8.00 per month and the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We also find ourselves in the difficult position of passing through to WOW! Cable customers a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419.

Thank you for choosing WOW!.

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone



It's that kind of experience.

wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911-fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.

IMPORTANT INFORMATION

ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases next month.

Effective January 1, 2015, your bundled WOW! services will increase \$10.00 per month. In addition, new prices for some WOW! services take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
WOW! Limited Cable	\$4.00
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

In addition, the Broadcast TV Fee will increase by \$4.50 per month, to \$8.00 per month and the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
CEO/President
WOW! Internet, Cable and Phone



It's that kind of experience.

wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge (except Limited Cable), government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases starting next month.

New prices for some WOW! services take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to. Please be assured that the promotional price of the WOW! Bundle you signed up for continues to be guaranteed and that bundle price will not change until your guarantee expires.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
HBO	\$1.00
Starz	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

In addition, the Broadcast TV Fee will increase by \$4.50 per month, to \$8.00 per month and the Network Line Fee for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!.

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone



It's that kind of experience.

www.wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. © 2014 WideOpenWest Finance, LLC.

IMPORTANT INFORMATION ABOUT YOUR WOW! BILL

Dear Valued Customer,

WOW! never forgets that you have other choices for Internet, cable and phone. That means we never take for granted the opportunity to serve you. And why we do everything in our power to avoid giving you bad news.

Cable and broadcast networks raise their prices every year for the channels you receive on your cable lineup, and this year is no exception. In fact, their price increases are even higher than normal. At the same time, the cost of providing phone service and managing our network has gone up. As a result, your WOW! bill will contain some price increases next month.

Effective January 1, 2015, your WOW! Digital Basic Cable package will increase \$2.00 per month. In addition, new prices for some WOW! services also take effect January 1, 2015. These rate adjustments are listed below for your reference. Please note that some services may be listed that are not part of your WOW! subscription, as this message is intended to provide information for all WOW! customers. Your bill next month will reflect only the price adjustments for those services you subscribe to.

CABLE SERVICE	Monthly Price Increase Effective January 1, 2015
WOW! Limited Basic Cable	\$4.00
WOW! Basic Cable	\$4.00
Broadcast TV Fee	\$4.50
HBO* (if you have this premium outside of your cable package)	\$1.00
Starz* (if you have this premium outside of your cable package)	\$3.00
VIEW! Magazine	\$1.29
INTERNET SERVICE	
Cable Modem Rental	\$1.00
PHONE SERVICE	
Advanced Modem Rental	\$1.00

*Increase applies to HBO and Starz subscriptions separate from cable service packages that include HBO or Starz in combination with Digital Cable service.

We also find ourselves in the difficult position of passing through to you a separate Sports Surcharge of \$2.00 per month that will also take effect beginning January 2015. The combined cost of national and regional sports networks alone represents about 25 cents of every dollar you pay for cable service. Last year, sports channel prices on WOW! Basic Cable went up by more than seven times the rate of inflation, and they keep going up. The network owners require that we keep these channels on Basic Cable. Unfortunately, the only way we can continue to offer sports channels is to institute this \$2.00 charge.

In addition, the Network Line Fee rate for WOW! Phone customers will increase to \$6.50 per month.

We know you don't want to pay more for the services you receive so we keep a careful eye on the business costs we can directly control, while working hard to provide a superior customer experience.

We also work hard to prevent significant increases in the biggest portion of your cable bill by negotiating aggressively on your behalf with the big network owners. However, some of the networks started discussions this year by demanding more than twice their current fees. While those initial demands came down, programming cost increases are still high and the primary reason for this rate increase. For more information on the cost of cable programming, please visit www.wowway.com/aboutprogramming.

We are very grateful to be your Internet, cable and phone provider, and we'll keep working to earn the privilege of serving you. If you have any questions about our services or this notice, you can call us toll-free at 1-800-491-1419. Thank you for choosing WOW!

Sincerely,



Steven Cochran
Family Guy, Sports Fan, Person of Faith
 CEO/President
 WOW! Internet, Cable and Phone



It's that kind of experience.

wowway.com

Pricing for WOW! Services excludes taxes, fees (such as applicable franchise, PEG and right-of-way access fees), the Network Line Fee/Subscriber Line Charge, the Broadcast TV Fee, Sports Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. Effective January 1, 2015 WOW! will impose a Sports Surcharge on customers who subscribe (whether alone or part of a bundle of services) to any WOW! Cable television service (except Limited Basic). © 2014 WideOpenWest Finance, LLC.

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Committee-of-the-Whole Agenda
November 18, 2014
4:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. 2015 Pension Plan Portfolio Recommendation
 - B. Departmental Reports
 - 1. Treasurer
 - 2. Road Commission
 - 3. ICEA
 - 4. Emergency Management
 - 5. Buildings & Grounds
 - C.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Agenda
November 25, 2014
7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of October 2014 - \$1,150,500.33
 - D. Approve payment of Health Fund bills - \$92,305.39
 - E.
- VIII. Unfinished Business**
 - A. Appointments
 - 1. Community Mental Health Services Board – One appointment - Remainder of three-year term expiring March 31, 2016.
 - B.
- IX. New Business**
 - A. Request to fill Soil Erosion Inspector/Drain Maintenance Supervisor Position
 - B. Amendment #3 - Agreement for Services with Ingham Health Plan Corporation and Ionia County Health Department
 - C. 2015 Michigan Drug Court Grant Program Sub-Contract Agreements
 - 1. Viewpointe Counseling
 - 2. Angela Kazenier
 - 3. North Kent Guidance
 - 4. Tammy McQueen
 - 5. 61st District Court
 - 6. Comprehensive Recovery Services
 - D. 2015 Office of Highway Safety Planning Sub-Contract Agreements
 - 1. Viewpointe Counseling
 - 2. North Kent Guidance
 - E. Sheriff Department Dry Cleaning Contract

- F. Discussion/Action – December Commissioner Meetings
- G.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2015.
- Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Mental Health Services Board – One three-year term expiring March 2016.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Road Commission – One six-year term expiring December 2018.

Appointments for consideration in the month of December 2014:

- *Central Dispatch Board of Directors* – Five two-year terms; one Township Board Representative, one Firefighter Representative, one Emergency Medical Services Representative and two Citizen Representatives.
- *EightCap Governing Board* – One two-year term. Must be a County Commissioner.
- *Road Commission* – Two six-year terms.
- *Substance Abuse Initiative* – Three two-year terms from the following Commissioner Districts: District Three, District Four and District Five.
- *West Michigan Regional Planning Commission* – Three one-year terms; one Elected Official Representative, one County Commissioner or County Staff Representative and one Private Sector Representative.
- *West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee* – Two one-year appointments; one Public Sector Representative and one Private Sector Representative.

Appointments for consideration in the month of January 2015:

- *Board of Public Works* – One two-year term.
- *Park Advisory Board* – One two-year term.
- *Tax Allocation Board* – One one-year term.

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-17678**

- Consumers Energy Company requests Michigan Public Service Commission approval of a power supply cost recovery (PSCR) plan and PSCR factor of negative \$0.00018 per kilowatt-hour (kWh) to compute its customers' electric bills for the twelve month period January 2015 through December 2015.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

DATE/TIME: December 4, 2014, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) September 30, 2014 application for approval of a PSCR plan and a uniform maximum PSCR factor of negative \$0.00018 per kWh to compute its electric customers' bills for the twelve month period January 2015 through December 2015. The request for approval also includes a five-year forecast of power supply requirements of the company's customers, anticipated sources of supply and projections of power supply costs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 27, 2014. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department - Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, MCL 460.1001 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

November 5, 2014