



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Tuesday, July 5, 2016
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
	V. <u>City Manager Report</u> - None	
	VI. <u>Presentations</u>	
7:05 PM	A. DDA/Main Street Director Perry – Monthly Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:10 PM	A. Proposed Resolution 16-55 Approving the Purchase of a New Water Service Truck for the Water Department	Decision
7:12 PM	B. Proposed Resolution 16-56 Confirming the Mayor’s Appointments to City Boards and Commissions	Decision
7:15 PM	X. <u>Consent Agenda</u>–	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting held on June 20, 2016	
	B. Payment of Invoices in the Amount of \$114,050.21 and Payroll in the Amount of \$147,769.59 for a Total of \$261,819.80	
	C. Purchase Orders over \$5,000 - None	
	XI. <u>Communications</u>–	
	A. Lonny Freed Boards and Commissions Application	
	B. Charlise Abel Boards and Commissions Application	
	C. John Kmetz Boards and Commissions Application	
	D. May 2016 Utility Billing Report	
	E. AECOM re: Portland Municipal Dam	
	F. 2016 Community Cleanup Billing	
	G. PAMA Minutes from April 6, 2016	
	H. Ionia County Board of Commissioners Agenda for June 28, 2016	

**Estimated
Time**

**Desired
Outcome**

I. MPSC Notice of Hearing for Consumers Energy

7:18 PM

XII. Other Business - None

7:20 PM

XIII. City Manager Comments - None

7:25 PM

XIV. Council Comments

XV. Adjournment

Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-55

A RESOLUTION APPROVING THE PURCHASE OF A NEW WATER SERVICE TRUCK FOR THE WATER DEPARTMENT

WHEREAS, the City's Water Department maintains a service vehicle to carry tools and supplies for service calls as needed to maintain the water distribution system for the City of Portland and the current truck was purchased in 2004 and is in need of replacement; and

WHEREAS, the Director of Public Services, Mike Hyland, utilizing the State of Michigan's MiDeal Program, recommends that City Council approve the purchase of a 2016 GMC Sierra 2500HD Double Cab 4x4 Pickup and attachments for the total estimated price of \$34,640.30, a copy of the quote is attached as Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the purchase of a 2016 GMC Sierra 2500HD Double Cab 4x4 Pickup and attachments for the total estimated price of \$34,640.30, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 5, 2016

Monique I. Miller, City Clerk

RED HOLMAN BUICK GMC

35100 FORD RD
WESTLAND, MI 48185

ALBERT LI

Fleet / Municipal Sales

Ph (734) 721-1144 x 405 Fax (734) 721-5539

aclix@hotmail.com

State of Michigan MiDeal Contract # 071B1300007

MiDeal Spec # 3958-0088

City of Portland Pricing

(MiDeal Pricing)

2016 GMC Sierra 2500HD Double Cab 4x4 Pickup

9500# GVWR	Gas / Auto Trans	Double Cab w/ 8' Box	
SPEC 88 - 2016 GMC Sierra 2500HD Dbl Cab 4wd			\$ 25,378.00
QXT - LT265/70R17E All-Terrain Tires			\$ 182.00
H2R - Cloth Seat Trim			\$ 75.00
PCR - Power Heated Mirrors/Keyless Entry			\$ 327.60
VYU - Snow Plow Prep Package			\$ 350.35
K4B - Auxiliary 730 CCA Battery			\$ 122.85
Z82 - HD Trailering Pkg w/ Integrated Brake Controller			\$ 774.40
G80 - HD Locking Rear Differential (Req'd 2015i)			\$ 347.60
TRW - Provision for Cab-Mounted Beacon (Switch)			\$ 26.40
9L7 - Upfitters Auxiliary Switches (4)			\$ 113.75
		Sub-Total	\$ 27,697.95
SBL - Spray-On Bedliner			\$ 549.00
		Total	\$ 28,246.95

Options:

IOB - Bluetooth Handsfree System	+	\$ 182.00
NQF - Electronic Shift Transfer Case	+	\$ 182.00
6SB - 6" Black Step Bars (GM Accessories)	+	\$ 716.50

Prices Quoted are for a MiDeal Factory Order.

FOB - Westland, MI

Delivery Available (\$1.00 per mile Roundtrip based on Mapquest)

Exhibit

A

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

<u>Code</u>	<u>Description</u>
TK25953	2016 GMC Sierra 2500HD 4WD Double Cab 158.1"

SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

<u>Code</u>	<u>Description</u>
-	Interior: Jet Black/Dark Ash
-	Exterior 1: Cardinal Red
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>
BODY CODE	
E63	PICKUP BOX
SUSPENSION PKG	
Z85	SUSPENSION PACKAGE, HANDLING/TRAILERING, HEAVY-DUTY
EMISSIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS
ENGINE	
L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI E85-COMPATIBLE, FLEXFUEL
TRANSMISSION	
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED
GVWR	
GEH	GVWR, 9500 LBS. (4309 KG)
AXLE	
GT5	REAR AXLE, 4.10 RATIO
PREFERRED EQUIPMENT GROUP	
1SA	WORK TRUCK PREFERRED EQUIPMENT GROUP
WHEELS	
PYN	WHEELS, 17" (43.2 CM) STEEL
TIRES	
QXT	TIRES, LT265/70R17E ALL-TERRAIN, BLACKWALL
PAINT SCHEME	
ZY1	PAINT, SOLID
PAINT	
G7C	CARDINAL RED
SEAT TYPE	
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT PASSENGER RECLINE

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 436.0, Data updated 4/26/2016
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Customer File:

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

CATEGORY

<u>Code</u>	<u>Description</u>
SEAT TRIM	
H2R	JET BLACK/DARK ASH, CLOTH SEAT TRIM
RADIO	
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO
ADDITIONAL EQUIPMENT	
PCR	SIERRA FLEET CONVENIENCE PACKAGE
VYU	SNOW PLOW PREP PACKAGE
K4B	BATTERY, 730 COLD-CRANKING AMPS, AUXILIARY
KW5	ALTERNATOR, 220 AMPS
Z82	TRAILERING EQUIPMENT
JL1	TRAILER BRAKE CONTROLLER, INTEGRATED
NZZ	UNDERBODY SHIELD, FRAME-MOUNTED SHIELDS
TRW	PROVISION FOR CAB ROOF-MOUNTED LAMP/BEACON
DL8	MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE
A91	REMOTE LOCKING TAILGATE
AQQ	REMOTE KEYLESS ENTRY
9L7	UPFITTER SWITCHES, (4)
R9Y	FLEET FREE MAINTENANCE CREDIT
VQ1	FLEET PROCESSING OPTION

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

ENTERTAINMENT

- Audio system, 4.2" Diagonal Color Display, AM/FM stereo with USB port and auxiliary jack (Upgradeable to (IOB) 7" diagonal color display radio with IntelliLink.)
- XM Satellite Radio, delete
- 6-speaker audio system (Standard on Crew Cab and Double Cab models and included and only available on Regular Cab models with (IOB) 7" diagonal color touch screen display radio with IntelliLink)

EXTERIOR

- Wheels, 17" (43.2 cm) steel includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered.
- Tires, LT245/75R17E all-season, blackwall
- Wheels, 17" x 7.5" (43.2 cm x 19.1 cm) full-size, steel spare Spare not included with (ZW9) pickup box delete unless a spare tire is ordered. (Requires 17" wheels and tires.)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Not included when (ZW9) pickup box delete or (9J4) rear bumper delete is ordered.)
- Bumper, front chrome
- CornerStep, rear bumper (Requires (E63) pickup box.)
- Bumper, rear chrome with bumper CornerSteps (Requires (E63) pickup box.)
- Grille surround, chrome
- Headlamps, high intensity discharge (HID) projector-beam with GMC signature LED lighting
- Lamps, cargo area, cab mounted with switch on center switch bank
- Mirrors, outside manual, Black
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection caps, top
- Tailgate, locking, utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.)

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

INTERIOR

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar.
- Seat trim, Cloth
- Seat, rear full-width folding bench, 3-passenger (includes child seat top tether anchor) (Requires Double Cab models.)
- Steering wheel, base
- Floor covering, Graphite-colored rubberized-vinyl
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information
- Windows, power with driver express up and down and express down on all other windows
- Door locks, power
- Cruise control, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger and driver on A-pillars
- OnStar, delete

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

MECHANICAL

- Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm (Does not include E85 capability with (ZW9) pickup box delete.)
- Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous engine.)
- Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG (Compressed Natural Gas) engine.)
- Suspension Package, Handling/Trailering, heavy-duty includes 51mm twin tube shock absorbers and 33mm front stabilizer bar
- Pickup box
- GVWR, 9500 lbs. (4309 kg) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous engine. Not available with TK25943 or TC25903 model.)
- Air cleaner, high-capacity
- Transfer case, with floor-mounted shifter (included with 4WD models only.)
- Differential, heavy-duty locking rear
- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Frame, fully-boxed, hydroformed front section
- Recovery hooks, front, frame-mounted, black
- Cargo tie downs (4), movable upper (Requires (E63) pickup box.) (Not available with (ZW9) pickup box delete.)
- Steering, Recirculating Ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with Duralife brake rotors
- Exhaust, aluminized stainless-steel muffler and tailpipe

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail TK25953 4WD Double Cab 158.1"

SAFETY

- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags Double Cab and Regular Cab: Frontal Airbags- Driver single stage and Front Passenger dual-stage; Thorax side-impact, seat mounted, both driver and front passenger; Head curtain front and rear outboard seating positions; Passenger Sensing System - Infant only suppression for passenger and passenger seat belt reminder status displayed on overhead console (With (ZW9) pickup box delete on Double and Regular Cab you will get single-stage frontal and thorax side-impact, driver and front passenger, and head curtain side-impact, front and rear outboard seating positions. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal passenger-side (Included and only available with (ZW9) Pickup box delete on Double Cab and Regular Cab models only. Note: Crew cab does not receive the air bag deactivation switch when ZW9 package is ordered.)
- Tire Pressure Monitoring System (does not apply to spare tire)

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Customer File:

Highway Products, Inc
 7905 Agate Rd
 White City OR 97503
 41-826-3551 Fax: 541-826-3607

INVOICE

57504

BILL TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES

SHIP TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES OF AMERICA

Order Date	Sales Maker	PO Number	Ship Via	F.O.B.	Terms Description
5/26/2016		Pending	FedEx Freight® Economy - HPI	QUOTE	CASH IN ADVANCE
Item Number	Item Description		Total Qty Ordered	Unit Price	Extended

PUPT: GMC LONG BED 2014-2016 1500, 2015-2016 2500-3500 1 Each 0.00 0.00

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

PUP: GULL WING: NONE 1 Each 0.00 0.00

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

PUP: LOW SIDE BOXES: LONG BED: DIAMOND PLATE FINISHED ALUMINUM 1 Each 3229.95 3,229.95

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

PUP: HATCH: PUP HATCH: DOME HATCH, DIAMOND PLATE 1 Each 875.95 875.95

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

PUP: CAB GUARD: PUP CAB GUARD: POST STYLE 1 Each 599.95 599.95

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

PUP: LADDER RACK: NONE 1 Each 0.00 0.00

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

Highway Products, Inc
 7905 Agate Rd
 White City OR 97503
 541-826-3551 Fax: 541-826-3607

INVOICE

57504

BILL TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES

SHIP TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES OF AMERICA

Order Date	Sales Maker	PO Number	Ship Via	F.O.B.	Terms Description
5/26/2016		Pending	FedEx Freight® Economy - HPI	QUOTE	CASH IN ADVANCE
Item Number	Item Description		Total Qty Ordered	Unit Price	Extended

PUP: CAB GUARD LIGHTS: NONE 1 Each 0.00 0.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

PUP: REBAR BOXES: NONE 1 Each 0.00 0.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

PUP: TRUCK SLIDE: NONE 1 Each 0.00 0.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

PUP: SURVEY TRAY: NONE 1 Each 0.00 0.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

PUP: POWDER COAT OPTIONS: POWDER COAT: BLACK HAMMER SEMI GLOSS BK62 1 Each 750.00 750.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

PUP: FUEL & TOOL ACCESSORIES: PUP: PUMP AND ATTACHMENTS FOR FUEL & TOOL 1 Each 0.00 0.00

<u>Ship Date</u>	<u>Qty</u>	<u>Release Note</u>
5/26/2016	1.00	
Total QTY Released: 1.00		

Highway Products, Inc
 7905 Agate Rd
 White City OR 97503
 41-826-3551 Fax: 541-826-3607

INVOICE

57504

BILL TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES

SHIP TO:

City of Portland Water Division
 451 Morse Dr
 Portland MI 48875
 UNITED STATES OF AMERICA

Order Date	Sales Maker	PO Number	Ship Via	F.O.B.	Terms Description
5/26/2016		Pending	FedEx Freight® Economy - HPI	QUOTE	CASH IN ADVANCE
Item Number	Item Description		Total Qty Ordered	Unit Price	Extended

545-00014 AD TRAY LOWSIDE 2 EACH 35.00 70.00

Ship Date Qty Release Note
 Total QTY Released:

3922-000_6890 PUPT: GMC LONG BED 2014-2016 1500, 1 Each 0.00 0.00
 2015-2016 2500-3500 CUSTOM CONFIGURED PICK UP
 PACK

Ship Date Qty Release Note
 5/26/2016 1.00
 Total QTY Released: 1.00

All Prices Are Shown In US Dollars

Thank You

SubTotal	5,525.85
Tax	0.00
Freight	867.50
Total	6,393.35

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-56

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Economic Development Corporation

-Diane Smith to a term expiring June 30, 2022

Tree Management Commission

-Kathy Ness to a term expiring June 30, 2018

DDA

-Margery Briggs to a term expiring June 30, 2020

-Kory Blastie to a term expiring June 30, 2020

Building Board of Appeals

-Walt Cross to a term expiring June 30, 2019

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 5, 2016

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 20, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry; Ambulance Director Gensterblum; Eric Proctor

Absent: Council Member Fitzsimmons

Guests: Kathy Parsons; Nick Grenke of the Ionia Sentinel-Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Nick Grenke.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Revised Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Baldyga, to excuse the absence of Council Member Fitzsimmons.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Report, City Manager Gorman congratulated the St. Patrick's baseball team on qualifying for the State Championship game held at Michigan State University this past weekend.

City Manager Gorman reported that the Phase II Agreement on the property that ADM Alliance Nutrition is proposing to donate to the City will likely be presented to Council for consideration in July. The idea of the City taking the property is still under consideration and review. Although it would be a great short-term benefit that may be utilized during future construction and replacement of the Divine Hwy. Bridge the long-term benefits also need to be considered. There are many moving parts to be considered.

The Kent Street Improvement Project began on Monday, June 13, 2016 and is now well underway. There was some initial confusion regarding trash pickup but the City and the contractors on the project have been working with Granger to improve pickup during the duration of the project. Construction is expected to last approximately ten weeks.

City staff have been preparing for Mayor Exchange on Thursday, June 30, 2016, when representatives from the City of Lowell will visit Portland.

The Board of Light & Power is working to beautify the property located at the Hydroelectric Dam off from Lyons Rd. and is in discussions with the Arts Council in regard to removing one of the houses on the property that has fallen into disrepair.

The City is planning to offer email billing of utility bills this summer. This will provide a substantial savings on printing and mailing costs.

Neil Brown, who has been acting as Interim Parks, Recreation and Cemetery Director since Mary Scheurer retired in January, has now been permanently appointed to the position. He has been doing a great job in the position.

Under Public Hearing, Mayor Barnes opened the Public Hearing at 7:12 P.M. to approve the vacation and release of a Utility Easement for Goodwill Industries, Inc.

City Manager Gorman noted that this proposed release of easement is very similar to the ones approved recently for the properties at Old School Manor and St. Patricks. The request is to vacate a preexisting public utility easement.

Mayor Barnes noted that the required notice was published.

Mayor Barnes closed the Public Hearing at 7:14 P.M.

Under New Business, the Council considered Resolution 16-49 to approve the vacation and release of utility easement for Goodwill Industries Inc. that runs through the newly constructed Goodwill building. City staff has reviewed the request and determined that portions of this utility easement are not presently used and may be released without any adverse effects to the public health, safety, and/or welfare.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-49 to approve the vacation of a utility easement for Goodwill Industries, Inc.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 16-50 to sign a Letter of Intent from Sparrow Hospital to purchase 5 acres from the City of Portland for future development. The Letter of Intent is nonbinding and provides for proposed terms that may or may not be incorporated into the purchase agreement. The Economic Development Corporation held a Special Meeting on Monday, June 13, 2016 and recommended the City Council approve the Letter of Intent with the terms of the purchase agreement to be negotiated by the City Manager.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-50 approving, authorizing, and directing the City Manager to sign a Letter of Intent from Sparrow Hospital to purchase 5 acres from the City of Portland.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 16-51 to approve the purchase of a new 2016 Braun Chief XL Ambulance G-4500 from Kodiak Emergency Vehicles at a cost of \$166,806.39.

Mayor Pro-Tem VanSlambrouck inquired if this new ambulance will have advanced medical technology.

Ambulance Director Gensterblum stated that this ambulance will replace the 2004 ambulance that is currently in service. The equipment will be removed from that ambulance and will be placed in the new one. He is working to upgrade all of the equipment in the ambulance.

Mayor Pro-Tem VanSlambrouck noted that Director Gensterblum is doing a great job and to keep up the good work.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-51 approving the purchase of a new ambulance.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 16-52 to opt-out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013 which requires all electric utilities to charge up to \$0.99 per month on customer bills to raise revenue that would go into the Low-Income Energy Assistance Fund administered by the State to provide heating assistance to needy individuals. PA 95 provides that a municipally owned electric utility may annually opt out of collecting funds but may not shut off electricity to residential customers during heating season from November 1st to April 1st for nonpayment of a delinquent account. The City of Portland has previously adopted electric shut-off rules that protect low-income and senior citizens from electric shut-offs during the heating season and opting out of collecting funds for this fund would extend protection from shut-offs during the heating season and not raise all customer bills by \$0.99 per month. The City of Portland has previously opted out of this program in 2014 and 2015. The Board of Light and Power will meet at its regularly scheduled meeting on June 21, 2016 and will discuss opting out of collecting funds for the Low-Income Energy Assistance Fund rather than raise all customer's bills by up to \$0.99 per month.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-52 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013 contingent upon the approval of the Board of Light and Power.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 16-53 to amend the Budget for Fiscal Year 2015-2016.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-53 to amend the Budget for Fiscal Year 2015-2016.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None
Absent: Fitzsimmons
Adopted

The Council considered Resolution 16-54 to confirm the Mayor's appointments to Boards & Commissions.

Mayor Barnes read over the names of those being considered for appointments.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-54 to confirm the Mayor's appointments to City Boards and Commissions.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on June 6, 2016, payment of invoices in the amount of \$208,804.16 and payroll in the amount of \$105,255.40 for a total of \$314,059.56. Purchase orders to Granger Container for the 2016 Spring Cleanup in the amount of \$10,420.00 and the Portland Area Fire Authority for 4th Quarter Fire Services in the amount of \$25,625.15 were also included.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Under City Manager Comments, City Manager Gorman residents that Thursday, June 22, 2016 will mark the 1-year anniversary of the tornado in Portland. There will be several events held throughout the day.

The ribbon cutting for the Grand Opening of the Goodwill store will be held Saturday, June 25, 2016.

St. Patricks Church will hold their annual Summerfest event this weekend as well.

Under Council Comments, Mayor Pro-Tem VanSlambrouck congratulated Neil Brown on being named the permanent Director of Parks, Recreation and Cemetery. He has been doing a great job.

Mayor Pro-Tem VanSlambrouck also noted that it is exciting to see the Sparrow Development moving forward in Portland as it goes well with the intended purpose of the property.

Council Member Baldyga encourage the public to ask questions they may have in regard to the finances of the City.

Council Member Baldyga also congratulated the St. Patricks baseball team on their season. It was exciting to see what seemed like half of Portland at the Championship game at MSU on Saturday.

Motion by VanSlambrouck, supported by Baldyga, to adjourn the regular meeting.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None

City of Portland
Synopsis of the Minutes of the June 20, 2016 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry; Ambulance Director Gensterblum; Eric Proctor

Absent – Council Member Fitzsimmons

Public Hearing - To approve the vacation and release of a Utility Easement for Goodwill Industries, Inc.

Approval of Resolution 16-49 to approve the vacation of a utility easement for Goodwill Industries, Inc.

All in favor. Adopted

Approval of Resolution 16-50 approving, authorizing, and directing the City Manager to sign a Letter of Intent from Sparrow Hospital to purchase 5 acres from the City of Portland.

All in favor. Adopted.

Approval of Resolution 16-51 approving the purchase of a new ambulance.

All in favor. Adopted.

Approval of Resolution 16-52 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013 contingent upon the approval of the Board of Light and Power.

All in favor. Adopted.

Approval of Resolution 16-53 to amend the Budget for Fiscal Year 2015-2016.

All in favor. Adopted.

Approval of Resolution 16-54 to confirm the Mayor's appointments to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:31 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	85.00
GREG BARNES	00036	CLOTHING ALLOWANCE - LOC STS	200.00
BSN SPORTS	00911	OFFICIAL TEE BALLS - REC	372.81
BUSINESS CARD	02075	CONFERENCE, CPR CARDS, BATTING TEES - VARIOUS	1,077.81
SCOTT CASSEL	00071	CLOTHING ALLOWANCE - ELECTRIC	134.59
CHROUCH COMMUNICATION, INC.	00082	RADIO REPAIR - POLICE	135.00
CLARK HILL PLC	01422	LEGAL SERVICES - ECON DEV, POLICE	841.50
CMP DISTIBUTORS INC.	01745	BULLET PROOF VESTS - POLICE	1,462.00
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	19.12
DAN'S BIKE SHOP	MISC	PATROL BIKE MAINTENANCE- POLICE	267.72
DEERE & COMPANY	02316	2023R COMPACT TRACTOR WITH MOWER/RAKE - ELECTR	21,584.18
DEWITT FENCE COMPANY	00118	CHAINLINK INSTALLED AT PUMP HOUSE - WATER	4,840.00
ELHORN ENGINEERING	00139	EL-CLOR 5/GAL CARBOY - WATER	401.00
ENVIRONMENTAL PRODUCTS & ACCESS LIMISC		TOP MANHOLE ROLLER ASSEMBLY - WASTE WTR	213.24
FAMILY FARM & HOME	01972	PRESSURER WASHER SPRAY TIP - CEM, PARKS	22.98
FAMILY FARM & HOME	01972	RATCHET TIE, ROUND UP - ELECTRIC	66.96
FAMILY FARM & HOME	01972	ROUND UP, NOZZLE - AMBULANCE	29.98
FAMILY FARM & HOME	01972	COMB PADLOCK - WATER	41.98
FAMILY FARM & HOME	01972	CONCRETE MIX, MORTAR MIX - LOC STS	28.92
FAMILY FARM & HOME	01972	SPRAYER SPOT - PARKS, CEMETERY	54.99
FAMILY FARM & HOME	01972	GLOVES, SPRAYER, SCREWS - CEM, PARKS	76.46
FAMILY FARM & HOME	01972	USA FLAG - MTR POOL	24.99
FAMILY FARM & HOME	01972	SUMP PUMP CAST IRON - WASTE WTR	139.99
FLEIS & VANDENBRINK	00153	DIESEL FUEL SPILL - ELECTRIC	762.17
FOSTER BLUE WATER OIL, LLC	02301	DIESEL - CEMETERY	360.26
FOSTER BLUE WATER OIL, LLC	02301	GASOLINE - CEM, PARKS	477.78
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
GRAINGER, INC.	00172	WET.DRY VACUUM - MTR POOL	166.75
GRAINGER, INC.	00172	GASKET COVER - WASTE WTR	14.06

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
HAMMOND FARMS SOUTH	02409	HAUL COMPOST AT DPW YARD - MAJ STS, LOC STS	37,970.00
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	98.41
SCOTT HONSOWITZ	00192	CLOTHING ALLOWANCE - ELECTRIC	198.74
INDEPENDENT BANK	00197	BOND & REDEMPTION FUND - ELECTRIC	9,000.00
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	745.00
KERR PUMP	01877	REPAIR HYDROMATIC - WASTE WATER	3,721.00
KEUSCH SUPER SERVICE	00228	REPAIRS TO AMBULANCE - MTR POOL	700.30
KEUSCH SUPER SERVICE	00228	REAPIRS TO AMBUANCE - MTR POOL	2,334.19
DAVID KIRK	02402	CELL PHONE REIMB - POLICE	60.00
LANSING UNIFORM COMPANY	00962	BIKE PATROL UNIFORMS - POLICE	429.80
LIBERTY UNION LIFE	MISC	AMBULANCE RUND REFUND FOR 11/29/15 RUN - AMBU	634.56
MENARDS	00260	WOOD STACKS, CEMENT - CEMETERY	61.69
MENARDS	00260	WATER, PAINT - CEM, PARKS	68.23
MENARDS	00260	ASST CLEANING SUPPLIES - POLICE	46.35
MICHIGAN ELECTION RESOURCES	00278	QVF DUAL AV APPLICATION - ELECTIONS	66.78
MENARDS	00260	CEMENT - PARKS, CEMETERY	78.90
HYDROCORP	02340	INSPECTION & REPORTING SERVICES - WATER	380.00
MICHIGAN PAVING & MATERIALS CO.	02102	BLACKTOP - MAJ STS	111.44
STATE OF MICHIGAN	00428	COMPUTER TOKEN FEE - POLICE	66.00
MRE SERVICES, INC.	00318	COMPUTER SERVICES - GENERAL, POLICE	1,153.75
MUNICIPAL SUPPLY CO.	00324	RUBBER METER GASKET - WATER	46.00
MUZZALL GRAPHICS	00326	BUSINESS CARDS - ASSESSING	59.16
NYE UNIFORM CO.	00338	SHIRT PATCHES SEWN ON - POLICE	12.00
PEERLESS-MIDWEST	01519	ANNUAL WELL AND PUMP TESTING/MAINT - WATER	520.00
FAMILY FARM & HOME	01972	LANDOWNERS GATE - MAJ STS, LOC STS	94.99
FAMILY FARM & HOME	01972	LANDOWNERS GATE - LOC STS, MAJ STS	109.99
MENARDS	00260	DECK SCREWS, SCREW BIT - ECON DEV	128.28
MIRECS	01928	FEE - ELECTRIC	30.07
MICHIGAN PAVING & MATERIALS CO.	02102	BLACKTOP - MAJ STS	147.84

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MOYER CONSTRUCTION	00316	CURB REPLACEMENT & SIDEWALK - WATER, COMM PROM	1,960.00
MUNICIPAL SUPPLY CO.	00324	PAIR METER COUPLING W GASKET - WATER	68.96
DAVID R PLINE	MISC	REIMB FOR OVERPAYMENT BUILDING PERMIT - GENERA	170.00
POWER LINE SUPPLY COMPANY	00389	HOIST STRAP - ELECTRIC	500.00
MONTEREY PINES GOLF CARTS	01955	RENTAL OF CARTS -COMM PROMO	387.20
FREDRICKSON SUPPLY LLC	02104	RAKER PLATE WELDMENT, CYLINDER - MTR POOL	1,115.42
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	60.70
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	60.70
RCP	02265	METAL PRINTS FOR MAYOR EXCHANGE - COMM PROMO	40.00
RURAL GAS & APPLIANCE	00398	PROPANE -WASTE WTR	318.74
FLEIS & VANDENBRINK	00153	ENGINEERING SERVICES - MAJ STS, LOC STS, GENER	1,541.26
S&K TROPHIES AND PLAQUES	00401	MAYOR EXCHANGE PLAQUE - COMM PROMO	85.00
SLICK SHIRTS SCREEN PRINTING	02003	SHIRTS - REC	71.50
SLICK SHIRTS SCREEN PRINTING	02003	TENNIS SHIRTS - REC	266.25
SLICK SHIRTS SCREEN PRINTING	02003	SHIRTS - REC	390.75
SPEEDWAY LLC	02395	FUEL - ELECTRIC, MTR POOL	3,227.06
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	80.00
TASER	MISC	TASER INSTRUCTOR TRAINING - POLICE	225.00
T&R ELECTRIC	00445	REPAIR TO TRANSFORMER - ELECTRIC	2,960.00
TRIMATRIX LABORATORIES INC	01806	LAB SAMPLES - ELECTRIC	520.00
UNITED STATES TREASURY	MISC	PCORI/COMPARATIVE EFFECTIVENESS FEE - GENERAL	54.25
UPS	MISC	POSTAGE - WASTE WTR	8.01
VALLEY TRUCK	MISC	REPAIRS TO VACTOR TRUCK - MTR POOL	1,182.67
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC, WW, WTR, M POOL	219.68
WINZER CORPORATION	01686	NUTS, BOLTS, WASHER, WIRE TIES - MTR POOL	97.56
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET - ELEC, WW CITY HALL	115.94
REFLECTIONS PHOTOGRAPHY	02013	REPLACEMENT OF LOST PICTURES - REC	20.00
TIM THELEN	MISC	TBALL REFUND - REC	35.00
DAVE PETTIT	00588	UMPIRES - REC	48.00

Date: 07/01/16

CITY OF PORTLAND INVOICE REGISTER

Page: 4

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GREG GARN	02185	UMPIRES - REC	144.00
BRIAN RUSSELL	00593	UMPIRES - REC	48.00
LOGAN COOK	02342	SCOREKEEPERS - REC	42.00
BAILEY VAN HOUTEN	02197	UMPIRES - REC	28.00
ROY SCHRAUBEN	MISC	ENERGY OPTZ - ELECTRIC	15.00
NANCY THOMPSON	MISC	ENERGY OPTZ - ELECTRIC	150.00
WILLOW WOOD GOLF COURSE	00681	INSTRUCTOR PAYMENT - REC	578.00
JOHN DEERE FINANCIAL	01818	PARTS & LABOR - CEM, PARKS, ELEC, MTR POOL	4,088.29
MIRACLE RECREATION EQUIPMENT CO.	01706	INCLUSIVE SWING SEAT RUBBER LATCH KIT - PARKS	91.56
Total:			\$114,050.21

**BI-WEEKLY
WAGE REPORT
July 5, 2016**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,168.37	8,168.37	3,976.84	3,976.84	12,145.21	12,145.21
ASSESSOR	922.13	922.13	71.09	71.09	993.22	993.22
CEMETERY	3,251.74	3,251.74	2,065.34	2,065.34	5,317.08	5,317.08
POLICE	15,032.10	15,032.10	5,432.23	5,432.23	20,464.33	20,464.33
CODE ENFORCEMENT	592.76	592.76	641.99	641.99	1,234.75	1,234.75
PARKS	5,036.58	5,036.58	1,778.25	1,778.25	6,814.83	6,814.83
INCOME TAX	1,629.58	1,629.58	2,220.30	2,220.30	3,849.88	3,849.88
MAJOR STREETS	3,692.02	3,692.02	3,976.18	3,976.18	7,668.20	7,668.20
LOCAL STREETS	2,838.09	2,838.09	2,712.60	2,712.60	5,550.69	5,550.69
RECREATION	738.74	738.74	847.72	847.72	1,586.46	1,586.46
AMBULANCE	11,149.33	11,149.33	4,078.10	4,078.10	15,227.43	15,227.43
DDA	1,538.40	1,538.40	848.89	848.89	2,387.29	2,387.29
ELECTRIC	16,443.44	16,443.44	16,341.75	16,341.75	32,785.19	32,785.19
WASTEWATER	9,179.07	9,179.07	10,196.16	10,196.16	19,375.23	19,375.23
WATER	4,744.47	4,744.47	3,219.76	3,219.76	7,964.23	7,964.23
MOTOR POOL	2,196.31	2,196.31	2,209.26	2,209.26	4,405.57	4,405.57
TOTALS:	87,153.13	87,153.13	60,616.46	60,616.46	147,769.59	147,769.59

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 29 May 2015

Name: Lanny Freed

Address: 611 James St

Telephone No. 517-647-7598

E-mail address lanny.freed@gmail.com

Employer self

Telephone No. _____

How long have you lived in the City of Portland? 29 years

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish. I like trees!

Education B.S. @ MSU: Fisheries & Wildlife

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 6/10/16

Name: John D. Kmetz

Address: 1423 Lora Court

Telephone No. 517/647-6438

E-mail address jdkmetz@deglobal.net

Employer Kant County

Telephone No. 616/632-5172

How long have you lived in the City of Portland? Portland '98-'05 PORTLAND TOWNSHIP '05-present

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate?

Yes

College, University, or other school. State name and degree, certificate, etc., earned.

INDIANA UNIVERSITY NORTHWEST BIO-PSYCHOLOGI
THOMAS M. COOLEY LAW SCHOOL JD

Professional and work experience

Community activities, interests, and service

References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

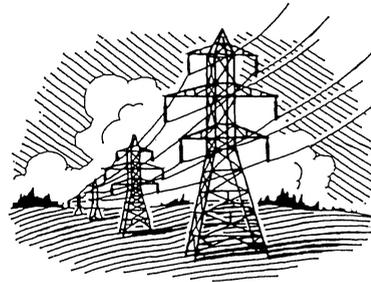
June 1, 2016
31-May-16

HYDRO GENERATION	101,756		
DIESEL PRODUCTION	0		
Kwh Purchased	2,849,883	Amount Paid	\$ 168,224.09
Total Kwh Purchased	2,849,883	Total Dollars Paid	\$ 168,224.09

Kwh Billed		Dollars Billed	
Residential	1,057,909	PCA Billed	\$ 7,588.28
Commercial	578,307	Residential	\$ 114,687.63
Large General	698,200	Residential EO Charge	\$ 1,971.09
City St. Lites Metered	23,605	Geothermal Discount	\$ -
St. Lites Unmetered		Commercial	\$ 62,487.76
Rental Lights		Commercial/LG EO Charge	\$ 2,436.48
Demand	2,322	Large General	\$ 49,001.24
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 1,991.29
		St. Lights Unmetered	\$ 1,543.05
Total Kwh Billed	2,360,343	Rental Lights	\$ 253.24
		Demand	\$ 13,646.98
Arrears after billing	\$ 16,394.07	Tax	\$ 9,368.09
Penalties Added	\$ 1,410.58		
Arrears end of month	\$ 31,285.29	Total Dollars Billed	\$ 264,993.53
Fuel Cost Billed	\$ 3,778.48		
Amount Collected	\$ 287,643.98	Power Cost Adj.	.00325
Total Adjustments	\$ 10,481.38		

Residential Customers	2,194
Commercial Customers	320
Large General	16
Total Customers	2,530

06/01/16



CITY OF PORTLAND
June-16

WATER DEPARTMENT REPORT

MONTH	May-16	PERIOD COVERED	May 1-31, 2016
Customers Billed		Penalties Added	\$ 329.39
City	1,851	Dollars Collected	\$ 44,278.88
Rural	24	Arrears at end of Month	\$ 6,831.33
Total Customers	1,875	Adjustments	\$ 157.63
		Gallons Pumped	9,934,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	7,681,697		\$ 43,173.28
Rural	141,264		\$ 1,473.82
Total	7,822,961		\$ 44,647.10

SEWER DEPARTMENT REPORT

Customers Billed	1,801	Dollars Billed	\$ 67,954.44
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 67,954.44

Penalties Added	\$ 521.30
Dollars Collected	\$ 68,851.27
Arrears at end of Month	\$ 11,016.79
Adjustments	\$ 261.89
Gallons Treated per Million	11.70



June 14, 2016

The Secretary, Kimberly D. Bose
 Federal Energy Regulatory Commission
 Mail Code: OEP/DHAC – PJ 12.3
 888 First Street NE
 Washington, DC 20426

**RE: Portland Municipal Dam, FERC License #11616
 Summary of 2016 Downstream Fish Passage**

Dear Ms. Bose:

The City of Portland's Municipal Dam received a license from the Federal Energy Regulatory Commission (FERC) on June 20, 2001. Article 408 of this license requires the City, on an annual basis, to consult with the Michigan Department of Natural Resources (MDNR) and the U.S. Fish and Wildlife Service (USFWS) to identify a consecutive 14-day shutdown period for stopping project generation to allow safe downstream passage of stocked salmonid smolts and to file an annual summary of these activities by October 1st of each year.

The MDNR informed the City, via e-mail, that the steelhead smolt stocking would began on approximately April 18th. The MDNR requested that the City shut down the turbines on May 16th. Documentation of these consultations is enclosed for reference. The City shut down the turbines on May 16th and electrical generation ceased for 14 days after this time. All flow was either over the spillway or through the MDNR's fish ladder.

The City observed the impoundment during the two-week shutdown period. This was done in voluntary cooperation with the MDNR. The objective was to provide information to be used in determining future shutdown periods.

The table below presents observations recorded by the City at the Portland Municipal Dam during the 14-day shutdown period. Weather conditions that affect the operator's ability to observe downstream migrating smolts, such as fog, rain, and waves, have been considered. They are recorded as Visibility Conditions and are defined as "good," "fair" or "poor."

Date	Time (a.m.)	Flow (cfs)	Visibility Conditions	Smolt Presence	Smolt Relative Magnitude
May 16	7:59	3,020	good	no	none
May 17	7:45	2,816	good	no	none
May 18	7:50	2,599	good	no	none
May 19	7:48	2,278	good	no	none
May 20	7:49	1,974	good	no	none

Date	Time (a.m.)	Flow (cfs)	Visibility Conditions	Smolt Presence	Smolt Relative Magnitude
May 21	8:45	1,801	good	no	none
May 22	9:00	1,664	fair	no	none
May 23	7:55	1,597	good	no	none
May 24	7:55	1,493	good	no	none
May 25	7:55	1,391	good	no	none
May 26	7:55	1,407	good	no	none
May 27	7:50	1,246	good	no	none
May 28	10:00	1,268	good	no	none
May 29	8:30	1,217	good	no	none
May 30	8:20	1,177	good	no	none

Smolts were not observed in the headwater (HW) or tailwater (TW) during the shutdown period. Visibility conditions were “good” on all but one of the days.

If you have additional questions or concerns please contact us at (616) 574-8500.

Very truly yours,

AECOM, Inc.

Allison Carpenter, P.E.
Project Engineer

Glenn Hendrix
Senior Scientist

Enclosures

- c: S. Tutt Gorman, City Manager
- Michael Hyland, Electric Superintendent
- Chris Freiburger – Michigan Department of Natural Resources
- Burr Fisher – U.S. Fish and Wildlife Service
- File 60490697

From: [Mike Hyland](#)
To: ["Freiburger, Chris \(DNR\)"; "David C. McIntosh"; Hendrix, Glenn A.; ElectricDept@portland-michigan.org; "Kruger, Kyle \(DNR\)"; "Ertel, Patrick \(DNR\)"; Colon, Todd J.; "Wesley, Jay \(DNR\)"; "Hanshue, Scott \(DNR\)"](#)
Cc: ["DIANE R. SHOUP"; "William A. Schoenlein"; "RANDALL P. HISSONG"; "Donald E. Baker"; "DONALD J. NOORDHOEK"; "Dale S. Wiebenga"; "Scott F. DeBoe"](#)
Subject: RE: Portland dam shut down for fish smolt passage
Date: Tuesday, May 10, 2016 3:01:19 PM

All,

We can make it happen.

Mike

Jon M. Hyland
Electric Superintendent
City of Portland
723 E Grand River Ave
Portland, MI 48875
(517) 647-6912
Fax: (517) 647-2952

From: Freiburg, Chris (DNR) [mailto:FreiburgerC@michigan.gov]
Sent: Tuesday, May 10, 2016 2:44 PM
To: David C. McIntosh; Hendrix, Glenn A.; Mike Hyland "Mike Hyland" "Mike Hyland" <electricdept@portland-michigan.org> (ElectricDept@portland-michigan.org) (ElectricDept@portland-michigan.org); Kruger, Kyle (DNR); Ertel, Patrick (DNR); Colon, Todd J.; Wesley, Jay (DNR); Hanshue, Scott (DNR)
Cc: DIANE R. SHOUP; William A. Schoenlein; RANDALL P. HISSONG; Donald E. Baker; DONALD J. NOORDHOEK; Dale S. Wiebenga; Scott F. DeBoe
Subject: Re: Portland dam shut down for fish smolt passage

Dave, Glenn, Mike:

Thanks for the e-mail and information provided. DNR supports the 2 week (14 day) shutdown to commence on Monday, May 16 at 0900 and end on Sunday, May 29 at 0900.

Please confirm by e-mail that you have received this notification and let me know if you concur with the shutdown period? If you have any concerns please let me know.

Thanks

From: David C. McIntosh <DAVID.MCINTOSH@cmsenergy.com>
Sent: Monday, May 9, 2016 12:57 PM

To: Freiburger, Chris (DNR); Hendrix, Glenn A.; Mike Hyland "Mike Hyland" "Mike Hyland" <electricdept@portland-michigan.org> (ElectricDept@portland-michigan.org) (ElectricDept@portland-michigan.org); Kruger, Kyle (DNR); Ertel, Patrick (DNR); Colon, Todd J.; Wesley, Jay (DNR); Hanshue, Scott (DNR)
Cc: DIANE R. SHOUP; William A. Schoenlein; RANDALL P. HISSONG; Donald E. Baker; DONALD J. NOORDHOEK; Dale S. Wiebenga; Scott F. DeBoe
Subject: RE: Portland dam shut down for fish smolt passage

Chris,

I wanted to let you know that Consumers is planning on beginning a planned two week maintenance outage on Monday, May 16 for the Webber project in which all river flow will be passed as spill. It will be approximately one month since the smolts were planted in Lansing and as of this morning there have been no observations of smolts in the Webber impoundment.

This morning river temperature was 60F (15.5C) and the plot below shows the flows that have been measured upstream at Portland following planting of the smolts.

Given the current river conditions would the DNR give consideration to have next Monday, May 16 as the beginning of the two week shut down for smolt passage?

Please let us know.

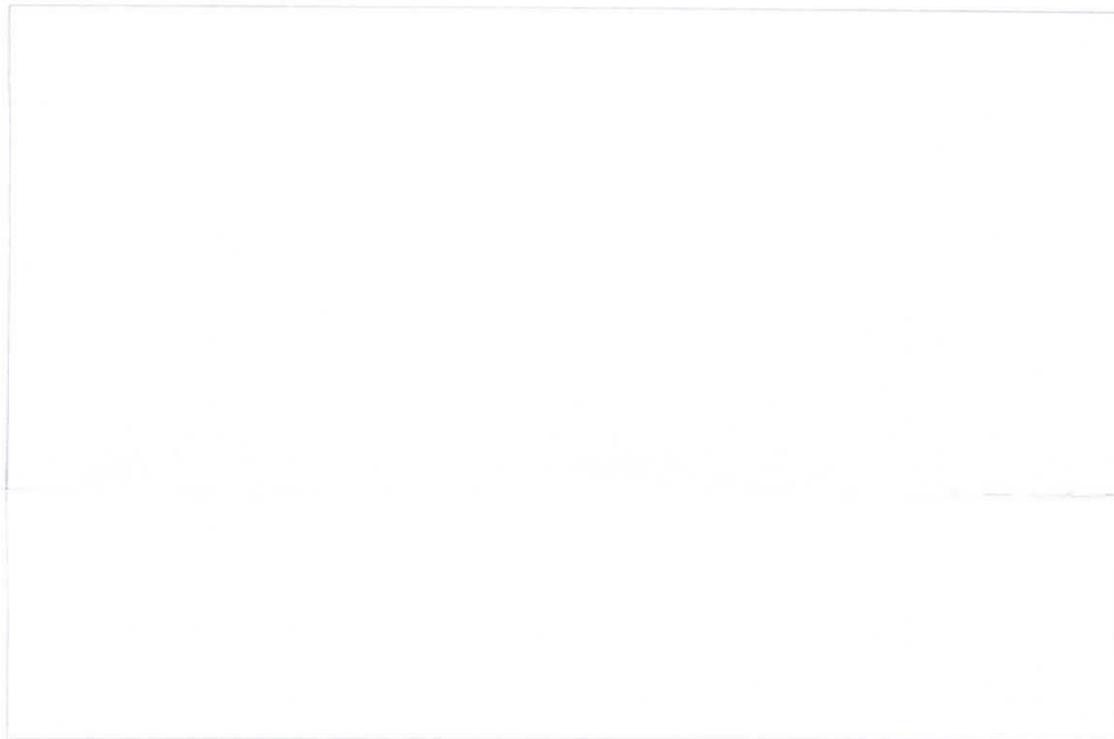
Thank-you for considering our request.

David McIntosh
Hydro and Renewable Generation
330 Chestnut St, Cadillac, MI 49601



(O) 231 779-5506

David.McIntosh@cmsenergy.com



From: Freiburger, Chris (DNR) [mailto:FreiburgerC@michigan.gov]

Sent: Tuesday, April 19, 2016 8:04 AM

To: David C. McIntosh; Hendrix, Glenn A.; Mike Hyland "Mike Hyland" "Mike Hyland" <electricdept@portland-michigan.org> (ElectricDept@portland-michigan.org) (ElectricDept@portland-michigan.org); Kruger, Kyle (DNR); Ertel, Patrick (DNR); Freiburger, Chris (DNR)

Cc: Colon, Todd J.; Wesley, Jay (DNR); Hanshue, Scott (DNR)

Subject: Re: Portland dam shut down for fish smolt passage

Email sent from outside of CMS/CE. Use caution before clicking links/attachments.

Dave, Mike and Glenn:

DNR hatchery crews began stocking coho in the Grand River in Lansing yesterday afternoon and today and plan to stock additional fish upstream of Lyons next Monday or Tuesday. So please begin your daily observation and documentation for coho smolts near the intakes and/or porpoising in the impoundment as you have in previous years.

As we have done in previous years lets watch for signs in smolt migration and weather to determine when the two week shutdown begins.

If you have any questions please do not hesitate to contact me. Thanks again for patience and willingness to work with us.

It is very much appreciated!

From: David C. McIntosh <DAVID.MCINTOSH@cmsenergy.com>
Sent: Thursday, March 26, 2015 6:51 AM
To: Freiburger, Chris (DNR); Hendrix, Glenn A.; Mike Hyland "Mike Hyland" "Mike Hyland" <electricdept@portland-michigan.org> (ElectricDept@portland-michigan.org) (ElectricDept@portland-michigan.org)
Cc: Colon, Todd J.; Wesley, Jay (DNR); Hanshue, Scott (DNR)
Subject: RE: Portland dam shut down for fish smolt passage

Chris,

Will you be requesting a fixed date for the shutdown or will we be monitoring the impoundments for the arrival of the smolts before the two week shutdown begins?

David McIntosh
Hydro and Renewable Generation
330 Chestnut St, Cadillac, MI 49601

(O) 231 779-5506
David.McIntosh@cmsenergy.com



From: Freiburger, Chris (DNR) [<mailto:FreiburgerC@michigan.gov>]
Sent: Wednesday, March 25, 2015 9:15 AM
To: Hendrix, Glenn A.; Mike Hyland "Mike Hyland" "Mike Hyland" <electricdept@portland-michigan.org> (ElectricDept@portland-michigan.org) (ElectricDept@portland-michigan.org); David C. McIntosh; David C. McIntosh
Cc: Colon, Todd J.; Wesley, Jay (DNR); Hanshue, Scott (DNR)
Subject: RE: Portland dam shut down for fish smolt passage

Hey Guys:

We are getting word that it looks like our hatchery folks may be planning to stocking cohos in the Grand River the week of April 6. As dates firm up I will let you know but sounds like we may be looking at the two week shut down mid-April at this time. Let you know when I hear more.

thanks

From: Hendrix, Glenn A. [<mailto:Glenn.Hendrix@aecom.com>]
Sent: Tuesday, February 24, 2015 11:57 AM
To: Freiburger, Chris (DNR)
Cc: Colon, Todd J.
Subject: FW: Portland dam shut down for fish smolt passage

Chris:

Please let me and Mike Hyland at Portland know when the DNR expects to stock fish in the Grand

River and when you would like the City to shut down the turbines to prevent entrainment of the stocked fish.

Thank you.

Glenn A. Hendrix

Senior Scientist

AECOM

D 616 940-4406



glenn.hendrix@AECOM.com

AECOM

5555 Glenwood Hills Parkway, SE

Grand Rapids, MI 49512

T 616 942-9600



F 616 940-4396



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2016 COMMUNITY CLEAN-UP SUMMARY

City of Portland, Portland Township, and Danby Township

26 – 30 yd. Dumpsters Filled
 2 – 40 yd. Dumpsters Filled
 10,660 lbs. of Scrap Metal
 9,358 lbs. of Electronics

Waste Hauling and Disposal Charges from Granger	\$ 10,420.00
Wages	\$ 1,943.02
Equipment Costs	\$ 1,090.64
Recycle Ionia	\$ 3,650.30
<u>Portland Iron & Metal</u>	<u>(\$ 494.62)</u>
Total Clean Up Costs	\$ 16,609.34

	City of Portland	Portland Township	Danby Township	Total
<u>Loads Received 4/30</u>	<u>166</u>	<u>87</u>	<u>54</u>	<u>307</u>
TOTAL	166	87	54	307
Percentage of Total	55%	28%	17%	100%
Allocated Cost	\$9,135.15	\$4,650.61	\$2,823.58	

<u>HISTORICAL COMPARISON OF CLEAN-UPS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Loads Received	865	510	484	426	393	307
Dumpsters Filled	35	27	28	25	26	28
Loads of Brush	10	0	3	-	-	-
Automobile Batteries	5	4	0	-	-	-
Gallons of used oil	200	25	36	-	-	-
Waste Hauling and Disposal Cost	\$12,775.00	\$9,855.00	\$10,975.00	\$10,190.00	\$ 9,490.00	\$10,420.00
Wages	\$ 2,728.78	\$2,093.99	\$ 3,188.40	\$ 1,910.41	\$ 1,802.37	\$ 1,943.02
Equipment Costs	\$ 293.81	\$ 336.36	\$ 455.38	\$ 599.76	\$ 592.19	\$ 1,090.64
Vintage Tech Recyclers	(\$ 794.67)	(\$ 284.42)	(\$ 258.24)	(\$ 283.04)	\$ 2,300.00	\$ 3,650.30
<u>Portland Iron & Metal</u>	<u>(\$ 962.50)</u>	<u>(\$1,750.00)</u>	<u>(\$ 1,379.45)</u>	<u>(\$ 1,221.44)</u>	<u>(\$ 728.62)</u>	<u>(\$ 494.62)</u>
Total Clean Up Costs	\$14,040.42	\$10,250.93	\$12,981.09	\$11,195.69	\$13,455.94	\$16,609.34

Portland Area Municipal Authority

GOVERNMENTAL UNITS

City of Portland

Portland Township

Danby Township

MINUTES

April 6, 2016

P.A.M.A. BOARD MEMBERS PRESENT: K. Cook, R. Pohl, D. Logel, R. Foote, G. Krausz

VISITORS: Adam Foote

Meeting was called to order at 7:30 p.m.

AGENDA

- o Motion to approve agenda by R. Foote supported by G. Krausz

SECRETARY'S REPORT:

- o Motion to approve minutes by R. Foote supported by D. Logel

TREASURER'S REPORT:

- o Account balance as 2/29/2016 \$1084.21
- o 1/25/16 payment received Portland Twp. \$1068.28
- o 12/22/15 payment received City of Portland \$233.08
- o 12/28/15 payment received Danby Twp. \$534.15

Bills Paid

- o 1/28/16 Eagle Enterprises \$485.00 Door Repairs
- o 1/28/16 City of Portland \$1252.80 Building Insurance

Motion to accept treasurer's report by K. Cook supported by G. Krausz

OLD BUSINESS:

- o None

NEW BUSINESS:

- o Received one bid for bathroom improvements waiting for one more.
- o Approve audit proposal for 2015 by Lawrence Tiejema PC

Motion to approve proposal by R. Pohl supported by R. Foote

Motion made by D. Logel to adjourn the meeting at 8:00 p.m. Seconded by R. Foote.

Respectfully submitted,

Keith Cook, Secretary

NEXT MEETING: July 6, 2016 7:30 p.m.

IONIA COUNTY BOARD OF COMMISSIONERS

June 28, 2016 - 7:00 p.m.
Conference Room – Central Dispatch Building

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Did You Know?**
- VII. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of May 2016 - \$1,897,434.59
 - D. Approve payment of Health Fund bills - \$90,934.03
 - E.
- VIII. **Unfinished Business**
 - A. Commission on Aging Board appointment – Fill vacancy expiring September 2017.
 - B.
- IX. **New Business**
 - A. 2015 Audit Report
 - B. Commission on Aging – Transportation staff vacancies
 - C. Commission on Aging – Request to amend and clarify Transportation Position
 - D. Request to fill full-time Collections/Deputy Clerk Position
 - E. Request for approval of Contract for Equalization Department Services
 - F. Resolution of Appreciation – Kim Courtney
 - G. Restructure of Park Duties/Staffing
 - H.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- Park Advisory Board – One two-year term, expiring January 2018.
- Road Commission – One six-year term, expiring December 2020.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

Appointments for consideration in the month of July 2016: None

Appointments for consideration in the month of August 2016: None

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE ELECTRIC AND NATURAL GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18025**

- Consumers Energy Company requests Michigan Public Service Commission approval to reconcile its Energy Optimization (EO) plan costs and surcharge revenues for 2015 as associated with the EO plan approved in Case No. U-17351.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: **Tuesday, July 12, 2016, at 10:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Mark D. Eyster**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) May 31, 2016 application to reconcile its 2015 EO plan costs and revenues collected for both electric and natural gas service. Consumers Energy also seeks Commission approval to collect performance incentive payments for both the electric and natural gas EO programs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you

require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 5, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq., and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.