



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, December 5, 2016
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:05 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> – None	
	IX. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 16-88 Approving Pleune Service Company’s Proposal to Make Heating Improvements to the Grit and Thickener Building at the Wastewater Treatment Plant (WWTP)	Decision
7:23 PM	B. Proposed Resolution 16-89 Approving, Authorizing, and Directing The City Manager to Sign Contract Modification Number 2 to the Kent Street Improvement Contract	Decision
7:25 PM	C. Proposed Resolution 16-90 Approving the Purchase of a 2017 Ford Police Interceptor AWD for the Portland Police Department	Decision
7:28 PM	D. Proposed Resolution 16-91 Approving an Energy Purchase Through The Michigan Public Power Agency Contingent upon the Approval Of the Board of Light and Power	Decision
7:30 PM	E. Proposed Resolution 16-92 Approving 2017 City Council Meeting Dates	Decision
7:33 PM	X. <u>Consent Agenda</u>–	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting held on November 21, 2016	
	B. Payment of Invoices in the Amount of \$48,578.86 and Payroll in the Amount of \$144,637.91 for a Total of \$193,216.77	
	C. Purchase Orders over \$5,000.00 1. Clark Hill PLC in the Amount of \$5,913.00 for Legal Services 2. Morton Salt, Inc. in the Amount of \$5,916.52 for Road Salt 3. Interstate Billing Services, Inc. in the Amount of \$6,065.68 for Backhoe Repair	

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:35 PM	XI. <u>Communications</u> – <ul style="list-style-type: none"> A. Police Department Report for October 2016 B. Water Department Report for November 2016 C. Utility Billing Report for October 2016 D. Ionia County Board of Commissioners Agenda for November 15, 2016 E. Ionia County Board of Commissioners Agenda for November 22, 2016 F. MPSC Notice of Hearing for Consumers Energy G. MPSC Notice of Hearing for Consumers Energy 	
7:40 PM	XII. <u>Other Business</u> - None	
7:45 PM	XIII. <u>City Manager Comments</u>	
7:50 PM	XIV. <u>Council Comments</u>	
	XV. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-88

**A RESOLUTION APPROVING PLEUNE SERVICE COMPANY'S PROPOSAL
TO MAKE HEATING IMPROVEMENTS TO THE GRIT AND THICKENER
BUILDING AT THE WASTE WATER TREATMENT PLANT (WWTP)**

WHEREAS, the WWTP's Grit and Thickening Buildings are in need of improvements as it relates to heating and ventilation for more reliable performance; and

WHEREAS, the city's engineers, Fleis & VandenBrink, provided the desired specifications and design for the improvements and the WWTP Superintendent, Doug Sherman sought bids based on said design specifications; and

WHEREAS, WWTP Superintendent, Doug Sherman sought bids and recommends that City Council approve the proposal from Pleune Service Company to perform the necessary improvements for the amount of \$55,000.00, a copy of the Pleune proposal, memo from Superintendent Sherman and related documents is attached as Exhibit A.

WHEREAS, the City has restricted funds set aside for these types of improvements.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the proposal from Pleune Service Company to perform the necessary improvements for the amount of \$55,000.00, a copy of the Pleune proposal, memo from Superintendent Sherman and related documents is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 5, 2016

Monique I. Miller, City Clerk



November 9, 2016

Portland WWTP

Subject: WWTF Improvements

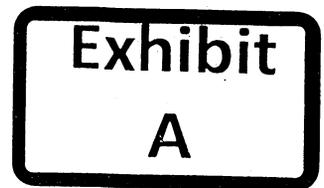
Inclusions:

- Normal working hours.
- Furnish and install one (1) MUA as shown and specified with ductwork and diffusers. Concrete pad included.
- Furnish and install one (1) exhaust fan and louver as shown.
- Furnish and install one (1) tankless water heater as shown, including gas piping, venting and water piping.
- Furnish and install one (1) gas fired unit heater as shown with thermostat and venting.
- Removal of concrete sidewalk and replacement of concrete sidewalk to facilitate the underground gas piping.
- Furnish and install gas piping as shown.
- Cutting and infill of required masonry openings.
- Electrical power wiring of new equipment and control interlocking.
- Certified air balance.
- Painting of gas piping.
- Permits.

Exclusions:

- Finish grading and sod restoration.
- Gas service upgrade if required.

Total cost for above work: \$55,000.00.



THE PLEUNE SERVICE COMPANY INC., IS NOT RESPONSIBLE FOR THE REMOVAL OF HAZARDOUS MATERIALS.

PROPOSED BID

We hereby propose to furnish material and labor to complete the work outlined herein for the sum stated above.

SALES TAX INCLUDED: YES NO

ACCEPTANCE OF BID

The above specifications, terms and contract are satisfactory, and (I) (we) hereby authorize the performance of this work.

PLEASE SIGN AND RETURN THIS CONTRACT AS AUTHORIZATION TO COMMENCE WORK.

PROPOSER SIGNATURE

CUSTOMER SIGNATURE

TITLE

TITLE

DATE



Payment terms and conditions

CREDIT POLICY-TERMS: NET 30 DAYS

Invoices are subject to a finance charge of 1% per month, annual rate of 12% on all balances over 30 days. The undersigned purchaser hereby agrees to pay attorney's fees equal to 33 1/3% of the balance due plus all attendant collection costs, should the account become delinquent and is turned over to an attorney for collection. This proposal is subject to written approval by our Credit Department.

Sincerely,
Nathan Thelen

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PROPOSED BID

We hereby propose to furnish material and labor to complete the work outlined herein for the sum stated above.

SALES TAX INCLUDED: YES NO

ACCEPTANCE OF BID

The above specifications, terms and contract are satisfactory, and (I) (we) hereby authorize the performance of this work.

PLEASE SIGN AND RETURN THIS CONTRACT AS AUTHORIZATION TO COMMENCE WORK.

PSC SIGNATURE

CUSTOMER SIGNATURE

DATE

TITLE

DATE

2510 Kerry St., Ste. 108, Lansing, MI 48912
517-853-0523 Ph. 517-853-0424 Fax

November 29, 2016

Subject: Room heating improvements to the Grit & Screening and Sludge Thickening Buildings

The two new buildings which were added during the WWTP upgrade during 2011 – 2012 have each winter since proved to have inadequate heat.

Grit & Screening Building:

Due to the high humidity and hazardous atmosphere, the building ventilation fans need to run all of the time to provide fresh air and prevent the formation of condensation and black mold within the building. As a result the small heater provided does not warm the interior of the building adequately as any heat produced is immediately removed from the building by the exhaust vent. The lower areas of the building are basically as cold as the outdoor temperatures in the Grit & Screening building. The result is a buildup of ice on the floor immediately inside the entrance door. On several occasions the conveyor auger in the grit washer froze solid. The conveyor auger in the fine screen has also frozen several times. Fortunately these conditions were discovered before extensive damage could occur to the equipment. Repairs could be quite expensive should these freeze and break. Leaving the exhaust fans off creates uncontrollable condensation and adds to the problems. We discovered that without ventilation, black mold immediately forms and is quite difficult to clean from the walls and ceiling.

Sludge Thickening Building:

This building has a very small electric heater which cannot maintain a temperature above freezing during the extreme cold of winter. 55 gal drums of polymer for the thickening process are stored in this building. They require a constant temperature of 55°F or above in order for the polymer to activate properly for the sludge thickening. Below this temperature the polymer becomes ineffective and requires a larger dose of 5 times the normal dosage and that still does not thicken correctly. This eventually causes problems in the anaerobic digester as the digester becomes hydraulically overloaded. With polymer costing \$580.50 per drum, this also becomes very expensive in a hurry. Another problem during the winter is the temperature of the effluent process water which is mixed with the polymer. It also drops below 50°F and impacts the polymer activation. We have used milk house heaters in the past as a supplemental heat source, but concerns were raised as this is a very wet environment and these are not wash-down type heaters.

It is my opinion that due to budgetary constraints during the WWTP upgrade in 2011, the heat in these two rooms was done as inexpensively as possible for the contractor to stay within budget. I would strongly recommend that this be improved at this time as these two rooms contain expensive equipment that utilizes water which is subject to freezing and could potentially have a negative effect meeting our permit requirements should any of them break down. We also have to consider the safety of our employees when entering or working in these rooms. The savings in having to purchase additional polymer during cold weather would also help to offset the cost over time.

Fleis & Vandenbrink was hired to evaluate the needs and prepare design specifications. They placed a construction cost of \$42,000.00 to do the work. Upon receiving their recommendations, several heating contractors were contacted and were asked if they could provide bids to perform the work. We have received three quotes from three different contractors. One did not reply and another declined to quote due to a backlog of work.

The three quotations are attached. They range in cost of \$55,000.00 to \$89,640.00 to perform the required work. Also Fleis & Vandenbrink have been paid in full for their services.



To: **Doug Sherman, City of Portland**

From: **Allen Gelderloos, PE**

CC: **Tutt Gorman, City of Portland**

Date: **September 22, 2016**

Re: **Summary of Proposed Building Heat Project**

This letter summarizes the assistance provided to address heating issues in two buildings at the Portland WWTP. A description of the issues and proposed solutions is presented below. Fleis and VandenBrink (F&V) was engaged to provide equipment cut sheets and sketches that show the locations of the equipment for review by contractors to prepare furnishing and installation quotes. This transmittal includes a final copy of the information and completes this work task.

As discussed during our review meeting with Tutt Gorman and Doug Sherman on September 19, 2016, the City will request quotes from mechanical contractors for the installation of this equipment and will coordinate the installation. The City will also coordinate gas supply requirements with the gas company and the selected contractor. If any further assistance with this project is needed, please give me or Bruce Sabin a call. This can be billed through our existing general consulting agreement.

Grit and Screening Building

Issue: The aerated grit removal process creates a significant amount of moisture in the Grit and Screening Building and the heating and ventilation systems are deficient. During the winter, the moisture condenses on the floor and freezes, creating a safety concern and has even caused the bottom of the overhead door to freeze to the floor. The existing ventilation supply air is not heated (so it is turned off during very cold weather) and the small unit heater mounted at the ceiling is insufficient to keep the garage door area above freezing.

Proposed Solution: The proposed solution involves installing a heated supply air system (make-up air unit) for use in the winter at a reduced flow rate compared to the existing air supply. The heated air from the make-up air unit will be forced down from the ceiling to the floor in front of the two doors in the building. An exhaust fan will be provided to remove the moisture-laden air. This new system will operate in the winter, while the existing ventilation system will operate the rest of the year.

It is anticipated that these heating and ventilation improvements will mitigate some of the issues experienced in the Grit and Screening Building but the presence of an uncovered, aerated grit tank will continue to generate moisture and odors in the occupied building space. A future project could involve covering the grit tank and exhausting the foul air through a biofilter or some other odor control system.

Sludge Building

Issues: First, the building unit heater is insufficient to maintain 50°F room temperature during the winter. The existing heater also results in stratified air that is colder in the lower areas of the building. The sludge thickening process, which is located in the building, works well in the summer but poorly during the winter. Second, based on input from WWTP staff, it is thought that the polymer used to promote thickening is not as effective in the winter due to colder make-up water temperatures. As a result of the poor thickening performance in the winter, about twice as much cold water (in the sludge) is sent to the primary anaerobic digester where the boiler is unable to bring it up to the necessary 95°F temperature.

The inability to achieve adequate temperature in the digestion system results in poor volatile solids destruction (a condition necessary for farm field disposal) and minimal sludge volume reduction. The additional water in the sludge and poor volatile solids destruction causes the secondary digester to fill more quickly during the winter complicating operations. Operations staff needs to decant liquid back to the liquid treatment process to gain storage volume while waiting for field disposal to become available in the spring. The large volumes of decant water can overwhelm the treatment capacity of the plant, resulting in effluent violations.

Proposed Solutions: To address the building heating deficiency, a second unit heater will be provided along with a second wall-mounted thermostat. The second heater will operate independently from the existing heater and will be more effective in directing the heat to the bottom space in the room. To address the poor sludge thickening performance, a tankless, natural gas-fired water heater is proposed to heat the polymer make-up water to allow for a higher degree of polymer activation and improved sludge thickening performance during the winter. Since the make-up water is plant effluent, there is the potential for reduced life of the water heater due to either corrosion or scaling.

The combination of additional building heat and polymer make-up water tempering should result in improved thickening of the sludge. The goal would be to at least allow for adequate temperature in the primary digester. If these two measures are not adequate to achieve the desired results, a future project might involve providing equipment to pre-heat the sludge prior to conditioning, thickening and delivery to the primary digester.



Engineer's Opinion of Probable Project Cost ⁽¹⁾

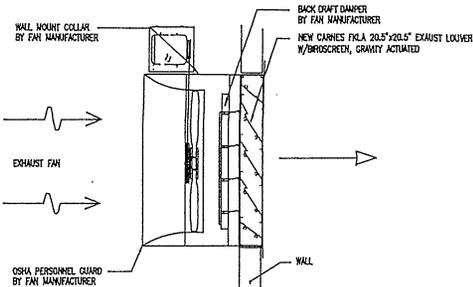
Project: Portland WWTP - Building Heat Project
 Basis for Estimate: [] Conceptual [] Basis of Design [X] Final
 Work: Grit Building and Sludge Building Improvements

Project No. 827340
 Estimator: B. Sabin
 Date: August 2016
 Current ENR-CCI: 10315.44

Item	Description	Unit	Qty.	Unit Price	Amount
1	Grit and Screening Building				
	Natural gas pipeline - buried, installed	LS	1	\$1,200	\$1,200
	Natural gas pipeline - interior, installed	FT	50	\$13.90	\$700
	Replace sidewalk, installed	LS	1	\$500	\$500
	Makeup air unit	EA	1	\$8,500	\$8,500
	Duckwork and grills	LS	1	\$1,800	\$1,800
	Wall opening for duct	EA	2	\$400	\$800
	Concrete pad	LS	1	\$500	\$500
	Intake damper actuator	EA	1	\$2,000	\$2,000
	Intake damper	EA	1	\$82	\$100
	EF-2 fan	EA	1	\$1,675	\$1,700
	EF-2 louver	EA	1	\$277	\$300
2	Sludge Building				
	Honeywell thermostat	EA	2	\$200	\$400
	Unit heater, natural gas (installed)	EA	1	\$1,500	\$1,500
	Navien gas water heater (installed)	EA	1	\$3,000	\$3,000
	Pipe, copper type L, installed	FT	40	\$14.75	\$600
	Pipe insulation, installed	FT	40	\$4.08	\$200
	Fittings and valves	LS	1	\$400	\$400
	Gas pipe, interior	LS	1	\$700	\$700
	Gas pipe, exterior	LS	1	\$1,500	\$1,500
3	Installation Labor		50%	\$21,900	\$11,000
4	Electrical, Instrumentation & Controls		15%	\$21,900	\$3,300
5	General Conditions and OH&P		10%	\$40,700	\$4,100
				Construction Cost:	\$42,000

Notes:

The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market conditions at time of bid.



BASED ON "ACMC" NAME FAN MODEL 28A137A W/ BACK DAMPER, 1000 CFM 125 SP, 1/3" H.P., 230-1PH-60, 1750 RPM WITH EXPLOSION PROOF DISCONNECT SWITCH. SWITCH TO BE MOUNTED AND WREED BY E.C.

WALL FAN WITH LOUVER DETAIL
NTS 02/01

PLUMBING SPECIFICATIONS

SCOPE OF WORK
WORK REQUIRED UNDER THIS SECTION CONSISTS OF ALL MATERIAL, LABOR, EQUIPMENT, SERVICES, TESTS AND ALL RELATED ITEMS WHICH ARE NECESSARY AND INCIDENTAL TO PROPER COMPLETION OF ALL PLUMBING SYSTEMS WORK INDICATED ON THE DRAWINGS.

STANDARD
INSTALLATION SHALL COMPLY WITH OR EXCEED ALL APPLICABLE CODES, STATE AND CITY PLUMBING CODES, OSHA, AIA, ETC. AND THE BEST CURRENT PRACTICES.

SYSTEMS SHALL BE COMPLETE WITH ALL ACCESSORIES, OUTFIT AND PAY FOR ALL PERMITS, INSPECTIONS, TESTS AND FEES. NO WORK SHALL BE COVERED OR ENCLOSED UNTIL TESTED AND APPROVED BY AUTHORIZED INSPECTION AGENCIES. MATERIAL APPROVED SHALL BE OBTAINED AND SUBMITTED TO ENGINEER BEFORE FINAL ACCEPTANCE.

SHOP DRAWINGS
CONTRACTOR SHALL SUBMIT TO THE ENGINEER A COMPLETE SET OF SHOP DRAWINGS, DRAWING CONDITIONS, CAPACITY, LIST OF MATERIAL, TRADE, COLOR, QUANTITIES, ETC. PRIOR TO BEGINNING OF MANUFACTURE AND SHIPMENT OF ANY MATERIAL OR EQUIPMENT.

SEPARATE IDENTIFICATION
CONTRACTOR'S IDENTIFICATION SHALL BE BASED ON THE EQUIPMENT AND MATERIALS SPECIFICATIONS UNLESS NOTED OTHERWISE. IF THE CONTRACTOR WISHES TO OBTAIN SUBSTITUTES FOR EQUIPMENT, HE MUST DO SO BEFORE THE SCHEDULED SUBMITTALS IN HIS NO. 100 AND STATE ANY DELIVERIES TO THE BASE AND PROVIDING DUE TO SUBSTITUTION OF MATERIAL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR WITHOUT COST TO THE PROJECT.

RECORD DRAWINGS
CONTRACTOR'S IDENTIFICATION SHALL BE BASED ON THE MATERIAL AND/OR EQUIPMENT SPECIFIED. IF THE MECHANICAL CONTRACTOR WISHES TO OBTAIN SUBSTITUTES, MATERIALS AND/OR EQUIPMENT FOR CONSTRUCTION IN LIEU OF THAT SPECIFIED, HE MAY DO SO BY NOTING THE SUBSTITUTIONS ON HIS NO. 100 BEFORE STARTING THE WORK OR ON SECTION OF THE DRAWINGS. IF ANY FOR SUCH SUBSTITUTIONS, THE OWNER AND ENGINEER, HOWEVER, RESERVE THE RIGHT TO ACCEPT OR REJECT THE SUBSTITUTIONS SUCCESSFULLY. REVISIONS DUE TO SUBSTITUTION OF MATERIAL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR WITHOUT COST TO THE PROJECT.

RECORD DRAWINGS
MAINTAIN A SET OF CONTRACT DRAWINGS DURING CONSTRUCTION TO INDICATE DEVIATIONS OF EQUIPMENT AND PIPING FROM THE ORIGINAL DRAWINGS. PROVIDE TO THE ENGINEER FOR APPROVAL AND TRANSMIT TO THE OWNER FOR HIS USE TO SIMILAR, REPAIRS AND REPAIR WORK EXPEDITED AND CONCEALED WORK.

WATER SERVICE
WATER SERVICE SHALL BE PROVIDED TO THE WATER PIPING AND ALL HOT WATER PIPING ABOVE FLOOR WITH 1/2" INSULATION WITH FAN JACKETS. COVERED WATER PIPING SHALL BE ASSEMBLED WITH INSULATED COPPER FITTINGS USING LEAD FREE SOLDER. CONDUITS TO BE 1/2" AND APPROXIMATE FLUOR CONFORMING TO ASTM B 88. JOINTS BELOW FLOOR SHALL BE SOLDER SOLDERED. PROVIDE CLEAN TACKS ON LOW POINTS IN THE WATER PIPING SYSTEM.

HANGERS AND SUPPORTS
PROVIDE HANGING SYSTEM WITH ADJUSTABLE CLAMP PIPE HANGERS. HANGERS, ANCHORS AND SUPPORTS SHALL SUPPORT THE PIPING AND CONTROLS. HANGERS AND STRAPPING MATERIAL SHALL BE APPROVED MATERIAL THAT WILL NOT PROMOTE CORROSION ACTION. HANGERS SHALL BE SECURELY ATTACHED TO CONSTRUCTION WITH BEAM CLAMPS, CONCRETE BOLTS, OR WELDED ATTACHMENTS AS REQUIRED. NO PIPING SHALL BE SUPPORTED FROM ANY OTHER SOURCE. THE FOLLOWING IS A SUMMARY OF HANGER AND SUPPORTS:

PIPE	WELDED
CONDUIT	WELDED
PIPE	WELDED
CONDUIT	WELDED

IN ADDITION, PIPING SHALL HAVE SUFFICIENT WEIGHT 1/4" OF LEAD CHANGE IN DIRECTION AND AS REQUIRED TO ADD TENSION OF EQUIPMENT OR DRUCKS, CIRCUITS OR FITTINGS.

ALL SYSTEMS
CONNECT TO EXISTING UNDERGROUND PIPING AS SHOWN ON PLANS. ABOVE GROUND PIPING TO BE SHOWN IN BLACK. STEEL PIPE WITH SCHEDULE 40 WALL THICKNESS. PIPE AND FITTINGS SHALL BE INSTALLED BY APPROVED WELDER WITH THE MECHANICAL CONTRACTOR'S IDENTIFICATION. ALL GAS CODE, BURIED, ANY GAS PIPING TO BE INSTALLED BY APPROVED WELDER WITH THE MECHANICAL CONTRACTOR'S IDENTIFICATION. SYSTEM AND PIPING SHALL BE PROCESSED THROUGH ALL PERMITS AND INSPECTIONS. ALL GAS PIPING SHALL BE PROCESSED THROUGH ALL PERMITS AND INSPECTIONS. ALL GAS PIPING SHALL BE PROCESSED THROUGH ALL PERMITS AND INSPECTIONS. ALL GAS PIPING SHALL BE PROCESSED THROUGH ALL PERMITS AND INSPECTIONS.

UNDERGROUND GAS PIPING INSTALLATION SHALL BE COORDINATED WITH OWNER AND LOCAL UTILITY. VERIFY IF SERVICE AND WATER MAINS ARE UNDERGROUND. CHECK ALL RECORDS FOR ALL UTILITIES.

WATER HEATER
PROVIDE AND INSTALL A WATER HEATER TYPE AND SIZE AS INDICATED ON DRAWINGS. HEATER SHALL BE EQUIPPED WITH AN ADJUSTABLE THERMOSTATIC CONTROL. WATER HEATER SHALL HAVE A YEAR CONTRACTOR WARRANTY OR PARTS YEAR WARRANTY. WATER HEATER SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. PROVIDE AND INSTALL AN APPROVED HOT CLOSING THERMOSTAT CONTROLLER AND PRESSURE RELIEF VALVE.

DISCONNECT
CONTRACTOR SHALL GUARANTEE THE EXISTENCE SYSTEM FOR A PERIOD OF ONE YEAR FROM DATE OF FINAL ACCEPTANCE.

HEATING / VENTILATING SPECIFICATIONS

STANDARD
ALL WORK SHALL BE DONE IN CONFORMANCE WITH APPLICABLE STATE AND LOCAL GOVERNING CODES AND STANDARD PRACTICES. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, INSPECTIONS, TESTS AND FEES. NO WORK SHALL BE COVERED OR ENCLOSED UNTIL TESTED AND APPROVED BY AUTHORIZED INSPECTION AGENCIES. MATERIAL APPROVED SHALL BE OBTAINED AND SUBMITTED TO ENGINEER BEFORE FINAL ACCEPTANCE.

SEPARATE IDENTIFICATION
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NOTE

SUMMER SEASON
EP-1 EXHAUST FAN AND SH-1 SUPPLY FAN (SHAKER) SHALL RUN CONTINUOUS DURING HEATING HOURS OF OPERATION AND EP-2 SHALL BE DEENERGIZED.

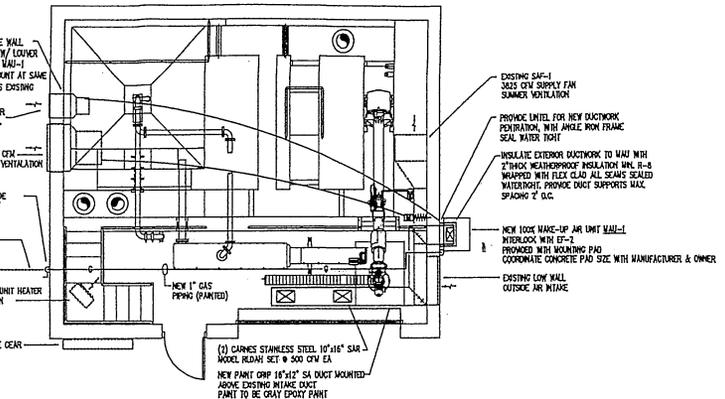
HEATING SEASON
EP-1 EXHAUST FAN AND SH-1 SUPPLY FAN (SHAKER) SHALL BE DEENERGIZED. EXHAUST FAN EP-2 AND MAKEUP AIR UNIT (MAU) UNIT APPROX. 50 DEGREE F) SHALL BE OPERATED.

NEW 1" GAS RISER W/ LOCKABLE SHUTOFF VALVE ON OUTSIDE OF BUILDING (STEEL PIPE PAINTED). CONNECT TO SUB AT EXISTING WATER HEATER TO TOP OF ROOF DECK TO NEW MAKEUP AIR UNIT - FAN UNIT.

NEW 1" UNDERGROUND GAS PIPING TO BUILDING. FIELD VERIFY LOCATION. COORDINATE GAS SERVICE W/ OWNER.

EXISTING UNIT HEATER TO REMAIN.

EXIST. ELE. CEILING.



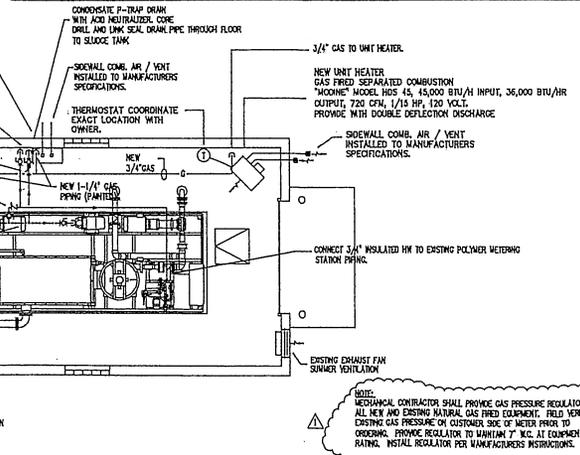
GRIT AND SCREENING BLDG. MECHANICAL PLAN
SCALE 1/4" = 1'-0"

MAKE-UP AIR UNIT SCHEDULE

MARK	LOCATION SYMBOL	TYPE	MODEL	ARRANGE.	SUPPLY AIR CFM	SUPPLY FAN (N.C.V.C.) H.P.	INPUT MBH	LOW GAS V.C.	FILTER TYPE	VOLT	REMARKS
MAU-1	GRIT/SCREENING DIRECT FIRED	VERTICAL	AA1200-100X	VERTICAL	1,000	1.5	1	89.8	6" 1" ALUM.	240/1/160	① ②

① BASED ON "ABSOLUTE AIREX" AA-SERIES VERTICAL PRE-PURGE DIRECT FIRED MAKEUP AIR UNIT. PROVIDE WITH INSULATED BASE UNIT, LOW LEAKAGE DISCHARGE DAMPER, OUTSIDE AIR FILTER, 2" ALLUMINUM AIR FILTERS, MANIFOLD, H.P. DISCHARGE TEMP. CONTROL, SOFT TURNDOWN, H.P. / LOW GAS PRESS. SWITCHES, HEAT 4X CONTROL PANEL MOUNTED ON UNIT, 6" ANGLE IRON STAIN. INTERLOCKING CONTROL RELAY AND MILD WEATHER STAT.

② ELECT. CONTROL SHALL BE RESPONSIBLE FOR ALL LINE VOLTAGE CONTROL, WIRING.



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-89

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE CITY
MANAGER TO SIGN CONTRACT MODIFICATION NUMBER 2 TO THE
KENT STREET IMPROVEMENT CONTRACT**

WHEREAS, the Kent Street Improvement Project is administered through the Michigan Department of Transportation (MDOT) because the project will be partially funded by federal funds; and

WHEREAS, the City Council previously approved the Engineer's recommendation to authorize MDOT to award the Project to the low bidder, CL Trucking & Excavating LLC, in the amount of \$807,755.45; and

WHEREAS, the City's Engineer has prepared Contract Modification Number 2, a copy of which is attached as Exhibit A, to balance as constructed quantities and increase the contract price by a total of \$59,501.46; and

WHEREAS, the increase was anticipated due to several items discovered subsequent to the bid letting process such as repair and replacement to storm and sanitary sewer; and

WHEREAS, the Kent Street Improvement Project remains under budget by approximately \$90,000.00.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the City Manager to sign Contract Modification Number 2, a copy of which is attached as Exhibit A, to balance as constructed quantities and increase the contract price by a total of \$59,501.46.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 5, 2016

Monique I. Miller, City Clerk



Contract Modification

Contract: 34470-126247, Hot mix asphalt cold milling and resurfacing, concrete curb,

Cont. Mod. Number 2	Revision Number 1	Cont. Mod. Date 11/23/2016	Electronic File Created Yes	Net Change \$37,664.37	Awarded Contract Amount \$807,755.45
Route		Managing Office Fleis & VandenBrink		District 03009	Entered By Mark S Frank
Contract Location Kent Street from the south city limits of Portland to Academ					

Short Description

Authorization is requested to extend the contract time and balance the contract pay items.

Description of Changes

- A. Original Contract Amount: \$ 807,755.45
- B. Current Contract Value: \$ 867,259.91
- C. Net Total Change: \$ 59,501.46
- D. Net Percent Change: 7.4 %
- E. MDOT Oversight, Local Agency Project by Fleis & VandenBrink Engineering, Inc.
- F. Revision Summary: This contract does not exceed Tier II threshold and approval of this contract modification is requested from the Region.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Bend, 45 Deg, 6 inch	8237050	0740	0740	126247A	0003	Original	-7.000	Ea	225.00000	\$-1,575.00
_ Bend, 45 Deg, 8 inch	8237050	0750	0750	126247A	0003	Original	-7.000	Ea	325.00000	\$-2,275.00
_ Block Wall, Rem	2047011	0140	0120	126247A	0001	Original	-151.120	Syd	7.50000	\$-1,133.40
_ Curb and Gutter, Rem, Modified	2047001	0130	0110	126247A	0001	Original	1,278.760	Ft	6.25000	\$7,992.25
_ Detectable Warning Surface, Modified	8037001	0470	0440	126247A	0001	Original	-21.000	Ft	72.00000	\$-1,512.00





Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Type B, Modified	4037050	0310	0290	126247A	0001	Original	3.000	Ea	375.00000	\$1,125.00
_ Dr Structure Cover, Type K, Modified	4037050	0320	0300	126247A	0001	Original	7.000	Ea	570.00000	\$3,990.00
_ Flowable Fill	7067021	0400	0710	126247A	0003	Original	1.000	Cyd	115.00000	\$115.00
_ Gate Box, Reconst, Case 1, Modified	8237050	0770	0770	126247A	0003	Original	1.000	Ea	450.00000	\$450.00
_ Gate Valve and Box, 6 inch, Modified	8237050	0780	0780	126247A	0003	Original	-4.000	Ea	750.00000	\$-3,000.00
_ Modular Block Retaining Wall B	7067010	0390	0370	126247A	0001	Original	167.500	Sft	41.50000	\$6,951.25
_ San Lateral, 6 inch	8257001	0860	0860	126247A	0003	Original	-151.350	Ft	42.00000	\$-6,356.70
_ San Lateral, Reconnect	8257050	0900	0900	126247A	0003	Original	-3.000	Ea	150.00000	\$-450.00
_ San Sewer, 10 inch, Tr Det B	8257001	0870	0870	126247A	0003	Original	18.500	Ft	77.00000	\$1,424.50
_ San Sewer, 8 inch, Tr Det B	8257001	0880	0880	126247A	0003	Original	13.000	Ft	75.00000	\$975.00



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ San Wye, 8 inch x 6 inch	8257050	0930	0930	126247A	0003	Original	-8.000	Ea	35.00000	\$-280.00
_ Sewer Tap, Sanitary, 10 inch	8257050	0940	0940	126247A	0003	Original	-4.000	Ea	450.00000	\$-1,800.00
_ Sewer Tap, Sanitary, 12 inch	8257050	0950	0950	126247A	0003	Original	-2.000	Ea	450.00000	\$-900.00
_ Sewer Tap, Sanitary, 6 inch	8257050	0960	0960	126247A	0003	Original	-1.000	Ea	300.00000	\$-300.00
_ Sewer Tap, Sanitary, 8 inch	8257050	0970	0970	126247A	0003	Original	1.000	Ea	350.00000	\$350.00
_ Slope Restoration	8167011	0700	0670	126247A	0001	Original	176.040	Syd	3.85000	\$677.75
_ Timber Wall, Rem	2047011	0150	0130	126247A	0001	Original	27.180	Syd	18.00000	\$489.24
_ Traffic Control - Adjustment	8127060	1015	1035	126247A	0001	Adjustment	-1.000	Dir	837.08000	\$-837.08
_ Water Main, Cut & Plug, 4 Inch	8237050	1000	1020	126247A	0003	Extra	-1.000	Ea	200.00000	\$-200.00
_ Water Main, DI, 6 inch, Tr Det G, Modified	8237001	0710	0720	126247A	0003	Original	-16.250	Ft	40.00000	\$-650.00



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Water Main, DI, 8 inch, Tr Det G, Modified	8237001	0720	0730	126247A	0003	Original	27.000	Ft	45.00000	\$1,215.00
Aggregate Base, 8 inch	3020020	0210	0190	126247A	0001	Original	219.970	Syd	6.00000	\$1,319.82
Cold Milling HMA Surface	5010002	0340	0320	126247A	0001	Original	-833.270	Syd	1.00000	-\$833.27
Curb and Gutter, Conc, Det F4	8020038	0420	0390	126247A	0001	Original	-62.560	Ft	16.00000	-\$1,000.96
Curb and Gutter, Rem	2040020	0070	0060	126247A	0001	Original	-1,341.100	Ft	4.00000	-\$5,364.40
Dr Structure Cover, Adj, Case 1	4030005	0260	0240	126247A	0001	Original	13.000	Ea	400.00000	\$5,200.00
Dr Structure, 48 inch dia	4030210	0990	1050	126247A	0001	Extra	1.000	Ea	1,750.00000	\$1,750.00
Dr Structure, Rem	2030011	0050	0040	126247A	0001	Original	8.000	Ea	300.00000	\$2,400.00
Dr Structure, Temp Lowering	4030390	0290	0270	126247A	0001	Original	1.000	Ea	80.00000	\$80.00
Driveway, Reinf Conc, 6 inch	8010001	0410	0380	126247A	0001	Original	-72.250	Syd	40.00000	-\$2,890.00



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Ero Con, Inlet Protection, Fabric Drop	2080020	0180	0160	126247A	0001	Original	-7.000	Ea	65.00000	\$-455.00
Erosion Control, Silt Fence	2080036	0190	0170	126247A	0001	Original	-60.000	Ft	0.35000	\$-21.00
Exploratory Investigation, Vertical	2040080	0120	0690	126247A	0003	Original	95.500	Ft	17.50000	\$1,671.25
Fence, Moving	8080120	0480	0450	126247A	0001	Original	-80.000	Ft	15.00000	\$-1,200.00
Hand Patching	5010025	0360	0340	126247A	0001	Original	-8.710	Ton	105.00000	\$-914.55
HMA Surface, Rem	5010005	0350	0330	126247A	0001	Original	363.718	Syd	1.50000	\$545.58
HMA, 13A	5010033	0370	0350	126247A	0001	Original	-37.900	Ton	68.00000	\$-2,577.20
Maintenance Gravel, LM	3060021	0220	0200	126247A	0001	Original	15.170	Cyd	10.00000	\$151.70
Mulch Blanket	8160027	0690	0660	126247A	0001	Original	132.330	Syd	1.25000	\$165.41
Pavt Mrkg, Ovly Cold Plastic, 12",X-Walk	8110041	0530	0500	126247A	0001	Original	-560.000	Ft	3.75000	\$-2,100.00



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Pavt Mrkg, Ovly Cold Plastic, 6", X-Walk	8110024	0520	0490	126247A	0001	Original	-775.000	Ft	2.50000	\$-1,937.50
Pavt Mrkg, Type R, 4 inch, Yellow, Temp	8120241	0600	0570	126247A	0001	Original	-600.000	Ft	1.85000	\$-1,110.00
Pavt Mrkg, Waterborne, 4 inch, Yellow	8110232	0550	0520	126247A	0001	Original	2,872.000	Ft	0.35000	\$1,005.20
Pavt Mrkg, Ovly Cold Plastic, 24", Stop Bar	8110045	0540	0510	126247A	0001	Original	-200.000	Ft	7.50000	\$-1,500.00
Pavt Mrkg, Waterborne, 2nd Appl, 4", Yellow	8110252	0560	0530	126247A	0001	Original	2,872.000	Ft	0.25000	\$718.00
Pavt, Rem	2040050	0100	0090	126247A	0001	Original	-7.450	Syd	4.50000	\$-33.53
Post, Steel, 3 lb	8100371	0490	0460	126247A	0001	Original	20.000	Ft	6.50000	\$130.00
Sewer, Cl A, 12 inch, Tr Det B	4020033	0980	1060	126247A	0001	Extra	6.000	Ft	51.00000	\$306.00
Sewer, Cl A, 15 inch, Tr Det B	4020034	0230	0210	126247A	0001	Original	13.000	Ft	60.00000	\$780.00
Sewer, Rem, Less than 24 inch	2030015	0060	0050	126247A	0001	Original	499.000	Ft	15.00000	\$7,485.00



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sidewalk Ramp, Conc, 6 inch	8030036	0430	0400	126247A	0001	Original	-590.240	Sft	5.75000	\$-3,393.88
Sidewalk, Conc, 4 inch	8030044	0440	0410	126247A	0001	Original	1,051.760	Sft	3.50000	\$3,681.16
Sidewalk, Conc, 6 inch	8030046	0450	0420	126247A	0001	Original	-408.900	Sft	4.25000	\$-1,737.83
Sidewalk, Rem	2040055	0110	0100	126247A	0001	Original	-223.070	Syd	4.50000	\$-1,003.82
Sign Cover	8120310	0630	0600	126247A	0001	Original	-1.000	Ea	15.00000	\$-15.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0640	0610	126247A	0001	Original	34.000	Sft	2.75000	\$93.50
Sign, Type B, Temp, Prismatic, Oper	8120351	0650	0620	126247A	0001	Original	34.000	Sft	0.10000	\$3.40
Sign, Type III, Erect, Salv	8100402	0500	0470	126247A	0001	Original	5.000	Ea	55.00000	\$275.00
Sign, Type III, Rem	8100403	0510	0480	126247A	0001	Original	5.000	Ea	30.00000	\$150.00
Steps, Conc	8030100	0460	0430	126247A	0001	Original	-4.560	Cyd	600.00000	\$-2,736.00



Contract Modification

Michigan Department of Transportation

11/23/2016 11:55 AM

FieldManager 5.2a

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Subbase, CIP	3010002	0200	0180	126247A	0001	Original	-9.010	Cyd	15.00000	\$-135.15
Subgrade Undercutting, Type II	2050041	0160	0140	126247A	0001	Original	-100.000	Cyd	17.00000	\$-1,700.00
Tree, Rem, 19 inch to 36 inch	2020002	0020	0010	126247A	0001	Original	8.000	Ea	1,000.00000	\$8,000.00
Tree, Rem, 6 inch to 18 inch	2020004	0030	0020	126247A	0001	Original	0.500	Ea	300.00000	\$150.00
Trench Undercut and Backfill	4021260	0240	0220	126247A	0001	Original	-100.000	Cyd	20.00000	\$-2,000.00
Video Taping Sewer and Culv Pipe	4021275	0250	0230	126247A	0001	Original	-55.000	Ft	1.00000	\$-55.00
Video Taping Sewer and Culv Pipe	4021275	0250	0700	126247A	0003	Original	206.900	Ft	1.00000	\$206.90
Total Dollar Value:										\$6,039.64



Contract Modification

Michigan Department of Transportation

11/23/2016 11:55 AM

FieldManager 5.2a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Conduit Trenching and Backfill	7067001	1140	1180	126247A	0003	Extra	103.000	Ft	16.95000	\$1,745.85

Reason: A. The Contractor provided trenching and backfill to allow City Electric staff to install conduits for future installation of decorative street lighting.
 B. This work was done to facilitate the City's installation of decorative street lighting after project completion.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City.
 H. Documents supporting this change are located in File 103.

_ Corporation Stop, 1 inch	8237050	1115	1155	126247A	0003	Extra	2.000	Ea	315.00000	\$630.00
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Reason: A. The Contractor installed water services for vacant properties or to split shared services in the project area. The work included trenching, backfill and installation of the new corporation stop at the main.
 B. This work was done to avoid the need to open cut new services in the event that the properties are developed in the future.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Curb Box, Adj	8237050	1160	1200	126247A	0003	Extra	10.000	Ea	165.00000	\$1,650.00
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Reason: A. The Contractor installed water boxes and covers where curb stops for water services fell within the new sidewalk. The materials were provided by the City Water Department.
 B. This work was done to avoid placing the standard curb boxes in the concrete, which often results in difficult operations.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Curb Stop and Box, 1 inch	8237050	1120	1160	126247A	0003	Extra	2.000	Ea	385.00000	\$770.00
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Reason: A. The Contractor installed water services for vacant properties or to split shared services in the project area. The work included furnishing and installing curb boxes for shutoff near the property line.
 B. This work was done to avoid the need to open cut new services in the event that the properties are developed in the future.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Fire Hydrant, Extension, 12 inch	8237050	1125	1165	126247A	0003	Extra	1.000	Ea	514.00000	\$514.00

- Reason: A. The Contractor furnished and installed an extension on a new fire hydrant to bring the pumper nozzles to an appropriate elevation.
 B. This work was needed to make the hydrant fully operable at the completion of the project.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The bury depth of the existing hydrants was not known prior to construction. The extensions were required because the hydrant leads were deeper than the standard bury depth for the new hydrants.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Fire Hydrant, Extension, 6 inch	8237050	1130	1170	126247A	0003	Extra	1.000	Ea	453.00000	\$453.00
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- Reason: A. The Contractor furnished and installed an extension on a new fire hydrant to bring the pumper nozzles to an appropriate elevation.
 B. This work was needed to make the hydrant fully operable at the completion of the project.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The bury depth of the existing hydrants was not known prior to construction. The extensions were required because the hydrant leads were deeper than the standard bury depth for the new hydrants.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Gate Valve and Box, 8 Inch, Modified	8237050	1040	1080	126247A	0003	Extra	1.000	Ea	1,385.00000	\$1,385.00
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- Reason: A. The Contractor furnished and installed new gate valves, as indicated.
 B. The valves were constructed to allow isolation of various portions of the water system during main breaks, cut-ins, etc.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. Modifications to the existing water system were requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg. ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Pavt Mrkg, Waterborne, 12 in Crosswalk	8117001	1100	1140	126247A	0001 Extra	295.000	Ft	1.90000	\$560.50

Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Pavt Mrkg, Waterborne, 18 in Stop Bar	8117001	1105	1145	126247A	0001 Extra	175.000	Ft	3.75000	\$656.25
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Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Pavt Mrkg, Waterborne, 18 in Stop Bar, 2nd App	8117001	1175	1215	126247A	0001 Extra	175.000	Ft	1.88000	\$329.00
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Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

Michigan Department of Transportation

11/23/2016 11:55 AM

FieldManager 5.2a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Pavt Mrkg, Waterborne, 6 in Crosswalk	8117001	1095	1135	126247A	0001	Extra	831.000	Ft	1.25000	\$1,038.75

Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Pavt Mrkg, Waterborne, 6 in Xwalk, 2nd App	8117001	1165	1205	126247A	0001	Extra	831.000	Ft	0.63000	\$523.53
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Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Pavt Mrkg, Waterborne, 12 in Xwalk, 2nd App	8117001	1170	1210	126247A	0001	Extra	295.000	Ft	0.95000	\$280.25
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Reason: A. The Contractor constructed waterborne pavement markings, as indicated.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ San Sewer, 15 inch, Tr Det B	8257001	1180	1220	126247A	0003	Extra	7.000	Ft	80.00000	\$560.00

Reason: A. The Contractor furnished and installed 15 inch diameter sanitary sewer, including trenching and backfill.
 B. The sewer was replaced in conjunction with replacement of a sanitary manhole.
 C. This item is offset by a reduction in the 12 inch sewer item.
 D. This work did not impact the contract time or open to traffic date.
 E. The depth of the manhole to be replaced prevented an accurate measurement of the diameter of the existing sanitary sewer during topographic survey work. The base map was relied upon, but it proved to be inaccurate, requiring the change during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ San Wye, 10 inch x 6 inch	8257050	1025	1065	126247A	0003	Extra	6.000	Ea	400.00000	\$2,400.00
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Reason: A. The Contractor furnished and installed sanitary wyes as indicated.
 B. The wyes were installed as part of replacement of sanitary laterals located on 10-inch diameter main.
 C. This item is offset by a reduction in the 8 inch x 6 inch wyes.
 D. This work did not impact the contract time or open to traffic date.
 E. During construction, changes were made based on field conditions. The changes resulted in laterals being placed on the existing 10-inch main as opposed to the 8-inch main.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ San Wye, 8 inch x 6 inch, Cut In	8257050	1070	1110	126247A	0003	Extra	6.000	Ea	450.00000	\$2,700.00
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Reason: A. The Contractor cut in new wyes on the new sanitary sewer main, to correspond with the location of the lateral location at the property line.
 B. The wyes were installed to provide an approximately straight lateral from the main to the property line.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic date by approximately one week – see EOT2.
 E. During design, wye locations were designated based on the location of the existing wyes from sewer televising records. During construction, it was discovered that the existing laterals were not on a straight alignment. The City desired to correct this condition as part of the project.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg. Item Type	Proposed Quantity	Unit	Unit Price	Dollar Value
_ San Wye, 8 inch x 6 inch, Exc and Cap	8257050	1075	1115	126247A	0003 Extra	6.000	Ea	400.00000	\$2,400.00

Reason: A. The Contractor cut in new wyes on the new sanitary sewer main, to correspond with the location of the lateral location at the property line.
 B. As part of that work, the new wyes placed that did not correspond to the lateral location were excavated and capped to prevent long term complications.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic date by approximately one week – see EOT2.
 E. During design, wye locations were designated based on the location of the existing wyes from sewer televising records. During construction, it was discovered that the existing laterals were not on a straight alignment. The City desired to correct this condition as part of the project.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Sewer Tap, Sanitary, 15 inch	8257050	1055	1095	126247A	0003 Extra	1.000	Ea	500.00000	\$500.00
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Reason: A. The Contractor connected new 15 inch sanitary sewer to the existing.
 B. This work was done as part of replacement of an existing sanitary manhole.
 C. This item is offset by a reduction in the 12 inch sewer item.
 D. This work did not impact the contract time or open to traffic date.
 E. The depth of the manhole to be replaced prevented an accurate measurement of the diameter of the existing sanitary sewer during topographic survey work. The base map was relied upon, but it proved to be inaccurate, requiring the change during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Sign, Temp, Type B, Prismatic, Downtown Directional, Furn & Oper	8127050	1085	1125	126247A	0001 Extra	2.000	Ea	410.00000	\$820.00
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Reason: A. The Contractor fabricated, installed and maintained special directional signage to provide additional direction for I-96 traffic to the downtown area during construction.
 B. This work was done to provide additional direction for I-96 traffic to the downtown area during construction.
 C. There are no offsetting items for this work.
 D. This work did not impact the contract time or open to traffic date.
 E. This signage was requested by the City during construction to react to comments received from downtown business owners.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Sleeve, 8 Inch	8237050	1045	1085	126247A	0003	Extra	1.000	Ea	350.00000	\$350.00

- Reason: A. The Contractor installed a sleeve on the existing 8-inch water main as part of connecting new water main.
 B. This work was required to facilitate connection of the new main.
 C. This item is offset by reduction of other water main items, as part of significant changes to the water main scope of work on the project.
 D. This work did not impact the contract time or open to traffic date.
 E. The change in scope of the water main work was requested by the City during construction to reduce cost.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Tee, 8 Inch X 8 Inch X 8 Inch	8237050	1035	1075	126247A	0003	Extra	1.000	Ea	450.00000	\$450.00
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- Reason: A. The Contractor installed an 8-inch tee as part of constructing a water main extension on the existing main.
 B. This work was required to facilitate connection of the new main.
 C. This item is offset by reduction of other water main items, as part of significant changes to the water main scope of work on the project.
 D. This work did not impact the contract time or open to traffic date.
 E. The change in scope of the water main work was requested by the City during construction to reduce cost.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

_ Traffic Control - Adjustment	8127060	1200	1240	126247A	0001	Adjustment	837.080	Dir	1.00000	\$837.08
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- Reason: A. Traffic Control was adjusted.
 B. Traffic Control was required due to Extensions of Time.
 C. There are no offsetting items.
 D. This adjustment is related to an Extension of Contract Time - Request No 1.
 E. This is a changed condition.
 F. This revision was negotiated between the Contractor and Project Engineer at the direction of the City and reviewed by MDOT Grand Rapids TSC.
 G. The price was established by the formula included in 8.12.04.U of the 2012 Standard Specification for Construction.

Adjustment = (a/b)c

a= Additional Days = 7 days
 b= Original Contract Time = 63 days.
 c= Original Unit Price = \$7,533.72

Adjustment = (a/b)c = (7/63) 7,533.72 = \$ 837.08

H. See Supporting Documents placed in File 103 - Contract Modifications.



Contract Modification

Michigan Department of Transportation

11/23/2016 11:55 AM

FieldManager 5.2a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Water Main, Tap, 8 inch	8237050	1050	1090	126247A	0003	Extra	1.000	Ea	650.00000	\$650.00

- Reason: A. The Contractor connected a new water main stub to the existing main.
 B. This work was required to facilitate connection of the new main. The new stub was requested to avoid the need to open cut Kent Street to construct new main on the side street in the future.
 C. This item is offset by reduction of other water main items, as part of significant changes to the water main scope of work on the project.
 D. This work did not impact the contract time or open to traffic date.
 E. The change in scope of the water main work was requested by the City during construction to reduce cost.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

Water Service, 1 inch	8237001	1135	1175	126247A	0003	Extra	87.000	Ft	27.45000	\$2,388.15
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- Reason: A. The Contractor installed water services for vacant properties or to split shared services in the project area. The work included trenching, backfilling and installation of the copper service pipe.
 B. This work was done to avoid the need to open cut new services in the event that the properties are developed in the future.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.

Water Service, Connect	8237050	1065	1105	126247A	0003	Extra	2.000	Ea	150.00000	\$300.00
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- Reason: A. The Contractor connected new services to the existing service pipe at or near the property line.
 B. This work was required as part of splitting shared service lines or replacing existing service lines.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. This work was identified as required by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Curb, Conc, Det E2	8020002	1080	1120	126247A	0001	Extra	93.260	Ft	29.50000	\$2,751.17

Reason: A. The Contractor constructed curbs as indicated as part of sidewalk ramp construction.
 B. The curbs were required to meet ADA guidelines based on the grades and site improvements in the adjacent areas.
 C. There are no offsetting items for this work.
 D. This work did not impact the contract time or open to traffic date.
 E. The preference for curbing at several of the sidewalk ramps was identified during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for comparable small quantity work and the MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

Dr Structure, Adj, Add Depth	4030280	1145	1185	126247A	0001	Extra	5.000	Ft	185.00000	\$925.00
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Reason: A. In conjunction with adjusting existing drainage structures, the Contractor rebuilt the tops of several structures beyond the limits included in the adjustment item.
 B. This work was required based on the construction and condition of several of the drainage items in the project area.
 C. There are no offsetting items for this work.
 D. This work did not impact the contract time or open to traffic date.
 E. The condition and construction of several of the drainage structures was unknown until the existing castings could be removed.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for comparable small quantity work and the MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

Dr Structure, Tap, 24 inch	4030324	1150	1190	126247A	0001	Extra	2.000	Ea	400.00000	\$800.00
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Reason: A. During construction, a deteriorated segment of 24 inch storm sewer was discovered. The Contractor replaced the deteriorated segment with new sewer.
 B. This work was required to avoid a sewer collapse beneath the new roadway.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. Televising records were not available during design. This condition was discovered during construction after curb removal.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for comparable small quantity work and the MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Pavt Mrkg, Longit, Greater 6" Width, Rem	8120211	1155	1195	126247A	0001	Extra	252.000	Ft	2.35000	\$592.20

Reason: A. The Contractor constructed waterborne pavement markings. Changing markings over to waterborne from cold plastic within the project area required removal of several existing cold plastic markings.
 B. The City requested waterborne, as they are less costly to replace than cold plastic markings after damaged/worn winter maintenance activities.
 C. This work is offset by a reduction of the associated cold plastic pay item.
 D. Because a second application was required for waterborne, this work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. The switch to waterborne markings was requested by the City during construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

Sewer Bulkhead, 15 inch	4021231	1185	1225	126247A	0001	Extra	1.000	Ea	150.00000	\$150.00
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Reason: A. The Contractor bulkheaded an existing storm sewer as part of its abandonment.
 B. The existing storm sewer was bulkheaded to facilitate other underground work on the project.
 C. This work is offset by a reduction of the 12-inch bulkhead item.
 D. This work did not impact the contract time or open to traffic date.
 E. The 15-inch sewer was discovered during construction, and a pay item for bulkheading it was not included in the original contract.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for small quantity work and MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

Sewer, CI A, 24 inch, Tr Det B	4020036	1060	1100	126247A	0001	Extra	20.000	Ft	72.00000	\$1,440.00
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Reason: A. During construction, a deteriorated segment of 24 inch storm sewer was discovered. The Contractor replaced the deteriorated segment with new sewer.
 B. This work was required to avoid a sewer collapse beneath the new roadway.
 C. There are no offsetting items for this work.
 D. This work impacted the contract time and open to traffic dates by approximately one day – see EOT2.
 E. Televising records were not available during design. This condition was discovered during construction after curb removal.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for comparable small quantity work and the MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.



Contract Modification

Michigan Department of Transportation

11/23/2016 11:55 AM

FieldManager 5.2a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Stump, Rem, 6 inch to 18 inch	2020008	1190	1230	126247A	0001	Extra	1.000	Ea	75.00000	\$75.00

- Reason: A. The Contractor removed a stump, as indicated. The associated tree had been removed between design and construction.
 B. The stump was removed to clean up the right of way and avoid a future conflict.
 C. This item is offset by a reduction in the tree removal item.
 D. This work did not impact the contract time or open to traffic date.
 E. The associated tree had been removed between design and construction.
 F. This revision was reviewed by the Project Engineer and the City.
 G. The unit price for this work was negotiated between the Contractor and Project Engineer at the request of the City. The unit price is comparable to unit pricing provided on previous local contracts in the City for comparable small quantity work and the MDOT Average Unit Prices for small quantity work.
 H. Documents supporting this change are located in File 103.

Total Dollar Value: **\$31,624.73**

Time Extensions

Site	Site Description	Site Type	Original Compl. Date/Days	Additional No. of Days	New Compl. Date/Days
00	Contract Time 00	Completion Date	8/26/2016		9/14/2016

Reason: It is recommended that the contract completion date be extended without the assessment of liquidated damages, increased lump sum costs, or adjusted costs for traffic control items. See attached Extension of Contract Time Request No. 2 for details.

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
126247A	Hot mix asphalt cold milling and resurfacing, concrete curb,	STP 1534(007)	MDOT Oversight	STUL	34470	
0001	Federal 81.85%/City of Portland 18.15%					\$29,197.42
0003	City of Portland 100%					\$8,466.95
Total:						\$37,664.37

Total Net Change Amount: **\$37,664.37**



Contract Modification

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Prime Contractor: C L Trucking & Excavating, LLC Chad Listerman <small>Digitally signed by Chad Listerman DN: cn=Chad Listerman, o=CL Trucking and Excavating LLC, ou=Member / Manager, email=cllsterman@clt.net, c=US Date: 2016.11.30 10:48:46 -0500</small>	Recommended by Construction Engineer: Nathan VanDrunen - Grand Rapids TSC
Signature _____	Signature _____
Date _____	Date _____
Prepared by Project Engineer: Jon Moxey - Fleis & VandenBrink Jonathan W. Moxey, P.E. <small>Digitally signed by Jonathan W. Moxey, P.E. DN: cn=Jonathan W. Moxey, P.E., ou=Field & VandenBrink, ou= equal=jmoxey@feng.com, c=US Date: 2016.11.30 11:11:12 -0500</small>	Authorized by Managing Office Manager: Art Green - Grand Rapids TSC
Signature _____	Signature _____
Date _____	Date _____
Prepared by Consultant Project Manager:	Authorized by Region Construction Engineer: Matt Bellgowan - Grand Region
Signature _____	Signature _____
Date _____	Date _____
Recommended by Local Agency: S. Tutt Gorman - City of Portland	Authorized by Bureau of Field Services:
Signature _____	Signature _____
Date _____	Date _____
Authorized by Airport Sponsor:	Authorized by Airports Division:
Signature _____	Signature _____
Date _____	Date _____
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.	
___ Approved ___ Not Eligible ___ See Letter Dated _____	_____ (Signature) _____ (Date)
FEDERAL PARTICIPATION - ACTION BY F.A.A.	
___ Approved ___ Not Eligible ___ See Letter Dated _____	_____ (Signature) _____ (Date)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-90

A RESOLUTION APPROVING THE PURCHASE OF A 2017 FORD POLICE INTERCEPTOR AWD FOR THE PORTLAND POLICE DEPARTMENT

WHEREAS, the Portland Police Department maintains a fleet of three vehicles and in order to keep them in good working condition, a new vehicle is typically purchased every two years, resulting in 6 years of usage; and

WHEREAS, the current police vehicle is in need of repairs that are cost prohibitive in light of the remaining life of the vehicle; and

WHEREAS, the Chief of Police is requesting approval to purchase a new 2017 Ford Police Interceptor AWD in the amount of \$41,384.92 through the MiDeal Program, a copy of the invoice is attached as Exhibit A;

WHEREAS, the City Manager recommends that the retired police vehicle be repurposed for use by other city departments.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves and authorizes the purchase a 2017 Ford Police Interceptor AWD in the amount of \$41,384.92, a copy of the invoice is attached as Exhibit A.
2. The City Council approves the repurposing of the retired police vehicle to be used by other city departments.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

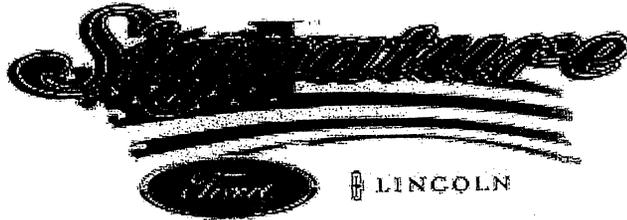
Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 5, 2016

Monique I. Miller, City Clerk



November 3, 2016

City of Portland Police Department
Attn: Chief Dave Kirk
773 E. Grand River
Portland, MI 48875

Dear Chief Dave Kirk:

Price on 2017 Vehicle Macomb County Contract Bid:

2017 Ford Police Interceptor Utility AWD in Dark Blue **\$29,348.00 ea**

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: About 120 days from receipt of your PO.

Order Cutoff Date: November 30th, 2016.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales



Macomb County Bid Price

(Bid #12-07, MY2017) in the

State of Michigan

2017 Utility Police Interceptor

Major Standard Equipment

MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18” Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18” x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
- Overhead Console with sunglass holder
- 1st row task lights (driver and passenger)
- Dome Lamp – 1st row (red/white)
- 2nd /3rd row overhead map light

INTERIOR/COMFORT (continued)

- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets
- 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
- 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2nd Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up /Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
- AM/FM / CD / MP3 Capable / Clock / 6 speakers
- 4.2" Color LCD Screen Center-Stack "Smart Display"
- 5-way Steering Wheel Switches, Redundant Controls
- Note: Radio does "not" include USB Port or Aux. Audio Input Jack Note: USB Port and Aux. Audio Input Jack requires SYNC® (S3M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack
- OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/>	Utility All Wheel Drive (3.7L V6 FFV, 305 HP, 131 MPH) K8A/500A	\$25,283.00
<input type="checkbox"/>	Utility All Wheel Drive (3.5L V6 GTDI EcoBoost, 365 HP, 148 MPH, 99T/44C) K8A/500A	\$28,214.00

Payment Terms: Net 10 days

VEHICLE BRAND AND MODEL: Ford Utility Police Interceptor

BID PRICE EXPIRES: TBD.

Subject to change without notice by Ford Motor Company

VEHICLE COLOR: Order Code	Interior Trim Color	
	Charcoal	Black (9W)
Arizona Beige Clearcoat Metallic	[E3]	[]
Medium Brown Metallic	[BU]	[]
Dark Toreador Red Clearcoat Metallic	[JL]	[]
Dark Blue	[BK]	[X]
Norsea Blue Clearcoat Metallic	[KR]	[]
Royal Blue	[LM]	[]
Light Blue Metallic	[LN]	[]
Vermillion Red	[E4]	[]
Smokestone Clearcoat Metallic	[HG]	[]
Silver Grey Metallic	[TN]	[]
Ingot Silver Clearcoat Metallic	[UX]	[]
Shadow Black	[G1]	[]
Oxford White Clearcoat	[YZ]	[]
Kodiak Brown Metallic	[J1]	[]
Deep Impact Blue	[J4]	[]
Sterling Grey Metallic	[UJ]	[]
Medium Titanium Clearcoat Metallic	[YG]	[]
Fire Engine Bright Red (Extra Cost Paint \$1050)	[11R13]	[]

INTERCEPTOR OPTIONAL FEATURES:

Flooring/Seats

	Code	\$Cost
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	FW/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	35.00
<input type="checkbox"/> <u>Interior Upgrade Package</u>	65U	390.00
• 1st and 2nd Row Carpet Floor Covering		
• Cloth Seats - Rear		
• Center Floor Console less shifter w/unique Police console finish plate – Includes Console Top Plate – Finish 3 (incl. 2 cup holders)		
• Floor Mats, front and rear (Carpeted)		
Note: Not available with (67G), (67H) & (67U)		

Lamps/Lighting

<input checked="" type="checkbox"/> Dark Car Feature – Courtesy lamp disable when any door is opened	43D	20.00
<input type="checkbox"/> Auto Headlamps	86L	115.00
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B	290.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L/60A	600.00
<input type="checkbox"/> Forward Indicator Pocket Warning Light – Warn, Park, Turn (Driver side Red/ Passenger side – Blue)	21W/60A	690.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W/85R	1150.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light (Not Avail. w/Interior Upgrade Pkg (65U)	96T/85R	1435.00
<input type="checkbox"/> Dome Lamp – Red/White in Cargo Area	17T	50.00
<input type="checkbox"/> Pre-wiring for grille lamp, siren, and speaker	60A	50.00
<input type="checkbox"/> Spot Lamp – Driver Only (Incandescent Bulbs)	51Y	215.00
<input checked="" type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs)	51R	395.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (Incandescent Bulbs)	51Z	350.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs)	51S	620.00

Body

<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
<input type="checkbox"/> Roof Rack Side Rails – Black	68Z	155.00

Body Continued

<input type="checkbox"/> Deflector Plate	76D	335.00
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Wheels

<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<input type="checkbox"/> 18" Painted Aluminum Wheel	64E	475.00

Misc

<input type="checkbox"/> Engine Block Heater	41H	90.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
<input type="checkbox"/> Aux Air Conditioning	17A	610.00
<input checked="" type="checkbox"/> Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/> My Speed Fleet Management	43S	60.00
<input type="checkbox"/> Scuff Guards	55D	90.00

Audio/Video

<input type="checkbox"/> Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)	87R	N/C
Note: This option would replace the camera that comes standard in the 4" center stack area.		
<input type="checkbox"/> SYNC® Basic (Voice Activated Communication System)	53M	295.00
<input type="checkbox"/> Remappable (4) switches on steering wheel	61R/61S	155.00

Doors/Windows

<input checked="" type="checkbox"/> Global Lock / Unlock feature (Door panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
<input type="checkbox"/> Hidden Door Lock Plunger	52H	140.00
<input type="checkbox"/> Hidden Door Lock Plunger and Rear Door Handle Inoperable	52P	160.00
<input type="checkbox"/> Rear Door Handles Inoperable/Locks Operable	68L	35.00
<input type="checkbox"/> Rear Door Handles Inoperable/Locks Inoperable	68G	35.00
<input checked="" type="checkbox"/> Windows Rear window power delete, operable from front driver side switches	18W	25.00
<input checked="" type="checkbox"/> Lock system, Single Key/All Vehicles Keyed Alike	59B	50.00
Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D		
Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G		
Keyed Alike 1111x= 59J		

Safety & Security

<input type="checkbox"/> Ballistic Door Panels – Driver Front Door Only	90D	1585.00
<input type="checkbox"/> Ballistic Door Panels – Driver & Pass Front Doors	90E	3170.00
<input type="checkbox"/> BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
<input checked="" type="checkbox"/> Mirrors – Heated, Non-BLIS	549	60.00
<input type="checkbox"/> Lockable Gas Cap for Easy Fuel Capless Fuel-Filler	19L	20.00
<input type="checkbox"/> Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/595	380.00
<input type="checkbox"/> Police Engine Idle Feature	47A	260.00
<input type="checkbox"/> Remote Keyless Entry w/2 Key Fobs (w/o Keypad) (N/A w/Keyed Alike)	595	260.00
<input type="checkbox"/> Extra Key \$6.00x___ =	Parts	6.00 ea
<input type="checkbox"/> Extra Remote Key Fob \$95.00x___ =	Parts	95.00 ea
<input type="checkbox"/> Remote Starter (Must Order Keyless Entry 595)	Parts	550.00
<input type="checkbox"/> Reverse Sensing	76R	275.00
<input type="checkbox"/> Trailer Hitch and Wiring	OHP	395.00
<input type="checkbox"/> Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00
<input type="checkbox"/> Front Headlamp/Police Interceptor Housing Only	86P	125.00
– Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies)		
– Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)		
Note: Not available with options: 66A and 67H		
<input type="checkbox"/> Front Headlamp Lighting Solution	66A	850.00
– Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights		
– Includes pre-wire for grille LED lights, siren and speaker (60A)		
– Wiring, LED lights included. Controller "not" included		
Note: Not available with option: 67H		

[] Police Wire Harness Connector Kit – Front	47C	105.00
<ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: • (2) Male 4-pin connectors for siren & (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector & (1) 14-pin IP connector 		
Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com		
[] Tail lamp/Police Interceptor Housing Only	86T	60.00
<ul style="list-style-type: none"> – Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) 		
Note: Not available with options: 66B and 67H		
[] Tail Lamp Lighting Solution	66B	425.00
<ul style="list-style-type: none"> – Includes base LED lights plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps – LED lights only. Wiring, controller "not" included 		
Note: Not available with option: 67H		
[] Police Wire Harness Connector Kit – Rear	21P	130.00
<ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: • (1) 2-pin connector for rear lighting and (1) 2-pin connector • (6) Female 4-pin connectors and (6) Male 4 pin connectors • (1) 10-pin connector 		
Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com		
[] Rear Lighting Solution	66C	455.00
<ul style="list-style-type: none"> – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) mounted to inside liftgate glass) – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) – LED lights only. Wiring, controller "not" included 		
Note: Not available with option: 67H		
[] Ultimate Wiring Package	67U	550.00
<ul style="list-style-type: none"> – Rear console mounting plate (85R) – contours through 2nd row; channel for wiring – Pre-wiring for grille LED lights, siren and speaker (60A) – Wiring harness I/P to rear (overlay) <ul style="list-style-type: none"> o Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) o Two (2) 50-amp battery and ground circuits in RH rear-quarter o One (1) 10-amp siren/speaker circuit engine cargo area – Rear hatch/cargo area wiring – supports up to six (6) rear LED lights o Recommend Police Wire Harness Connector Kits 47C and 21P 		
Note: Not available with options: 65U, 67G, 67H		
[] Police Interceptor 24 – Cargo Wiring Upfit Package	67G	1340.00
<ul style="list-style-type: none"> – Rear console plate (85R) – contours through 2nd row; channel for wiring – Wiring overlay harness with lighting and siren interface connections – Vehicle Engine Harness: <ul style="list-style-type: none"> o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors o Two (2) 50 amp battery ground circuits in right hand rear-quarter power distribution junction block o One (1) 10-amp siren/speaker circuit (engine to cargo area) – Whelen Lighting PCC8R Control Head – Whelen PCC8R Light Relay Center (mounted behind 2nd row seat) – Light Controller / Relay Center Wiring (jumper harness) – Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Does "not" include LED lights o Recommend Police Wire Harness Connector Kits 47C and 21P 		
Note: Not available with options: 65U, 67H and 67U		
[x] Ready for the Road Package All-in-Complete Package	67H	3415.00
Includes Police Interceptor Packages 66A, 66B, 66C plus:		
<ul style="list-style-type: none"> – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pig tails High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2nd row; channel for wiring – Grille linear LED Lights (Red / Blue) – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) – Wiring Harness: Two (2) 50 amp battery and ground circuits in RH rear-quarter 		
Note: Not available with options: 66A; 66B; 66C; 67G; 67U		

VINYL WRAP OPTIONS

<input type="checkbox"/> Two-Tone Vinyl Package #1	91A	840.00
• Roof Vinyl		
• RH/LH Front Doors Vinyl		
• RH/LH Rear Doors Vinyl		
<input type="checkbox"/> Two-Tone Vinyl Package #3	91C	700.00
• Roof Vinyl		
• RH/LH Front Doors Only Vinyl		
<input type="checkbox"/> Two-Tone Vinyl Package #8	91H	490.00
• Roof Vinyl (Vinyl Wrap in Police White (YZ) Only)		
<input type="checkbox"/> Two-Tone Vinyl Package #9	91J	305.00
• RH/LH Front Doors Only Vinyl (Vinyl Wrap in Police White (YZ) Only)		
<input type="checkbox"/> Vinyl Word Wrap	91D	795.00
– "POLICE" located on LH/RH sides of vehicle ("White" lettering)		
<input type="checkbox"/> Reflective Vinyl Word Wrap	91E	795.00
– "POLICE" located on LH/RH sides of vehicle ("Black" lettering)		
<input type="checkbox"/> Reflective Vinyl Word Wrap	91F	795.00
– "POLICE" located on LH/RH sides of vehicle ("White" lettering)		
<input type="checkbox"/> Vinyl Word Wrap	91G	795.00
– "SHERIFF" located on LH/RH sides of vehicle ("White" lettering)		

Extended Warranty Options for Police Interceptor Utility

Extended Warranty Option's (\$100.00 Deductible) 100,000 Mile Coverage

<input type="checkbox"/> 5-Year Premium Care Warranty (500 Plus Components Coverage)	2150.00
<input type="checkbox"/> 4-Year Premium Care Warranty (500 Plus Components Coverage)	2110.00
<input type="checkbox"/> 3-Year Premium Care Warranty (500 Plus Components Coverage)	2080.00
<input type="checkbox"/> 5-Year Extra Care Warranty (113 Essential Components Coverage)	1955.00
<input type="checkbox"/> 4-Year Extra Care Warranty (113 Essential Components Coverage)	1925.00
<input type="checkbox"/> 3-Year Extra Care Warranty (113 Essential Components Coverage)	1905.00
<input type="checkbox"/> 5-Year Base Care Warranty (84 Major Components Coverage)	1860.00
<input type="checkbox"/> 4-Year Base Care Warranty (84 Major Components Coverage)	1840.00
<input type="checkbox"/> 3-Year Base Care Warranty (84 Major Components Coverage)	1820.00

Total Price \$29,348.00 ea



Customer Information	Date	11/14/2016	Department	Protland PD	Year	2017
	Estimate #	458	Address		Chassis	Ford Interceptor Utility
			Contact		Module	N/A
			Contact		W/In's	N/A
			Contact #		Truck #	N/A
					Mileage	N/A

Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required, you will be contacted immediately. Estimates are valid for 30 days.

Parts Total	\$ 8,280.42
Shipping Total	\$ 238.00
Travel Fee	\$ -
Labor Total:	\$ 3,426.50
Hazardous:	
Sublet:	
Parts and shop supplies	\$ 92.00
ESTIMATE TOTAL:	\$ 12,036.92

Estimated By: Joe Micka

ITEM #	DETAILS	PART COST	PARTS AND SHOP SUP	SHIPPING	TRAVEL FEE	LABOR hrs
GB8SP3J	Whelen Legacy DUO	\$ 1,919.00	\$ 18.00	\$24.00	\$ -	8
P46S2R	Whelen Unity Spotlight Replacement Spot/Warning	\$ 343.00	\$ 3.00	\$12.00	\$ -	1
CVS0812-INUT-1	Havis Console	\$ 448.54	\$ 5.00	\$5.00	\$ -	4
CSMSA	Havis Bail Bracket	\$ 46.20	\$ 5.00	\$5.00	\$ -	1
CMD119	Havis Computer Swing Arm	\$ 330.63	\$ 5.00	\$5.00	\$ -	1
CCUP2-1	Havis Dual Cupholder	\$ 44.10	\$ 5.00	\$5.00	\$ -	0.5
CARM-103	Havis Hinged Armrest	\$ 123.95	\$ 5.00	\$5.00	\$ -	1
P1826INT13AOSB	ProGuard Full Dual Procell	\$ 2,900.00	\$ 25.00	\$100.00	\$ -	16
G2710D	ProGuard Dual Gun Rack	\$ 431.00	\$ 3.00	\$5.00		1
DV440	Rosco Dual-Vision XC4 Recording System	\$ 996.00	\$ 4.00	\$18.00		2.5
4340W	Go Rino Wrap Around Push Bumper	\$ 698.00	\$ 14.00	\$54.00		2.5

Customer accepts estimate and approves purchase of parts and schedule of labor. Purchase Order (PO) or 10% due at time of award.

(Signature)

(Title)

(Date)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-91

**A RESOLUTION APPROVING AN ENERGY PURCHASE THROUGH THE
MICHIGAN PUBLIC POWER AGENCY CONTINGENT UPON THE APPROVAL OF
THE BOARD OF LIGHT AND POWER**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA's Energy Services Project Committee, has an opportunity to enter into a transaction to meet a portion of its future load requirements for the 2017 calendar year by purchasing energy not to exceed \$177,600.00 pursuant to the terms of the Letter of Authorization, attached as Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Contingent upon the approval of the Board of Light and Power, the City Council authorizes the Electric Superintendent or City Manager to sign the Letter of Authorization to approve the energy purchase for the 2017 calendar year not to exceed \$177,600.00, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 5, 2016

Monique I. Miller, City Clerk



December 1, 2016

Subject: Letter of Authorization

The Portland Light & Power Board, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of Portland at the Michigan Hub with Term(s) of:

Month	7 x 24		5 x 16	
	Volume	Max Price	Volume	Max Price
January 2017	0.4	\$ 47.00	0.6	\$ 52.00
February 2017	0.3	\$ 45.00	0.3	\$ 51.00
June 2017	0.3	\$ 36.00	0.3	\$ 43.00
July 2017	0.8	\$ 40.00	0.7	\$ 51.00
August 2017	0.6	\$ 39.00	0.5	\$ 48.00
September 2017	0.6	\$ 35.00	0.7	\$ 41.00
October 2017	0.3	\$ 35.00	0.3	\$ 40.00
November 2017	0.4	\$ 36.00	0.5	\$ 40.00
December 2017	0.4	\$ 39.00	0.0	\$ 43.00

These transactions will be for financially-firm energy with physical delivery to the MISO Michigan Hub. The maximum commitment for this authorization is \$177,600.

Member Authorized Representative:

Printed

Signature

Date



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-92

A RESOLUTION APPROVING 2017 CITY COUNCIL MEETING DATES

WHEREAS, the Open Meetings Act requires public bodies to post a list of dates of all of the regular meetings within ten days of the first meeting in each calendar or fiscal year; and

WHEREAS, Section 2-19 of the Code of the City of Portland, Michigan provides:

2-19 Time and place.

Sec. 1. The Portland City Council shall conduct regular meetings on the first and third Monday of the month in the Council Chambers at City Hall commencing at 7:00 p.m. unless rescheduled to a date not less than seven (7) days after adoption of a resolution passed by the City Council which reschedules the regular meeting. Whenever a meeting date falls on a City holiday, the meeting shall be conducted on the next business day; and

WHEREAS, the City Clerk has prepared the attached listing of the 2017 regular meeting dates for the City Council, Planning Commission, ZBA, DDA, Board of Light & Power, Park and Recreation Board, and EDC, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the list of proposed dates for the meeting of City Council for the year 2017 as set forth on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 5, 2016

Monique I. Miller, City Clerk

PUBLIC NOTICE

In compliance with the Open Meetings Act and the Portland City Charter, following are the dates for the regular meetings, unless otherwise noted, for Boards & Commissions of the City of Portland, Michigan, for 2017. Individuals with disabilities requiring auxiliary aids or services for any meeting may obtain a Request for Accommodations form at City Hall, or call 517-647-3211 to have a form mailed to you.



CITY COUNCIL	
All meetings are held at 7:00 P.M., the first and third Monday of each month, in the Council Chambers at City Hall, 259 Kent St.	
Tuesday	January 3rd
Monday	January 16th
Monday	February 6th
Tuesday	February 21st
Monday	March 6th
Monday	March 20th
Monday	April 3rd
Monday	April 17th
Monday	May 1st
Monday	May 15th
Monday	June 5th
Monday	June 19th
Wednesday	July 5th
Monday	July 17th
Monday	August 7th
Monday	August 21st
Tuesday	September 5th
Monday	September 18th
Monday	October 2nd
Monday	October 16th
Monday	November 6th
Monday	November 20th
Monday	December 4th
Monday	December 18th

DDA	
All meetings are held at 3:30 P.M., the third Thursday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Thursday	January 19th
Thursday	February 16th
Thursday	March 16th
Thursday	April 20th
Thursday	May 18th
Thursday	June 15th
Thursday	July 20th
Thursday	August 17th
Thursday	September 21st
Thursday	October 19th
Thursday	November 16th
Thursday	December 21st

PLANNING COMMISSION	
All meetings are held at 7:00 P.M., the second Wednesday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Wednesday	January 11th
Wednesday	February 8th
Wednesday	March 8th
Wednesday	April 12th
Wednesday	May 10th
Wednesday	June 14th
Wednesday	July 12th
Wednesday	August 9th
Wednesday	September 13th
Wednesday	October 11th
Wednesday	November 8th
Wednesday	December 13th

ZONING BOARD OF APPEALS	
All meetings are held at 7:00 P.M., the second Monday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Monday	January 9th
Monday	February 13th
Monday	March 13th
Monday	April 10th
Monday	May 8th
Monday	June 12th
Monday	July 10th
Monday	August 14th
Monday	September 11th
Monday	October 9th
Monday	November 13th
Monday	December 11th

BOARD OF LIGHT & POWER	
All meetings are held at 4:00 P.M., the third Tuesday of each month, at the Diesel Plant, 723 E. Grand River Ave., Portland, MI.	
Tuesday	January 17th
Tuesday	February 21st
Tuesday	March 21st
Tuesday	April 18th
Tuesday	May 16th
Tuesday	June 20th
Tuesday	July 18th
Tuesday	August 15th
Tuesday	September 19th
Tuesday	October 17th
Tuesday	November 21st
Tuesday	December 19th

PARKS & REC BOARD	
All meetings are held at 5:30 P.M., the third Monday of each month, in the Executive Board Room at City Hall, 259 Kent St., Portland, MI.	
Monday	January 16th
Tuesday	February 21st
Monday	March 20th
Monday	April 17th
Monday	May 15th
* No Meeting *	
Monday	July 17th
Monday	August 21st
Monday	September 18th
Monday	October 16th
Monday	November 20th
* No Meeting *	

EDC	
All meetings are held at 7:00 P.M., the fourth Monday of each month, in the Executive Board Room at City Hall, 259 Kent St., Portland, MI.	
Monday	January 23rd
Monday	February 27th
Monday	March 27th
Monday	April 24th
Monday	May 22nd
Monday	June 26th
Monday	July 24th
Monday	August 28th
Monday	September 25th
Monday	October 23rd
Monday	November 20th
* No Meeting *	

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, November 21, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Finance Officer/Treasurer Kinde; Police Chief Kirk

Absent: Council Member Fitzsimmons

Guests: Bill Tucker, CPA with Abraham & Gaffney; Ryan and Sarah Humphrey

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Sarah Humphrey

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Revised Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Johnston, to excuse the absence of Council Member Fitzsimmons.

Yeas: VanSlambrouck, Johnston, Baldyga, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Report, City Manager Gorman noted the legal counsel for Sparrow has completed revisions to the proposed purchase agreement. Sparrow is not reviewing the document.

The proposed redevelopment of Muffler Man at 738 E. Grand River Ave. will be considered by both the Zoning Board of Appeals and the Planning Commission at their December meetings. The site plan proposes the addition of 2 bays with a complete remodel and expanded footprint of the building. They are requesting a 10-foot variance from the side yard setback from the Zoning Board of Appeals. A Special Land Use Permit is required from the Planning Commission for the desired use in the C-2 District.

Interior construction on Old School Manor continues. There was a gas leak due to work being done at the site last week. Consumers Energy responded and the matter was resolved without incident.

City Manager Gorman praised the quick service and efforts of the Portland Police Department and the Portland Area Fire Authority.

City engineers and staff are reviewing the punch list for the Kent Street Improvement Project. The final close out on the project should happen soon.

City engineers and staff are working to complete the PASER study. The goal is to have it completed for the upcoming budget process.

Under Presentations, Bill Tucker, CPA with Abraham & Gaffney, presented the Fiscal Year 2015/2016 Audit. He thanked Finance Officer Kinde, City Manager Gorman, and City staff for their hard work and cooperation during the audit process. The audit resulted in an unmodified/clean opinion of the City's financial records which is the best opinion possible. Mr. Tucker noted the change in accounting standards by GASB that property held for resale be recorded as an asset rather than a capital asset. This change results in what looks to be an inflated fund balance.

There was discussion of the City owned property at Grand River Ave. and Cutler Rd.

Mr. Tucker noted the significant change in the net pension liability from 2015 to 2016 as a result of changes in the actuarial statements calculated by MERS. Changes were made to the investment rate of return and the mortality tables were updated and now show that individuals are living longer. The pensions for the City of Portland are 57% funded. Around the State of Michigan averages show that most pensions are 70-75% funded.

Finance Officer Kinde noted the City is taking action to increase the funding of the pension liability. New employees hired by the City are now offered a different pension plan, employees now contribute to their pensions, the City has requested MERS to use a twenty-year payment plan for the City so the actuaries each year include extra payments, and the City has made lump sum payments to the pension fund the last couple of years.

There was discussion.

Mr. Tucker reported that overall, the City of Portland is in very healthy financial condition and has a 41% fund balance. The average fund balance among municipalities is 14%.

Under New Business, the Council considered the acceptance of the Fiscal Year 2015/2016 Audit.

Motion by VanSlambrouck, supported by Baldyga, to accept the Fiscal Year 2015/2016 Audit as presented.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Mayor Barnes extended thanks for the auditors and Finance Officer Kinde for their hard work and professionalism.

City Manager Gorman also thanked Finance Officer Kinde and extended his appreciation for her diligence and auditing background.

The City Council considered Resolution 16-87 to amend the Budget for Fiscal Year 2016/2017.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-87 to amend the Budget for Fiscal Year 2016/2017.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on November 7, 2016, payment of invoices in the amount of \$46,697.96 and payroll in the amount of \$152,113.96 for a total of \$198,811.92, and a request from the Nazarene Church for use of a portion of the River Trail and a pavilion as approved by the Parks and Recreation Board.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Comments, City Manager Gorman noted that Holidayfest will be held Saturday, December 10, 2016 and will include many fun and exciting events.

City Manager Gorman thanked the Electric Department for their efforts in hanging the Christmas lights.

City Manager Gorman further reminded residents that the winter parking ban is now in effect.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted that the Portland VFW will provide a free traditional Thanksgiving meal from Noon-3:00 P.M. on Thanksgiving for anyone that would like to attend.

Mayor Barnes thanked City crews for hard work on leaf pickup. This is a very valuable and unique service to the community.

Mayor Barnes also thanked City Manager Gorman for his dedication in attending this evening's meeting after having surgery today.

City Manager Gorman wished his wife a Happy 13th Wedding Anniversary.

Motion by VanSlambrouck, supported by Baldyga, to adjourn the regular meeting.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Meeting adjourned at 7:39 P.M.

Respectfully submitted,

City of Portland
Synopsis of the Minutes of the November 21, 2016 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Finance Officer/Treasurer Kinde; Police Chief Kirk

Absent – Council Member Fitzsimmons

Presentation – Bill Tucker, CPA with Abraham & Gaffney, presented the Fiscal Year 2015/2016 Audit.

Motion to accept the Fiscal Year 2015/2016 audit as presented by the auditing firm of Abraham & Gaffney, P.C.

All in favor. Approved.

Approval of Resolution 16-87 to amend the Budget for Fiscal Year 2016/2017.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:39 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
UNITED STATES POSTAL SERVICE	00463	POSTAGEFOR PROPERTY TAX BILLS - GENERAL	614.27
DOUG ABEL	01840	BOARD OF REVIEWS - ASSESSING	180.00
ARGUS-HAZCO	02425	GAS MONITOR CALIBRATION - WATER	132.06
AUTOMATED BUSINESS EQUIPMENT	00027	SERVICE CONTRACT - GENERAL	420.00
BASIC	01983	ANNUAL RENEWAL FEE FOR HRA PLAN - GENERAL	250.00
TIM BASSETT	02387	BOARD OF REVIEW - ASSESSING	120.00
BSN SPORTS	00911	WHISTLES AND LANYARDS - REC	90.83
BUSINESS CARD	02075	MISC EXP - VARIOUS DEPTS	3,155.60
CHROUCH COMMUNICATION, INC.	00082	REPAIR RADIO ANTENNA - MTR POOL	56.40
CHROUCH COMMUNICATION, INC.	00082	NEW RADIO & INSTALLATION - MTR POOL	996.32
CLARK HILL PLC	01422	LEGAL SERVICES THROUGH OCTOBER - GENERAL, ECON	5,913.00
CULLIGAN	02130	WATER - CITY HALL	6.50
DORNBOS, SIGN & SAFETY, INC.	00067	CITY LOGO AND CURVE SIGN - MTR POOL, MAJ STS	209.30
ELHORN ENGINEERING	00139	EL-CHLOR 5GAL CARBOY - WATER	364.20
ENVIRONMENTAL PRODUCTS & ACCESS	LL02433	FIBERGLASS POLCE EXTENSION WITH ALUMINUM - WAS	433.78
EVAN PLATTE	MISC	REIMBURSEMENT FOR AMB RUN OVERPAYMENT - AMB	130.51
FAMILY FARM & HOME	01972	BULLDOG JACK 2K LIFT SIDEWIND - MTR POOL	59.99
FLAGS UNLIMITED LTD	00988	FLAGS - COMM PROMO	228.80
FLEIS & VANDENBRINK	00153	GRIT BUILDING HEATING - WASTE WTR	2,293.63
FLEIS & VANDENBRINK	00153	ENVIRONMENTAL DUE DILIGENCE ADM PROPERTY - GEN	125.00
PHIL GENSTERBLUM	00164	MILEAGE REIMB - AMB, CODE	404.09
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	83.85
HASSELBRING-CLARK	02073	QTRLY MA COPY MACH-POL, FIRE, CODE, AMB	147.00
HOMEWORKS TRI-COUNTY ELECTRIC	02092	SAFETY MEETING - VARIOUS DEPTS	300.00
INDEPENDENT BANK	00197	BOND & REDEMPTION - ELECTRIC	9,000.00
INSOURCE SOLUTIONS GROUP INC.	01813	E-FILED RETURNS - INCOME TAX	114.00
INTERSTATE BILLING SVC	00202	BLOWER MOTOR - MTR POOL	419.56
JOHN DEERE FINANCIAL	01818	PARTS - WATER, MTR POOL	198.71

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	720.00
KENDALL ELECTRIC	00225	WIRE - ELECTRIC	1,132.04
KENDALL ELECTRIC	00225	CONDUIT - ELECTRIC	163.40
KENDALL ELECTRIC	00225	MATERIALS FOR ST LIGHTS - ELECTRIC	530.73
KENDALL ELECTRIC	00225	MATERIALS FOR ST LIGHTS - ELECTRIC	277.30
KENDALL ELECTRIC	00225	ST LIGHT WIRE FOR KENT ST - ELECTRIC	6,937.36
KEUSCH SUPER SERVICE	00228	TIRE LABOR AND TIRES - MTR POOL	409.96
KEUSCH SUPER SERVICE	00228	TIRES - ELECTRIC	625.00
DAVID KIRK	02402	CELL PHONE REIMB - POLICE	60.00
KODIAK EMERGENCY VEHICLES	02224	MUDFLAP FOR REMOUNT AMBULANCE - AMBULANCE	86.50
LITE'S PLUS	00243	LAMPS - COMM PROMO	101.70
LITE'S PLUS	00243	BULBS FOR STATION - AMB	80.00
MENARDS	00260	LIGHTS FOR SCOUT PARK - ECON DEV	415.72
MICHIGAN.COM	02336	LEGAL NOTICES - GENERAL	55.70
MISS DIG SYSTEM	00312	MISS DIG MEMBERSHIP FEE - ELEC, WTR, WW	1,113.09
HERB MOSSER	02434	BOARD OF REVIEW - ASSESSING	180.00
MRE SERVICES, INC.	00318	COMPUTER SERVICES FOR OCTOBER - GEN, POLICE	668.80
MTECH COMPANY	02306	CABLE ASSY - WASTE WTR	178.26
OTIS ELEVATOR	00970	ELEVATOR SERVICE CONTRACT - CITY HALL	547.35
PACE ANALYTICAL SERVICES, INC.	02435	LAB SERVICES AND SAMPLES - ELECTRIC	520.00
CITY OF PORTLAND - PETTY CASH	00701	POSTAGE, MILEAGE REIMB, SUPPLIES - VARIOUS DEP	365.09
PRINTING SYSTEMS	00375	W-2S, 1099 MISC, ENVELOPES - GEN, INCOME TAX	310.77
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	60.70
SPEEDWAY LLC	02395	FUEL - ELECTRIC, MTR POOL	3,139.40
STATE OF MICHIGAN	00428	TRAINING - POLICE	100.00
STATE OF MICHIGAN	00428	SOR REGISTRATION - POLICE	30.00
STATE OF MICHIGAN	00428	TRAINING - POLICE	100.00
UPS	MISC	POSTAGE - WATER, WW	11.91
VERIZON WIRELESS	00470	PHONE SERVICE - PARKS, CEM, REC, CODE, AMB, ELEC	313.31

Date: 12/01/16

CITY OF PORTLAND INVOICE REGISTER

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VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC, WW, WTR, M POOL	184.01
WINTER EQUIPMENT	02322	BLADE - MAJ STS, LOC STS	2,288.36
WOW! INTERNET-CABLE PHONE	02132	WORK ON CABLE SERVICE - POLICE	50.00
BARBARA SHERRARD	MISC	ENERGY OPTZ - ELECTRIC	150.00
CLYDE BEVER	MISC	ENERGY OPTZ - ELECTRIC	165.00
Total:			\$48,578.86

**BI-WEEKLY
WAGE REPORT
December 5, 2016**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,216.44	103,683.77	3,707.02	34,895.11	11,923.46	138,578.88
ASSESSOR	1,038.53	12,712.44	79.45	976.74	1,117.98	13,689.18
CEMETERY	1,850.17	38,077.50	1,932.02	15,798.10	3,782.19	53,875.60
POLICE	15,318.73	193,505.88	5,545.27	51,253.00	20,864.00	244,758.88
CODE ENFORCEMENT	610.18	9,392.43	643.30	4,298.21	1,253.48	13,690.64
PARKS	1,101.41	39,274.50	1,203.66	9,876.93	2,305.07	49,151.43
INCOME TAX	1,763.34	22,735.05	2,230.54	16,185.78	3,993.88	38,920.83
MAJOR STREETS	3,651.66	37,389.21	3,312.65	26,156.57	6,964.31	63,545.78
LOCAL STREETS	3,073.24	34,465.46	2,997.83	18,415.32	6,071.07	52,880.78
RECREATION	1,336.79	11,461.06	893.85	5,707.01	2,230.64	17,168.07
AMBULANCE	11,189.71	140,254.70	3,840.17	32,385.55	15,029.88	172,640.25
DDA	794.19	18,384.19	114.78	9,949.24	908.97	28,333.43
ELECTRIC	16,604.49	225,657.83	16,337.74	116,882.92	32,942.23	342,540.75
WASTEWATER	9,911.79	121,308.53	10,605.20	76,160.35	20,516.99	197,468.88
WATER	5,163.91	60,612.50	3,238.85	27,298.41	8,402.76	87,910.91
MOTOR POOL	3,411.23	29,053.40	2,919.77	18,211.99	6,331.00	47,265.39
TOTALS:	85,035.81	1,097,968.45	59,602.10	464,451.23	144,637.91	1,562,419.68

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 12/01/16
MEETING DATE 12/05/16

Fund	Description	Beginning Balance 11/17/16	Total Cash in	Total Cash out	Cash Balance 12/01/16	Time Certificates	Ending Balance 12/01/16
101	GENERAL FUND	2,319,058.44	132,115.63	(143,008.83)	2,308,165.24	235,000.00	2,543,165.24
105	INCOME TAX FUND	23,953.14	3,835.24	(9,770.81)	18,017.57	10,000.00	28,017.57
150	CEMETERY PERPETUAL CARE FUND	36,117.20	-	-	36,117.20		36,117.20
202	MAJOR STREETS FUND	151,162.17	5,780.25	(12,836.63)	144,105.79		144,105.79
203	LOCAL STREETS FUND	161,812.43	6,182.67	(11,504.89)	156,490.21		156,490.21
208	RECREATION FUND	11,837.34	3,665.36	(4,350.57)	11,152.13		11,152.13
210	AMBULANCE FUND	129,946.43	19,034.76	(33,180.73)	115,800.46		115,800.46
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	151,916.50	2,654.60	(6,059.20)	148,511.90		148,511.90
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	23,685.48	4,955.48	(9,787.85)	18,853.11		18,853.11
582	ELECTRIC FUND	289,460.47	161,072.91	(214,545.96)	235,987.42	530,000.00	765,987.42
590	WASTEWATER FUND	(63,964.51)	51,367.00	(40,256.01)	(52,853.52)		(52,853.52)
591	WATER FUND	13,291.69	34,433.47	(24,297.69)	23,427.47	420,000.00	443,427.47
661	MOTOR POOL FUND	61,272.73	5,921.55	(13,311.60)	53,882.68		53,882.68
703	CURRENT TAX FUND	6,680.01	2,424.97	-	9,104.98		9,104.98
	TOTAL - ALL FUNDS	3,319,591.77	433,443.89	(522,910.77)	3,230,124.89	1,195,000.00	4,425,124.89
					ELECTRIC-RESTRICTED CASH	349,418.00	349,418.00
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
	*Customer Deposit Breakdown				PERPETUAL CARE CD	130,000.00	130,000.00
	Electric	128,000.00			INCOME TAX SAVINGS	345,892.04	345,892.04
	Wastewater	21,000.00			ELECTRIC-PRIN & INT ESCROW	155,417.86	155,417.86
	Water	21,000.00			WASTEWATER DEBT ESCROW	156,386.71	156,386.71
		<u>170,000.00</u>			WASTEWATER REPAIR ESCROW	67,673.54	67,673.54
					DDA-PRIN & INT ESCROW	501.69	501.69
							<u>5,800,414.73</u>

User: KRISTINA

DB: Portland

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,005,336.00	969,685.00	6,696.85	35,651.00	96.45
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,200.00	1,625.18	0.00	(425.18)	135.43
101-000-445.000	PENALTY & INTEREST	4,500.00	1,413.42	638.32	3,086.58	31.41
101-000-445.022	1994A SPEC ASSESS - INTEREST	0.00	16.45	0.00	(16.45)	100.00
101-000-447.000	TAX COLLECTION FEES	43,000.00	32,143.70	139.67	10,856.30	74.75
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	26.36	0.00	(26.36)	100.00
101-000-451.000	BUSINESS PERMITS	200.00	0.00	0.00	200.00	0.00
101-000-453.000	CABLE TV FEES	30,000.00	15,395.85	7,834.39	14,604.15	51.32
101-000-455.000	TRAILER FEES	1,500.00	171.00	36.00	1,329.00	11.40
101-000-476.000	NON-BUSINESS PERMITS	0.00	2,889.00	2,648.00	(2,889.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	613.50	0.00	286.50	68.17
101-000-570.000	LIQUOR FEES	3,100.00	3,181.20	27.50	(81.20)	102.62
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00	74,442.18	58,586.38	(74,442.18)	100.00
101-000-575.000	REVENUE SHARING-CONST SALES	307,996.00	103,633.00	0.00	204,363.00	33.65
101-000-576.000	REVENUE SHARING-STAT SALES	106,226.00	35,422.00	0.00	70,804.00	33.35
101-000-620.000	PBT TESTING FEES	5,000.00	2,150.00	437.00	2,850.00	43.00
101-000-623.000	TRANSCRIPT FEES	1,000.00	675.21	344.93	324.79	67.52
101-000-624.000	MISCELLANEOUS FEES	200.00	23.08	0.00	176.92	11.54
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	132,935.00	26,587.00	185,922.00	41.69
101-000-630.000	CEMETERY LOT SALES	3,500.00	(1,437.50)	0.00	4,937.50	(41.07)
101-000-633.000	CEMETERY CARE FEES	4,000.00	3,447.00	0.00	553.00	86.18
101-000-634.000	GRAVE OPENING FEES	10,000.00	2,330.00	200.00	7,670.00	23.30
101-000-656.000	DISTRICT COURT FINES	10,000.00	4,480.13	1,248.99	5,519.87	44.80
101-000-661.000	PARKING FINES	2,400.00	150.00	70.00	2,250.00	6.25
101-000-662.000	DRUG FORFEITURE MONEY	1,000.00	306.92	32.94	693.08	30.69
101-000-663.000	MISCELLANEOUS FINES	1,500.00	1,142.00	195.00	358.00	76.13
101-000-665.000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	200.00	0.00	0.00	200.00	0.00
101-000-667.000	RENTAL INCOME	1,000.00	365.00	0.00	635.00	36.50
101-000-676.003	DONATIONS-DOG PARK	0.00	1,381.38	213.90	(1,381.38)	100.00
101-000-676.006	DONATION - PARKS	1,500.00	0.00	0.00	1,500.00	0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	0.00	0.00	750.00	0.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,500.00	1,147.67	1,147.67	5,352.33	17.66
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	10,000.00	15,049.00	902.45	(5,049.00)	150.49
101-000-678.007	REIMBURSEMENTS-PAMA	1,250.00	1,520.40	0.00	(270.40)	121.63
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	0.00	200.03	0.00	(200.03)	100.00
101-000-694.000	SALE OF LAND	0.00	10,565.00	0.00	(10,565.00)	100.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	0.00	0.00	50,037.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	0.00	0.00	31,764.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	0.00	0.00	32,009.00	0.00
TOTAL REVENUES		1,996,525.00	1,417,088.16	107,986.99	579,436.84	70.98
Expenditures						
100	COUNCIL	131,237.00	33,921.75	0.00	97,315.25	25.85
101	COMMUNITY PROMOTIONS	274,344.00	118,224.58	4,796.38	156,119.42	43.09
172	CITY MANAGER	136,529.00	45,363.09	9,510.44	91,165.91	33.23

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
191	ELECTIONS	9,756.00	4,283.11	1,931.59	5,472.89	43.90
201	GENERAL ADMINISTRATION	313,211.00	145,896.02	17,787.34	167,314.98	46.58
209	ASSESSING	42,243.00	13,979.97	3,254.01	28,263.03	33.09
265	CITY HALL	68,340.00	18,635.53	2,097.80	49,704.47	27.27
276	CEMETERY	134,000.00	57,357.29	9,883.95	76,642.71	42.80
301	POLICE	688,062.00	253,150.76	57,598.12	434,911.24	36.79
371	CODE ENFORCEMENT	45,374.00	12,790.93	2,605.93	32,583.07	28.19
728	ECONOMIC DEVELOPMENT	6,460.00	9,938.01	457.87	(3,478.01)	153.84
751	PARKS	146,969.00	57,763.93	6,561.52	89,205.07	39.30
TOTAL EXPENDITURES		1,996,525.00	771,304.97	116,484.95	1,225,220.03	38.63
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,996,525.00	1,417,088.16	107,986.99	579,436.84	70.98
TOTAL EXPENDITURES		1,996,525.00	771,304.97	116,484.95	1,225,220.03	38.63
NET OF REVENUES & EXPENDITURES		0.00	645,783.19	(8,497.96)	(645,783.19)	100.00

User: KRISTINA

DB: Portland

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% B DGT USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	692,350.00	197,485.20	68,670.05	494,864.80	28.52
	TOTAL EXPENDITURES	1,297,305.00	907,394.37	10,539.31	389,910.63	69.94
	NET OF REVENUES & EXPENDITURES	(604,955.00)	(709,909.17)	58,130.74	104,954.17	117.35
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	(125.00)	0.00	2,625.00	5.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	(125.00)	0.00	2,625.00	5.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	956,770.00	670,437.22	20,101.27	286,332.78	70.07
	TOTAL EXPENDITURES	1,012,383.00	596,036.40	17,583.51	416,346.60	58.87
	NET OF REVENUES & EXPENDITURES	(55,613.00)	74,400.82	2,517.76	(130,013.82)	133.78
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	162,657.00	102,542.68	7,219.20	60,114.32	63.04
	TOTAL EXPENDITURES	243,716.00	71,558.80	16,168.38	172,157.20	29.36
	NET OF REVENUES & EXPENDITURES	(81,059.00)	30,983.88	(8,949.18)	(112,042.88)	38.22
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	126,450.00	30,701.82	9,984.40	95,748.18	24.28
	TOTAL EXPENDITURES	87,706.00	35,471.12	6,861.36	52,234.88	40.44
	NET OF REVENUES & EXPENDITURES	38,744.00	(4,769.30)	3,123.04	43,513.30	12.31
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	518,431.00	284,946.55	27,636.25	233,484.45	54.96
	TOTAL EXPENDITURES	515,694.00	223,732.22	57,639.00	291,961.78	43.38
	NET OF REVENUES & EXPENDITURES	2,737.00	61,214.33	(30,002.75)	(58,477.33)	2,236.55
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	287,115.00	248,395.01	2,762.00	38,719.99	86.51
	TOTAL EXPENDITURES	396,039.00	277,630.66	8,118.16	118,408.34	70.10
	NET OF REVENUES & EXPENDITURES	(108,924.00)	(29,235.65)	(5,356.16)	(79,688.35)	26.84
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	112,150.00	39,797.17	9,498.72	72,352.83	35.49
	TOTAL EXPENDITURES	111,000.00	40,317.96	0.00	70,682.04	36.32
	NET OF REVENUES & EXPENDITURES	1,150.00	(520.79)	9,498.72	1,670.79	45.29
Fund 582 - ELECTRIC FUND						

Fund 582 - ELECTRIC FUND

User: KRISTINA

DB: Portland

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,014,625.00	1,329,907.64	261,615.01	2,684,717.36	33.13
	TOTAL EXPENDITURES	4,227,411.00	1,253,342.66	118,027.58	2,974,068.34	29.65
	NET OF REVENUES & EXPENDITURES	(212,786.00)	76,564.98	143,587.43	(289,350.98)	35.98
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,103,505.00	447,886.17	69,891.85	655,618.83	40.59
	TOTAL EXPENDITURES	1,080,443.00	403,868.07	53,753.25	676,574.93	37.38
	NET OF REVENUES & EXPENDITURES	23,062.00	44,018.10	16,138.60	(20,956.10)	190.87
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	611,078.00	227,537.47	48,141.00	383,540.53	37.24
	TOTAL EXPENDITURES	653,480.00	277,664.47	30,906.10	375,815.53	42.49
	NET OF REVENUES & EXPENDITURES	(42,402.00)	(50,127.00)	17,234.90	7,725.00	118.22
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	348,143.00	142,977.84	24,058.52	205,165.16	41.07
	TOTAL EXPENDITURES	348,031.00	103,108.39	18,498.72	244,922.61	29.63
	NET OF REVENUES & EXPENDITURES	112.00	39,869.45	5,559.80	(39,757.45)	35,597.7
	TOTAL REVENUES - ALL FUNDS	8,935,774.00	3,722,489.77	549,578.27	5,213,284.23	41.66
	TOTAL EXPENDITURES - ALL FUNDS	9,973,208.00	4,190,125.12	338,095.37	5,783,082.88	42.01
	NET OF REVENUES & EXPENDITURES	(1,037,434.00)	(467,635.35)	211,482.90	(569,798.65)	45.08

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Clark Hill

SHIP TO _____

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
------	---------------	----------	--------	-------	--------------------

11/28/16

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Legal Services		\$5,913.00
	101.201.801000 General Legal Svc	\$2,184.00	
	101.728.956000 Econ Dev Misc Exp	\$3,729.00	

NOT FOR RESALE FOR RESALE

TAX NUMBER _____



ORIGINAL



AUTHORIZED SIGNATURE _____

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

CLARK HILL

P.L.C.

ATTORNEYS AT LAW

200 Ottawa Avenue NW, Suite 500
Grand Rapids, Michigan 49503
Telephone (616) 608-1100
Fed.ID # 38-0425840

INVOICE

Invoice # 682594

City of Portland, MI
Attn: S. Tutt Gorman, City Manager
259 Kent Street
Portland, MI 48875-1495

November 14, 2016
Client: 26388

=====

FOR SERVICES RENDERED through October 31, 2016

Total Services: \$5,913.00

STATEMENT TOTAL: \$5,913.00

MORTON SALT, INC.



UPC 24800

PAGE: 1

A K+S Group Company

123 North Wacker Drive, Chicago, IL 60606-1743

PLEASE REMIT TO:

Dept. CH 19973
Palatine, IL 60055-9973

CSF	SALES REP.	DATE	INVOICE NUMBER
X030	Roth L	OCT 31, 2016	5401172679
PURCHASE ORDER NO.		RELEASE NUMBER	
VERBAL KEN 10/12/16			

Billing Inquiry: Rucinski Christine +1 (312) 807-2690

Customer Service: Simons Jasmin +1 (630) 861-2310

TERMS: 30 days net cash after dte inv

ADDITIONAL TERMS AND MARKETING PROVISIONS ON REVERSE SIDE

5363084

CUSTOMER NO:
3658452

B
I City of Portland
L 259 Kent St
L Portland MI 48875-1495

S
H City of Portland
I 451 Morse Rd
P Portland MI 48875-1120

T
O

DATE SHIPPED	SHIPPED VIA	FOB	SHIPPED FROM	BILL OF LADING NO.	MORTON ORDER NO.
OCT 31, 2016	VERPLANK TRUCK	CONSIGNE	MUSKEGON	0017400165	5101116944

CREDIT

QTY	U/M	Code	*-----Description-----*	Price	Extension	Net												
106.70	STO	F140020000Z	Bulk Safe-T-Salt	55.45	5,916.52	5,916.52												
<table border="1"> <thead> <tr> <th>B/L No.</th> <th>Ticket no.</th> <th>Weight</th> <th>Shipped date</th> </tr> </thead> <tbody> <tr> <td>0017400165</td> <td>580</td> <td>108,360 LB</td> <td>Oct 31, 2016</td> </tr> <tr> <td>0017437593</td> <td>581</td> <td>105,040 LB</td> <td>Oct 31, 2016</td> </tr> </tbody> </table>							B/L No.	Ticket no.	Weight	Shipped date	0017400165	580	108,360 LB	Oct 31, 2016	0017437593	581	105,040 LB	Oct 31, 2016
B/L No.	Ticket no.	Weight	Shipped date															
0017400165	580	108,360 LB	Oct 31, 2016															
0017437593	581	105,040 LB	Oct 31, 2016															

Since 1848

Promo/Allowances	Gross Product \$	Tot Tax \$	INVOICE TOTAL \$ 5,916.52
0.00	5,916.52		

thank you for buying Morton Salt

CREDIT

Total Net Weight 213,400 LB Total Unit Weight 213,400 LB

849 R06/11

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Interstate Billing Services Inc
PO Box 2208
Decatur AL 35609-2208

SHIP TO _____

Inv# X64853

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
11-4-16					16-
QUANTITY	DESCRIPTION			PRICE	AMOUNT
	Repair to backhoe #910				6,065.68
	66-441-931				

NOT FOR RESALE FOR RESALE

TAX NUMBER _____

ORIGINAL

AUTHORIZED SIGNATURE

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES



GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

LANSING
3600 N. Grand River Ave.
Lansing, MI 48906
(517) 321-8000

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 49690
(231) 267-5060

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

Ship To :

PORTLAND
451 MORSE DR
PORTLAND, MI 48875

Invoice To :

CITY OF PORTLAND
451 MORSE DR
PORTLAND MI 48875

Branch LANSING		
Date 10/31/16	Time 16:59:04 (O)	Page 01
Account No. 716659	Phone No. 5176476129	Invoice No. X64853
Ship Via	Purchase Order KEN	
Sales Tax License No.	Federal Exemption No.	
		Salesperson 255

DESCRIPTION

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
J765869 310TK	1454	1T0310TKCDE241972	03/27/14	BW
310TK		PE4045R027409		

REDUCE YOUR IN-HOUSE MECHANIC COSTS AND SIGN UP FOR AIS BLOCK TIME TODAY!!
BLOCK TIME IS A PREDETERMINED LABOR RATE USED DURING NORMAL BUSINESS HOURS
LET US HELP YOU REDUCE COSTS & INCREASE PROFITABILITY!!!

REPAIR# 1 C 40549 NA 09/07/16 09/07/16

CODES

COMPLAINT:

Anti-spill code and boom won't move.

CAUSE:

Bad magnitude solenoid and boom control valve.

CORRECTION:

Traveled to the job site. Found loader boom would not move, but all other functions worked. Only code was for anti spill. Inspected potentiometers for bucket and boom, good. Watched resistance change on potentiometers through the monitor. The machine knew the joystick for loader was being operated, but the boom would not move. Monitored the milliamperes for the boom spool while running loader, good. Downloaded and installed new engine software. Disconnected solenoids on valve. Swapped connectors. Found the magnitude solenoid for the boom was bad, it was not sending oil to the ends of the spool to make it stroke. Ordered part and advised the customer.

Returned and installed new solenoid for the loader boom control valve. No change. Used the bucket control valve to operate the boom, problem changed. Machine needed a new control valve section. Ordered part. Informed the customer, they could run machine this way if needed.

Picked up new valve slice and seal kits. Removed floor of

CONTINUED ON PAGE 02

If you have any questions or concerns, please call your local AIS branch. Thank you.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH.
(SEE REVERSE SIDE FOR IMPORTANT INFORMATION)

Cores must be returned within 60 days for full credit (pending inspection)

Customer Name:

Customer Signature:

IMPORTANT PROVISIONS OF CONTRACT ON REVERSE SIDE.



GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

LANSING
3600 N. Grand River Ave.
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56555 Pontiac Trail
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Ship To:

PORTLAND
451 MORSE DR
PORTLAND, MI 48875

Invoice To:

CITY OF PORTLAND
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PORTLAND MI 48875

Branch LANSING		
Date 10/31/16	Time 16:59:04 (O)	Page 02
Account No. 716659	Phone No. 5176476129	Invoice No. X64853
Ship Via	Purchase Order KEN	
Sales Tax License No.	Federal Exemption No.	
		Salesperson 255

DESCRIPTION

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
J765869	310TK	1454	1T0310TKCDE241972	03/27/14
	310TK		PE4045R027409	BW

cab and back cab glass. Removed hydraulic lines and wiring from valve. Removed boom section. Installed new boom section with new seals. Assembled and test ran. Boom only went down with joystick in both directions. Replaced the direction solenoid from the old valve section into the new. Had both directions. It was still slow but better than it was. Programmed new valve to machine. Tried to calibrate but failed every time. Removed and reinstalled the magnitude solenoid. Calibration passed. Assembled machine and topped off hydraulic oil. Advised the customer to run for a while and monitor. Followed up with the customer, machine has been working properly. Repair complete.

* Thank you for your business, we appreciate it.

ADDITIONAL DESCRIPTION:

KEN 517-526-3813
Located at Public Works Building
Anti-spill disabled, out of range low/mechanical fault.
Front boom up/down inop.

* Note: Customer has only been billed for two days of travel and labor on site.

AT336646	SEAL KIT	5 N	17.33	86.65
AT336763	Elec-Hyd Propor	1 N	2175.30	2175.30
AT354986	Solenoid Valve	1 N	1179.03	1179.03
FRT IN	SHIP/HANDLING	2	69.15	138.30
MILEAGE C	MILEAGE C	80	3.00	240.00
	PARTS			3819.28
	LABOR			2080.00

CONTINUED ON PAGE 03

If you have any questions or concerns, please call your local AIS branch. Thank you.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH.
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Ship Via	Purchase Order KEN	
Sales Tax License No	Federal Exemption No	
		Salesperson 255

DESCRIPTION

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
J765869	310TK	1454	1T0310TKCDE241972	03/27/14	BW
	310TK		PE4045R027409		
11200007			REPAIR TOTAL==>		5899.28
***** WORK ORDER TOTALS *****					
			PARTS		3819.28
			LABOR		2080.00
			ENVIRONMENTALCH		83.20
			SUPPLIES - FIELD		83.20
FM1624	0917308059		CUSTOMER TOTAL		6065.68

REMIT PAYMENT TO:
INTERSTATE BILLING SERVICES, INC
P.O. BOX 2208
DECATUR, AL
35609-2208

If you have any questions or concerns, please call your local AIS branch. Thank you.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH.
(SEE REVERSE SIDE FOR IMPORTANT INFORMATION)
Cores must be returned within 60 days for full credit (pending inspection)

Customer Name:
Customer Signature:

IMPORTANT PROVISIONS OF CONTRACT ON REVERSE SIDE.

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
October 2016**

Calls for Service

Dispatched	104
Patrol Originated	16
Follow Up Complaints	99
Assist to PPD	5
Assist to Fire / EMS	6
Assist Other Depts	10
Directed Patrol	0

Other Functions

Pistol Purchase Permits	8
PBT's	31
FOIA Requests	8
Sex Offender Registrations	0
Other Misc Function	90

Traffic Stops

Total Stops	49
Traffic Citations	24
Verbal Warnings	44
Parking Citations	0
Admin Citations	1

Other

Physical Business Checks	
Interior	79
Exterior	26
Patrol Contacts	391

Arrests

Misdemeanor Charges	11
Misdemeanor Arrests (# of Persons)	17
Felony Charges	0
Felony Arrests (# of Persons)	0
Juvenile Apprehensions	1

Assists to other Law Enforcement Agencies:

October 15, 2016 , Assist to IOSH on Lyons Rd near the Portland Dam for a report of gun shots fired.

October 20, 2016, Assist to IOSH with a crash involving a passenger car and a semi on I96 near Clintonia.

October 29, 2016, Assist to Lake Odessa PD with a hit and run investigation where the suspect was believed to be in Portland.

Notable Investigations:

Officer Thomas and Officer Arens investigated two complaints during the month that entailed subjects inhaling chemical substances or "huffing". The first investigation resulted in serious bodily harm while the second investigation involved a death.

Officer Teitsma investigated a complaint at the Portland Middle School of a student with *cognitive* impairments in possession of a knife. He is currently working with school officials and the ISD to determine the best course of action for assessing the student and preventing future occurrences.

PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
October 2016

Notable Investigations Con't:

Officer Fandel stopped a vehicle for traveling in excess of 100mph on I-96. Subsequent investigation resulted in a subject being arrested for Driving While License Suspended - 2nd offense as well as a registration violation.

Officer Teitsma was called to investigate the breaking and entering of a horse barn at the Bogue Flats Rec area. It appeared that a subject had been seeking temporary shelter in the barn and left personal property behind. The property was confiscated. Identity of the subject is not known.

Chief Kirk investigated a complaint of a stolen semi, trailer, and service merchandise from Keusch's Super Service. All items were recovered the following day with the assistance of FaceBook and alert citizens. The Michigan State Police and DeWitt Police Department assisted in the investigation.

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

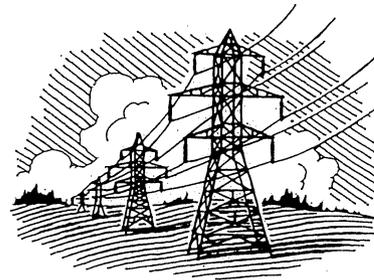
November 1, 2016
October 1-31, 2016

HYDRO GENERATION	206,400		
DIESEL PRODUCTION	0		
Kwh Purchased	2,749,297	Amount Paid	\$ 169,793.84
Total Kwh Purchased	2,955,697	Total Dollars Paid	\$ 169,793.84

Kwh Billed		Dollars Billed	
Residential	1,125,101	PCA Billed	\$ 245.41
Commercial	583,397	Residential	\$ 121,345.98
Large General	742,600	Residential EO Charge	\$ 2,099.10
City St. Lites Metered	27,555	Geothermal Discount	\$ -
St. Lites Unmetered		Commercial	\$ 62,931.08
Rental Lights		Commercial/LG EO Charge	\$ 2,441.81
Demand	2,390	Large General	\$ 51,904.40
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 2,324.68
		St. Lights Unmetered	\$ 1,543.05
Total Kwh Billed	2,481,043	Rental Lights	\$ 253.24
		Demand	\$ 14,049.22
Arrears after billing	\$ 17,961.57	Tax	\$ 9,522.14
Penalties Added	\$ 2,153.42	Total Dollars Billed	\$ 268,678.51
Arrears end of month	\$ 38,186.04		
Fuel Cost Billed	\$ (2,305.84)	Power Cost Adj.	.00010
Amount Collected	\$ 369,747.31		
Total Adjustments	\$ 1,434.47		

Residential Customers	2,209
Commercial Customers	323
Large General	16
Total Customers	2,548

11/03/16



CITY OF PORTLAND
October-16

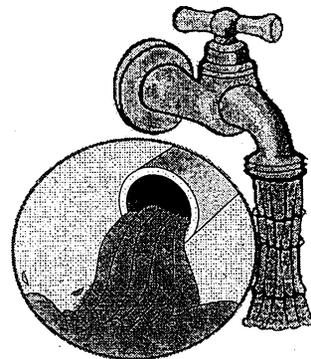
WATER DEPARTMENT REPORT

MONTH	Oct-16	PERIOD COVERED	October 1-31, 2016
Customers Billed		Penalties Added	\$ 358.05
City	1,872	Dollars Collected	\$ 55,181.74
Rural	24	Arrears at end of Month	\$ 5,739.00
Total Customers	1,896	Adjustments	\$ 473.88
		Gallons Pumped	8,324,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	7,756,159		\$ 44,491.76
Rural	165,611		\$ 1,636.63
Total	<u>7,921,770</u>		<u>\$ 46,128.39</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,825	Dollars Billed	\$69,051.45
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 69,051.45

Penalties Added	\$ 570.53
Dollars Collected	\$ 76,444.29
Arrears at end of Month	\$ 9,121.14
Adjustments	\$ 483.51
Gallons Treated per Million	10.60



IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

November 15, 2016 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Airport Annual Report
 - B. Ionia County Economic Alliance Semi Annual Report
 - C. Ionia County Road Commission Report
 - D. Departmental Reports
 - 1. Prosecuting Attorney
 - 2. Central Dispatch
 - 3. Emergency Management
 - 4. Treasurer
 - 5. Animal Control
 - E. Discussion: Jordan Lake Improvement Board
 - F.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

IONIA COUNTY BOARD OF COMMISSIONERS

November 22, 2016 - 7:00 p.m.
Conference Room – Central Dispatch Building

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. **Did You Know?**
- VII. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of October 2016 - \$910,529.64
 - D. Approve payment of Health Fund bills - \$103,676.11
 - E.
- VIII. **Unfinished Business**
 - A. Appointment to Park Advisory Board – Remainder of two-year term, expiring January 2018.
 - B.
- IX. **New Business**
 - A. Resolution of Appreciation – Don Jandernoa
 - B. Reclassification Request – Central Dispatch
 - C. Request approval of Swift and Sure Sanction Probation Program FY2017 Contract
 - D. Request approval of Resource Recovery Services Agreement
 - E. Request Adoption of Amended Overtime Policy
 - F. Discussion/Action – December Commissioner Meeting Schedule
 - G.
- X. **Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

- XI. Reports of Special or Ad Hoc Committees
- XII. Public Comment (3 minute time limit per speaker)
- XIII. Closed Session
- XIV. Adjournment

Board and/or Commission Vacancies

- Area Agency on Aging of Western Michigan Advisory Council – One three-year term expiring April 2018.
- Board of Public Works – Two three-year terms expiring January 2018.
- Commission on Aging Board – One three-year term expiring September 2016.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Land Bank Authority – One three-year term, expiring April 2017.
- Park Advisory Board – One two-year term, expiring January 2018.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

Appointments for consideration in the month of December 2016:

- *Central Dispatch Board of Directors* – Six two-year appointments - one Township Board Representative, one Firefighter Representative, one Emergency Medical Services Representative, one County Commissioner and two Citizen Representatives.
- *EightCap Governing Board* – One two-year appointment, which must be a County Commissioner.
- *Road Commission Board* – One six-year appointment.
- *Substance Abuse Initiative* – Three two-year appointments – one from each of the following commissioner districts: District Three, District Four and District Five.
- *West Michigan Regional Planning Commission* – Three one-year appointments.
- *West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee* – Two one-year appointments.

Appointments for consideration in the month of January 2017:

- *Area Agency on Aging of Western Michigan Board of Directors* – One two-year term.
- *Park Advisory Board* – One two-year term.
- *Tax Allocation Board* – One one-year term.

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18194**

- Consumers Energy Company requests that the Michigan Public Service Commission grant approval of long-term power purchase contracts.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company

- A public hearing will be held:

DATE/TIME: **Monday, November 28, 2016, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Martin D. Snider**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) October 31, 2016 application, which seeks Commission's approval to: 1) Grant approval pursuant to MCL 460.6j(13)(b), finding that the capacity purchase arrangements described in this Application are reasonable and prudent; 2) Find that confidential treatment of certain business information described in this Application is appropriate and should be granted to the extent requested in this Application; 3) Grant such other and further relief as may be lawful and appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by Monday, November 21, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's [Legal Department – Regulatory Group], One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT,
OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18142

- Consumers Energy Company requests Michigan Public Service Commission approval to implement a power supply cost recovery (PSCR) plan and a 2017 maximum PSCR factor of not less than \$0.00124 per kWh for the 12-month period January through December 2017.
- The information below describes how a person may participate in this case.
- ~~You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.~~
- A public hearing will be held:

DATE/TIME: **Wednesday, November 30, 2016, at 10:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Dennis W. Mack**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) September 30, 2016 application requesting approval of the PSCR Plan for 2017 and a maximum monthly PSCR Factor of not less than \$0.00124 per kWh for all classes of customers, as well as other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 23, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's [Legal Department – Regulatory Group], One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**