



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, June 20, 2016
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
7:17 PM	VII. <u>Public Hearing(s)</u>	
	A. Public Hearing to Approve the Vacation and Release of a Utility Easement for Goodwill Industries, Inc.	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 16-49 a Resolution to Approve the Vacation and Release of a Utility Easement for Goodwill Industries, Inc.	Decision
7:22 PM	B. Proposed Resolution 16-50 Approving, Authorizing, and Directing The City Manager to Sign a Letter of Intent from Sparrow Hospital to Purchase 5 Acres from the City of Portland	Decision
7:25 PM	C. Proposed Resolution 16-51 Approving the Purchase of a New Ambulance	Decision
7:30 PM	D. Proposed Resolution 16-52 to Opt Out of the Low-Income Energy Assistance Fund Created by Public Act 95 of 2013 Contingent Upon The Approval of the Board of Light and Power	Decision
7:33 PM	E. Proposed Resolution 16-53 a Resolution to Amend the Budget for Fiscal Year 2015-2016	Decision
7:35 PM	F. Proposed Resolution 16-54 Confirming the Mayor's Appointments to City Boards and Commissions	Decision
	X. <u>Consent Agenda</u>–	
	A. Minutes & Synopsis from the Regular City Council Meeting held on June 6, 2016	
	B. Payment of Invoices in the Amount of \$208,804.16 and Payroll in the Amount of \$105,255.40 for a Total of \$314,059.56	Decision

**Estimated
Time**

**Desired
Outcome**

- C. Purchase Orders over \$5,000
 - 1. Granger Container in the Amount of \$10,420.00 for the 2016 Spring Cleanup
 - 2. Portland Area Fire Authority in the Amount of \$25,628.15 for 4th Quarter Fire Services

XI. Communications-

- A. Diane Smith Board and Commission Application
- B. Kathy Ness Board and Commission Application
- C. Margery Briggs Board and Commission Application
- D. Kory Blastic Board and Commission Application
- E. Donald Hartwick Board and Commission Application
- F. Economic Development Corporation Minutes from April 25, 2016
- G. DDA Minutes from May 19, 2016
- H. Wastewater Treatment Plant Report for May 2016
- I. Police Department Report for May 2016
- J. WOW! Communication
- K. Ionia County Board of Commissioners Agenda for June 14, 2016
- L. Ionia County Board of Commissioners Agenda for June 21, 2016

7:40 PM

XII. Other Business - None

7:45 PM

XIII. City Manager Comments

7:50 PM

XIV. Council Comments

7:55 PM

XV. Adjournment

Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-49

**A RESOLUTION TO APPROVE THE VACATION AND RELEASE OF A UTILITY
EASEMENT FOR GOODWILL INDUSTRIES INC.**

WHEREAS, Section 4.18 of the Portland City Charter provides the procedure for the City Council to vacate public streets and alleys within the City by resolution; and

WHEREAS, Goodwill Industries, Inc. has requested that the City vacate and release a portion of an electric utility easement that runs through the newly constructed Goodwill building and a copy of the utility easement to be released and vacated is attached as Exhibit A; and

WHEREAS, City staff has reviewed the request and determined that said portions of the utility easement is not presently used or maintained by the City and the City is satisfied that said portions of the utility easement may be released and vacated without any adverse effects on the public health, safety, and/or welfare; and

WHEREAS, that it is in the best interest of the public that said portions of the utility easement be absolutely discontinued and vacated; and

WHEREAS, the City's Department of Public Works has reviewed the request and determined that public and private utilities do not exist within the said portion of utility easement and a copy of the draft Release of Easement is attached as Exhibit B; and

WHEREAS, after holding a Public Hearing on June 20, 2016, and based on City staff's recommendation, the City Council has determined that the vacation and release of said portion of the utility easement is appropriate.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The City Council finds that there are no material questions as to whether said portion of the utility easement is necessary for the promotion or protection of the public health, safety and general welfare and that it is in the best interest of the City to discontinue the portions of the utility easement by vacating it.
2. The City Council grants the submitted request for release and vacation of said portion of the utility easement and the vacation and release of said portions of the utility easement to be effective on the first day after a certified copy of this resolution and Release of Easement are recorded with the Ionia County Register of Deeds.
3. Within 30 days after the adoption of this resolution, the City Clerk shall cause a certified copy to be recorded with the Ionia County Register of Deeds.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 20, 2016

Monique I. Miller, City Clerk

CERTIFICATION

As its duty appointed Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of Portland, Ionia County, Michigan, at a regular meeting held on June 20, 2016.

Date: June 20, 2016

Monique I. Miller, City Clerk

STATE OF MICHIGAN
COUNTY OF IONIA

The foregoing instrument was acknowledged before me this 20th day of June, 2016, by Monique I Miller, City Clerk of the City of Portland, on its behalf.

*

Notary Public, Ionia County, MI
Acting in Ionia County, MI

My commission expires: _____

RELEASE OF EASEMENT

The City of Portland, a Michigan municipal corporation, the principal business address of which is 259 Kent Street, Portland, Michigan 48875 (the "City"), releases and discharges all of its rights, title and interests in the public utility easement dated June 9, 1980, and recorded on July 29, 1980, at Liber 5, Page 32, Ionia County Register of Deeds.

The City has executed this Release of Easement as of _____, 2016.

CITY OF PORTLAND

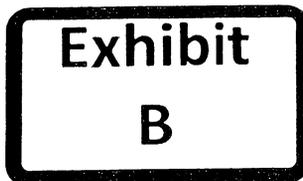
STATE OF MICHIGAN
COUNTY OF _____

By: _____
_____, Mayor

This document was acknowledged before me on _____, 2016, by _____, Mayor, and by _____, Clerk, of the City of _____, who are both personally known to me, on its behalf.

By: _____
_____, Clerk

*
Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My commission expires: _____



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-50

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE CITY
MANAGER TO SIGN A LETTER OF INTENT FROM SPARROW HOSPITAL TO
PURCHASE 5 ACRES FROM THE CITY OF PORTLAND**

WHEREAS, the City owns approximately 52 acres of property at the corner of Grand River Avenue and Cutler Road (the "Property") that it purchased for economic development purposes; and

WHEREAS, the City Council charged its Economic Development Corporation (EDC) with planning and making recommendations for development on the Property; and

WHEREAS, the EDC conducted a Special Meeting on June 13, 2016 to consider a Letter of Intent (LOI) from Sparrow Hospital to purchase five (5) acres of the Property for future development, a copy of the LOI is attached as Exhibit A; and

WHEREAS, the LOI is nonbinding and provides for proposed terms that may or may not be incorporated into the purchase agreement; and

WHEREAS, the EDC recommended that City Council approve the LOI with the terms of the purchase agreement to be negotiated by the City Manager.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the recommendation from the EDC to approve the LOI with the terms of the purchase agreement to be negotiated by the City Manager.
2. The Portland City Council authorizes the City Manager to sign the LOI, a copy of which is attached as Exhibit A.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 20, 2016

Monique I. Miller, City Clerk

Van W. Martin, CCIM, SIOR, CRE
Chairman and CEO

Part of the CBRE affiliate network

1111 Michigan Avenue
Suite 201
East Lansing, MI 48823

T 517 351 2200
F 517 351 2201

www.cbrelansing.com

May 23, 2016

Mr. S. Tutt Gorman
City Manager
City of Portland, Michigan
259 Kent Street
Portland, Michigan 48875

RE: Sparrow Letter of Intent to Purchase
Approximately 5 Acres of Vacant Land at the Northwest corner of Parcel 34-300-500-000-010-01 near Cutler Road and Grand River Avenue in Portland, Ionia County, MI

Dear Tutt:

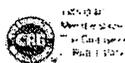
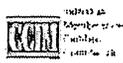
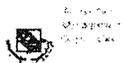
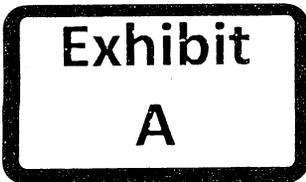
The purpose of this letter of intent is to outline the basic terms for which Edward W. Sparrow Hospital Association, a Michigan non-profit corporation ("Purchaser") and The City of Portland ("Seller") would enter into a more definitive Purchase Agreement. The terms provided herein shall not be binding upon either party unless and until a more definitive agreement is executed and delivered by both parties.

Purchaser: Edward W. Sparrow Hospital Association, a Michigan non-profit corporation

Seller: The City of Portland

Property: Approximately 5 acres in the Northwest corner of Parcel 34-300-500-000-010-01 which boundaries will be determined and approved by Seller and Purchaser. The parent parcel is more commonly known as 1800 E. Grand River Avenue, Portland, MI 48875.

Purchase Price: Eighty-Seven Thousand One Hundred Twenty 00/100 (\$87,120.00) Dollars per net usable acre (\$2.00 per square foot) - payable by wire transfer at the closing. The net usable acreage contained in the Property will be determined in the Survey by determining the total or gross acreage of the Property and subtracting any land subject to rights of way or easements for roads, sidewalks, bike paths, parks or other portions of the Property dedicated to public use or subject to other rights of the public, and further subtracting any land which is regulated wetland and/or woodland areas, flood plain, wildlife sanctuary or other area protected by or subject to environmental regulation under any federal, state or local law, regulation or ordinance.



Earnest Money Deposit:

Ten Thousand and 00/100 (\$10,000) Dollars - to be held in escrow with Purchaser's Broker, or another escrow agent acceptable to Purchaser and Seller upon acceptance and applied or refunded pursuant to the terms of the Purchase Agreement.

Title Commitment:

Within ten (10) days from the execution date of the Purchase Agreement, Seller shall provide Purchaser, at Seller's sole cost and expense, with a commitment for an ALTA owner's policy of title insurance without standard exceptions, naming Purchaser and its successors and assigns as the proposed insured, identifying the condition of title to the Property, issued by the Title Company in the amount of the Purchase Price, and dated later than the date of the Purchase Agreement (the "Title Commitment"). If Seller does not have an adequate legal description for the Property, Seller may order the Title Commitment for the parent parcel and revise and update the Title Commitment to match the legal description in the Survey within ten (10) days after the completion of the Survey. The Title Commitment shall be accompanied by legible copies of the instruments referenced in the Title Commitment.

Title Insurance:

ALTA Owner's policy of title insurance without standard exceptions to be paid for by Seller at Closing.

Survey:

Seller, at Seller's expense, shall order an ALTA survey of the Property to be prepared, certified by a licensed surveyor to Purchaser and Title Company as of a date which follows the execution date of the Purchase Agreement (the "Survey"). The legal description described in the Survey shall be added to the Purchase Agreement as an exhibit and shall be used in the deed given to Purchaser at Closing.

Title and Survey Objections:

If Purchaser, or Purchaser's attorney, objects in writing to the condition of title to the Property or the Survey, Seller shall have thirty (30) days following such written notice (the "Cure Period") to make good faith efforts to remedy such defect(s), and to provide Purchaser with a revised Title Commitment or Survey or other evidence satisfactory to Purchaser in its sole discretion showing that the defect(s) have been remedied. If Seller is unable to so remedy the defect(s) within the Cure Period, Purchaser, at its option, may: (i) waive any defect(s) and the parties shall continue to perform their obligations, subject to the terms and conditions of the Purchase

Agreement; or (ii) terminate the Purchase Agreement by notice to Seller, in which case Purchaser shall immediately receive a refund of the Deposit, and the parties shall have no further liability or obligation under the Purchase Agreement. Seller shall be obligated to discharge, prior to or at closing, any lien or other encumbrance that secures or seeks to enforce against the Property a specified sum of money. If Purchaser does not object to the condition of title or Survey as provided above, or if Purchaser's title or Survey objections have been satisfied or waived, the exceptions of record identified in the Title Commitment (by reference to recorded instruments), shall constitute "Permitted Exceptions" to title.

Transfer Tax:

Paid for by Seller.

Conveyance:

Warranty Deed, subject to the Permitted Exceptions.

**Due Diligence
Period:**

Purchaser shall have one hundred eighty (180) days after the full execution of a binding Purchase Agreement to perform due diligence and conduct such investigations as the Purchaser deems desirable or necessary in order to determine whether the Property is suitable for the Purchaser's intended use, including, without limitation, the physical and environmental condition of the Property, the availability of all permits and approvals, the location and availability of utilities and access, existing soil conditions, the impact of governmental requirements and the feasibility of developing the Property as proposed by Purchaser. Purchaser shall have the right to extend the Due Diligence Period for two (2) consecutive thirty (30) day periods by notifying Seller in writing of its election to extend the Due Diligence Period on or before the expiration of the original Due Diligence Period or extension period, as the case may be. If Purchaser, in its sole discretion, determines that the condition of the Property is unsatisfactory, Purchaser may, at its option at any time prior to 5:00 p.m., local time, on the first business day following the conclusion of the Due Diligence Period, as may be extended (the "Notification Date"), elect in writing to terminate the Purchase Agreement. If Purchaser elects to terminate the Purchase Agreement, the Deposit shall be returned to Purchaser, and the parties shall have no further rights or obligations under the Purchase Agreement. If Purchaser does not provide Seller with notice of termination on or before the

Notification Date, Purchaser shall be deemed to have elected not to terminate the Purchase Agreement under this Section, and the parties shall proceed to perform their respective obligations in accordance with and subject to the terms and conditions of the Purchase Agreement.

Seller shall make available to Purchaser any documents relevant to the inspection of the Property that are currently in Seller's possession within ten (10) business days after the full execution of a binding Purchase Agreement. This package will include the following items:

1. Engineering and environmental studies in Seller's possession;
2. Soil and wetland reports;
3. Geotechnical reports;
4. Survey; and
5. Title commitment with copies of exception documents.

Closing:

Closing shall occur on or before thirty (30) days after the completion of the Due Diligence Period, as may be extended, or thirty (30) days after completion of Seller's site improvements/infrastructure, whichever is later.

Tax Prorations:

Not Applicable – both entities are tax exempt.

Assignment:

Purchaser may assign all of Purchaser's right, title and interest under this LOI to any person or entity selected by Purchaser in its sole discretion.

Exclusivity:

Purchaser shall be granted the exclusive right for a family practice and/or urgent care facility as a part of the Portland Subarea Plan for the Cutler Road/Grand River Avenue development site consisting of the property shown on the Concept Development Plan attached hereto as Exhibit A (the "Development Property"). Within thirty (30) days of the execution date of the Purchase Agreement, Seller shall prepare a restrictive covenant acceptable to Purchaser in form and content, in Purchaser's sole discretion, that prohibits the following uses on the Development Property without the prior written consent (which may be withheld by Purchaser in its sole discretion) of Purchaser: family practice and urgent care facility (the "Restriction"). The Restriction shall be executed and recorded at Closing, except in the event Seller conveys a

portion of the Development Property to an unrelated party prior to Closing, in which case Seller shall record the Restriction at the prior closing. If the Purchase Agreement is subsequently terminated, Purchaser shall execute documentation to terminate such Restriction.

Right of First Refusal:

If Seller receives a bona fide offer from a third party for the purchase or lease of any portion of the Development Property, which offer Seller is willing to accept, Seller must give Purchaser written notice thereof, and send Purchaser a copy of the proposed contract of sale or lease. Purchaser shall have the right for thirty (30) days after the receipt of such proposed contract or lease to enter into a contract for the sale or lease of such property at the same price and on the same terms as contained in the proposed contract of sale or lease, which right of Purchaser shall be paramount to the rights of the third party. If Purchaser fails to exercise any such preemptive right within the time herein specified, Seller shall be at liberty to enter into a contract for the sale or lease of the property with the third party at the same price and on the same terms as contained in the proposed contract of sale or lease sent to Purchaser. If Purchaser does not acquire or lease a portion of the Development Property under Purchaser's right of first refusal, the right of first refusal shall survive to the remainder of the Development Property. At closing, the parties shall execute a memorandum in recordable form evidencing said right of first refusal.

Purchaser's Construction:

Purchaser agrees to construct a building wherein healthcare services shall be provided. Purchaser shall have no restrictions on use or the number of buildings to be built on the subject property provided such facilities are in compliance with City ordinances.

Infrastructure or Seller's Performance

Purchaser's obligation to close on the purchase is contingent upon Seller's completion to industry standards, in accordance with all applicable laws, codes and ordinances, at Seller's sole cost and expense, of development of the Property as a fully improved building site to Purchaser's reasonable satisfaction prior to closing for Purchaser's intended use(s) for medical office building(s), together with sufficient parking therefore, including but not limited to the following:

1. Seller obtaining all necessary and desirable subdivision, plat or land division permits and approvals for the sale of the Property as a separate lawful development lot or parcel;
2. Seller's construction of all utility lines and related improvements to the property line of the Property in locations and sizes acceptable to Purchaser, in Purchaser's reasonable discretion, for Purchaser's intended uses and the uses of any other parties and developments that will be utilizing same created by sufficient beneficial easements of record;
3. Seller's construction of all drainage lines and facilities to the property line of the Property in locations and sizes acceptable to Purchaser, in Purchaser's reasonable discretion, for drainage for Purchaser's intended uses and the uses of any other parties and developments that will be utilizing same, created by sufficient beneficial easements of record, including any required drainage detention and retention ponds, which shall be constructed off of the Property, and together with all easements, permits and approvals therefore;
4. Seller obtaining any necessary zoning, special use permits, variances, and similar governmental permits and approvals for Purchaser's intended uses of the Property;
5. Seller's construction and dedication to the public of new public access roads to the development off Cutler Road and Grand River Avenue abutting the Property on the East side generally as shown on the Conceptual Site Plan attached or another means of recorded public road access acceptable to Purchaser, and together with all easements, permits and approvals therefore;

Seller agrees to diligently pursue and seek to obtain as soon as practical all necessary permits and approvals for the foregoing items from and after the date of execution of the Purchase Agreement, agrees to commence and diligently pursue construction of all the foregoing as soon as practical after receipt of said permits and approval, and agrees to keep Purchaser reasonably informed of the progress on said permits, approvals, and construction upon request. In the event Seller fails to diligently pursue such permits and

approvals, fails to timely commence and diligently pursue said construction, and/or fails to keep Purchaser reasonably informed on the progress thereon, in the reasonable opinion of Purchaser, and such failure continues for thirty (30) days after written notice thereof from Purchaser to Seller, Purchaser may terminate the Purchase Agreement upon written notice to Seller. Additionally, in the event Seller has not obtained all of the foregoing permits and approvals, and/or has not completed Seller's construction obligations, within twelve (12) months from the date of execution of the Purchase Agreement, Purchaser may terminate the Purchase Agreement upon written notice to Seller at any time thereafter, the Deposit shall be returned to Purchaser, and the parties shall have no further rights or obligations under the Purchase Agreement.

**Representation/
Brokerage Fee:**

Seller and Purchaser represent and warrant one to the other that they have not had any dealings with any real estate brokers or agents in connection with the negotiation of this sale and purchase of the Property except for CBRE|Martin. Seller and Purchaser acknowledge CBRE|Martin is the agent of Purchaser and any commission payable to CBRE|Martin shall be the responsibility of Seller pursuant to a separate agreement.

Possession:

Seller shall grant to Purchaser possession of the Property at closing.

Agreement:

Within thirty (30) days of acceptance of this letter by Seller, Purchaser shall present Seller with a Purchase Agreement containing all the terms and conditions mutually agreeable to the parties. Purchaser and Seller shall make reasonable efforts to negotiate and execute said agreement within forty-five (45) days of Seller's receipt of the agreement.

Legal Disclaimer:

This letter of intent is intended solely as a preliminary expression of the deal to date and is to be used for discussion purposes only. The parties intend that neither shall have any contractual obligations to the other with respect to the matters referred herein unless and until a definitive agreement has been fully executed and delivered by the parties. The parties agree that this letter is not intended to create any agreement or obligation by either party to negotiate a definitive lease agreement and imposes no duty whatsoever on either party to

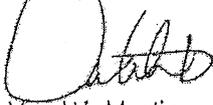
Mr. S. Tutt Gorman / City of Portland
May 23, 2016
Page 8 of 6

continue negotiations, including without limitation any obligation to negotiate in good faith or in any way other than at arm's length. Prior to delivery of a definitive executed agreement, and without any liability to the other party, either party may (1) propose different terms from those summarized herein, (2) enter into negotiations with other parties and/or (3) unilaterally terminate all negotiations with the other party hereto.

If the above terms and conditions are acceptable to Seller, please have an individual with the proper authority sign below where indicated, and return a copy to the above address. We will then contact you and undertake an analysis of the Property, and expedite the preparation of a draft Purchase Agreement.

Sincerely,

CBRE MARTIN



Van W. Martin
Chairman and CEO
517.319.9262
van.martin@cbre-martin.com

Agreed and Acknowledged:

Purchaser:
Edward W. Sparrow Hospital Association

By: _____
Thomas A. Bres
Senior VP, Chief Administrative Officer

Date: _____

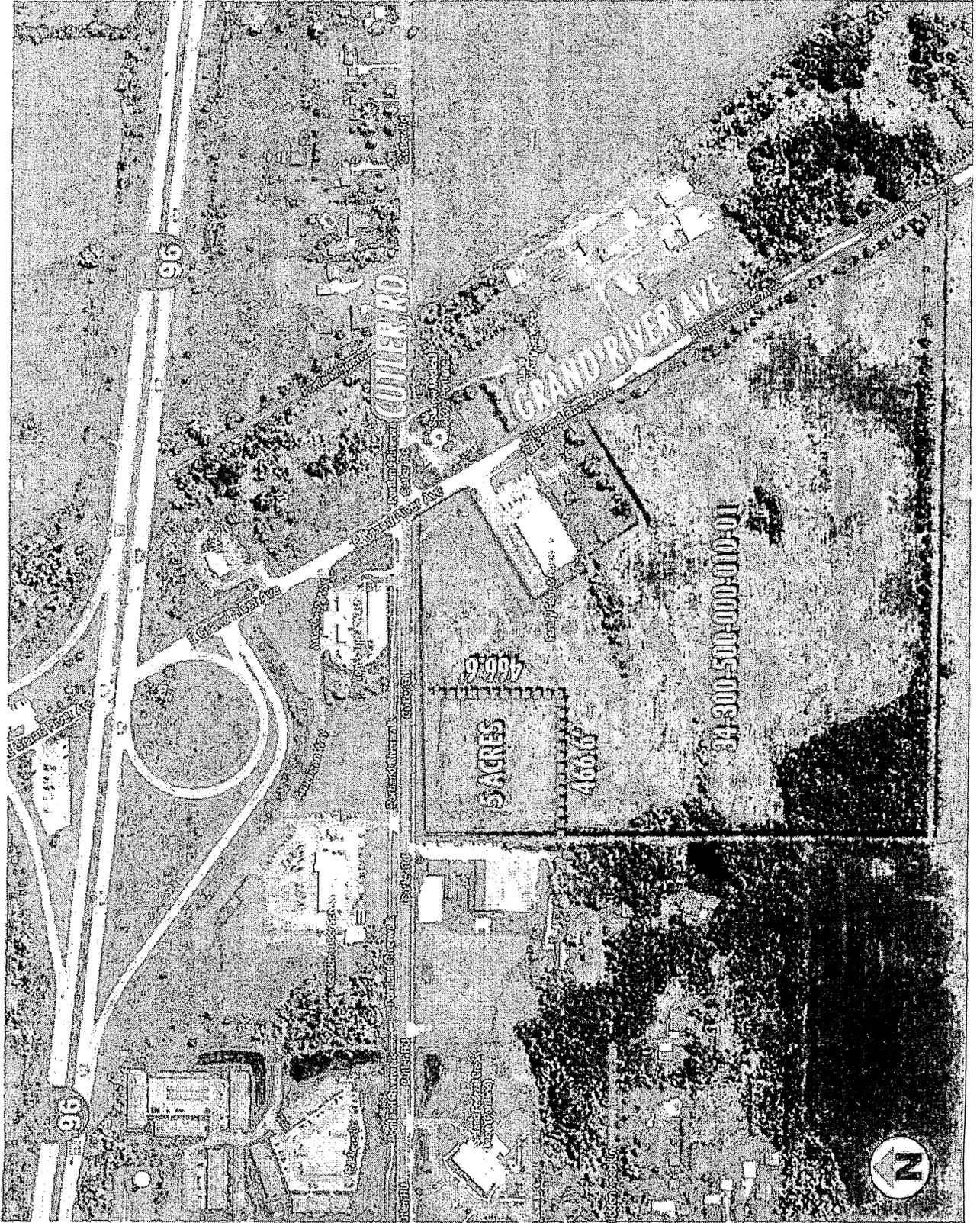
Seller:
City of Portland

By: _____
Printed Name: _____

Date: _____

Its: _____

PROPOSED SPARROW PARCEL / PORTLAND, MI



Map 4: Concept Development Plan

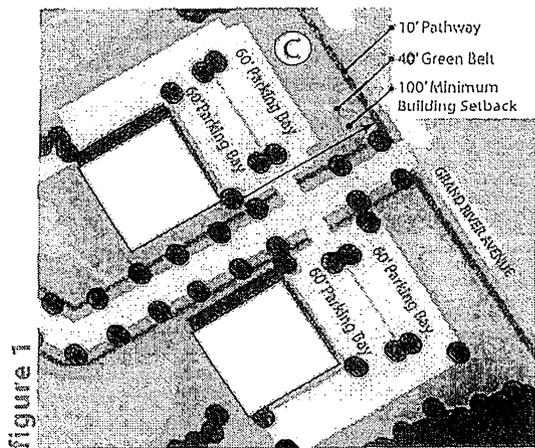
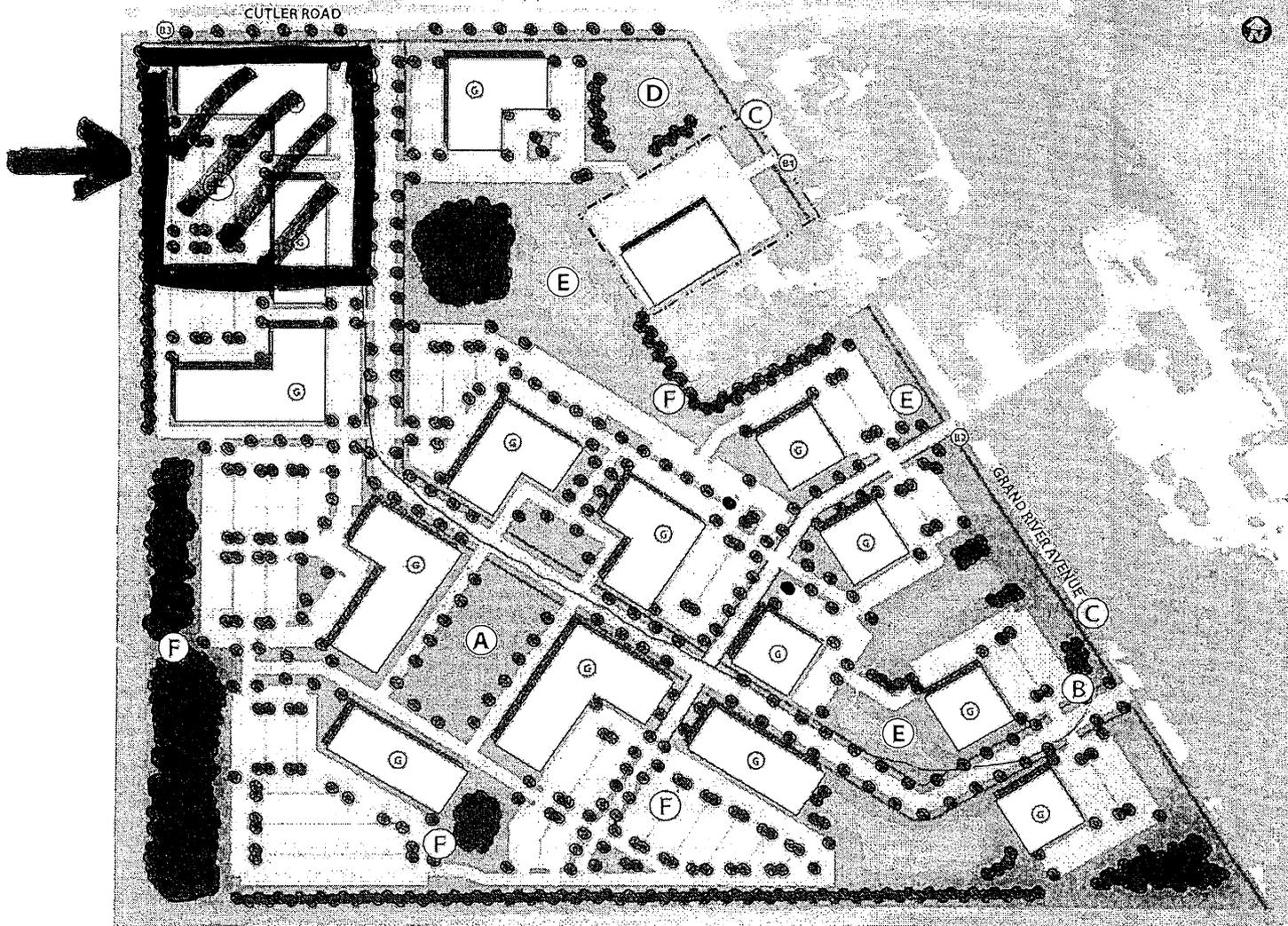


figure 1

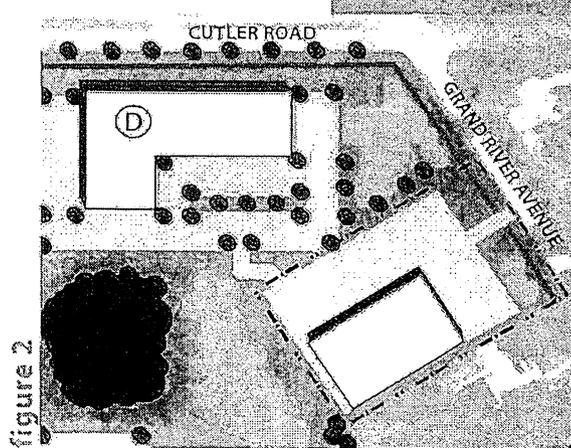


figure 2

PORTLAND CITY COUNCIL

Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-51

A RESOLUTION APPROVING THE PURCHASE OF A NEW AMBULANCE

WHEREAS, the Portland Ambulance Department maintains a fleet of three ambulances and in order to keep them in good working condition, a new vehicle is typically purchased every seven years; and

WHEREAS, the Ambulance Director, Phil Gensterblum, sought bids and recommends that City Council approve the proposal from Kodiak Emergency Vehicles for a 2016 Braun Chief XL Ambulance G-4500 in the amount of \$166,806.39 a copy of the proposal and memorandum is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the purchase of a 2016 Braun Chief XL Ambulance G-4500 in the amount of \$166,806.39 from Kodiak Emergency Vehicles, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 20, 2016

Monique I. Miller, City Clerk



Portland Ambulance

773 E. Grand River Ave. Portland, MI 48875

(517)647-2935 Fax (517)647-2940

June 14, 2016

TO: Tutt Gorman, City Manager

City of Portland Members of City Council

RE: Ambulance purchase

Dear City Manager Gorman

Portland Ambulance has been investigating a new ambulance purchase to update our aging fleet. While we remounted a truck last fall and put it into service in February 2016, we are in continued need of an additional vehicle. Our 2nd out truck is a 2008 Ford with approximately 240,000 miles on the chassis. These last several years we have been experiencing a fairly significant jump in calls therefore increasing our miles traveled each year. While we used to travel around 25,000 miles we have seen that jump to 40,000 miles per year.

I have spoken with sales reps from three dealers representing our area. The brands are Braun, Lifeline and Road Rescue. All have reputations as building a nice, quality ambulance. A quality I look at when considering a new ambulance goes beyond just the truck itself. Timely service is a very important factor. When the need arises for service it is nice knowing somebody will be there immediately for any issues that may arise.

The truck I am recommending and requesting is the truck from Braun. Their dealer, Kodiak Emergency Vehicles, is just down the road from us on Grand River Ave in Grand Ledge, almost at the M-100 interchange. Our remount was handled through them and the few times we've had issues with that, we have had a service truck out within 30 minutes with repairs completed by day's end. Another factor is that this truck was built based on spec's we as a department put together for the FEMA grant request we put in last year. Basically, we custom ordered this truck. Mr. Tazsreak from Kodiak liked our specs so

Exhibit

A

much he used those as the build order for his current demonstrator model. In addition to being the spec's we put together, it is the lowest priced truck of the three. With the few additions that were added that typically aren't included in demo models, the price of this is in the \$166,000 price range. The other two are both well over \$170,000. Some of that expense is the new requirement for ambulances ordered after 7/1/2015 must have a different form of a cot securing mechanism installed thus creating approx. \$6,000 in added costs. The Braun has the original style mount as it was ordered prior to that date.

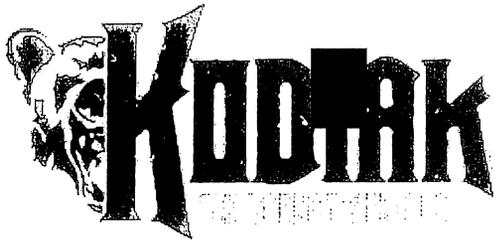
Should we acquire a new truck at this time we will be greatly solidifying our department's fleet. We should be set for several years short of any significant changes occurring to our call volume. This would give us a 2015 and a 2016 Chevy G4500 chassis with the Duramax diesel. The Duramax is a very solid, proven engine in all settings. So far we have been very pleased with our 2015. It has been serving us well.

I will be present at the Council meeting to answer any and all questions you may have. Should you wish to discuss this prior please feel free to contact me at 517-647-2935 or via email: philg@portland-michigan.org.

Respectfully,

Phil Gensterblum,

Portland Ambulance



Invoice

Date	Invoice #
6/16/2016	20160397

10120 W. Grand River Hwy.
Grand Ledge, MI 48837

Bill To
City of Portland Ambulance Svc Attn: Phil Gensterblum 259 Kent St Portland, MI 48875

Terms	Project/Stock#
Due on receipt	6941 Braun

Qty	Description	Rate	Amount
1.00	2016 Braun Chief XL Ambulance on a G-4500 Diesel Chassis **Includes \$0.85/mile discount for 8,000 miles of use as Demo vehicle. Original Price: \$168,674.00**	161,874.00	161,874.00
1.00	Oxygen Lift	3,878.83	3,878.83
1.00	LED Scene Lights	645.50	645.50
1.00	110V & 12V in ALS Cabinet	408.06	408.06

Subtotal	\$166,806.39
Total	\$166,806.39
Payments/Credits	\$0.00
Balance Due	\$166,806.39

Phone #
(517) 803-4268

Portland Ambulance Comparison/Prices

	Lifeline Emergency Vehicles	Emergency Vehicles Plus	Braun Ambulance
Chevy G4500 Chassis, Duramax diesel eng, Custom chassis (means we select layout, options, etc. Not an assy line truck	2016 Chassis Could select layout, options. Require ordering and have an approx 120 day wait from approval	2015 Chassis Demo, already constructed. Limited on structural alterations. Short wait, in FL at manufac.	2016 Chassis Built based on spec's we had drawn up from last year's FEMA grant request Available immediately
Zico or equivalent	Optional	Incl in quoted price	\$3,873.83
Main Oxygen tank lift			
LED Ext scene lights	Incl in quoted price	Incl in quoted price	\$645.50
Additional elec outlets	Optional	Incl in quoted price	\$408.06
Inverter	Optional	Incl in quoted price	Incl in quoted price
Price of truck	\$172,000.00	\$179,311.00	\$166,806.39

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____ made a motion to adopt the following resolution:

RESOLUTION NO. 16-52

**A RESOLUTION TO OPT OUT OF THE LOW-INCOME ENERGY ASSISTANCE FUND
CREATED BY PUBLIC ACT 95 OF 2013 CONTINGENT UPON THE APPROVAL OF THE
BOARD OF LIGHT AND POWER**

WHEREAS, on July 1, 2013, the State of Michigan passed Public Act 95 (PA 95), a copy of which is attached as Exhibit A, that will require all electric utilities to charge up to \$0.99 per month on customer bills to raise revenue that would go into the Low-Income Energy Assistance Fund administered by the State to provide heating assistance to needy individuals; and

WHEREAS, City staff have projected that this could cost City Electric customers up to \$30,000 per year, a copy of a letter of correspondence from Electric Department Superintendent Mike Hyland is attached as Exhibit B; and

WHEREAS, PA 95 provides that a municipally owned electric utility or a cooperative electric utility may annually opt out of collecting funds for the Low-Income Energy Assistance Fund and that a utility that opts out cannot shut off electricity to a residential customer from November 1 to April 15 for nonpayment of a delinquent account; and

WHEREAS, the City of Portland has previously adopted electric shut-off rules that protect low- income and senior citizens from electric shut-offs from November 1 to April 15 and that opting out of collecting funds for the Low-Income Energy Assistance Fund would extend protection from shut-offs during the heating season to all residential customers and not raise all customers rates by up to \$0.99 per month; and

WHEREAS, the City of Portland previously opted out of this program in 2014 and 2015; and

WHEREAS, the Board of Light and Power meeting is scheduled for June 21, 2016 and will discuss opting out of collecting funds for the Low-Income Energy Assistance Fund rather than raise all customer's electric bills by up to \$0.99 per month.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Contingent upon the approval and recommendation of the Board of Light and Power as referenced above, the City Council approves the opting out of collecting funds for the Low-Income Energy Assistance Fund for the next year rather than raise all customers' electric bills by up to \$0.99 per month.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 15, 2015

Monique I. Miller, City Clerk

Act No. 95
Public Acts of 2013
Approved by the Governor
July 1, 2013
Filed with the Secretary of State
July 1, 2013
EFFECTIVE DATE: July 1, 2013

**STATE OF MICHIGAN
97TH LEGISLATURE
REGULAR SESSION OF 2013**

Introduced by Senators Nofs, Bieda, Caswell, Hopgood, Proos, Young, Anderson, Brandenburg, Jones, Schuitmaker, Walker, Marlean and Pappageorge

ENROLLED SENATE BILL No. 284

AN ACT to amend 1939 PA 3, entitled "An act to provide for the regulation and control of public and certain private utilities and other services affected with a public interest within this state; to provide for alternative energy suppliers; to provide for licensing; to include municipally owned utilities and other providers of energy under certain provisions of this act; to create a public service commission and to prescribe and define its powers and duties; to abolish the Michigan public utilities commission and to confer the powers and duties vested by law on the public service commission; to provide for the continuance, transfer, and completion of certain matters and proceedings; to abolish automatic adjustment clauses; to prohibit certain rate increases without notice and hearing; to qualify residential energy conservation programs permitted under state law for certain federal exemption; to create a fund; to provide for a restructuring of the manner in which energy is provided in this state; to encourage the utilization of resource recovery facilities; to prohibit certain acts and practices of providers of energy; to allow for the securitization of stranded costs; to reduce rates; to provide for appeals; to provide appropriations; to declare the effect and purpose of this act; to prescribe remedies and penalties; and to repeal acts and parts of acts," (MCL 460.1 to 460.11) by adding section 9t.

The People of the State of Michigan enact:

Sec. 9t. (1) The low-income energy assistance fund is created within the state treasury.

(2) The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments.

(3) Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund.

(4) The department of licensing and regulatory affairs shall be the administrator of the fund for auditing purposes.

(5) Subject to the limitations imposed in this section, the department of human services shall expend money from the fund, upon appropriation, as provided in the Michigan energy assistance act, 2012 PA 615, MCL 400.1281 to 400.1236. The department of human services, in consultation with the public service commission, shall ensure that all money collected for the fund from a geographic area is returned, to the extent possible, to that geographic area.

(6) Subject to the limitations imposed in this subsection, the public service commission may, after an opportunity to comment, annually approve a low-income energy assistance funding factor no later than July 31 of each year for the subsequent fiscal year. The low-income energy assistance funding factor shall be the same across all customer classes and shall not exceed \$1.00. The amount used by the public service commission to calculate a low-income energy assistance funding factor during each fiscal year shall not exceed \$50,000,000.00 minus both the amount appropriated from the general fund in that fiscal year for home energy assistance and the amount remaining in the fund from the prior fiscal year. An electric utility, municipally owned electric utility, or cooperative electric utility that collects money under this subsection shall remit that money to the state treasurer for deposit in the fund on a monthly basis no later than 30 days

Exhibit

A

(39)

after the last day in each calendar month. The electric utility, municipally owned electric utility, or cooperative electric utility shall list the low-income energy assistance funding factor as a separate line item on each customer's bill.

(7) An electric utility, municipally owned electric utility, or cooperative electric utility may elect to not collect a low-income energy assistance funding factor under this section by annually filing a notice with the public service commission by July 1. Notwithstanding any other provision of this act, an electric utility, municipally owned electric utility, or cooperative electric utility that elects to not collect a low-income energy assistance funding factor under this section shall not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account.

(8) An electric utility, municipally owned electric utility, or cooperative electric utility that does not opt out under subsection (7), or an association representing a municipally owned electric utility or cooperative electric utility that does not opt out under subsection (7), shall annually provide to the public service commission by July 1 the number of retail billing meters it serves in this state that are subject to the low-income energy assistance funding factor.

(9) Nothing in this act gives the public service commission the power to regulate a municipally owned electric utility.

(10) As used in this section:

(a) "Fund" means the low-income energy assistance fund created in subsection (1).

(b) "Low-income energy assistance funding factor" means a nonbypassable surcharge on each retail billing meter payable monthly by every customer receiving a retail distribution service from an electric utility, municipally owned electric utility, or cooperative electric utility that does not opt out under subsection (7), regardless of the identity of the customer's electric generation supplier. The low-income energy assistance funding factor shall not be charged on more than 1 residential meter per residential site.

This act is ordered to take immediate effect.

Carol Morey Viventi
Secretary of the Senate

Jay E. Randall

Clerk of the House of Representatives

Approved

Governor

City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

May 28th, 2014

City Manager
City Council

Re: PA 95

PA 95 was passed a couple of years ago and took effect beginning July 1, 2013. PA 95 requires electric utilities to impose a fee per meter on their electric customers, this year it is 99 cents per month. The fee is sent into the State of Michigan for their use, to disperse for low income heating assistance. Most are natural gas customers.

Portland (customers) would be sending about \$2500. per month, (\$30,000 per year) with no guarantee of what area it would go.

The act does allow utilities to "opt out" of the program, with the condition that we will not shut off residential customers from Nov. to April 15th. We opted out for the last year, and the Light & Power Board recommends opting out for 14-15.

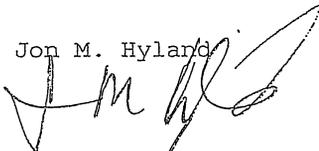
We usually (historically) do not shut off residential electric customers during winter time. We do have the ability to shut off water customers, should bills get out of hand.

There are other state programs that offer assistance. These are:

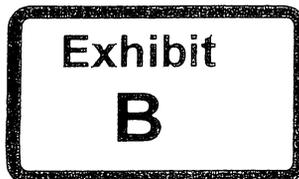
MEAP-Michigan Energy Assistance Program
LIEAF-Low Income Energy Assistance Fund
SER-State Emergency Relief Fund

Respectfully,

Jon M. Hyland



City of Portland, Board of Light & Power



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-53
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2015-2016

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2015-2016 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2015-2016 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: June 20, 2016

Monique I. Miller, City Clerk

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
101-000-573.000	GENERAL FUND Local Comm. Stabilization Share Approp	\$ -	\$ 10,557	\$ 10,557
101-100-999.208	COUNCIL Transfer to Recreation	\$ 30,000	\$ 34,879	\$ (4,879)
101-100-999.590	COUNCIL Transfer to Wastewater	\$ -	\$ 15,041	\$ (15,041)
101-100-999.661	COUNCIL Transfer to Motor Pool	\$ 161,000	\$ 121,000	\$ 40,000
101-201-704.000	GENERAL ADMINISTRATION S&W Recordkeeping	\$ 52,627	\$ 45,627	\$ 7,000
101-201-715.000	GENERAL ADMINISTRATION S&W Social Security	\$ 9,915	\$ 8,915	\$ 1,000
101-201-716.003	GENERAL ADMINISTRATION Health Reimbursement Account (HRA)	\$ 5,460	\$ 3,460	\$ 2,000
101-201-718.000	GENERAL ADMINISTRATION Pension	\$ 17,120	\$ 26,120	\$ (9,000)
101-201-801.000	GENERAL ADMINISTRATION Legal Service	\$ 4,700	\$ 6,000	\$ (1,300)
101-201-804.000	GENERAL ADMINISTRATION Contractual Service	\$ 2,000	\$ 7,500	\$ (5,500)
101-201-956.000	GENERAL ADMINISTRATION Miscellaneous Expenses	\$ 3,500	\$ 1,500	\$ 2,000
101-209-703.000	ASSESSING S&W Supervisor	\$ 34,325	\$ 32,325	\$ 2,000
101-209-804.000	ASSESSING Contractual Service	\$ 2,250	\$ 6,250	\$ (4,000)
101-265-930.000	CITY HALL M&R Building	\$ 5,700	\$ 10,700	\$ (5,000)

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
101-276-864.000	CEMETERY Conference & Workshop	\$ 200	\$ 400	\$ (200)
101-301-804.000	POLICE Contractual Service	\$ 5,000	\$ 3,500	\$ 1,500
101-301-931.000	POLICE M&R Equipment	\$ 14,700	\$ 16,200	\$ (1,500)
101-728-956.000	ECONOMIC DEVELOPMENT Miscellaneous Expenses	\$ 1,700	\$ 4,700	\$ (3,000)
101-728-974.000	ECONOMIC DEVELOPMENT Land Improvements	\$ -	\$ 7,500	\$ (7,500)
105-000-438.030	INCOME TAX Resident Income Tax - 2015	\$ 145,000	\$ 150,000	\$ 5,000
105-000-439.000	INCOME TAX Non-Resident Income Tax	\$ 9,000	\$ 14,000	\$ 5,000
105-000-440.000	INCOME TAX Corporate Income Tax	\$ 7,000	\$ 21,000	\$ 14,000
105-000-683.037	INCOME TAX 2014A Special Assess-Principal	\$ 3,174	\$ 15,174	\$ 12,000
105-254-704.000	INCOME TAX S&W Recordkeeping	\$ 37,354	\$ 47,354	\$ (10,000)
105-254-710.000	INCOME TAX S&W Overtime	\$ -	\$ 1,500	\$ (1,500)
105-254-715.000	INCOME TAX S&W Social Security	\$ 2,858	\$ 3,258	\$ (400)
105-254-718.000	INCOME TAX Pension	\$ 12,343	\$ 17,843	\$ (5,500)

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
105-254-999.202	INCOME TAX Transfer to Major Streets	\$ 451,500	\$ 151,500	\$ 300,000
105-254-999.203	INCOME TAX Transfer to Local Streets	\$ -	\$ 38,000	\$ (38,000)
105-254-999.590	INCOME TAX Transfer to Wastewater	\$ 90,500	\$ -	\$ 90,500
202-000-699.105	MAJOR STREETS Contribution from Income Tax	\$ 451,500	\$ 151,500	\$ (300,000)
202-000-699.406	MAJOR STREETS Transfer from CIP Street Fund	\$ 86,462	\$ 50,462	\$ (36,000)
202-452-804.009	MAJOR STREETS Contracted Service - Kent Street	\$ 668,677	\$ 218,677	\$ 450,000
202-463-720.000	MAJOR STREETS Worker's Compensation	\$ 4,774	\$ 7,776	\$ (3,002)
202-463-804.000	MAJOR STREETS Contractual Service	\$ 18,675	\$ 48,675	\$ (30,000)
203-000-699.105	LOCAL STREETS Transfer from Income Tax	\$ 1,225	\$ 39,225	\$ 38,000
203-000-699.406	LOCAL STREETS Transfer from CIP Street Fund	\$ -	\$ 36,000	\$ 36,000
203-452-804.012	LOCAL STREETS Contractual Service - Cutler Rd.	\$ 175,115	\$ 213,115	\$ (38,000)
208-000-699.101	RECREATION Contribution from General Fund	\$ 30,000	\$ 34,878	\$ 4,878

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
210-000-600.000	AMBULANCE IC Training	\$ 4,400	\$ 5,600	\$ 1,200
210-000-604.000	AMBULANCE ACLS/PALS/ITLS	\$ 5,000	\$ 20,000	\$ 15,000
210-302-702.000	AMBULANCE S&W Fulltime	\$ 115,317	\$ 127,317	\$ (12,000)
210-302-715.000	AMBULANCE S&W Social Security	\$ 15,215	\$ 22,215	\$ (7,000)
210-302-718.000	AMBULANCE Pension	\$ 35,854	\$ 43,354	\$ (7,500)
210-302-719.000	AMBULANCE Other Fringe	\$ 839	\$ 2,839	\$ (2,000)
210-302-720.000	AMBULANCE Worker's Compensation	\$ 9,734	\$ 14,734	\$ (5,000)
210-302-804.000	AMBULANCE Contract Service-Training Program	\$ 1,500	\$ 7,500	\$ (6,000)
210-302-931.000	AMBULANCE M&R Equipment	\$ 11,000	\$ 11,500	\$ (500)
210-302-999.661	AMBULANCE Transfer to Motor Pool	\$ 30,000	\$ 70,915	\$ (40,915)
406-275-999.202	CAPITAL IMPROVEMENT - STREET PROJECT Transfer to Major Streets	\$ 86,462	\$ 50,462	\$ 36,000
406-275-999.203	CAPITAL IMPROVEMENT - STREET PROJECT Transfer to Local Streets	\$ -	\$ 36,000	\$ (36,000)

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
582-201-718.000	ELECTRIC Pension	\$ 12,154	\$ 17,154	\$ (5,000)
582-201-958.000	ELECTRIC Dues & Subscriptions	\$ 30,000	\$ 35,000	\$ (5,000)
582-539-702.000	ELECTRIC S&W Fulltime	\$ 232,297	\$ 237,297	\$ (5,000)
582-539-703.000	ELECTRIC S&W Supervisor	\$ 105,261	\$ 90,261	\$ 15,000
582-539-718.000	ELECTRIC Pension	\$ 106,309	\$ 126,309	\$ (20,000)
590-000-699.101	WASTEWATER Contribution from General Fund	\$ -	\$ 15,041	\$ 15,041
590-000-699.105	WASTEWATER Transfer from Income Tax	\$ 90,500	\$ -	\$ (90,500)
590-201-718.000	WASTEWATER Pension	\$ 10,342	\$ 13,842	\$ (3,500)
590-201-803.000	WASTEWATER Engineering Service	\$ 1,500	\$ 4,500	\$ (3,000)
590-441-716.003	WASTEWATER Health Reimbursement Account (HRA)	\$ 140	\$ 3,140	\$ (3,000)
590-441-718.000	WASTEWATER Pension	\$ 1,039	\$ 4,539	\$ (3,500)
590-441-803.000	WASTEWATER Engineering Service	\$ 4,000	\$ 6,500	\$ (2,500)

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
590-441-804.009	WASTEWATER Contracted Service - Kent Street	\$ 151,785	\$ 51,785	\$ 100,000
590-548-710.000	WASTEWATER S&W Overtime	\$ 10,000	\$ 13,500	\$ (3,500)
590-548-716.000	WASTEWATER Health Insurance	\$ 24,865	\$ 27,865	\$ (3,000)
590-548-718.000	WASTEWATER Pension	\$ 55,849	\$ 63,849	\$ (8,000)
590-548-720.000	WASTEWATER Worker's Compensation	\$ 3,102	\$ 5,452	\$ (2,350)
590-548-930.000	WASTEWATER M&R Building	\$ 2,000	\$ 3,400	\$ (1,400)
590-548-931.000	WASTEWATER M&R Equipment	\$ 11,000	\$ 18,500	\$ (7,500)
591-441-702.000	WATER S&W Fulltime	\$ 40,647	\$ 48,647	\$ (8,000)
591-441-718.000	WATER Pension	\$ 9,403	\$ 13,903	\$ (4,500)
591-441-720.000	WATER Worker's Compensation	\$ 2,188	\$ 3,888	\$ (1,700)
591-441-936.000	WATER M&R Wells	\$ 25,000	\$ 15,000	\$ 10,000
591-441-977.000	WATER Capital Outlay - Equipment	\$ 70,000	\$ 66,000	\$ 4,000

EXHIBIT A

**2015-2016 FISCAL YEAR
BUDGET AMENDMENTS**

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
661-000-678.006	MOTOR POOL Reimbursements - Miscellaneous	\$ 30	\$ 4,330	\$ 4,300
661-000-699.101	MOTOR POOL Contribution from General Fund	\$ 161,000	\$ 121,000	\$ (40,000)
661-000-699.210	MOTOR POOL Contribution from Ambulance	\$ 30,000	\$ 70,915	\$ 40,915
661-441-702.000	MOTOR POOL S&W Fulltime	\$ 53,838	\$ 33,838	\$ 20,000
661-441-718.000	MOTOR POOL Pension	\$ 25,483	\$ 29,483	\$ (4,000)
661-441-931.000	MOTOR POOL M&R Equipment	\$ 38,500	\$ 44,000	\$ (5,500)
661-441-977.001	MOTOR POOL Capital Outlay - New Police Vehicle	\$ 35,000	\$ 39,674	\$ (4,674)
661-441-977.008	MOTOR POOL Capital Outlay - Loader Repair	\$ 12,500	\$ 14,500	\$ (2,000)
661-441-977.012	MOTOR POOL Capital Outlay - Ambulance	\$ 110,000	\$ 112,372	\$ (2,372)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-54

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Board of Light & Power

-Charles Dumas to a term expiring June 30, 2019

Planning Commission

-Jason Williamson to a term expiring June 30, 2019

Parks & Recreation Board

-Walt Cross to a term expiring June 30, 2021

Portland Area Fire Authority

-Kathy Parsons to a term expiring June 30, 2020

Economic Development Corporation

Doug Abel to a term expiring June 30, 2020

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 20, 2016

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 6, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry; Eric Proctor

Guests: Janae Cooper, Candidate for Ionia County Clerk; Dave Cooper; Kyle Butler, Candidate for Ionia County Prosecutor; Dale Miller, Ionia County Sheriff; Will Heath, Incoming Superintendent of Portland Public Schools; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Will Heath.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under Public Comment, Janae Cooper, Candidate for Ionia County Clerk on the August 2, 2016 Primary Ballot, introduced herself and outlined her history with the Ionia County Clerk's office and presented her qualifications for the position.

Dale Miller, Ionia County Sheriff, introduced himself and stated that he is seeking re-election at the August 2, 2016 Primary Election. He provided his history and qualifications for the position.

Kyle Butler, recently appointed Ionia County Prosecutor and former Assistant County Prosecutor, introduced himself and stated that his seeking re-election at the August 2, 2016 Primary Election. He also provided his history and qualifications for the position.

Under City Manager Report, City Manager Gorman stated he has received a Letter of Intent from Sparrow for the purchase of property on Cutler Rd. for the development of a medical facility. The EDC will meet on Monday, June 13, 2016 at a Special Meeting to consider the Letter of Intent.

City Manager Gorman reported that he has received the draft Donation Agreement from ADM Consolidated Nutrition which is in the process of reviewing. It seems that a Phase II Environmental Study is likely.

The Kent Street Improvement Project is planned to begin on Monday, June 13, 2016 and is expected to last approximately 10 weeks.

Fleis & VandenBrink has trained City staff on how to conduct the Paser Study. They will begin the required field work within the next few weeks.

WODA's closing on the Old School Manor project was rescheduled but there has not been a delay in construction as internal demolition is still underway. There are some concerns with the headroom in one of the stairwells. Alternatives to address the situation are being considered.

Representatives from the City of Lowell will visit Portland on Thursday, June 30, 2016 as part of this year's Mayor Exchange. Representatives from Portland visited Lowell on Thursday, May 26, 2016. The communities are similarly situated. The visit to Lowell was very beneficial.

Under Presentations, Will Heath, the incoming Portland Public Schools Superintendent, introduced himself and provided his background.

DDA/Main Street Director Perry gave a report on Downtown activities. The Block Party, held on Saturday, May 21, 2016 was a fantastic event that showed an approximate 500% increase. There was phenomenal support from the community. A Business After Hours event will be held Thursday, July 28, 2016 in conjunction with the Chamber of Commerce. The location is to be determined. The Beerfest on the Bridge will be held Saturday, August 13, 2016. Thursdays on the Grand are underway at the Band Shell. A new billboard on I-96 that will be placed in partnership with the Chamber of Commerce will be coming soon and will be up all summer.

Under New Business, the Council considered Resolution 16-42 to approve a Land Acquisition Project Agreement to acquire additional park property across from the Bandshell at Two Rivers Park. The total project is estimated to cost \$110,000 with the DNR grant portion being \$82,500 and the local matching amount being \$27,500, assuming the DNR certified appraisal (obtained after the grant is approved) values the property at \$110,000. The City was notified that its grant application was approved and is required to execute this agreement.

City Manager Gorman credited former Parks, Recreation & Cemetery Director Scheurer for her efforts on this project that began several years ago.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 16-42 approving a Land Acquisition Project Agreement to acquire additional park property across from the Bandshell at Two Rivers Park.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 16-43 to approve the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an authorization to purchase wind energy to meet a portion of its future load requirements. This would be for a 20-year period to begin no later than 2019. The annual MWh cost is anticipated to range from \$175,000 for the 1st year and up to approximately \$230,000 in the 20th year. The Board of Light and Power unanimously voted to recommend the Council approve this purchase agreement for 1.93 megawatts of wind energy through the MPPA.

Mayor Pro-Tem VanSlambrouck thanked the Board of Light and Power for their efforts.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 16-43 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an authorization to purchase wind energy.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-44 to vacate and release a portion of a utility easement for Goodwill Industries, Inc. Goodwill Industries, Inc. has requested the City vacate and release a portion of an electric utility easement that runs through the newly constructed Goodwill building. City staff has reviewed the request and determined that said portions of the utility easement is not presently used or maintained by the City and the City is satisfied that said portions of the utility easement may be released and vacated without any adverse effects. The City Council will hold a Public Hearing at its meeting on Monday, June 20, 2016, prior to consideration of the request, to allow the adjacent property owners, and any other interested member of the public, an opportunity to comment.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-44 a Resolution of Intent to vacate and release a portion of a Utility Easement for Goodwill Industries, Inc.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-45 to approve the purchase of a John Deere 2032R compact utility tractor and landscape accessories for the Board of Light and Power to maintain various City properties. Electric Superintendent, Mike Hyland, utilizing the State of Michigan's MiDeal Program recommends the City Council approve the purchase at an estimated price of \$21,584.18. At its regularly scheduled meeting on May 17, 2016, the Board of Light and Power voted to recommend the purchase to the City Council.

It was noted that Council Member Fitzsimmons, who is employed Bader & Sons, has no conflict with voting on this resolution as the purchase is through the MiDeal program and Bader & Sons is only the destination point for the order.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-45 approving the purchase of a John Deere 2032R compact utility tractor and landscape accessories for the Board of Light and Power.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-46 to approve Bill No. 1 in the amount of \$2,565.31 to the Michigan Department of Transportation (MDOT) for work performed on the Kent Street Improvement Project. The City Engineer on the project has reviewed Bill No. 1 and is recommending the City Council approve the payment.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-46 approving Bill No. 1 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-47 to approve the City of Portland's Defined Benefit Adoption Agreements for Union and Nonunion Employees. City employees hired prior to July 1, 2010 who are covered under the MERS Plan B4 Plan with F 50/25 waiver must now contribute 1% of their gross wages each payroll into the MERS Retirement Plan, beginning on July 1, 2016. After successful discussions and negotiations, this requirement applies to union (GELC & POLC) and nonunion City employees. In order for the City to adopt this Plan, the local governing body must approve the Defined Benefit Plan Adoption Agreement for each group of employees. The City Manager and City Staff recommend the City Council approve the attached Defined Benefit Plan Adoption Agreement for union (GELC & POLC) and nonunion city employees.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-47 approving the City of Portland's Defined Benefit Adoption Agreements for union and nonunion employees.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 16-48 to approve the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB) and approving, authorizing, and directing the City Manager to sign the same. The City has reformed its pension plan for all employees hired after July 1, 2010 so new hires will be placed in a MERS Hybrid Pension with a 1% Defined Benefit (DB) pension multiplier that cannot be increased and a Defined Contribution portion that requires new hires to contribute 3% of their wages to the Defined Contribution (DC) pension portion. The employer's DB and DC combined pension contribution is capped at 7% and if the DB portion costs than 7%, then Employer will contribute the difference to the employees DC portion. MERS requires the approval of the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB) by City Council.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 16-48 approving the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB) and Approving, Authorizing, and Directing the City Manager to sign same.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on May 16, 2016, payment of invoices in the amount of \$59,272.56 and payroll in the amount of \$272,591.40 for a total of \$331,863.96. A purchase order to the MML Worker's Comp Fund for the Works Comp Premium for the period of 07/01/16 to 07/01/17 in the amount of \$31,866.00 was also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that today is the 72nd Anniversary of D-Day and reminded everyone to take a moment to honor those involved in this historic day.

There will be community events on June 22, 2016 to commemorate the anniversary of the tornado.

The Farmer's Market will be held Saturdays from 8:00 A.M. to 1:00 P.M.

Thursdays on the Grand will be held each Thursday night at the Bandshell from 6:30 to 8:00 P.M.

Under Council Comments, Mayor Barnes noted the various applications for Boards and Commissions and expressed his thanks to those that take time out to serve the community.

Mayor Pro-Tem VanSlambrouck thanked all of the volunteers that worked at the Block Party.

Mayor Barnes stated that the Mayor Exchange event is always a great opportunity to spend time in another community.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:51 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the May 16, 2016 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry; Eric Proctor

Public Comment – Janae Cooper, Candidate for Ionia County Clerk on the August 2, 2016 Primary Ballot, introduced herself and outlined her history with the Ionia County Clerk’s office and presented her qualifications for the position.

Public Comment – Dale Miller, Ionia County Sheriff, introduced himself and stated that he is seeking re-election at the August 2, 2016 Primary Election. He provided his history and qualifications for the position.

Public Comment - Kyle Butler, recently appointed Ionia County Prosecutor and former Assistant County Prosecutor, introduced himself and stated that his seeking re-election at the August 2, 2016 Primary Election. He also provided his history and qualifications for the position.

Presentation - Will Heath, the incoming Portland Public Schools Superintendent, introduced himself and provided his background.

Presentation - DDA/Main Street Director Perry presented her monthly report.

Approval of Resolution 16-42 approving a Land Acquisition Project Agreement to acquire additional park property across from the Bandshell at Two Rivers Park.

All in favor. Adopted

Approval of Resolution 16-43 approving the Michigan Public Power Agency’s (MPPA) recommendation to approve, authorize, and direct the City’s Electric Superintendent to sign an authorization to purchase wind energy.

All in favor. Adopted.

Approval of Resolution 16-44 a Resolution of Intent to vacate and release a portion of a Utility Easement for Goodwill Industries, Inc.

All in favor. Adopted.

Approval of Resolution 16-45 approving the purchase of a John Deere 2032R compact utility tractor and landscape accessories for the Board of Light and Power.

All in favor. Adopted.

Approval of Resolution 16-46 approving Bill No. 1 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

All in favor. Adopted.

Approval of Resolution 16-47 approving the City of Portland’s Defined Benefit Adoption Agreements for union and nonunion employees.

All in favor. Adopted.

Approval of Resolution 16-48 approving the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB) and Approving, Authorizing, and Directing the City Manager to sign same.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:51 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Granger

SHIP TO _____

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
01/13/16					

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Spring Cleanup		\$10,420.00
	101.101.884000 Community Promotions	\$	10,420.00

NOT FOR RESALE FOR RESALE

TAX NUMBER _____

 AUTHORIZED SIGNATURE

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES



PO Box 22213
Lansing, Michigan 48909-2213
1-888-9GRANGER (1-888-947-2643)
P 517-372-2800
www.grangernet.com



Account Number: 1558900	Invoice Number: 12659556	Invoice Date: 5/31/2016	Page 1 of 1
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T2*S309*****SCH 5-DIGI 000002
CITY OF PORTLAND
259 KENT ST
PORTLAND MI 48875-1458



Commercial Invoice

Due Date: 6/23/2016

DATE	DESCRIPTION	PO#	UNITS	\$/UNIT	SUBTOTAL
	Previous Balance				\$0.00
	Payment & Credits Applied				\$0.00
	New Activity				\$10,420.00
	Please Pay				\$10,420.00

ACCOUNT NUMBER: 1558902 SITE NAME: CITY OF PORTLAND, 451 MORSE DR SPRING CLEAN UP PORTLAND, MI 48875

DATE	DESCRIPTION	PO#	UNITS	\$/UNIT	SUBTOTAL
5/2/2016	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	1	\$365.00	\$365.00
5/3/2016	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	1	\$365.00	\$365.00
5/3/2016	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	23	\$365.00	\$8,395.00
5/3/2016	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	1	\$365.00	\$365.00
5/3/2016	40 YARD ROLL OFF CHARGE	CITY CLEAN UP	2	\$465.00	\$930.00

Current	30 Days	60 Days	90 Days	Total
\$10,420.00	\$0.00	\$0.00	\$0.00	\$10,420.00

----- Please detach here and return portion below with your payment. -----



PO Box 22213
Lansing, Michigan 48909-2213
1-888-9GRANGER (1-888-947-2643)
P 517-372-2800
www.grangernet.com

PAY ONLINE AND SIGN UP FOR PAPERLESS BILLING AT WWW.GRANGERNET.COM

Please make check payable to Granger
PO Box 22213, Lansing MI 48909-2213

Name: CITY OF PORTLAND	
Account Number:	1558900
Invoice Number:	12659556
Due Date:	6/23/2016
Total Due:	\$10,420.00
Amount Paid:	\$

Corrections/Comments on back

00000155890000010420000000126595560

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Portland Fire Authority

SHIP TO _____

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
4/1/16					

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	4th Qtr Fire Services - April - June 2016		25,628.15
	101-101-804.336		

NOT FOR RESALE FOR RESALE TAX NUMBER _____ AUTHORIZED SIGNATURE _____

ORIGINAL
 OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

Bill To:

City of Portland
 259 Kent St.
 Portland, MI 48875

Invoice #: 31343
Invoice Date: 4/1/2016
Due Date: 4/1/2016
Project:
P.O. Number: 4th Qtr

Date	Description	Amount
4/1/2016	<p>4th Quarter Fire Services April - June 2016</p> <p>Note the invoice is based on the existing fire budget as per the Fire Authority Agreement. The following is a breakdown based on the existing annual budget of \$266,266.50</p> <p>City of Portland - 38.5% = \$102,512.60 divided 4 = \$25,628.15</p> <p>Portland Twp. - 38.22% = \$101,767.06 divided by 4 = 1 - @ \$25,441.75 and 3 - \$25,441.77</p> <p>Danby Twp. - 23.28% = \$61,986.84 divided by 4 = \$15,496.71</p>	25,628.15

We appreciate your prompt payment.

Total	\$25,628.15
Payments/Credits	\$0.00
Balance Due	\$25,628.15

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AGNEW SIGN CO.	02408	INSTALL NEW GRAPHICS ON POLICE VEHICLE - POLIC	1,488.00
AT&T	00686	TELEPHONE SVC - WASTE WTR	29.40
AT&T	00686	TELEPHONE SVC - WASTE WTR	94.54
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	1,266.22
BADER & SONS CO.	00031	TRANSMISSION FUEL & OIL - CEMETERY & PARKS	131.95
BADER & SONS CO.	00031	ANNUAL REPLACEMENT OF 920 ZTRAK MOWER - CEM, P	2,400.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	497.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	478.33
BS&A SOFTWARE	00029	SOFTWARE SETUP/HUMAN RESOURCES.NET TRAINING -	1,700.00
B&W AUTO SUPPLY, INC.	00030	SUPPLIES & PARTS - VARIOUS DEPTS	609.81
CENTURYLINK	01567	PHONE SERVICE - VARIOUS DEPTS	14.30
GRAPHIC EQUIPMENT CORPORATION	02328	SPRAY NOZZLE W/GASKET - WASTE WTR	796.40
CAPITAL CITY INT'L TRUCKS	00068	BUCKET TRUCK REPAIRS - ELECTRIC	747.66
CINTAS-725	00083	UNIFORM & RUG CLEANING - VARIOUS DEPTS	1,116.15
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	420.32
CMP DISTRIBUTORS INC.	01745	DUTY BELTS - POLICE	337.70
CONSUMERS CONCRETE CORPORATION	00094	BRICK - MAJ STS, LOC STS	212.30
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	21.65
CONSUMERS ENERGY	00095	GAS SERVICES - VARIOUS DEPTS	687.12
CORPORATE IMAGE GROUP	MISC	FLAGS - CITY MANAGER	344.90
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
COOK BROS EXCAVATING	00101	SCREENED TOPSOIL - ELECTRIC	80.00
CULLIGAN	02130	WATER DELIVERY - CITY HALL	23.00
DORNBOS, SIGN & SAFETY, INC.	00067	DIVINE HWY BRIDGE SIGNS - MAJ STS	361.05
DORNBOS, SIGN & SAFETY, INC.	00067	SCHOOL CROSSING SIGNS - MAJ STS	418.00
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	386.70
EMPLOYEE ASSISTANCE CENTER	00145	EAP RENEWAL - VARIOUS DEPTS	1,200.00
FAMILY FARM & HOME	01972	MORTOR MIX - MAJ STS	16.47
FAMILY FARM & HOME	01972	CONCRETE MIX - PARKS, CEMETERY	47.40

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	KENT ST CONSTRUCTION ENGINEERING - MAJ STS, WW	2,121.53
FLEIS & VANDENBRINK	00153	PASER STUDY - LOC STS	739.76
FLEIS & VANDENBRINK	00153	DATA EVAL & MONITOR WELL SAMPLE - ELECTRIC	1,475.45
KEN GENSTERBLUM	00163	CLOTHING ALLOWANCE - MTR POOL	200.00
GRAINGER, INC.	00172	DUCT FAN - WASTE WTR	393.25
GRANGER CONTAINER SERVICE	00175	REFUSE - REFUSE	7,707.58
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - CEM, PARKS, MP	374.26
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - WASTE WATER	152.58
GRANGER CONTAINER SERVICE	00175	RECYCLING - REFUSE	1,989.50
GRANGER CONTAINER SERVICE	00175	SPRING CLEANUP - COMM PROMO	10,420.00
INTERSTATE BILLING SVC	00202	HD LUTE - MAJ STS	46.08
MICHAEL KAPCIA	00223	CLOTHING ALLOWANCE - ELECTRIC	198.74
KEUSCH SUPER SERVICE	00228	TIRE REPAIRS - MTR POOL	30.00
KEUSCH SUPER SERVICE	00228	TIRE PATCH Z-TRAK - CEMETERY, PARKS	15.00
LA CROSSE FORAGE & TURF	02112	GRASS SEED - PARKS, CEM, ELEC, MTR POOL	852.50
MARK WOODMAN PLUMBING & HEATING	01816	FIXED FAUCETS IN BATHROOMS - CITY HALL	431.90
MICHIGAN ASSN OF CHIEFS POLICE	00266	NEW CHIEF'S SCHOOL - POLICE	995.00
MARK SPOHN	02110	MOWING IN MAY - COMM PROMO	345.00
MARK WOODMAN PLUMBING & HEATING	01816	TESTING - CITY HALL, WTR, ELEC	830.40
MENARDS	00260	CEMENT - MAJ STS	78.90
MENARDS	00260	CEMENT - CEMETERY	92.70
MENARDS	00260	CEMENT - CEMETERY	278.61
MHR BILLING	01780	MAY BILLING SERVICE - AMBULANCE	936.00
MICHIGAN ASSESSOR ASSOCIATION	00263	2016 MEMBERSHIP - ASSESSOR	75.00
MICHIGAN.COM	02336	LEGAL NOTICES - GENERAL	258.56
MICHIGAN COMPANY, INC.	00273	BATH TISSUE, TOWELS - CEMTERY	698.83
MICHIGAN COMPANY, INC.	00273	BATH TISSUES & TOWELS - CEMETERY	223.37
MICHIGAN PAVING & MATERIALS CO.	02102	BLACKTOP - LOC STS	169.12

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MICHIGAN PAVEMENT MARKINGS	00885	STREET PAINTING 2016 - MAJOR STS	12,924.78
MICHIGAN PAVING & MATERIALS CO.	02102	BLACKTOP - MAJ STS	195.44
MODEL FIRST AID SAFETY/TRAINING	00313	RESTOCK FIRST AID KIT - MTR POOL	39.85
MICHIGAN MUNICIPAL WC FUND	00291	WORKERS COMP PREMIUM - VARIOUS DEPTS	31,866.00
MOYER CONSTRUCTION	00316	BLACK MULCH - ELECTRIC	455.00
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	52,368.00
MUNICIPAL SUPPLY CO.	00324	HEAVY DUTY SILT FENCE - ELECTRIC	37.00
MUNICIPAL SUPPLY CO.	00324	REPAIR LID, WATER FLAGS - WATER	111.75
MUNICIPAL SUPPLY CO.	00324	SEWER FLAGS - WASTE WATER	18.00
MUNICIPAL SUPPLY CO.	00324	CONDUIT - ELECTRIC	4,500.00
MUNICIPAL SUPPLY CO.	00324	SAFETY GLASSES/GLOVES - CEMETERY, PARKS	59.00
MUZZALL GRAPHICS	00326	UTILITY BILL - ELEC,WTR, WW	427.82
MUZZALL GRAPHICS	00326	LAPEL PINS - COMM PROMO	515.36
NORTH CENTRAL LABORATORIES	00959	FILTERS & PAPERS - WASTE WATER	308.24
NORTH CENTRAL LABORATORIES	00959	INCUBATOR, FLOOR MODELS - WASTE WTR	3,877.22
OFOS	MISC	OFFICE EQUIPMENT - POLICE	495.00
PLEUNE SERVICE COMPANY INC.	00741	SERVICE HVAC - ELECTRIC	222.00
PORTLAND AREA FIRE AUTHORITY	02128	4TH QUARTER FIRE SERVICES - COMM PROMO	25,628.15
POWER LINE SUPPLY COMPANY	00389	ROLLS OF WIRE - ELECTRIC	9,238.50
PROFESSIONAL FINISHES	02356	HYDRANT SAND BLAST & REFINISH - WATER	2,300.00
RESCO	00392	CABLE WRAP AROUND - ELECTRIC	410.75
RHINO PRODUCTS INC.	MISC	EMS FOR CHILDREN BLS BAG. MULTI - AMBULANCE	459.75
RHINO PRODUCTS INC.	MISC	EMSC PEDS ALS BAG - AMBULANCE	439.80
RICHARDSON BUSINESS MACHINES	01690	COLOR RIBBON FOR ID MAKER - GENERAL	205.50
SHANE SCHEURER	01575	UNIFORM ALLOWANCE - ELECTRIC	184.43
SEBEWA SAND & GRAVEL LLC	02283	YARDS OF TOP SOIL - MAJ STS, LOC STS, WATER	222.60
S&K PRINTING	00400	SUMMER TAX BILLS - GENERAL	290.00
S&K TROPHIES AND PLAQUES	00401	TROPHY FOR COED SOFTBALL - RECREATION	32.00
SLC METER LLC	02286	SHIPPING & HANDLING - WATER	12.40

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
SLICK SHIRTS SCREEN PRINTING	02003	SHIRTS - REC	173.80
SLICK SHIRTS SCREEN PRINTING	02003	SHIRTS - REC	1,059.00
SLICK SHIRTS SCREEN PRINTING	02003	SHIRTS - REC	103.50
IONIA OCCUPATIONAL HEALTH SERVICES	02275	DOT PHYSICAL - WATER	100.00
SPARROW OCCUPATIONAL HEALTH	00340	PRE EMPLOYMENT PHYSICALS - CEM, PARKS, ASSESSI	496.00
SPRINT	00859	DATA & PHONE SERVICE - POLICE	117.98
SYNAGRO CENTRAL, LLC	01889	BIOSOLIDS LAB ANALYSIS - WASTE WATER	401.71
SYNAGRO CENTRAL, LLC	01889	SPRING BIOSOLIDS - WASTE WATER	6,369.75
TOM'S FOOD CENTER	00452	PARTS, SUPPLIES - VARIOUS DEPTS	281.36
USA BLUEBOOK	01850	SHOCK ABSORBER - WATER	51.68
USA BLUEBOOK	01850	SENSOR, REPLACEMENT CAP - WASTE WTR	155.23
USA BLUEBOOK	01850	PROLOK EXTENSION POLE - WASTE WTR	55.45
USA BLUEBOOK	01850	QUICK PRO HEAD SERVICE KIT - WASTE WATER	120.01
VAN BRO'S IRRIGATION INC.	01762	SPRING TURN ON, FALL WINTERIZATION - CITY HALL	225.00
WESTPHALIA MILLING CO.	00480	ATHLETIC MARKER - PARKS	103.75
WESTPHALIA MILLING CO.	00480	ATHLETIC MARKER - PARKS	15.80
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET - ELECTRIC	32.97
GERALD ACKERSON	02269	UMPIRES - REC	192.00
GREG GARN	02185	UMPIRES - REC	144.00
BRIAN RUSSELL	00593	UMPIRES - REC	240.00
BLAKE HODGE	02406	UMPIRES - REC	120.00
SAM HODGE	02407	UMPIRES - REC	120.00
ALLISON RUSSELL	01954	UMPIRES - REC	240.00
LOGAN COOK	02342	SCOREKEEPERS - REC	42.00
BAILEY VAN HOUTEN	02197	SCOREKEEPERS - REC	28.00
LAUREN RUSSELL	02134	SCOREKEEPERS - REC	28.00
OWEN RUSSELL	02249	SCOREKEEPERS - REC	21.00
BECKI KRIEGER	01085	CREATIVE DANCE INSTRUCTOR - REC	328.00
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - VARIOUS DEPTS	1,053.65

**BI-WEEKLY
WAGE REPORT
June 20, 2016**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,007.92	38,188.50	2,406.02	34,274.90	13,413.94	72,463.40
ASSESSOR	786.88	1,942.61	60.66	149.77	847.54	2,092.38
CEMETERY	3,120.78	11,603.13	293.91	9,220.69	3,414.69	20,823.82
POLICE	13,343.91	68,873.61	2,844.47	55,356.72	16,188.38	124,230.33
CODE ENFORCEMENT	592.74	2,721.09	45.34	2,539.44	638.08	5,260.53
PARKS	4,207.77	14,321.40	370.09	12,423.01	4,577.86	26,744.41
INCOME TAX	1,629.55	7,455.27	498.73	9,108.32	2,128.28	16,563.59
MAJOR STREETS	3,808.97	13,587.91	900.29	15,299.99	4,709.26	28,887.90
LOCAL STREETS	2,399.11	8,716.39	507.19	8,496.84	2,906.30	17,213.23
RECREATION	738.74	4,545.47	104.60	3,762.77	843.34	8,308.24
AMBULANCE	10,178.65	42,416.39	1,429.35	37,675.87	11,608.00	80,092.26
DDA	1,538.40	6,153.60	777.06	7,795.29	2,315.46	13,948.89
ELECTRIC	15,978.52	69,338.66	3,098.01	71,376.45	19,076.53	140,715.11
WASTEWATER	9,617.35	43,033.52	2,530.81	44,673.11	12,148.16	87,706.63
WATER	5,523.63	19,346.55	1,314.49	19,799.62	6,838.12	39,146.17
MOTOR POOL	3,081.44	9,077.88	520.02	7,778.13	3,601.46	16,856.01
TOTALS:	87,554.36	361,321.98	17,701.04	339,730.92	105,255.40	701,052.90

User: KRISTINA

PERIOD ENDING 06/30/2016

DB: Portland

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDY USED
		AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)	MONTH 06/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	994,798.00	985,421.95	112.81	9,376.05	99.06
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,200.00	0.00	0.00	1,200.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	3,071.12	0.00	4,928.88	38.39
101-000-445.022	1994A SPEC ASSESS - INTEREST	0.00	56.25	0.00	(56.25)	100.00
101-000-447.000	TAX COLLECTION FEES	42,707.00	44,346.37	0.00	(1,639.37)	103.84
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	32.67	0.00	(32.67)	100.00
101-000-451.000	BUSINESS PERMITS	1,000.00	195.00	0.00	805.00	19.50
101-000-453.000	CABLE TV FEES	28,000.00	30,425.40	0.00	(2,425.40)	108.66
101-000-455.000	TRAILER FEES	1,500.00	369.00	33.00	1,131.00	24.60
101-000-476.000	NON-BUSINESS PERMITS	0.00	4,220.00	2,047.00	(4,220.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	1,324.64	0.00	(424.64)	147.18
101-000-570.000	LIQUOR FEES	3,200.00	3,180.10	0.00	19.90	99.38
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00	10,557.00	0.00	(10,557.00)	100.00
101-000-575.000	REVENUE SHARING-CONST SALES	307,811.00	246,293.00	0.00	61,518.00	80.01
101-000-576.000	REVENUE SHARING-STAT SALES	102,666.00	88,555.00	0.00	14,111.00	86.26
101-000-620.000	PBT TESTING FEES	5,000.00	6,064.20	404.00	(1,064.20)	121.28
101-000-623.000	TRANSCRIPT FEES	1,000.00	2,191.42	33.00	(1,191.42)	219.14
101-000-624.000	MISCELLANEOUS FEES	165.00	2,174.39	0.48	(2,009.39)	1,317.81
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	319,044.00	26,587.00	(187.00)	100.06
101-000-630.000	CEMETERY LOT SALES	3,500.00	4,600.00	0.00	(1,100.00)	131.43
101-000-633.000	CEMETERY CARE FEES	3,700.00	6,214.80	0.00	(2,514.80)	167.97
101-000-634.000	GRAVE OPENING FEES	10,000.00	11,175.00	300.00	(1,175.00)	111.75
101-000-656.000	DISTRICT COURT FINES	11,000.00	9,823.67	100.00	1,176.33	89.31
101-000-661.000	PARKING FINES	2,400.00	1,217.00	0.00	1,183.00	50.71
101-000-662.000	DRUG FORFEITURE MONEY	2,000.00	332.05	332.05	1,667.95	16.60
101-000-663.000	MISCELLANEOUS FINES	1,500.00	1,909.00	126.00	(409.00)	127.27
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	200.00	0.00	(200.00)	100.00
101-000-665.000	INTEREST INCOME	420.00	90.69	0.00	329.31	21.59
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	228.00	50.06	0.00	177.94	21.96
101-000-667.000	RENTAL INCOME	8,500.00	9,085.00	85.00	(585.00)	106.88
101-000-676.003	DONATIONS-DOG PARK	300.00	781.77	68.57	(481.77)	260.59
101-000-676.005	DONATION - DARE	0.00	200.00	0.00	(200.00)	100.00
101-000-676.006	DONATION - PARKS	18,302.00	19,813.03	0.00	(1,511.03)	108.26
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	665.46	0.00	84.54	88.73
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,500.00	7,013.96	0.00	(513.96)	107.91
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	10,000.00	6,707.02	626.88	3,292.98	67.07
101-000-678.007	REIMBURSEMENTS-PAMA	1,250.00	1,252.80	0.00	(2.80)	100.22
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	200.00	1,033.95	0.00	(833.95)	516.98
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	0.00	0.00	100.00

TOTAL Revenues		2,011,164.00	1,943,496.77	30,855.79	67,667.23	96.64
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Expenditures						
100	COUNCIL	198,485.00	183,034.27	726.67	15,450.73	92.22
101	COMMUNITY PROMOTIONS	269,316.00	260,724.31	4,502.36	8,591.69	96.81

User: KRISTINA

DB: Portland

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC USED
		AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)	MONTH 06/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
172	CITY MANAGER	129,394.00	121,032.46	13,390.21	8,361.54	93.54
191	ELECTIONS	6,910.00	4,085.32	0.00	2,824.68	59.12
201	GENERAL ADMINISTRATION	310,628.00	284,023.12	16,538.45	26,604.88	91.44
209	ASSESSING	55,261.00	52,260.76	2,143.41	3,000.24	94.57
265	CITY HALL	50,651.00	50,186.54	2,209.39	464.46	99.08
276	CEMETERY	171,697.00	139,858.72	11,632.61	31,838.28	81.46
301	POLICE	691,182.00	617,321.34	57,986.28	73,860.66	89.31
371	CODE ENFORCEMENT	39,198.00	32,690.76	2,232.15	6,507.24	83.40
728	ECONOMIC DEVELOPMENT	3,200.00	12,289.36	42.03	(9,089.36)	384.04
751	PARKS	166,264.00	145,123.09	11,200.53	21,140.91	87.28
TOTAL Expenditures		2,092,186.00	1,902,630.05	122,604.09	189,555.95	90.94
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,011,164.00	1,943,496.77	30,855.79	67,667.23	96.64
TOTAL EXPENDITURES		2,092,186.00	1,902,630.05	122,604.09	189,555.95	90.94
NET OF REVENUES & EXPENDITURES		(81,022.00)	40,866.72	(91,748.30)	(121,888.72)	50.44

User: KRISTINA

PERIOD ENDING 06/30/2016

DB: Portland

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
TOTAL REVENUES		719,886.00	676,082.03	0.00	43,803.97	93.92
TOTAL EXPENDITURES		1,236,072.00	690,431.45	28,484.22	545,640.55	55.86
NET OF REVENUES & EXPENDITURES		(516,186.00)	(14,349.42)	(28,484.22)	(501,836.58)	2.78
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		2,500.00	2,850.00	0.00	(350.00)	114.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,500.00	2,850.00	0.00	(350.00)	114.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		1,110,710.00	284,710.22	22,665.05	825,999.78	25.63
TOTAL EXPENDITURES		1,112,216.00	338,097.84	30,211.83	774,118.16	30.40
NET OF REVENUES & EXPENDITURES		(1,506.00)	(53,387.62)	(7,546.78)	51,881.62	3,544.99
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		394,669.00	313,242.01	10,719.52	81,426.99	79.37
TOTAL EXPENDITURES		400,533.00	391,573.33	12,490.08	8,959.67	97.76
NET OF REVENUES & EXPENDITURES		(5,864.00)	(78,331.32)	(1,770.56)	72,467.32	1,335.80
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
TOTAL REVENUES		148,250.00	113,039.34	6,574.00	35,210.66	76.25
TOTAL EXPENDITURES		129,769.00	108,991.26	7,024.19	20,777.74	83.99
NET OF REVENUES & EXPENDITURES		18,481.00	4,048.08	(450.19)	14,432.92	21.90
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		539,531.00	534,327.99	19,576.16	5,203.01	99.04
TOTAL EXPENDITURES		596,888.00	615,924.82	37,077.43	(19,036.82)	103.19
NET OF REVENUES & EXPENDITURES		(57,357.00)	(81,596.83)	(17,501.27)	24,239.83	142.26
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
TOTAL REVENUES		344,447.00	323,127.02	825.19	21,319.98	93.81
TOTAL EXPENDITURES		369,907.00	341,819.58	14,513.31	28,087.42	92.41
NET OF REVENUES & EXPENDITURES		(25,460.00)	(18,692.56)	(13,688.12)	(6,767.44)	73.42
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		136,088.00	40,968.44	0.00	95,119.56	30.10
NET OF REVENUES & EXPENDITURES		(136,088.00)	(40,968.44)	0.00	(95,119.56)	30.10
Fund 520 - REFUSE SERVICE FUND						

User: KRISTINA

PERIOD ENDING 06/30/2016

DB: Portland

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE		% BDC % USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 520 - REFUSE SERVICE FUND								
Fund 520 - REFUSE SERVICE FUND:								
	TOTAL REVENUES	112,150.00	111,549.90		9,371.35		600.10	99.46
	TOTAL EXPENDITURES	111,000.00	106,752.57		0.00		4,247.43	96.17
	NET OF REVENUES & EXPENDITURES	1,150.00	4,797.33		9,371.35		(3,647.33)	417.16
Fund 582 - ELECTRIC FUND								
Fund 582 - ELECTRIC FUND:								
	TOTAL REVENUES	3,851,782.00	3,261,566.83		277,294.22		590,215.17	84.68
	TOTAL EXPENDITURES	4,284,047.00	3,330,294.78		68,886.59		953,752.22	77.74
	NET OF REVENUES & EXPENDITURES	(432,265.00)	(68,727.95)		208,407.63		(363,537.05)	15.90
Fund 590 - WASTEWATER FUND								
Fund 590 - WASTEWATER FUND:								
	TOTAL REVENUES	965,561.00	818,187.46		67,990.24		147,373.54	84.74
	TOTAL EXPENDITURES	981,990.00	768,913.67		103,751.46		213,076.33	78.30
	NET OF REVENUES & EXPENDITURES	(16,429.00)	49,273.79		(35,761.22)		(65,702.79)	299.92
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
	TOTAL REVENUES	601,020.00	534,031.76		44,739.18		66,988.24	88.85
	TOTAL EXPENDITURES	671,408.00	585,794.28		28,204.94		85,613.72	87.25
	NET OF REVENUES & EXPENDITURES	(70,388.00)	(51,762.52)		16,534.24		(18,625.48)	73.54
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
	TOTAL REVENUES	485,623.00	484,523.13		23,290.00		1,099.87	99.77
	TOTAL EXPENDITURES	484,602.00	403,597.82		12,276.04		81,004.18	83.28
	NET OF REVENUES & EXPENDITURES	1,021.00	80,925.31		11,013.96		(79,904.31)	7,926.08
	TOTAL REVENUES - ALL FUNDS	9,276,129.00	7,457,237.69		483,044.91		1,818,891.31	73.45
	TOTAL EXPENDITURES - ALL FUNDS	10,514,520.00	7,723,159.84		342,920.09		2,791,360.16	73.45
	NET OF REVENUES & EXPENDITURES	(1,238,391.00)	(265,922.15)		140,124.82		(972,468.85)	21.47

**CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION**

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates.

This information is also available for public review.

Please print your responses

Date 6/14/10

Name DIANE SMITH
Address 50 E. Sprague Rd, Tonia, MI 48846
Telephone No. 616-527-5319
E-mail address dsmith@msu.edu
Employer Michigan State University Telephone No. _____

How long have you lived in the City of Portland? 0 - Lived in Portland Twp. 2002 - current

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- Downtown Development Authority
- Light and Power Board
- District Library Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals

EDC

Education

Iowa State University of Science and Technology, Master of Science in Interdisciplinary Studies with an emphasis in Community and Economic Development, December 2009

Central Michigan University, Bachelor of Science in Psychology, May 1986

Professional and Work Experience

Michigan State University Extension, 1990-Current

Serves as the Community and Economic Development Educator for Ionia County MSU Extension. In this capacity, also serves as the Executive Director for the Ionia County Economic Alliance. Responsible for business attraction, business retention, entrepreneur development, and related community development initiatives throughout Ionia County. Currently serve as the Economic Revitalization Committee Chairperson for the Portland Main Street Program. Provides administrative services to the Ionia County Economic Development Corporation (EDC) and Ionia County Brownfield Redevelopment Authority for project coordination, board liaison functions, funds monitoring and grant writing. Provided leadership in starting the Ionia County Land Bank Authority.

Community Activities, Interests, and Services

Portland Arts Council, 2009-Current, Third Friday's Art Walk volunteer, fundraising volunteer

Portland Church of the Nazarene, 2008-Current, led the congregation in a strategic planning process and serve as Sunday School Teacher for 2nd-5th grade

References

Available upon request

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. **This information is also available for public review.**

Please print your responses

Date: May 29, 2015

Name: Kathy Ness

Address: 1774 Divine Hwy, Lyons

Telephone No. 517-526-2288

E-mail address KathyKness@gmail.com

Employer Goose Creek Tree Farm Telephone No. _____

How long have you lived in the City of Portland? since 1990 (Lyons township)

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate?

Graduated from Eaton Rapids Public High School, 1981.

College, University, or other school. State name and degree, certificate, etc., earned.

Lansing Community College - Associate Degree in Nursing
University of Michigan - Bachelors of Science in Nursing

Professional and work experience

See below

Community activities, interests, and service

I am an active member of Portland United Methodist Church. I am president of Portland Area Chamber of Commerce and board member of Friends of the Red Mill.

References (optional) Please provide name, address, and telephone number.

I have retired from 30 years of nursing. For 25 years I worked as a nurse case manager, specializing in brain injury, spinal cord injury and multi-trauma. The last 15 years I was self-employed - Ness Rehabilitation Management, LLC. My husband and I own Goose Creek Tree Farm. We incorporated our business in 1994. I assist with various activities at our tree farm. I attend annual green industry seminar/workshops and read literature from MSU Extension office and other arboriculture publications to increase my knowledge of tree care.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

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Please print your responses

Date: 5/17/2012

Name: Nancy M Briggs

Address: 307 Kent St

Telephone No. 647-4747

E-mail address briggsmnb@stcgloba.net

Employer Self

Telephone No. _____

How long have you lived in the City of Portland?

13 + 10 = 23

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Renansa

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates.

This information is also available for public review.

Please print your responses

Date 5-30-2012

Name Kory Robert Blastic
Address 212 Kent Street Portland, ME 48575
Telephone No. 517-647-2657
E-mail address kory.blastic@edwardjones.com
Employer Edward Jones Investments Telephone No. 517-647-2787
How long have you lived in the City of Portland?

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- Downtown Development Authority
- Light and Power Board
- District Library Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? YES

College, University, or other school. State name and degree, certificate, etc., earned.

B.B.A. Northwood University

M.S.A. Central Michigan University

Professional and work experience

Financial Advisor

- MI Producer, Insurance License
- Series 7 License
- Series 66 License

Community activities, interests, and service

Board Member, Portland Area Chamber of Commerce

Current Board Member, Portland DDA

Club Formation Lead, Portland Rotary

References (optional)

Please provide name, address, and telephone number.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: JUNE 9, 2016

Name: DONALD HARTWICK

Address: 6060 HARTWICK DR

Telephone No. 517-282-2575 (CELL)

E-mail address DONALD.HARTWICK@GMAIL.COM

Employer: SELF

Telephone No. 517-626-2578

How long have you lived in the City of Portland? I LIVE IN WATER TOWN TWP (CLINTON COUNTY)

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? YES

College, University, or other school. State name and degree, certificate, etc., earned.

B. OF ARCHITECTURE; UOFM
MASTER BUSINESS ADM. (FINANCE) MSU

Professional and work experience

LICENSED & PRACTICE OF ARCHITECTURE SINCE 1972
IN THE MID-MI AREA
MEMBER OF INTERNATIONAL CODE COUNCIL (ICC) &
AMERICAN INSTITUTE OF ARCHITECTS (AIA)

Community activities, interests, and service

SERVE ON NUMEROUS BOARDS RELATED TO THE CONSTRUCTION
INDUSTRY IN DELTA TWP & WATERTOWN TWP
SERVE ON WATERTOWN TWP PLANNING COMMISSION &
CHAIRPERSON OF THE ZONING BOARD OF APPEAL (ZBA)
MEMBER OF ROTARY INTERNATIONAL (DELTA/WAVERLY)

References (optional) Please provide name, address, and telephone number.

ANDREA POLVERENTO (WATERTOWN TWP PLANNING DIRECTOR)
12803 WALOUSTA RD. GRAND LEDGE, MI 48837 517-626-6593
MATT LEACH (DELTA TWP BUILDING INSPECTOR)
7710 W. SAGINAW HWY LANSING MI 48917 517-323-8530

PORTLAND ECONOMIC DEVELOPMENT CORPORATION

Minutes of the Meeting
Held at 7:00 p.m., April 25, 2016
City Hall Executive Conference Room
City Hall, 259 Kent St., Portland, Michigan

Present: Abel, Pohl, Foote, Fitzsimmons, City Manager Gorman

Absent: Clement, Lakin, Smith, Calley

Staff: City Clerk Miller

Guests: None

The meeting was called to order at 7:03 P.M. with the Pledge of Allegiance.

Motion by Pohl, supported by Fitzsimmons, to approve the agenda as presented.
All in favor. Approved.

Motion by Fitzsimmons, supported by Abel, to approve the Minutes of the January 25, 2016 meeting as presented.
All in favor. Approved.

Under Old Business, the Main Street Update was not presented due to the absence of Chair Clement.

Under New Business, there was discussion of the farm lease for the property owned by the City at Cutler Rd. and Grand River Ave.

City Manager Gorman stated that he spoke with representatives of Sparrow regarding their potential development. If they proceed, it won't happen before the fall. There is no anticipated problem with farming the property at this time.

Member Smith arrived at 7:06 P.M.

There was discussion of what type of crop might be planted on the land.

Motion by Fitzsimmons, supported by Foote, to recommend the proposed License Agreement to farm the property at Cutler Road and Grand River Avenue to the Council for approval.
All in favor. Approved.

City Manager Gorman provided an update on development in the community. Sparrow is moving forward with a potential development of five acres on Cutler Rd. They are currently drafting a Letter of Understanding to purchase that will include some conditions. They are considering up to a 20,000 sq. ft. facility.

McDonald's plan was to acquire the property at the corner of Bridge St. and Grand River Ave. and construct a new facility but negotiations have fallen apart. They have also expressed interest in property on Cutler Rd. but are also considering other alternatives.

Economic Development Corporation

January 25, 2016

Demolition has begun on the interior of Old School Manor. Developers are waiting for one last approval from Washington D.C. Aggressive construction will begin once they receive this approval. This development will include low to moderate housing.

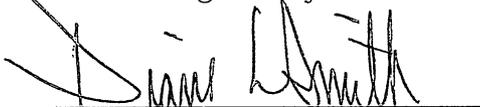
Developers of the Rindlehaven property have contacted the City as they are ready to begin Phase II of the development. It is expected that they will build homes along the river. Further development will include a top coat on the road and inspections to ensure the road meets City standards so we can take over maintenance of it.

Goodwill is planning to open on June 25, 2016. They would like to hold a "tornado" commemorative event. The churches are also planning an event on June 22, 2016.

Discussions with ADM have resumed in regard to the City taking the property at the corner of Grand River Ave. and Divine Hwy. where the silos were removed. The desired plan is for new construction of a bridge on Divine Hwy. over the Looking Glass River while keeping traffic open on the current bridge during construction.

Motion by Smith, supported by Fitzsimmons, to adjourn the meeting.
All in favor. Approved.

The meeting was adjourned at 7:41 P.M.



Diane Smith, Secretary

**Minutes of the Downtown Development Authority Meeting
City of Portland**

Held on Thursday, May 19, 2016
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Gorman, Blastic, VanSlambrouck, Grimminck, Briggs, Tyler, Urie

Absent: Dumas, Clement

Staff: DDA/Main Street Director Perry, City Clerk Miller

Guests: Eric Proctor; Jeff Sandborn; Nick Sandborn; Paul Starr of I'm a Beer Hound; Kathy Parsons

The meeting was called to order at 3:38 P.M.

Motion by Barnes, supported by Briggs, to approve the Agenda as presented.
All in favor. Adopted.

Motion by Urie, supported by Blastic, to approve the minutes of the April 21, 2016 meeting with the correction of Clement as being present.
All in favor. Adopted.

Mayor Barnes noted the change from the original version of the Treasurer's Report and the one distributed before the meeting on the payment to the City from \$496.27 to \$117.60.

Motion by Barnes, supported by VanSlambrouck, to approve the Treasurer's Report as amended.
All in favor. Adopted.

Under Old Business, Director Perry stated that she has been working with the Electric Department on getting pricing for the light pole painting project from a company that hires college students to paint in the summer. The pricing includes all of the street lights and is expected to be a 50/50 split with the Electric Department for a cost of approximately \$30,000.00. The DDA share would be about \$15,000.00. This cost is not included in the current budget but an amendment to the budget is possible.

City Manager Gorman suggested that although this seems to be a good price, two more quotes should be obtained to show due diligence.

There was discussion.

Director Perry stated that the DDA has partnered with the Chamber of Commerce by using design services it previously received to create a billboard design to be displayed on I-96. The Chamber is paying for the cost of the advertising. If it is possible to leave the billboard in place

for a longer period of time for a reasonable cost the DDA/Main Street will pay the additional costs. There are budgeted funds for this type of expenditure.

Under New Business, Director Perry stated that she has previously distributed a draft of the contract with I'm a Beer Hound for the Beerfest event this summer and that any suggestions or edits should be sent to her. She suggested that a sub-committee of the DDA be formed to edit the final contract.

Mayor Barnes suggested the Organization & Finance Committee already serves in that capacity and could review and edit the contract.

Member Blastic inquired if anyone else would be able to sign the license for the event as he will be out of town during the event.

There was discussion.

Motion by Barnes, supported by Urie, that a sub-committee be formed to draft a contract with Paul Starr of I'm a Beer Hound comprised of Members Urie, Grimminck, Barnes, and Gorman. All in favor. Adopted.

Paul Starr stated that the festival is now only a couple of months away so the organization and promotion of the event needs to begin very soon so the contract needs to be put in place soon.

The sub-committee made plans to meet on Saturday, May 28, 2016.

City Manager Gorman noted that his goal is to ensure that all of the appropriate laws and rules are followed.

There was continued discussion.

Under the Director's Report, Director Perry reported that the Main Street National Conference will be held in Milwaukee, WI on May 23rd through the 25th.

She stated that she attended the Building Michigan Communities Conference in Lansing April 25-27th. She further noted that this was an excellent, very beneficial opportunity.

The "Connecting Entrepreneurial Community Boot Camp" will be held in Sault Ste. Marie June 7-8th.

If anyone is interested in the results of the DDA Project Priority Survey, Director Perry stated that she has the results available.

Director Perry noted that the owner of the Chocolate Moose have shown the property several times to interested parties but no sale has been reported at this time.

There was discussion of options the DDA might have to invest in Downtown buildings in order to incentivize business growth.

Under Committee Reports, Director Perry reported that the Promotions & Marketing Committee will host the Block Party this weekend on Saturday, May 21, 2016.

Member Briggs, Design Committee Chair, reported there will not be hanging planters in the downtown this year but will be working with the Garden Club to enhance the current planted areas. The committee is also developing a historical registry designation and considering placement of a historical marker.

Member Tyler, Economic Revitalization Committee Chair, reported the committee is developing content for the Portland Visitors Guide. Great Lakes Publishing is working on securing advertising that will include Portland area businesses.

Committee Chair Barnes reported for the Organization and Finance Committee. The On the Street Newsletter was mailed with the May utility bills. The committee is also working out contract details and planning for the Beerfest event later this summer. The volunteer "Welcome Tent" at Saturday's Block Party will be staffed by the Organization & Finance Committee.

Under Board Member Comments, City Manager Gorman commented that the downtown development issues have been ongoing for years and the focus should remain on improvements in order to maintain the City's identity and infrastructure.

Motion by Barnes, supported by Urie, to adjourn the meeting at 4:30 P.M.
All in favor. Adopted

Respectfully submitted,

Kory Blastic, Secretary

PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR MAY 2016

NPDES COMPLIANCE

The City WWTP was in compliance with the NPDES permit limitations for the month of May 2016. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

OPERATIONS

The WWTP treated and discharged **11.7 million gallons** for the month of May. The treatment continues to be very good. The CBOD averaged 5 ppm, Total Suspended Solids were at 5 ppm, Fecal Coliforms were at 4 ppm, and the Phosphorus was at 0.8 ppm.

The Generator foundation and slab was completed. The WWTP workers backfilled and restored the area. All of the fees and documentation was submitted to Consumers Energy. We were notified from Consumers that our submittals were complete and that it has been sent on to their scheduling department.

Mike and Tim attended a Lab Practices seminar in Bath, MI. This seminar is a good refresher course. New lab procedures and Quality Control are covered at this seminar. They both also received CEC's toward their certification renewals.

At the last audit performed by the DEQ, it was recommended that we replace our CBOD Incubator. This was budgeted in the 2015/2016 budget. The incubator was ordered, received, and placed into service. The old one was placed into storage as a back-up.

Maintenance & Capitol Expenses for May 1, 2016 to May 31, 2016

ITEM	COST
Tom's Do It Center – Grass Seed	\$ 14.99
USA Bluebook – Safety equipment, extension pole, RDO Pro DO sensor	\$ 527.44
Grainger – Toilet Seat, Mobil SHC 627 Oil, 3/4" Garden Hose	\$ 422.96
NCL – Laboratory Supplies, CBOD Incubator	\$ 4188.24
Synagro – Spring Biosolids removal	\$ 6369.75
Menards – Post cement	\$ 11.96
B&W Auto – Vacuum Pump Oil	\$ 54.12
Charter Machine – 21 Spray Wash Nozzles	\$ 796.40
Total Expenses	\$ 12385.86
Total Spent YTD	\$ 52291.06

WASTEWATER COLLECTION SYSTEM ACTIVITY

Sewer Trouble Spots sections cleaned	3755feet
Routine cleaning	2250 feet
Sewer call outs due to building services	0
Sewer call outs due to plugged City main	0
New connections to sewer main	0
Building Services Televised	1
Building Services Inspected	0
City Main Televised	0 feet

SEWER CALLOUTS

Respectively Submitted,

Doug Sherman
WWTP Superintendent

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MAY 2016**

Calls for Service

Dispatched	79
Patrol Originated	17
Assist to PPD	21
Assist to Fire / EMS	8
Assist Other Depts	6
Follow Up Complaints	41

Arrests

Misdemeanor Arrests (# of persons)	13
Misdemeanor Charges	17
Juvenile Apprehensions	0
Felony Arrests (# of persons)	2
Felony Charges	3

Traffic Stops

Total Stops	58
Traffic Citations	31
Verbal Warnings	53
Parking Citations	0
Admin Citations	2

Citizen Contacts

Business Contacts	79
Patrol Contacts	348

Assists to Other Agencies

- May 2, 2016*, Assist to IOSH on Kerrigan Ln with a domestic assault.
- May 10, 2016*, Assist to MSP in various locations for a runaway residing on Yerge Rd.
- May 14, 2016*, Assist to MSP with a natural death investigation on Steffes Dr.
- May 15, 2016*, Assist to MSP on I96 / Sunfield with a traffic stop with multiple subjects and vehicle search.
- May 25, 2016*, Assist to MSP with a suspicious vehicle reported in the area of Charlotte Hwy / Peake Rd.
- May 25, 2016*, Assist to MSP at the Portland Rest Area with a suspicious vehicle / subject.
- May 29, 2016*, Assist to Meridian Twp PD with the arrest of a Portland for aggravated assault and violation of bond.

Noteworthy:

Sgt. Ludwick and Officers Thomas and Groenhof worked along with Ionia Circuit Court Parole / Probation to organize and conduct checks on several offenders within the city. One subject was arrested after a violation and short foot chase, a second subject was arrested for several violations, and a third subject was found with a minor violation requiring follow up by the probation officer.

Officer Thomas located a vehicle believed to have recently been involved in a crash. Contact and subsequent investigation with the subject in the vehicle revealed just under a pound of "traditional" marijuana as well as marijuana concentrates and narcotic prescription pills. He was arrested on the drug charges and lodged at the Ionia County Jail. Forfeiture paperwork was completed.

** see next page for additional statistics.*

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
MAY 2016**

Non-Arrestable Complaints

Assist Ambulance	4	Suspicious Situation**	31
Assist Other Police Agencies	7	Traffic crashes	7
Assist to CPS	1	Vehicle Unlock	8
Assist Portland Fire	1	Unfounded Alarm	2
Found Property	2		
Non-Criminal*	14		

** Calls for service that are not criminal in nature. Examples include involving traffic hazards, motorist assists on the roadway, mental health, well-being checks*

*** Calls where complaint deemed suspicious or does not reach level of criminal activity. Examples include 911 hang up calls, suspicious vehicles, unwanted subjects, loud music, etc*

Arrestable Offenses**

Assault	3	OWI	2
ID Theft	1	Parole Violations	2
Juvenile	1	Stalking	1
Larceny	1	Traffic Offenses	5
MDOP	3	VCSA (drugs)	3
Ordinance Violations	6	Warrant	2

****Not indicative to the number of persons arrested or victims affected.*



380 Wright Industrial Parkway
Pottersville, Michigan 48876

June 13, 2016

Tutt Gorman, City Manager
City of Portland
259 Kent St.
Portland, MI 48875

Effective July 12, 2016, Bloomberg will no longer be available on WOW! Cable. This Programming is carried on channel 115 and impacts all channel lineups in the Mid-Michigan system.

This information will be conveyed to WOW! customers via newspaper ads, billing messages and a message on the Wowway.com website.

Regards,

A handwritten signature in black ink that reads "Dominick Silvio". The signature is fluid and cursive.

Dominick Silvio
System Manager

dsilvio@wideopenwest.com

[Phone \(517\) 319-3150](tel:(517)319-3150)

IONIA COUNTY BOARD OF COMMISSIONERS

June 14, 2016 - 4:00 p.m.

Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar
 - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business
 - A.
- VIII. New Business
 - A. Introduction of Assistant Prosecuting Attorneys
 - B. Approval of L-4029, Millage Request Report
 - C. 2016 Pension Review – Paul Spoelstra, Milestone Wealth Management
 - D. Actuarial Valuation Report Presentation – Chris Veenstra, Watkins Ross
 - E. Pension Plan Resolution Authorizing Board Chair on Account
 - F. Central Dispatch Radio Console Project
 - G. Health Department Public Health Nurse Position
 - H. Budget Amendments – Sheriff's Office
 1. Marine Budget
 2. Dive Team
 - I. Drug Court Sub-Contract with Randy's House
 - J. Resolution Authorizing a Credit Card Account
 - K. Acknowledgement of Application for Appointment – Commission on Aging Board
 - L.
- IX. Reports of Officers, Boards, and Standing Committees
 - A. Chairperson
 - B. County Administrator

- X. Reports of Special or Ad Hoc Committees
- XI. Public Comment (3 minute time limit per speaker)
- XII. Closed Session
- XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2016.

Appointments for consideration in the month of July 2016: None

Appointments for consideration in the month of August 2016: None

IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

June 21, 2016 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Departmental Reports
 - 1. Sheriff
 - 2. Health Department
 - 3. County Clerk
 - 4. Circuit Court
 - B. Foreclosed Property Report
 - C.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment