



PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL
 7:00 P.M. Monday, May 2, 2016
 City Council Chambers
 City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u> A. Arbor Day Proclamation	
7:20 PM	VII. <u>Public Hearing(s)</u> A. Public Hearing to Vacate the Undeveloped Portion of Marshall Street B. Public Hearing on the Budget Proposed for Fiscal Year 2016-2017	
7:28 PM	VIII. <u>Old Business</u> - None	
7:30 PM	IX. <u>New Business</u> A. Proposed Resolution 16-34 to Approve the Vacation of the Undeveloped Portion of Marshall Street Situated Southeast of Grove Street	Decision
7:32 PM	B. Proposed Resolution 16-35 to Adopt the City of Portland's Annual Budget for Fiscal Year 2016-2017	Decision
7:35 PM	C. Proposed Resolution 16-36 Approving Fleis & VandenBrink's Proposal to Assist the City and the Waste Water Treatment Plan with Improvements to the Grit and Thickener Building	Decision
7:38 PM	D. Proposed Resolution 16-37 Approving the Purchase of an International Snow Plow Truck for the Department of Public Works	Decision
7:41 PM	E. Proposed Resolution 16-38 Approving, Authorizing, and Directing The Mayor to Sign a Permit for a Fireworks Display at Portland High School	Decision
7:43 PM	F. Proposed Resolution 16-39 Approving, Authorizing, and Directing The Mayor and Clerk to Sign a License Agreement to Farm the 52.9 Acres at Grand River and Cutler Road	Decision
7:45 PM	G. Proposed Resolution 16-40 Approving Pay Request No. 9 to the Michigan Department of Transportation for Work Performed on the Cutler Road Project	Decision

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:39 PM	<p>X. <u>Consent Agenda</u></p> <ul style="list-style-type: none"> A. Minutes & Synopsis from the Regular City Council Meeting and the Closed Session held on April 18, 2016 and the City Council Budget Workshop on April 27, 2016 B. Payment of Invoices in the Amount of \$129,569.63 and Payroll in the Amount of \$82,689.74 for a Total of \$212,259.37 C. Purchase Orders over \$5,000 <ul style="list-style-type: none"> 1. Power Line Supply in the amount of \$9,180.00 for Rolls of Wire <p>XI. <u>Communications</u></p> <ul style="list-style-type: none"> A. EDC Minutes for January 25, 2016 B. DDA Minutes for March 17, 2016 C. Ionia County Board of Commissioners Agenda for April 26, 2016 D. Utility Billing Report for March 2016 	Decision
7:41 PM	XII. <u>Other Business</u> - None	
7:42 PM	XIII. <u>City Manager Comments</u>	
7:47 PM	XIV. <u>Council Comments</u>	
7:50 PM	XV. <u>Adjournment</u>	Decision



ARBOR DAY 2016 PROCLAMATION

WHEREAS, in, 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the City of Portland has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices; and

WHEREAS, seedlings will be distributed to all of the 2nd Graders in the Portland Public and St. Patrick's Schools to promote the importance of trees in our community; and

WHEREAS, the City will conduct a ceremonial tree planting at the Red Mill Pavilion in recognition of Arbor Day.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTLAND JOINS ME IN PROCLAIMING APRIL 29, 2016 AS ARBOR DAY IN THE CITY OF PORTLAND.

BY ORDER OF THE CITY COUNCIL

James E. Barnes
Mayor

Joel T. VanSlambrouck,
Mayor Pro-Tem

Patrick Fitzsimmons

Robert E. Baldyga

Amanda L. Johnston

Monique I. Miller, City Clerk

Dated: **May 2, 2016**

SEAL

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-34

A RESOLUTION TO APPROVE THE VACATION OF THE UNDEVELOPED PORTION OF MARSHALL STREET SITUATED SOUTHEAST OF GROVE STREET

WHEREAS, Section 4.18 of the Portland City Charter provides the procedure for the City Council to vacate public streets and alleys within the City by resolution; and

WHEREAS, the City Council has received, reviewed and considered a request from St. Patrick's Church to vacate that portion of Marshall Street situated southeast of Grove Street, as depicted on the attached Exhibit A; and

WHEREAS, the City staff has reviewed the request and determined that said portions of the street are unimproved and are not presently used or maintained by the City and the City is satisfied that said portion of the street may be vacated without any adverse effects on the public health, safety, and/or welfare; and

WHEREAS, that it is in the best interest of the public that said portions of the street and alley be absolutely discontinued and vacated; and

WHEREAS, the City's Department of Public Works has determined that public and private utilities do not exist within said portions of the street and alley; and

WHEREAS, after holding a Public Hearing on May 2, 2016, and based on City staff's recommendation, the City Council has determined that the vacation of said portions of the street and alley are appropriate.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The City Council finds that there are no material questions as to whether said portions of the street and alley are necessary for the promotion or protection of the public health, safety and general welfare and that it is in the best interest of the City to discontinue the portions of the street and alley by vacating them.
2. The City Council grants the submitted request for vacation of said portions of the street and the vacation of said portions of the street to be effective on the first day after a certified copy of this resolution is recorded with the Ionia County Register of Deeds.
3. Within 30 days after the adoption of this resolution, the City Clerk shall cause a certified copy to be recorded with the Ionia County Register of Deeds.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 2, 2016

Monique I. Miller, City Clerk

CERTIFICATION

As its duty appointed Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of Portland, Ionia County, Michigan, at a regular meeting held on May 2, 2016.

Date: May 2, 2016

Monique I. Miller, City Clerk

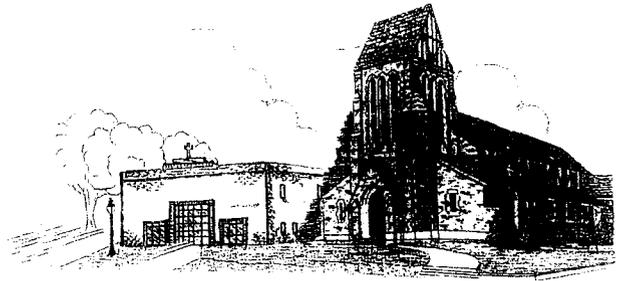
STATE OF MICHIGAN
COUNTY OF IONIA

The foregoing instrument was acknowledged before me this 2nd day of May, 2016, by Monique I Miller, City Clerk of the City of Portland, on its behalf.

*

Notary Public, Ionia County, MI
Acting in Ionia County, MI
My commission expires: _____

SAINT PATRICK PARISH
140 CHURCH STREET
PORTLAND, MI 48875
517-647-6505



March 18, 2016

Mr. Erik L. Litts, MAAO
Portland City Hall
259 Kent Street
Portland, MI 48875

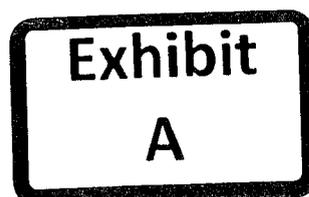
Dear Mr. Litts,

Marshall Avenue road right of way extends past Grove Street and is surrounded by St. Patrick Parish parcels 070-000-285-00, 070-000-445-00 and 070-00-425-00. I am asking the City of Portland to abandon this piece of property and deed it over to the Diocese of Grand Rapids. Thank you for considering this request. Please contact our business manager, Mike Johnson at your earliest convenience. His email is mikejohnson@portlandstpats.com.

Yours in Christ,

A handwritten signature in cursive script that reads "Rev. Larry King".

Rev. Larry King
Pastor





Property Owned by Catholic Diocese of Grand Rapids



IONIA COUNTY MAPPING & GIS
 (616) 527-5373

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 is provided "as-is". The County of
 Ionia makes no warranties of any
 kind, including, but not limited to
 warranties of accuracy, fitness for
 particular purpose or of a recipient's
 right of use.

1 inch = 101 feet



PORTLAND CITY COUNCIL
Ionia County, Michigan

Motioned by _____, supported by _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-35

A RESOLUTION TO ADOPT THE CITY OF PORTLAND'S ANNUAL BUDGET FOR FISCAL YEAR 2016-2017

WHEREAS, in accordance with the provisions of the City Charter, the City Manager submitted a recommended budget for the City of Portland, Michigan for the fiscal year commencing July 1, 2016 and ending June 30, 2017 to the City Council on April 18, 2016; and

WHEREAS, the City Council has considered the financial needs of the City of Portland for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager; and

WHEREAS, on May 2, 2016, the Council did, after proper notice and in accordance with the laws of the State of Michigan, conduct a public hearing on the proposed budget and on the proposed millage rate to be levied to support the proposed budget; and

WHEREAS, the Council has heard and considered all objections and comments on the proposed budget and millage rate to support the proposed budget made at the public hearing.

NOW, THEREFORE BE IT RESOLVED, that the expenditures for the fiscal year commencing July 1, 2015 and ending June 30, 2016 are hereby appropriated by the Portland City Council as follows:

101 - GENERAL FUND

Mayor and Council	\$ 131,237.00
Community Promotion	\$ 274,344.00
City Manager	\$ 136,529.00
Elections	\$ 9,756.00
General Administration	\$ 313,211.00
Assessor's Department	\$ 42,243.00
Maintenance City Hall	\$ 68,340.00
Economic Development	\$ 6,460.00
Police Department	\$ 688,062.00
Code Enforcement Zoning and Planning	\$ 45,374.00
Cemetery Department	\$ 134,000.00
Parks Department	\$ 146,969.00

SUBTOTAL OF EXPENDITURES FOR GENERAL FUND _____ \$1,996,525.00

105 - INCOME TAX FUND	\$ 1,297,305.00
202 - MAJOR STREET FUND	\$ 1,003,383.00
203 - LOCAL STREET FUND	\$ 243,716.00
208 - RECREATION FUND	\$ 87,706.00
210 - AMBULANCE FUND	\$ 515,694.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 396,039.00
520 - REFUSE COLLECTION FUND	\$ 111,000.00
582 - ELECTRIC DEPARTMENT FUND	\$ 4,227,411.00
590 - WASTEWATER DISPOSAL FUND	\$ 1,080,443.00
591 - WATER DEPARTMENT FUND	\$ 634,230.00
661 - MOTOR POOL FUND	\$ 348,031.00
GRAND TOTAL EXPENDITURES ALL FUNDS	\$11,941,483.00

BE IT FURTHER RESOLVED, that the contributions "TO and FROM" for the fiscal year commencing July 1, 2015 and ending June 30, 2016 are hereby appropriated by the City Council as follows:

From General Fund	
To Recreation Fund	\$ 30,000.00
To Motor Pool	\$ <u>93,750.00</u>
	\$ 123,750.00
From Income Tax Fund	
To Major Street Fund	\$ 336,270.00
To Wastewater Fund	\$ <u>261,160.00</u>
	\$ 597,430.00
From Electric Fund	
To General Fund	\$ 50,037.00
From Wastewater Fund	
To General Fund	\$ 31,764.00
From Water Fund	
To General Fund	\$ 32,009.00
GRAND TOTAL TRANSFERS ALL FUNDS	\$ 834,990.00

BE IT FURTHER RESOLVED, that the revenues for the fiscal year commencing July 1, 2016 and ending June 30, 2017 are estimated as follows:

101 - GENERAL FUND REVENUE	
Taxes	\$1,055,536.00

Licenses & Permits	\$ 30,200.00
Grants / Revenue Sharing	\$ 418,222.00
Charges for Services	\$ 337,607.00
Fines & Forfeits	\$ 14,900.00
Other	<u>\$ 140,060.00</u>

SUBTOTAL OF REVENUES FOR GENERAL FUND \$1,996,525.00

105 - INCOME TAX FUND	\$ 692,350.00
150 - PERPETUAL CARE	\$ 2,500.00
202 - MAJOR STREET FUND	\$ 956,770.00
203 - LOCAL STREET FUND	\$ 162,657.00
208 - RECREATION FUND	\$ 126,450.00
210 - AMBULANCE FUND	\$ 518,431.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 287,115.00
520 - REFUSE COLLECTION FUND	\$ 112,150.00
582 - ELECTRIC DEPARTMENT FUND	\$ 4,014,625.00
590 - WASTEWATER DISPOSAL FUND	\$ 1,103,505.00
591 - WATER DEPARTMENT FUND	\$ 611,078.00
661- MOTOR POOL FUND	<u>\$ 348,143.00</u>
GRAND TOTAL REVENUES ALL FUNDS	\$10,932,299.00

BE IT FURTHER RESOLVED, that funds be appropriated from fund balances to balance the budget as follows:

105 - INCOME TAX FUND	\$ 604,955.00
202 - MAJOR STREET FUND	\$ 46,613.00
203 - LOCAL STREET FUND	\$ 81,059.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 108,924.00
582 - ELECTRIC DEPARTMENT FUND	\$ 212,786.00
591 - WATER DEPARTMENT FUND	<u>\$ 23,152.00</u>
TOTAL	\$ 1,077,489.00

BE IT FURTHER RESOLVED, that 12.6574 mills be levied on the taxable assessed valuation as equalized for general operating requirements of the City of Portland and 1.000 mills be levied on the taxable assessed valuation as equalized for local streets and the Mayor and Clerk are authorized to sign the 2016 Tax Rate Request (form L-4029) to request a total levy of 13.6574 mills.

BE IT FURTHER RESOLVED, the water and wastewater utility rates have been reviewed and determined that a 2% increase in water and wastewater rates is necessary to support the appropriations set forth above.

BE IT FURTHER RESOLVED, that the City Manager is authorized to make budgetary transfers within the line items of appropriation centers established through this budget and that all transfers between appropriations listed in this resolution may be made only by further action of the Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

BE IT FURTHER RESOLVED, that the funds appropriated shall be drawn from the treasury of the City for the purpose pursuant to the authority granted by the Portland City Charter.

BE IT FINALLY RESOLVED that all resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: May 2, 2016

Monique I. Miller, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Portland, County of Ionia, State of Michigan, at a regular meeting held on May 2, 2016 and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-36

A RESOLUTION APPROVING FLEIS & VANDENBRINK'S PROPOSAL TO ASSIST THE WASTE WATER TREATMENT PLANT (WWTP) WITH IMPROVEMENTS TO THE GRIT AND THICKENER BUILDING

WHEREAS, the WWTP's Grit and Thickening Buildings are in need of improvements as it relates to heating and ventilation for more reliable performance; and

WHEREAS, Fleis & Vandenbrink has submitted a proposal to assist the City and the WWTP with ascertaining a cost effective solution and design for the buildings as outlined in their proposal in the amount of \$6,300.00, a copy of the proposal is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Fleis and VandenBrink's Proposal to assist the City and the WWTP with ascertaining a cost effective solution and design for the buildings, as outlined in their proposal in the amount of \$6,300.00, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 2, 2016

Monique I. Miller, City Clerk

March 30, 2016

Mr. Doug Sherman
City of Portland
600 Morse Drive
Portland MI 48872

RE: Grit and Thickener Building Heating

Dear Doug:

We are pleased to continue assisting the City with modest improvements to the wastewater treatment plant facilities as required for more reliable performance. This proposal is for professional services to design heating improvements for the Grit and Thickener Buildings.

Grit Building Heating and Ventilation Situation

You indicated the Grit Building block wall interior surfaces freeze, accumulating frost in the winter. In 2014 the rollup door safety switch was damaged by freezing and it was necessary to free the door and operate by hand until the switch was replaced in following months.

The Grit Building can and should be ventilated when occupied, using a relatively high exhaust air rate typical for improving the air quality in headworks buildings. The electric unit heater mounted at the ceiling near the exhaust fan provides insufficient heat to maintain adequate space temperature, even with the ventilation system turned off. The high humidity and low room temperature creates the condition for frost to form on the building walls and freezing risk to equipment. On winter days, staff must choose between freezing risks and appropriate ventilation for air quality. The limited ventilation also provides an environment for advanced corrosion.

Thickener Building Heating and Ventilation Situation

The Thickener Building ventilation is controlled locally by switches, and in the winter the ventilation is typically turned off. As in the Grit Building, an electric unit heater mounted at the ceiling near the exhaust fan provides insufficient heat to maintain adequate space temperature, even with the ventilation system turned off. A couple of portable electric unit heaters have been deployed to supplement the unit heater, and the combination of heaters is still unable to maintain the room temperature at 60°F even when the building is closed/un-ventilated. The floor is hosed off frequently for sanitary housekeeping purposes, and the floor does not reliably dry off between washings due to the inability to well heat and ventilate the space.

An additional issue at the Thickener Building is the polymer makeup unit that is temperature sensitive. A drum heater has been deployed to help keep the polymer in the drum warm. However, when the polymer is added to very cold plant effluent dilution water, the winter performance suffers. We believe that the cold water/polymer blend keeps the polymer emulsion from fully activating, contributing to greater than expected usage. Polymer is relatively expensive.

Recommendation Solution(s)

Exhibit

A

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

We proposed to determine cost effective solutions for these issues including preferred location for new space heaters and capacity of each larger heater. Two methods of room heating will be investigated, infrared and traditional ducted or unit heaters. Infrared heats equipment surfaces and building surfaces in highly ventilated rooms (in lieu of heating the air) mitigating the problem where heated air is immediately ventilated, so it tends to be economical to operate compared to traditional space heaters. Additionally, we will provide a design for tempering the polymer dilution water.

We propose to complete the scope of work identified above for \$6300. Deliverables will include equipment cut sheets and a sketch that shows the locations of the equipment for review by contractors and installation quotes. We are not envisioning the need for documents like those for a complex bidding and construction project.

If this scope and budget are acceptable to the City under our existing Professional Services Agreement, please return a signed copy of this proposal (signature below) as our authorization to proceed. We look forward to working with you further on this project. Please feel free to contact me with any questions.

Sincerely,

FLEIS & VANDENBRINK



Bruce Sabin, P. E.
Sr. Engineer

**AUTHORIZATION TO PROCEED WITH GRIT BUILDING
HEATING AND THICKENER BUILDING HEATING DESIGN**

By: _____

Title: _____

Date: _____

CC: S. Tutt Gorman
Paul R Galdes, P.E.

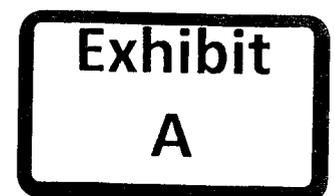
Prepared For:
CITY OF PORTLAND
Kenneth Gensterblum
259 KENT ST.
PORTLAND, MI 48875-
(517)647 - 6129
Reference ID: N/A

Presented By:
CAPITAL CITY INTERNATIONAL TRUCKS, INC.
Tim Adams
1700 N GRAND RIVER
LANSING MI 48906 -
(517)487-5908

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2017 7400 SBA 4X2 (SA625)

APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 36000. Calc. GVWR: 36220 Calc. Start / Grade Ability: 40.26% / 3.20% @ 55 MPH Calc. Geared Speed: 65.7 MPH
DIMENSION:	Wheelbase: 177.00, CA: 109.90, Axle to Frame: 49.00
ENGINE, DIESEL:	{Navistar N9} EPA 2010, SCR, 300 HP @ 2000 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (MAX)
TRANSMISSION, AUTOMATIC:	{Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 5-Speed, With Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends, Driver Controlled Locking Differential Gear Ratio: 5.38
CAB:	Conventional
TIRE, FRONT:	(2) 11R22.5 G662 FUEL MAX (GOODYEAR) 497 rev/mile, load range H, 16 ply
TIRE, REAR:	(4) 11R22.5 HSR2 (CONTINENTAL) 498 rev/mile, load range G, 14 ply
SUSPENSION, RR, SPRING, SINGLE:	Vari-Rate; 23,500-lb Capacity
PAINT:	Cab schematic 100GN Location 1: 6M65, Dark Blue (Prem) Chassis schematic N/A



<u>Code</u>	<u>Description</u>
SA62500	Base Chassis, Model 7400 SBA 4X2 with 177.00 Wheelbase, 109.90 CA, and 49.00 Axle to Frame.
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
1LLK	BUMPER, FRONT Omit Item
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1WDU	CROSSMEMBER, FRONT for Hydraulic Pump, Mounting Flange to Accommodate Pump
1WGR	WHEELBASE RANGE 138" (350cm) Through and Including 187" (475cm)
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.
3AGU	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type; 14,000-lb Capacity; With Shock Absorbers, for Reduced Deflection Vocational Use
	<u>Includes</u> : SPRING PINS Rubber Bushings, Maintenance-Free
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SLACK ADJUSTERS, FRONT Automatic : SLACK ADJUSTERS, REAR Automatic : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4
	<u>Notes</u> : Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered.
4732	DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank
	<u>Includes</u> : DRAIN VALVE Mounted in Wet Tank
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)
4EBD	AIR DRYER {Meritor Wabco System Saver 1200} with Heater
	<u>Includes</u> : AIR DRYER LOCATION Inside Left Rail, Back of Cab
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake
4JCJ	BRAKES, FRONT, AIR CAM S-Cam; 16.5" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers
	<u>Notes</u>

<u>Code</u>	<u>Description</u>
	: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels: Tires.
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq. In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
	<u>Notes</u>
	: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.
4SBC	AIR COMPRESSOR {Bendix Tu-Flo 550} 13.2 CFM Capacity
4VHZ	AIR TANK LOCATION (2) : Two Mounted Under Cab, Outside Left Rail, on Step Bracket, with Ground Clearance
5710	STEERING COLUMN Tilting and Telescoping
5CAL	STEERING WHEEL 2-Spoke, 18" Diam., Black
5PSA	STEERING GEAR {Sheppard M-100} Power
7BEP	EXHAUST SYSTEM Switchback Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; Includes Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7WBS	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
	<u>Includes</u>
	: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
	: FUSES, ELECTRICAL SAE Blade-Type
	: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
	: HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels
	: JUMP START STUD Located on Positive Terminal of Outermost Battery
	: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
	: RUNNING LIGHT (2) Daytime, Included With Headlights
	: STARTER SWITCH Electric, Key Operated
	: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
	: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
	: WIRING, CHASSIS Color Coded and Continuously Numbered
8695	SNOW SHIELD (2) Chrome; for Dual Air Horns
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord
8875	BATTERY TERMINALS Sealed
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, With Remote Sense
8HAU	BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn
8MKL	BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total
8RGA	2-WAY RADIO Wiring Effects; Wiring With 20 Amp Fuse Protection, Includes Ignition Wire With 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab
8RKB	RADIO {Panasonic CQ120} AM/FM, Includes Multiple Speakers, Includes Auxiliary Input

<u>Code</u>	<u>Description</u>
	<u>Includes</u> : SPEAKERS IN CAB (2) Dual-Cone with Deluxe Interior : SPEAKERS IN CAB (4) Coaxial with Premium Interior
8RMH	BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp; Battery Box Mounted, Disconnects Charging Circuits, Locks with Padlock
8THB	BACK-UP ALARM Electric, 102 dBA
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8TMG	TRAILER CONNECTION SOCKET 7-Way; Mounted at rear of Frame, Wired for Turn Signals Combined With Stop, Compatible With Trailers That Use Combined Stop, Tail, Turn Lamps
8VAY	HORN, ELECTRIC Disc Style
8WEJ	BATTERY BOX Steel, With Fiberglass Cover, 35" Back of Cab, Mounted Left Side Perpendicular to Frame Rail
8WML	HEADLIGHTS Long Life Halogen; for Two Light System
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection
8WVP	HORN, AIR (2) Single Tone, Rectangular; Chrome. Roof Mounted
8WWJ	INDICATOR, LOW COOLANT LEVEL With Audible Alarm
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses
8XGT	TURN SIGNALS, FRONT LED, Includes LED Side Marker Lights, Mounted on Fender
9585	FENDER EXTENSIONS Rubber
9ANG	HOOD, HATCH (01) for Servicing
9HAN	INSULATION, UNDER HOOD for Sound Abatement
9HBM	GRILLE Stationary, Chrome
9HBN	INSULATION, SPLASH PANELS for Sound Abatement
9WAC	BUG SCREEN Front End; Mounted Behind Grille
9WBC	FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 & 2010 Emissions
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "GN"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10769	PAINT CLASS Premium Color
10UAD	VEHICLE REGISTRATION IDENTITY ID for 49 States, Excluding California
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12NWC	ENGINE, DIESEL {Navistar N9} EPA 2010, SCR, 300 HP @ 2000 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (MAX)

<u>Code</u>	<u>Description</u>
16SNC	MIRRORS (2) {Lang Mekra} Rectangular, Thermostatically Controlled Heated Heads, Bright Finish Heads, with Black Brackets and Arms, Breakaway Type, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing.
16VSL	WINDSHIELD Heated, Single Piece
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WCT	AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster
	<u>Includes</u>
	: HEATER HOSES Premium
	: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps
	: REFRIGERANT Hydrofluorocarbon HFC-134A
16WEE	CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator
	<u>Notes</u>
	: Feature included with CAB INTERIOR TRIM, Premium
16WJS	INSTRUMENT PANEL Center Section, Flat Panel
16WKY	HVAC FRESH AIR FILTER
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WRX	CAB INTERIOR TRIM Deluxe
	<u>Includes</u>
	: "A" PILLAR COVER Molded Plastic
	: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering
	: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket
	: DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors
	: FLOOR COVERING Rubber, Black
	: HEADLINER Soft Padded Cloth
	: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section
	: STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door
	: SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console
16WSK	CAB REAR SUSPENSION Air Bag Type
16XXC	COWL TRAY LID
27DRN	WHEELS, FRONT {Accuride} DISC; 22.5"x8.25" Rims, Painted Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs
	<u>Includes</u>
	: PAINT IDENTITY, FRONT WHEELS White
	<u>Notes</u>
	: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5
28DRN	WHEELS, REAR {Accuride} DUAL DISC; 22.5"x8.25" Rims, Painted Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs
	<u>Includes</u>
	: PAINT IDENTITY, REAR WHEELS White
	<u>Notes</u>
	: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5
29PAR	PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; With Vendor Applied White Powder Coat Paint

<u>Code</u>	<u>Description</u>
29PAS	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; With Vendor Applied White Powder Coat Paint
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab behind Driver Seat; Up to 6 Outputs & 6 Inputs, Max. 20 amp. per Channel, Max. 80 amp Total (Includes 1 Switch Pack With Latched Switches)
7372135415	(4) TIRE, REAR 11R22.5 HSR2 (CONTINENTAL) 498 rev/mile, load range G, 14 ply
7382138108	(2) TIRE, FRONT 11R22.5 G662 FUEL MAX (GOODYEAR) 497 rev/mile, load range H, 16 ply
Services Section:	
40115	WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$81,609.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

Truck & Trailer Specialties
6726 Hanna Lake
Dutton, Mi. 49316
Phone 616-698-8215, Fax 616-698-0972
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6726 Hanna Lake Rd.
Dutton, Mich. 49316
Ph-616-698-8215

CITY OF PORTLAND BUDGET NUMBERS

Truck Equipment

3/30/16

Dump Body;

Crysteel STS Dump Body Including:

Dump body is 10' long and include the following:

Side height is 26", tailgate height is 36". Body and sides are constructed of 7 gauge A1011 mild steel.

Floor is constructed of ¼" A1011 steel. Floor to side radius is 6"

Body cross members are 4" structural channel design and are located on 12" centers. Body long sills are 9" and constructed of ¼" steel. Cross members interlock with the long sills and have gussets at the long sills. Cross members are welded to the outer rails.

Tailgate is double acting and of dirt shedding design Tailgate uses 5/16" spreader chains and includes banjo eye keepers. Tailgate control is air actuated Tailgate pins are hardened and are 1.25" in diameter. Tailgate hinge plate is 1" Tailgate includes 1" flame cut finder latches. All tailgate linkage have grease zerks, top pins are equipped with grease fittings. The air tailgate cylinder is 3.5" diameter and actuates the latch mechanism.

Tailgate is manufactured of 7 ga A1011 and is 6 panel design. Tailgate includes a lift loop welded at the top of the tailgate.

Dump body top rails are boxed design and are dirt shedding. Side bracing is horizontal V type braces. Dump body front panel bracing is horizontal V design. Side board pockets are included.

Body includes a ½ cab shield, 10 gauge construction and is continuously welded to the front panel of the dump body

2 serrated bar grating steps are installed on the sides of the body.

Mud flaps shall be installed in front of and behind the drive tires

Back-up alarm

Body is 100% continuously welded above the floor line

Dump body hoist is a Crysteel Model RC750 single cylinder design underbody hoist, NTEA class 50. Hoist is double acting and includes a full length sub frame. Hoist type is VII

Hoist includes a built in check valve to allow for a free flow of oil when hoist is fully extended. Cylinder bore is 7" Hoist pivot is greaseable and includes

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stainless steel pivot pins. Also included is A body prop attached to the hoist sub frame.

Rear hinge includes greaseable/removable pivot pins. The hinge is an angle mounting type and is integral to the sub frame

All hoist grease fittings have grease line extensions to the outside of the sub frame

Proximity switch for body up light

Body is be painted red to match city paint code, underside of body is black

All paint materials are polyurethane epoxy type paint

Dump body and hoist are covered with a 5 year manufacture issued warranty to include: parts and labor 100% for years 1-3, parts and labor 50% for years 4-5

Dump body and hoist are manufactured by the same company

Electric Tarp System

Roll Rite Electric aluminum tarp system including:

Tarp spool mounted on the front edge of the cab shield. includes an aluminum wind deflector and a high torque electric motor

Aluminum tarp and tension bow set

3 spring tension bow set

Tarp and tension bows are equipped with 30 degree elbows to maximize clearance for loader bucket operations

Tarp cover is black knit mesh type, 16' long

Under body scraper

Monroe Model MS4512.

The moldboard is 1" thick x 20" in height, heat treated carbon steel, 12' in length. The cutting edge is 1/2" x 6" AASHO, top punch, double beveled.

The reversing table is a 1" solid one-piece circle with infinite plowing positions, available to 45°. Reversing is accomplished with two 4" double acting cylinders. The cylinders will provide a hydraulic lock for holding the moldboard in place while in use. A 30 gpm cross over relief valve is furnished. The circle includes a hardened , welded in bushing to prevent center pin wear on the circle. The center pin is piloted into the hanger board

The cylinder rods are 2" in diameter with a socatri finish. The cylinders are mounted with 2" pivot pins. The reversing circle pivots around a 5" center pin and is attached with three 3/4" mounting bolts to prevent hole elongation and is lubricated with a grease zerk. The center pin includes a machined grease groove for lubricating the entire circumference .of the center bolt. The circle hold down blocks are 20.5" in length by 7" in depth and bolted to the hanger board as close to the circle as possible for maximum strength. The shape of the hold down blocks follows the contour of the circle. Located underneath the

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hold down blocks is a piece of 3/8" UHMW to work as a wear plate for ease of movement of the circle.

The hanger brackets are one piece, solid, 3/4" x 18" x 26", A36 mild steel plate for maximum strength.

A 8" x 12" bar grating step is installed on the left front corner of the moldboard to assist operator entry to the cab,

The hanger board is designed and engineered for optimum strength and durability. The hanger board is manufactured from 1/2" formed plate, reinforced by 1/2" x 7-1/2" flat plate and 2- piece 3/4" x 2" bar on edge. The hinge line is a solid shaft, 96" in length and has three moldboard anchor points. Cold rolled, 1018 steel, with the two outer hinges being 3-1/4" O.D. by 6" length, with the center hinge being 3-1/4" O.D. by 10-3/4" in length, with a .344 wall thickness mechanical tubing.

The hinges are reinforced with one wrap around 1/2" gusset on the outer two hinges and two gussets on the inner hinge. The three heavy duty hinges are located to minimize stress along the hanger board for maximum strength.

There are four grease zerks on the hinge shaft on hinge tube. The inner hinge has two wear plates to prevent side to side shifting of the moldboard.

The moldboard actuation is accomplished by two 3-1/2" double acting cylinders with 2" socatri piston rods. The canister cylinder assembly is retained by a 4-bolt flange assembly. The cylinders are mounted in shock housings that are trunnion mounted with 3/4" thick reinforced steel trunnion brackets. The trunnion bearings will be 2-3/4" by .344 wall thickness carbon steel and are lubricated with two grease zerks per cylinder at the trunnion mounts. There is a grease zerk located at the cylinder head. Cushioning of the moldboard will be with two heavy duty shock assemblies with two internally mounted 586#/inch, .8125" wire, AISI 5161 steel springs. Arms of the canister have bolt on caps for ease of pin removal. The pressure relief valve shall be preset at 400 PSI and is provided with the scraper.

Hydraulic steel tubing is externally mounted for ease of maintenance in poly mounting block assemblies..

All hardware and fasteners are electronically plated and corrosion resistant.

Scraper components are shot blasted, chemically treated, and powder coated prior to assembly.

Mold board stops are installed so that the moldboard discharge will be outside of the drive tires on each side. Additional stops are installed on the bottom of the circle to protect the transmission in the event of center bolt failure.

A 15 point grease extension to the outside of the circle for ease of maintenance

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Front Bumper

Bumper is constructed of 12" structural C channel, approx. 20 lbs/ft. The bumper ends are flared back. All necessary supports and braces are installed so as to provide adequate support from the frame to the hitch.

Tow hooks are installed at the front. A stirrup step with a bar grating tread installed on each end of the bumper.

Install 29" or 34" Husting hitch complete with a double acting lift cylinder

Fuel/ hydraulic Combination Tanks

The tank configuration are a 30 gallon hydraulic oil tank, and a 80 gallon diesel fuel tank. The tanks are constructed of 10 gauge steel, mounted between the cab and the dump body on an angle tank cradle. A serrated bar step is installed on the street side end of the mounting bracket. Tanks are painted to match the cab.

Tanks include proper label for fuel and hydraulic oil.

The hydraulic reservoir includes a screened filler breather cap, magnetic drain plug, 3" NPT supply port with a 3" x 2" filter screen, a 2" full flow ball valve shut off, and an external mounted sight temperature gauge. A 3/4" case drain port installed and fitted with a full flow ball valve. An in tank 10 micron return line filter mounted in the reservoir. A drop tube is installed on the discharge port of the filter.

A low oil shut down float switch is mounted in the hydraulic reservoir. Once the oil level drops below a safe operating level, a low oil indicator light shall be energized to alert the driver of a low oil situation.

Oil shall be AW32 type

A solid state fuel gauge sending unit is installed in the fuel tank.

Ball valve shut offs are installed on both the supply and return fuel lines to facilitate ease of changing fuel filters.

Central Hydraulic System

The pump is a Rexroth model A10V071 load sensing, piston pump with 71CC displacement. The pump is fitted with split flange adapters on both the supply and pressure port. The pump drive line is a Spicer 1310 series drive line and it can be removed without removing the pump. A high pressure, manually operated, 1" ball valve installed on the main pressure line at the pump for pump shut down in the event of a low oil situation

The hydraulic valve is a Rexroth M4-12 modular manifold design. The valve sections to operate the sander/spinner circuit are pulse-width modulated, proportionally controlled, and include stroke limiters. Each valve segment is individually mounted to the manifold base assembly and serviceable without removing any hydraulic hoses or any other hydraulic valve segments.

Valve sections for dump body hoist, scraper, and plow functions, have shim adjustable flow control compensators for each function. The scraper and hoist

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down circuit include a load sense relief to limit the down pressure in the scraper down and hoist down circuits.

All valve sections are spool type and include a 4 way section for hoist, a 4 way section for scraper up/down, a 4 way section for scraper swing, a 4 way section for front plow up/down, a 4 way section for plow reverse and electric proportioning sections for spinner rated at 8GPM, conveyor rated at 15 GPM. Valve functions for the hoist, scraper and front plow are air operated and are controlled by Apsco type air controllers mounted in a control console between the seats in the cab. The Apsco air controllers include identifying labels built into the handles as to their functions. Air lines that extend from the controllers to the valve are color coded.

The hydraulic valve assembly is mounted in a weather-tight stainless steel enclosure. All plumbing is external, directly into the bottom of the valve manifold base.

Hoses are Parker model 451 on all high pressure hoses. All pressure hoses shall be plumbed on the street side of the chassis, away from both the turbo charger and the exhaust system. The supply hose for the pump is routed in such a way as to facilitate ease of changing the engine oil filters. The valve enclosure is mounted on the street side of the chassis.

The plow power reverse circuit is equipped with a cushion valve mounted at the front bumper. The plow power reverse circuit is equipped with stainless steel hydraulic couplers as well as the spreader, spinner, and pre wet circuits at the end of the chassis. All couplers are equipped with dust caps and plugs.

Spreader Controller

Spreader controller is a Bosch model CS420. Controller is capable of operating in either open loop, ground speed orientated mode, or manual mode. Controller includes a digital output display and shall also include a programmable blast function. Controller includes auger/conveyor and spinner output channels. Each function can be operated individually or all simultaneously. All functions operate in open sensor loop modes. for safety reasons, grounding or cutting any wire at any point between any valve coil and the controller will not cause any valve to actuate. One lead from each hydraulic valve coil must be wired to a common ground point. The system must supply pulsed +12 volt power to the other lead from each individual valve coil.

The Pass feature is activated using the on/off switch on the controller. Turning power off and then on returns operator to previous operating settings. Controller specifications include imprinted and/or color-coded wires for easy troubleshooting, power supply voltage 12 to 15 volts DC, and operating temperature range -20 to +40 degrees C.

Lighting

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A Star model 9016-LED-A, mini led light bar is installed on the cab shield and includes a mounting bracket with a guard.

A work light is installed at the rear of the dump body for rear spreader illumination and on each side of the chassis for scraper illumination

Rear lighting includes 3 oval hole , tapered light boxes constructed of type 201 stainless steel welded to the outside of the dump body pillar posts.

Top holes include Sound Off LED, Amber flashers model ECVREBZA.

The middle lights are Sound Off model ECVO62STT LED Stop/turn/tail lights.

The bottom lights are Sound Off model ECVO62B2W LED backup lights

All marker lights shall be led type.

A Betts junction box is installed at the rear of the chassis for all auxiliary lighting.

Install hood mounted, Truck Light model plow lights with built in turn signals shall be mounted on the hood. The city will determine the height of the plow lights. Mounting brackets shall be aluminum construction

Install ¼" hitch plate at rear with 20K pintle hitch, safety chain D-rings and 7 way round electric plug, mount hitch 23" from ground

Install Monroe Under tailgate salt spreader including:

Monroe Model MS966-RF-DD

7 gauge trough with ¼" end plates

201 stainless steel construction

Reverse flighting with left of center discharge

Direct drive hydraulic motor

Poly spinner disc

Full top and bottom opening for ease of clean out

All necessary hydraulic hoses and fittings

***INSTALLED: \$54,300.00

OPTION: Above body in unpainted 201 stainless steel ?

Note: Fuel/Hydraulic tanks may change depending on which chassis is selected, price will change accordingly

Option

Monroe Junior mid-mount wing single axle application

Moldboard is 7' long, 27" intake height and 28" discharge

3/16" moldboard with 3/8" ribs

H.D. spring cushioned push arm with shear pin

Front cross tube with mounting plate

4" x 4" x ¼" bottom angle, 4" x 10" toe cylinder, 3" x 10" heel cylinder

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Safety chain for transport

Para-Glide front wing post is a trailing link design with 12" of lift. The Para-Glide is designed to allow the moldboard to float up 8 to 12" when in the plowing position

Rear push arm has a 6" cushion spring

Rear push arm support brace is constructed of 4" x 6" x ¼" tubing and is supported by both frame rails

Install sequencing valve for proper operation of the wing, valve has built in checks to prevent drifting while not in use

Sequencing valve has built in manually adjustable flow controls

Hydraulic stainless steel disconnects for heel cylinder for easy removal

Wing is cushioned with a rubber stop in stored position

Welding on the moldboard is continuous

Install a LED work light on the curb side to illuminate the wing

A poly 1 hole light box installed on the end of the wing with a Sound off LED flasher and marker light.

Reverse curve steel cutting edge

Additional air operated hydraulic valve section for wing operation

Add Apsco air operated control in the cab

Wing is standard powder coat orange

Installed: \$10,500.00

Install Moldboard shoes on wing

Add \$151.81 EACH

Submitted by Dan Bouwman/ Scott Kloosterman

\$ 64,800

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-38

A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN A PERMIT FOR A FIREWORKS DISPLAY AT PORTLAND HIGH SCHOOL

WHEREAS, the Chamber of Commerce has requested that the City Council approve a permit for Melrose Pyrotechnic, Inc. to put on a fireworks display at the Portland Public School High School Football Field on the third of July to celebrate Independence Day with no rain date; and

WHEREAS, the City Manager recommends that Council approve the display subject to the Chamber and Pyrotechnics company providing proof of insurance (attached as Exhibit A) and Melrose Pyrotechnics, Inc. locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance; and fire department personnel and vehicles being present at the display site perimeter when the fireworks are set off) and Act 358 of the Public Acts of Michigan of 1968, as amended.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves and authorizes the Mayor to sign a permit (attached as Exhibit B) for a fireworks display at the Portland Public School High School Football Field as a part of a fourth of July celebration on Sunday, July 3, 2016, subject to the Chamber and Pyrotechnics company providing proof of insurance and Melrose Pyrotechnics, Inc. locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance, and fire department personnel and vehicles must be at the display site perimeter) and Act 358 of the Public Acts of Michigan of 1968, as amended.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 2, 2016

Monique I. Miller, City Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No., Ext.): 216-658-7100 FAX (A/C, No.): E-MAIL: ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B : Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER C : Travelers Indemnity Co</td> <td>25658</td> </tr> <tr> <td>INSURER D : Maxum Indemnity Company</td> <td>26743</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Everest Indemnity Insurance Co.	10851	INSURER B : Everest National Insurance Company	10120	INSURER C : Travelers Indemnity Co	25658	INSURER D : Maxum Indemnity Company	26743	INSURER E :		INSURER F :
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INSURED Melrose Pyrotechnics, Inc. Kingsbury Industrial Parkway Heinold Complex Kingsbury IN 46345														

COVERAGES

CERTIFICATE NUMBER: 841071488

REVISION NUMBER:

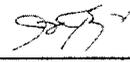
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	SI8ML00042-161	1/15/2016	1/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SI8CA00025-161	1/15/2016	1/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		EXC6017975	1/15/2016	1/15/2017	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	0323N491 (MI)	4/1/2016	4/1/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

DISPLAY DATE: July 3, 2016
LOCATION: Portland High School Football Field
ADDITIONAL INSURED: Portland High School Student Council; Portland Chamber of Commerce; Portland Area Public Schools; City of Portland, MI

CERTIFICATE HOLDER**CANCELLATION**

Portland Chamber of Commerce P.O. Box 303 Portland MI 48875	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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ACORD 25 (2010/05)

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Exhibit
A

FIREWORKS DISPLAY PERMIT
 Michigan Department of Energy, Labor, & Economic Growth
 Bureau of Fire Services
 P.O. Box 30700
 Lansing, MI 48909
 (517) 241-8847

2016

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	--

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

PUBLIC DISPLAY

 AGRICULTURAL PEST CONTROL

Issued To <i>MELROSE PYROTECHNICS, INC.</i>	Age (18 or over)				
Address <i>P.O. BOX 123, 9019 W. BELDING RD. SUITE 3, BELDING, MI 48809</i>					
Name of Organization, Group, Firm, or Corporation <i>Portland Chamber of Commerce</i>					
Address, P.O. BOX <i>363 Portland, Michigan 48875</i>					
Number and Types of Fireworks <i>Approximately 1200 aerial display shells ranging in size from 1 1/4 inches to 5 inches in diameter.</i>					
Exact Location of Display <i>Portland High School Football Field</i>					
City, Village, Township <i>Portland</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Date <i>July 3, 2016</i></td> <td style="width: 50%; padding: 2px;">Time <i>Dusk</i></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Amount <i>\$5,000,000.00</i></td> </tr> </table>	Date <i>July 3, 2016</i>	Time <i>Dusk</i>	Amount <i>\$5,000,000.00</i>	
Date <i>July 3, 2016</i>	Time <i>Dusk</i>				
Amount <i>\$5,000,000.00</i>					
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Amount <i>\$5,000,000.00</i>				

Issued by action of the
 council
 commission
 board of the
 city
 village
 township of _____
(Name of City, Village, Township)
 on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Exhibit

B

APPLICATION FOR FIREWORKS DISPLAY PERMIT
 Michigan Department of Energy, Labor, & Economic Growth
 Bureau of Fire Services
 P.O. Box 30700
 Lansing, MI 48909
 (517) 241-8847

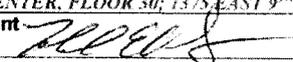
2016

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	---

<input checked="" type="checkbox"/> PUBLIC DISPLAY	<input type="checkbox"/> AGRICULTURAL PEST CONTROL	Date of Application <i>03-14-16</i>
Name of Applicant <i>MELROSE PYROTECHNICS, INC.</i>	Address <i>P.O. BOX 302, KINGSBURY, IN 46345</i>	Age (18 or over)
If a Corporation, Name of President <i>MICHAEL CARTOLANO</i>	Address <i>P.O. BOX 302, KINGSBURY, IN 46345</i>	
If a Non-resident Applicant: Name of MI Attorney or Resident Agent <i>MIKE VAN LOO</i>	Address <i>9619 W. BELDING RD, SUITE 3, BELDING, MI 48809</i>	Phone No. <i>(517) 794-0205</i>
Name of Pyrotechnic Operator <i>MIKE VAN LOO</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age (18 or over) <i>47</i>
No. Years Experience No Displays <i>29 YEARS 500+</i>	Where <i>MICHIGAN, ILLINOIS, INDIANA</i>	
Name of Assistant: <i>RODNEY LOPEK</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age <i>45</i>
Name of Other Assistant: <i>BRIAN LOPEK</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age <i>49</i>
Exact Location of Proposed Display <i>Portland High School Football Field</i>		
Date of Proposed Display <i>July 3, 2016</i>	Time of Proposed Display <i>Dusk</i>	

No. of Fireworks	Kind of Fireworks to be Displayed
<i>Approximately 1200</i>	<i>Aerial display shells ranging in size from 1 1/4 inches to 5 inches in diameter.</i>

Manner & Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities)
NO STORAGE NECESSARY, DELIVERED ON DATE OF DISPLAY

Amount of Bond of Insurance (to be set by local gov't) <i>\$5,000,000.00</i>	Name of Bonding Corporation or Insurance Company <i>BRITTON-GALLAGHER & ASSOCIATES</i>
Address of Bonding Corporation or Insurance Company <i>ONE CLEVELAND CENTER, FLOOR 30; 1375 EAST 9TH STREET, CLEVELAND, OHIO 44114</i>	
Signature of Applicant 	<i>For Melrose Pyrotechnics, Inc.</i>

SEE OTHER SIDE FOR INSTRUCTIONS

LICENSE AGREEMENT

This License Agreement is made as of May __, 2016, between the City of Portland, a Michigan municipal corporation the principal business address of which is 259 Kent Street, Portland, MI 48875-1495 (the "City"), and Mr. Francis Hoerner, an individual whose address is 10006 Barnes Road, Portland, MI 48875 ("Mr. Hoerner").

RECITALS

- A. In 2008 the City purchased approximately 58 acres of property for economic development purposes that is described and depicted on the attached Exhibit A.
- B. The City has sold some of the property described in the attached Exhibit A for the development of a Family Farm & Home store but desires to license 52.9 acres of the property of the remaining acreage, which is depicted on the attached Exhibit B, (the "Property"), because no development activity is anticipated to occur on it during the remainder of 2016.
- C. Mr. Hoerner would like to use the Property during the 2016 growing season to grow and harvest corn or soy beans, consistent with prior use of the Property.
- D. The parties believe it is in their mutual best interests to provide for that use of the Property during the remainder of 2016, so long as the City has the needed access for surveying, testing, inspection and other activities that might lead up to its development.
- E. Mr. Hoerner recognizes and understands that there is current discussions regarding development of the Property that may potentially interfere with his crop and ability to farm the entire Property. The City will not be responsible for any damages or interference arising from or related to the said road construction. Mr. Hoerner further agrees to only access the property from Grand River Avenue and not Cutler Road.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this agreement, the parties agree as follows.

1. Grant of License. The City licenses Mr. Hoerner's use the Property under the terms and conditions of this Agreement for the purpose of planting, growing and harvesting corn or soy beans and for no other purpose or use.
2. Term. Unless terminated earlier pursuant to this Agreement, the term of the license commences on the date first written above and terminates on December 30, 2016.
3. Fee. The license fee is \$7,875.00 to be paid no later than May 15, 2016.
4. Use Restrictions. Mr. Hoerner's use of the Property shall comply with applicable all laws, ordinances, rules, regulations, permit and license requirements, orders and directives of governmental bodies and officials of competent jurisdiction and, to the extent they do not conflict with the foregoing, with generally accepted farming practices. Mr. Hoerner shall not bring any hazardous substances or materials onto the Property except as may be generally used to grow corn or soy bean crops and, then, in accordance with the foregoing requirements. Mr. Hoerner also agrees to comply by the terms of section E above.
5. Assignment or Use by Others Prohibited. Mr. Hoerner may not assign this Agreement or its rights, privileges, duties or obligations under this Agreement and may not allow any other person or entity to use the Property for any purpose without the City's prior written consent.
6. Condition of Property. This license is granted on an "as is" basis. The City makes no representations or warranties about the condition of the Property or its fitness for any purpose or use, and shall have no duty to maintain, repair, replace or improve any portion of the Property. While the City is currently unaware of the presence of any hazardous substances on the Property in violation of any applicable laws, rules or regulations, the City makes no representations or warranties and expressly disclaims all representations and warranties as to the presence or absence of hazardous substances on, in, or under the Property.

Exhibit

A

7. Utility Costs. If Mr. Hoerner needs or desires any utility services to the Property, he shall place all utility services to the Property in his name, shall pay all required deposits or initial fees and shall timely pay (*i.e.*, before the date on which they can no longer be paid without penalties or interest) all rates, fees and charges for the utility service to the Property.

8. Changes to Property. No buildings or other structures shall be built or placed on the Property, no additions or improvements may be made to the Property, and no changes may be made to the grading of the Property without the City's prior written consent which the City may for any reason decline.

9. Indemnification and Insurance.

(A) The City shall not be responsible for any loss or damage from whatever cause to personal property located on the Property. Mr. Hoerner shall hold the City (defined for purposes of this paragraph to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demand, claim, judgment, award, legal proceeding or loss of any kind arising from Mr. Hoerner's use or occupancy of the Property. This provision shall not apply to crop losses due to entry on the property as otherwise specifically provided in this Agreement or to losses due to the City's early termination of the license as otherwise specifically provided in this Agreement.

(B) Mr. Hoerner shall obtain and maintain a general liability insurance policy covering the Property and his activities on the Property in minimal coverage amounts of \$500,000 per occurrence. That policy shall name the City as an additional insured and certificate holder. Copies of certificates of insurance showing the coverage to be in place, that the premiums are fully paid, and that coverage cannot be terminated or modified except after 30 days prior written notice to the City, shall be provided to the City. Upon request the City shall be provided copies of the policies of insurance and all endorsements.

10. Breach and Remedies. To the extent not otherwise prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including without limitation, actual reasonable attorney fees, incurred to bring, maintain or defend such action from the first demand through any and all appellate proceedings, and jurisdiction and venue of any action brought pursuant to or to enforce this Agreement shall be solely in the state courts in Ionia County, Michigan. The failure of either party to act upon any breach of this Agreement shall not be deemed a waiver of that breach.

11. Termination. The license granted pursuant to this Agreement is terminable at the will of the City Council of the City of Portland.

(A) However, prior to terminating the license, the City shall first give Mr. Hoerner 14 days written notice that it is considering such action and the date and time of the City Council meeting at which such action will initially be considered so that Mr. Hoerner may address the City Council prior to the Council's action.

(B) The obligations to pay utility rates, fees and charges as provided in this Agreement and the obligation to provide insurance coverage and to indemnify the City as required in this Agreement shall survive any termination of the license granted under this Agreement whether such termination is due to the expiration of the license term or a result of action taken by the City pursuant to this paragraph.

(C) If the City terminates the license pursuant to this paragraph, the City will compensate Mr. Hoerner for any loss of income if the corn was to be sold or costs of buying replacement corn if Mr. Hoerner intended to keep the corn for feeding livestock. In determining lost profits or other amounts to be paid under this paragraph, the parties shall account for Mr. Hoerner's fuel, seed, fertilizer, herbicides, pesticides and other materials, including any savings he experiences in those costs due to early termination,

for any amounts Mr. Hoerner paid or no longer needed to pay others for work to farm grow or harvest the crop, for costs or savings in equipment rentals to the extent Mr. Hoerner uses the equipment of others, and for other out-of-pocket costs Mr. Hoerner incurred or saved. The City will compensate Mr. Hoerner under this paragraph by paying an amount agreed upon by the parties. If they cannot agree, the parties shall consult an agent of the Michigan State University Extension whose decision as to the amount to be paid shall be binding on the parties.

12. Access. The City and its agents may enter upon the Property at such reasonable times as will not unreasonably interfere with Mr. Hoerner's use of it in order to plan for its possible development, by surveying it, making soil borings, taking soil and groundwater samples, showing it to potential persons who might market, develop, purchase, lease, occupy or use the Property. If crop damage occurs because of such entry upon the property, the City will compensate Mr. Hoerner for that crop loss by paying an amount agreed upon by the parties. If they cannot agree, the parties shall consult an agent of the Michigan State University Extension whose decision as to the amount to be paid for the crop loss shall be binding on the parties. Notwithstanding the foregoing the City will have access along the west 30 feet of the property for a distance 300 feet south of the Cutler Road right-of-way and the east 20 feet of the property for a distance of 50 feet south of the Cutler Road right-of-way for the purpose of installing and maintaining City owned utilities. The City will also have full access of the property as needed for the construction of Cutler Road and will not be responsible for any damages that may arise from or related to the construction. Mr. Hoerner further agrees to only access the property from Grand River Avenue and not Cutler Road.

13. Miscellaneous.

(A) This Agreement is written pursuant to the laws of the State of Michigan and was made in Ionia County, Michigan. This is the entire agreement between the parties regarding its subject matter. There are no prior or contemporaneous agreements. It may not be modified or amended except in writing, signed by all parties. It shall not be affected by any course of dealing or usage of trade. The captions are for reference only and shall not affect its interpretation. More than one copy of this Agreement may be signed, but all constitute but one agreement.

(B) Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

The parties have signed this Agreement as of the date first written above.

CITY OF PORTLAND

FRANCIS HOERNER

By: _____
James E. Barnes, Mayor

Francis Hoerner

Date signed: _____, 2016

By: _____
Monique I. Miller, Clerk

Date signed: _____, 2016

PORTLAND CITY COUNCIL
Ionia County, Michigan

Motion by _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 16-40

A RESOLUTION APPROVING PAY REQUEST NO. 9 TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR WORK PERFORMED ON THE CUTLER ROAD PROJECT

WHEREAS, the Cutler Road Project is administered through the Michigan Department of Transportation (MDOT) because the project will be partially funded by federal funds; and

WHEREAS, through MDOT's bid letting process, the City awarded a contract in the amount of \$706,740.03 to E.T. MacKenzie Company to make certain improvements to Cutler Road; and

WHEREAS, MDOT has submitted Pay Request No. 9 requesting a payment in the amount of \$19,307.88 for work performed, a copy of Pay Request No. 9 is attached as Exhibit A; and

WHEREAS, the City Engineer on this Project has reviewed Pay Request No. 9 and is recommending that the City Council approve payment in the amount of \$19,307.88, a copy of the engineer's letter is attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the City Engineer's recommendation to approve Pay Request No. 7 and authorizes payment in the amount of \$19,307.88 to the Michigan Department of Transportation, a copy of the engineer's letter is attached as Exhibit B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 2, 2016

Monique I. Miller, City Clerk

FEDERAL ITEM	HH9578		
JOB NUMBER	124536A		
AGREEMENT NO.	145475		
NAME / ADDRESS	010111		
RECEIPT CODE	899-14-00 899-92-203		
Bill NUMBER	9		
LOCALITY	CITY OF PORTLAND 14-2510		
DESCRIPTION	CITY OF PORTLAND; A) RECON WORK ALONG CUTLER RD. B) WATERMAIN, SANITARY SEWER, & PROPOSED DRIVEWAY WORK		
CONTRACT AWARD			706,240.03
OTHER COST			500.00
TOTAL ESTIMATED PROJECT COST			706,740.03
ESTIMATED FEDERAL PARTICIPATION			375,000.00
ESTIMATED STATE PARTICIPATION			0.00
ESTIMATED LOCAL PARTICIPATION			331,740.03
ADVANCE BY LOCAL			0.00
ESTIMATED BILLABLE TO LOCAL			331,740.03
LOCAL CONTRACT COST TO DATE			355,786.60
LOCAL OTHER COST TO DATE			49.31
TOTAL LOCAL COST TO DATE			355,835.91
PREVIOUS BILLED			336,528.03
BALANCE OF ADVANCE BY LOCAL			0.00
LOCAL CURRENT MONTH CONTRACTOR COSTS			19,307.88
LOCAL CURRENT MONTH OTHER COSTS			0.00
TOTAL LOCAL BILL AMOUNT			19,307.88

Exhibit

A



April 26, 2016

Mr. S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

Project: Cutler Road Improvements – MDOT Local Agency Project No. 124536A

Dear Mr. Gorman:

Attached is a copy of MDOT's Description Report from MDOT. There is no sanitary sewer or water main included in MDOT's Bill #9.

Based on our knowledge of the work completed on the project, and the methods used by MDOT to calculate the bill amount, we recommend that the City pay MDOT's Bill #9 in the amount of \$19,307.88.

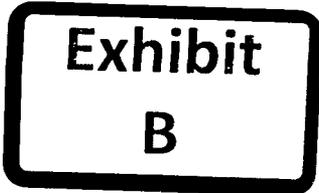
If there are any questions, please call.

Sincerely,

FLEIS & VANDENBRINK



Paul R. Galdes, P.E.
Project Manager



2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

City of Portland

Portland, Michigan

Minutes of the City Council Budget Workshop

Held on Wednesday, April 27, 2016

In the Conference Room at City Hall

Present: Mayor Barnes; Council Members Fitzsimmons, VanSlambrouck, Baldyga, and Johnston; City Manager Gorman; Finance Officer Kinde

The meeting was called to order at 7:00 P.M.

City Manager Gorman and Finance Officer Kinde presented the Fiscal Year 2016-2017 budget summary reports and the budget in its entirety.

There was discussion.

The Council concurred that water and sewer rates should be raised 2%.

There was continued discussion.

Motion by Barnes, supported by Fitzsimmons, to adjourn the meeting.

Yeas: VanSlambrouck, Baldyga, Johnston

Nays: None

Adopted

Meeting adjourned at 9:26 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 18, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry; Eric Proctor

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda with a revision to move A, B, C, and D under New Business to the end, after L.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman reported that a tentative agreement has been made with Lowell for Mayor's Exchange to take place on May 26, 2016 and June 30, 2016.

The process is moving forward on the Two Rivers Park Land Acquisition; the documentation to finalize the acquisition has been received. The appropriate matching funds have been included in the budget.

The City employees participated in the voluntary Statewide Tornado Drill on April 13, 2016.

Under Presentations, DDA/Main Street Director Perry presented the DDA report. The Block Party will be held Saturday, May 21, 2016 from 12:00 P.M. to 11:00 P.M.

Under New Business, the Council considered Resolution 16-26 to schedule a Special Meeting of the City Council for a Budget Workshop on Wednesday, April 27, 2016 at 6:00 P.M.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 16-26 to schedule a Special Meeting of the City Council for a Budget Workshop.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-27 to set a Public Hearing on the Proposed Budget for Fiscal Year 2016-2017 on May 2, 2016 at 7:00 P.M.

Motion by Baldyga, supported by Fitzsimmons, to set a Public Hearing on the Budget proposed for Fiscal Year 2016-2017.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None
Adopted

The Council considered Resolution 16-28 to approve the Ambulance Services Agreements with area municipalities and to approve the Care Plan Membership Agreement Form for the 2016-2017 service year.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 16-28 approving, authorizing, and directing the Mayor and Clerk to sign Ambulance Services Agreements with Danby Township, Portland Township, Westphalia Township, Orange Township, Lyons Township, the Village of Westphalia, the Village of Pewamo, and Sebewa Township and approving the Care Plan Membership Agreement Form.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

City Manager Gorman provided a summary of Resolutions 16-29, 16-30, and 16-31. A meeting of the Small Urban Task Force, comprised of representatives of the City of Portland and the Ionia County Road Commission, was held on April 14, 2016 to prioritize projects for 2018 through 2020. Prior to an official application being submitted to the Small Urban Program, MDOT requires assurances of a required minimum local match of 20% of road construction costs. The City's local income tax, dedicated to street improvements such as paving, curb and gutter, sidewalks, street lights, and related water and sewer infrastructure is utilized for projects such as this. If the City is awarded funds for reconstruction of the Divine Highway Bridge through MDOT's Local Bridge Program then it would go back to the Small Urban Task Force for an amendment to the prioritized projects.

Mayor Barnes noted that as of the 2010 Census the City of Portland was bumped into the Small Urban Program that provides Federal funds for road projects on the City's major streets.

There was discussion.

The Council considered Resolution 16-29 to commit the matching funds estimated at \$125,000 to carry out the Grand River Avenue Improvement Project from Cutler Road to I-96 and Area-wide Preventative Maintenance Improvements.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-29 a Resolution of Financial Assurance of Local Funds for the City of Portland's Grand River Avenue Improvement Project from Cutler Road to I-96 and Area-wide Preventative Maintenance Improvements.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 16-30 to commit the matching funds estimated at \$427,000 to carry out the Grand River Avenue Improvement Project from I-96 to Bristie Street.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 16-30 a Resolution of Financial Assurance of Local Funds for the City of Portland's Grand River Avenue Improvement Project from I-96 to Bristie Street.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

The Council considered Resolution 16-31 to commit the matching funds estimated at \$241,000 to carry out the Grand River Avenue Improvement Project from Bristie Street to Bridge Street.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-31 a Resolution of Financial Assurance of Local Funds for the City of Portland's Grand River Avenue Improvement Project from Bristie Street to Bridge Street.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 16-32 to approve Michigan Pavement Markings LLC's bid for 2016 street painting in the amount of \$12,362.00.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 16-32 approving Michigan Pavement Markings LLC's bid for 2016 street painting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 16-33 to vacate the portion of Marshall Street situated southeast of Grove Street, as requested by St. Patricks Church. The requested portion of Marshall Street is unimproved and is not presently used or maintained by the City of Portland. It has been determined that this portion of Marshall Street may be vacated without any adverse effects on the public health, safety or welfare. The City's Department of Public Works has reviewed the request and determined that public and private utilities do not exist within the said portion of the street.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-33 a Resolution of Intent to vacate the undeveloped portion of Marshall Street situated southeast of Grove Street.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Adopted

Motion by Baldyga, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on April 4, 2016, payment of invoices in the amount of \$38,452.72 and payroll in the amount of \$141,302.22 for a total of \$179,754.94. There were no purchase orders over \$5,000.00.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted that the City-wide Cleanup Day will be held Saturday, April 30, 2016.

Bids are being accepted through 3:00 P.M. on Wednesday, May 11, 2016 for the property at 628 Canal St. determined to be surplus property. The Council will consider those bids received at its meeting on May 16, 2016.

The process of hiring a new Assessor is underway. There is a viable candidate from the interview process.

City Manager Gorman thanked Tom Thelen, formerly of the Review & Observer, for his service to the community of Portland.

Under Council Comments, Council Member Baldyga concurred with the sentiments extended to Tom Thelen.

Motion by Fitzsimmons, supported by Baldyga, to go into Closed Session as permitted by the Michigan Open Meetings Act to discuss the proposed collective bargaining agreement.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council adjourned to Closed Session at 7:29 P.M.

The Council returned from Closed Session at 7:37 P.M.

The Council considered Resolution 16-23 to approve a cost of living adjustment, health insurance reforms and pension plan reforms for non-union City employees. The City has agreed to tentative collective bargaining agreements with the City employees represented by the Police Officers Labor Council (POLC) and the Governmental Employees Labor Council (GELC) for the period of July 1, 2016 through June 30, 2019.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-23 approving a cost of living adjustment, health insurance reforms and pension plan reforms for non-union City employees.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-24 to approve the agreements between the City and the City employees represented by the Police Officers Labor Council (POLC) and the Chapter of the Governmental Employees Labor Council (GELC) for the period of July 1, 2016 through June 30, 2019.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 16-24 approving the agreements between the City of Portland and the City employees represented by the Police Officers Labor Council (POLC) and the Chapter of the Governmental Employees Labor Council (GELC).

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-25 to approve the City’s participation in the MERS Uniform 457 Supplemental Retirement Program as an alternative to the current ICMA 457 Plan. There is no cost to the City to adopt the MERS 457 Plan and the City will not be making any employer contributions.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-25 approving the City of Portland’s participation in the MERS Uniform 457 Supplemental Retirement Program.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by Baldyga, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AT&T	00686	TELEPHONE SVC - WASTE WTR	29.55
AT&T	00686	TELEPHONE SVC - WASTE WTR	95.00
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	1,268.22
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	85.00
ALTEC INDUSTRIES, INC.	00016	REPLACE BROKEN CONTROL HANDLE IN BUCKET (TREE T	2,085.53
BASIC	01983	QUARTERLY FEE FOR HRA ADMIN - GENERAL	337.50
CONSUMERS ENERGY	00095	GAS SERVICES - VARIOUS DEPTS	1,821.84
CULLIGAN	02130	WATER DELIVERY -CITY HALL	12.00
ELECTION SYSTEMS & SOFTWARE	01480	MAINTENANCE - ELECTIONS	163.60
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	372.95
FAMILY FARM & HOME	01972	BLADE - MTR POOL	13.47
FARABEE MECHANICAL, INC.	00148	REPAIR NOZZLE & INJECTOR - ELECTRIC	3,923.37
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
GRAINGER, INC.	00172	BOXES OF EAR PLUGS - MTR POOL	100.60
GRANGER CONTAINER SERVICE	00175	REFUSE -CEMETERY, PARKS, MTR POOL	374.26
GRANGER CONTAINER SERVICE	00175	REFUSE - REFUSE	7,564.07
INDEPENDENT BANK	00197	BOND & REDEMPTION - ELECTRIC	9,100.00
MENARDS	00260	JOINT PROJECTS - ELECTRIC	48.94
MICHIGAN MUNICIPAL LEAGUE	00285	CLASSIFIED ADS - ASSESSING	70.50
MIRECS	01928	FEES - ELECTRIC	80.07
MUZZALL GRAPHICS	00326	BUSINESS CARDS - POLICE	59.16
NEWKIRK ELECTRIC ASSOCIATES	00331	POWER QUALITY ANALYSIS - ELECTRIC	800.00
PLEUNE SERVICE COMPANY INC.	00741	SERVICE HVAC - ELECTRIC	222.00
PLEUNE SERVICE COMPANY INC.	00741	LOCATE BLOCKAGE & REPLACE PIPING - CITY HALL	925.41
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC,WW,WTR,M POOL	179.42
VISCO	00793	STREET LIGHTS KENT ST - MAJ STS	57,816.00
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET - CITY HALL, WASTE WTR	70.94
JENNIFER REED	MISC	REFUND FOR REGISTRATION - REC	30.00
NICK LEFKE	MISC	ENERGY OPTIZA - ELECTRIC	15.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CHROUCH COMMUNICATION, INC.	00082	MAINT CONTRACT - ELECTRIC	78.00
LANSING ELECTRIC MOTORS, INC.	01196	BRONZE BRUSHING,, INTERNAL SEAL - ELECTRIC	975.77
MUNICIPAL SUPPLY CO.	00324	FLAGS W METAL STAFF, MARKING PAINT - ELECTRIC	228.00
MRE SERVICES, INC.	00318	MARCH COMPUTER SERVICES - GEN,POLICE, WASTE WT	524.20
FLEIS & VANDENBRINK	00153	KENT STREET CONSTRUCTION ENGINEERING - MAJ STS	3,620.33
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	900.00
BRAD CHARTRAND	02172	MILEAGE REIMB - AMB	56.44
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	94.99
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	212.76
MICHIGAN STATE POLICE	00275	SOR FEE FOR MARCH - POLICE	30.00
MICHIGAN STATE POLICE	00275	SOR FEE FEBRUARY - POLICE	30.00
MUNICIPAL SUPPLY CO.	00324	FENCE - WASTE WTR	32.00
FAMILY FARM & HOME	01972	WEED & FEED - AMBULANCE	22.99
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - VARIOUS DEPTS	932.37
MUNICIPAL SUPPLY CO.	00324	PIPE - WASTE WTR	131.94
STATE OF MICHIGAN	00428	BILL #9 CUTLER RD - LOC STS	19,307.88
FLEIS & VANDENBRINK	00153	SMALL URBAN FUNDING, WW SLUDGE THICKENING BLDG	1,153.40
KRISTINA KINDE	02352	MILEAGE & MEAL REIMB - GENERAL	299.80
BUSINESS CARD	02075	PALS CARDS & CPR CARDS, BASIC INSTITUTE, POWER	756.00
NORTH CENTRAL LABORATORIES	00959	SUPPLIES - WASTE WTR	482.66
USA BLUEBOOK	01850	SUPPLIES - WASTE WTR	215.96
MUNICIPAL SUPPLY CO.	00324	METER COUPLING GASKETS - WATER	106.96
LITE'S PLUS	00243	BULBS FOR CITY HALL - CITY HALL	93.75
HASSELBRING-CLARK	02073	CONTRACT OVRAGE FOR COPIER -CITY HALL	95.60
JOHN DEERE FINANCIAL	01818	PARTS & SERVICE - CEMETERY, PARKS, ELECTRIC	413.18
CITY OF PORTLAND - PETTY CASH	00701	POSTAGE & SUPPLIES - VARIOUS DEPTS	997.33
ERIK LITTS	01797	CONTRACTUAL SERVICES - ASSESSING	1,100.00
MUNICIPAL SUPPLY CO.	00324	GLOVES - CEMETERY, PARKS	64.00
MUNICIPAL SUPPLY CO.	00324	SAFETY GLASSES - CEMETERY, PARKS	87.50

CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MENARDS	00260	SUPPLIES - CEMETERY, PARKS	208.88
SPEEDWAY LLC	02395	FUEL & DIESEL - ELECTRIC, MTR POOL	2,596.73
PORTLAND PUBLIC SCHOOLS	MISC	ENERGY OPTZ - ELECTRIC	2,213.57
CONSUMERS ENERGY	00095	GAS SERVICE - WASTE WTR	3,737.24
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET SERVICES - ELECTRIC	45.00
Total:			\$129,569.63

**BI-WEEKLY
WAGE REPORT
April 25, 2016**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,279.10	186,488.85	1,190.54	68,381.00	10,469.64	254,869.85
ASSESSOR	1,080.72	30,307.35	82.67	10,537.82	1,163.39	40,845.17
CEMETERY	1,752.37	66,579.16	132.12	23,972.22	1,884.49	90,551.38
POLICE	12,786.85	326,911.62	1,066.74	100,345.14	13,853.59	427,256.76
CODE ENFORCEMENT	592.74	14,667.06	45.34	5,335.20	638.08	20,002.26
PARKS	1,823.94	48,359.51	138.30	15,749.76	1,962.24	64,109.27
INCOME TAX	2,179.55	40,282.06	148.03	24,790.57	2,327.58	65,072.63
MAJOR STREETS	2,043.97	70,952.09	149.35	43,108.81	2,193.32	114,060.90
LOCAL STREETS	2,317.70	54,575.55	166.07	31,459.09	2,483.77	86,034.64
RECREATION	738.75	41,572.37	55.05	19,496.90	793.80	61,069.27
AMBULANCE	9,954.86	255,881.82	976.78	64,328.79	10,931.64	320,210.61
DDA	1,538.40	22,249.12	211.02	4,151.71	1,749.42	26,400.83
ELECTRIC	15,488.68	381,252.49	1,148.73	185,388.97	16,637.41	566,641.46
WASTEWATER	9,159.54	212,716.07	668.49	109,968.08	9,828.03	322,684.15
WATER	4,294.37	105,047.67	431.70	48,943.47	4,726.07	153,991.14
MOTOR POOL	973.70	32,307.81	73.57	15,601.55	1,047.27	47,909.36
TOTALS:	76,005.24	1,890,150.60	6,684.50	771,559.08	82,689.74	2,661,709.68

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 4/28/16
MEETING DATE 5/2/16

Fund	Description	Beginning Balance 4/14/16	Total Cash in	Total Cash out	Cash Balance 4/28/16	Time Certificates	Ending Balance 4/28/16
101	GENERAL FUND	771,254.73	40,695.94	(83,432.73)	728,517.94	235,000.00	963,517.94
105	INCOME TAX FUND	47,333.55	2,327.58	(4,697.00)	44,964.13	10,000.00	54,964.13
150	CEMETERY PERPETUAL CARE FUND	35,342.20	200.00	-	35,542.20		35,542.20
202	MAJOR STREETS FUND	79,418.24	2,193.32	(4,914.77)	76,696.79		76,696.79
203	LOCAL STREETS FUND	102,248.36	2,483.77	(5,330.67)	99,401.46		99,401.46
208	RECREATION FUND	17,268.60	3,748.80	(1,630.24)	19,387.16		19,387.16
210	AMBULANCE FUND	47,579.46	13,651.64	(23,096.75)	38,134.35		38,134.35
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	18,254.32	1,749.42	(7,234.56)	12,769.18		12,769.18
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	131,726.85	-	-	131,726.85		131,726.85
520	REFUSE SERVICE FUND	25,433.18	5,559.24	(1,856.10)	29,136.32		29,136.32
582	ELECTRIC FUND	46,379.24	221,142.83	(181,660.81)	85,861.26	530,000.00	615,861.26
590	WASTEWATER FUND	(56,311.47)	53,509.18	(22,232.33)	(25,034.62)		(25,034.62)
591	WATER FUND	63,408.73	33,270.78	(11,085.14)	85,594.37	420,000.00	505,594.37
661	MOTOR POOL FUND	18,784.29	31,297.30	(12,676.33)	37,405.26		37,405.26
703	CURRENT TAX FUND	18,881.03	503.24	-	19,384.27		19,384.27
TOTAL - ALL FUNDS		1,370,363.56	412,333.04	(359,847.43)	1,422,849.17	1,195,000.00	2,617,849.17
					ELECTRIC-RESTRICTED CASH	319,418.00	319,418.00
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	795,741.37	795,741.37
					ELECTRIC-PRIN & INT ESCROW	118,781.61	118,781.61
					WASTEWATER DEBT ESCROW	210,976.71	210,976.71
					WASTEWATER REPAIR ESCROW	79,525.25	79,525.25
					DDA-PRIN & INT ESCROW	160,517.63	160,517.63
							<u>4,602,809.74</u>

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

ELECTRIC-RESTRICTED CASH	319,418.00	319,418.00
CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
PERPETUAL CARE CD	130,000.00	130,000.00
INCOME TAX SAVINGS	795,741.37	795,741.37
ELECTRIC-PRIN & INT ESCROW	118,781.61	118,781.61
WASTEWATER DEBT ESCROW	210,976.71	210,976.71
WASTEWATER REPAIR ESCROW	79,525.25	79,525.25
DDA-PRIN & INT ESCROW	160,517.63	160,517.63
		<u>4,602,809.74</u>

User: KRISTINA

DB: Portland

PERIOD ENDING 04/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGDY USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	994,798.00	962,577.89	0.00	32,220.11	96.76
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,200.00	0.00	0.00	1,200.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	1,662.18	213.95	6,337.82	20.78
101-000-445.022	1994A SPEC ASSESS - INTEREST	0.00	56.25	0.00	(56.25)	100.00
101-000-447.000	TAX COLLECTION FEES	42,707.00	43,354.39	0.00	(647.39)	101.52
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	32.67	0.00	(32.67)	100.00
101-000-451.000	BUSINESS PERMITS	1,000.00	195.00	0.00	805.00	19.50
101-000-453.000	CABLE TV FEES	28,000.00	22,613.12	0.00	5,386.88	80.76
101-000-455.000	TRAILER FEES	1,500.00	306.00	33.00	1,194.00	20.40
101-000-476.000	NON-BUSINESS PERMITS	0.00	5,529.00	4,360.00	(5,529.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	720.86	0.00	179.14	80.10
101-000-570.000	LIQUOR FEES	3,200.00	3,180.10	0.00	19.90	99.38
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00	10,557.00	0.00	(10,557.00)	100.00
101-000-575.000	REVENUE SHARING-CONST SALES	307,811.00	201,338.00	0.00	106,473.00	65.41
101-000-576.000	REVENUE SHARING-STAT SALES	102,666.00	70,844.00	0.00	31,822.00	69.00
101-000-620.000	PBT TESTING FEES	5,000.00	5,218.20	457.00	(218.20)	104.36
101-000-623.000	TRANSCRIPT FEES	1,000.00	2,148.42	1,172.75	(1,148.42)	214.84
101-000-624.000	MISCELLANEOUS FEES	165.00	2,178.15	0.00	(2,013.15)	1,320.09
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	265,870.00	26,587.00	52,987.00	83.38
101-000-630.000	CEMETERY LOT SALES	3,500.00	4,050.00	300.00	(550.00)	115.71
101-000-633.000	CEMETERY CARE FEES	3,700.00	4,968.00	624.00	(1,268.00)	134.27
101-000-634.000	GRAVE OPENING FEES	10,000.00	10,425.00	1,200.00	(425.00)	104.25
101-000-656.000	DISTRICT COURT FINES	11,000.00	8,730.69	933.93	2,269.31	79.37
101-000-661.000	PARKING FINES	2,400.00	1,217.00	40.00	1,183.00	50.71
101-000-662.000	DRUG FORFEITURE MONEY	2,000.00	0.00	0.00	2,000.00	0.00
101-000-663.000	MISCELLANEOUS FINES	1,500.00	1,594.00	126.00	(94.00)	106.27
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	200.00	0.00	(200.00)	100.00
101-000-665.000	INTEREST INCOME	420.00	90.69	0.00	329.31	21.59
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	228.00	50.06	0.00	177.94	21.96
101-000-667.000	RENTAL INCOME	8,500.00	1,015.00	175.00	7,485.00	11.94
101-000-676.003	DONATIONS-DOG PARK	300.00	713.20	0.00	(413.20)	237.73
101-000-676.005	DONATION - DARE	0.00	200.00	0.00	(200.00)	100.00
101-000-676.006	DONATION - PARKS	18,302.00	19,813.03	0.00	(1,511.03)	108.26
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	193.17	0.00	556.83	25.76
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,500.00	7,013.96	0.00	(513.96)	107.91
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	10,000.00	5,860.52	691.23	4,139.48	58.61
101-000-678.007	REIMBURSEMENTS-PAMA	1,250.00	1,252.80	0.00	(2.80)	100.22
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	200.00	1,033.95	0.00	(833.95)	516.98
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	0.00	0.00	100.00
TOTAL Revenues		2,011,164.00	1,780,612.30	36,913.86	230,551.70	88.54
Expenditures						
100	COUNCIL	198,485.00	182,160.24	30,335.00	16,324.76	91.78
101	COMMUNITY PROMOTIONS	269,316.00	186,457.05	2,836.40	82,858.95	69.23
172	CITY MANAGER	129,394.00	98,358.67	8,615.94	31,035.33	76.01
191	ELECTIONS	6,910.00	4,067.32	163.60	2,842.68	58.86
201	GENERAL ADMINISTRATION	310,628.00	240,431.93	16,558.83	70,196.07	77.40
209	ASSESSING	55,261.00	46,350.70	6,598.56	8,910.30	83.88
265	CITY HALL	50,651.00	41,369.68	3,432.16	9,281.32	81.68
276	CEMETERY	171,697.00	115,322.52	4,627.55	56,374.48	67.17
301	POLICE	691,182.00	506,858.70	41,443.73	184,323.30	73.33
371	CODE ENFORCEMENT	39,198.00	28,152.66	2,254.28	11,045.34	71.82

User: KRISTINA

DB: Portland

PERIOD ENDING 04/30/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
728	ECONOMIC DEVELOPMENT	3,200.00	11,507.24	101.90	(8,307.24)	359.60
751	PARKS	166,264.00	119,409.82	5,768.74	46,854.18	71.82
TOTAL Expenditures		<u>2,092,186.00</u>	<u>1,580,446.53</u>	<u>122,736.69</u>	<u>511,739.47</u>	<u>75.54</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,011,164.00	1,780,612.30	36,913.86	230,551.70	88.54
TOTAL EXPENDITURES		<u>2,092,186.00</u>	<u>1,580,446.53</u>	<u>122,736.69</u>	<u>511,739.47</u>	<u>75.54</u>
NET OF REVENUES & EXPENDITURES		(81,022.00)	200,165.77	(85,822.83)	(281,187.77)	247.05

User: KRISTINA

DB: Portland

PERIOD ENDING 04/30/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
TOTAL REVENUES		719,886.00	400,138.54	0.00	319,747.46	55.58
TOTAL EXPENDITURES		1,236,072.00	608,876.63	8,901.09	627,195.37	49.26
NET OF REVENUES & EXPENDITURES		(516,186.00)	(208,738.09)	(8,901.09)	(307,447.91)	40.44
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		2,500.00	2,550.00	200.00	(50.00)	102.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,500.00	2,550.00	200.00	(50.00)	102.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		1,110,710.00	234,207.52	0.00	876,502.48	21.09
TOTAL EXPENDITURES		1,112,216.00	281,324.21	71,955.03	830,891.79	25.29
NET OF REVENUES & EXPENDITURES		(1,506.00)	(47,116.69)	(71,955.03)	45,610.69	3,128.60
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		394,669.00	289,451.92	0.00	105,217.08	73.34
TOTAL EXPENDITURES		400,533.00	360,641.88	31,680.16	39,891.12	90.04
NET OF REVENUES & EXPENDITURES		(5,864.00)	(71,189.96)	(31,680.16)	65,325.96	1,214.02
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
TOTAL REVENUES		148,250.00	99,541.34	5,367.00	48,708.66	67.14
TOTAL EXPENDITURES		129,769.00	93,751.79	3,600.22	36,017.21	72.25
NET OF REVENUES & EXPENDITURES		18,481.00	5,789.55	1,766.78	12,691.45	31.33
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		539,531.00	439,819.90	12,831.12	99,711.10	81.52
TOTAL EXPENDITURES		596,888.00	533,803.18	35,358.26	63,084.82	89.43
NET OF REVENUES & EXPENDITURES		(57,357.00)	(93,983.28)	(22,527.14)	36,626.28	163.86
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
TOTAL REVENUES		344,447.00	308,538.10	2,120.00	35,908.90	89.57
TOTAL EXPENDITURES		369,907.00	314,818.89	8,432.91	55,088.11	85.11
NET OF REVENUES & EXPENDITURES		(25,460.00)	(6,280.79)	(6,312.91)	(19,179.21)	24.67
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		136,088.00	40,968.44	0.00	95,119.56	30.10
NET OF REVENUES & EXPENDITURES		(136,088.00)	(40,968.44)	0.00	(95,119.56)	30.10
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
TOTAL REVENUES		112,150.00	92,325.94	9,221.40	19,824.06	82.32
TOTAL EXPENDITURES		111,000.00	86,707.40	0.00	24,292.60	78.11
NET OF REVENUES & EXPENDITURES		1,150.00	5,618.54	9,221.40	(4,468.54)	488.57

User: KRISTINA

DB: Portland

PERIOD ENDING 04/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,851,782.00	2,698,993.49	276,420.21	1,152,788.51	70.07
	TOTAL EXPENDITURES	4,284,047.00	2,887,914.90	163,563.25	1,396,132.10	67.41
	NET OF REVENUES & EXPENDITURES	(432,265.00)	(188,921.41)	112,856.96	(243,343.59)	43.70
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	965,561.00	680,074.40	67,205.91	285,486.60	70.43
	TOTAL EXPENDITURES	981,990.00	597,031.93	44,532.21	384,958.07	60.80
	NET OF REVENUES & EXPENDITURES	(16,429.00)	83,042.47	22,673.70	(99,471.47)	505.46
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	601,020.00	443,848.25	43,391.37	157,171.75	73.85
	TOTAL EXPENDITURES	671,408.00	522,388.58	44,691.78	149,019.42	77.80
	NET OF REVENUES & EXPENDITURES	(70,388.00)	(78,540.33)	(1,300.41)	8,152.33	111.58
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	485,623.00	437,943.13	53,540.00	47,679.87	90.18
	TOTAL EXPENDITURES	484,602.00	374,503.24	14,341.28	110,098.76	77.28
	NET OF REVENUES & EXPENDITURES	1,021.00	63,439.89	39,198.72	(62,418.89)	6,213.51
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	(1,238,391.00)	(575,298.54)	43,240.82	(663,092.46)	46.46

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Power Line Supply

SHIP TO Elec

582-539-~~588~~ 985.01

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
4-27-10					
QUANTITY	DESCRIPTION			PRICE	AMOUNT
3	Rolls of Brown Hi Score			.72	2160-
6	Rolls of Sweet Brown Hi Score			1.17	7020
					<u>189180-</u>



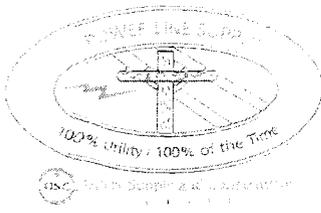
NOT FOR RESALE FOR RESALE

TAX NUMBER _____

AUTHORIZED SIGNATURE

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES



Power Line Supply
 420 Roth Street Suite A
 Reed City, MI 49677
 USA
 231-832-2297

QUOTATION

Order Number	
1990072	
Order Date	Page
4/26/2016 07:51:44	1 of 2

Bill To:
 Portland, City Of
 259 Kent Street
 Portland, MI 48875

Ship To:
 Portland, City Of
 723 E. Grand River
 Electric Department
 Portland, MI 48875

517-647-6912
 Attn: Mindy Tolan

Requested By: Mr. Mike Hyland

Customer ID: 100482

<i>PO Number</i>	<i>Ship Route</i>	<i>Taker</i>
Hi Score Wire-1	TUE	VICKY_SMITH

<i>Quantities</i>				<i>Item ID</i>		<i>Pricing</i>	<i>Unit</i>	<i>Extended</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM</i> <i>Unit Size</i>	<i>Disp</i>	<i>Item Description</i>	<i>UOM/Size</i>	<i>Price</i>	<i>Price</i>

Order Note: For lines 1 & 2 Pricing is firm for order placed by 5/2/16

Order Note: Lines 1 & 2 are manufactured by Southwire.

Order Note: Lines 3 & 4 Pricing is firm for order placed until 5-2-16.

Order Note: Lines 3 & 4 are manufactured by General Cable

3,000.0000	0.0000	3,000.0000	FT	(001) 30845201	FT	1.0	0.7200	2,160.00
			1.0	Wire 1/0 Brenau HS			Lead Time Days ARO: 0	

Order Line Notes: Factory Stock Subject to prior sale.

Order Line Notes: Length: +10%/-10%

6,000.0000	0.0000	6,000.0000	EA	(002) SWEEBRIAR HISCORE	EA	1.0	1.1700	7,020.00
			1.0	Wire Sweetbriar HiScore 4/0 Str AL 80			Lead Time Days ARO: 0	

Customer Part#: 30851001

Order Line Notes: Factory Stock Subject to prior sale.

Order Line Notes: Length: +10%/-10%

3,000.0000	0.0000	3,000.0000	FT	(003) BRENAU AR	FT	1.0	0.6900	2,070.00
			1.0	Wire Brenau XLPE AR EYS			Lead Time Days ARO: 0	
				1/0 AWG AL CPR 040"/040" XLPE/HDXLPE				
				SEQ				

Order Line Notes: Factory Stock Subject to prior sale.

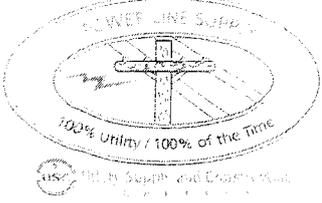
Order Line Notes: Length: 1000FT - +0%/-0%

6,000.0000	0.0000	6,000.0000	FT	(004) SWEETBRIAR AR	FT	1.0	1.1700	7,020.00
			1.0	Wire Sweetbriar XLP AR			Lead Time Days ARO: 0	

Order Line Notes: Factory Stock Subject to prior sale.

Order Line Notes: Length: 1000FT +0%/-0%





Power Line Supply
 420 Keith Street Suite A
 Reed City, MI 49679
 USA
 231-832-2297

QUOTATION

Order Number	
1990072	
Order Date	Page
4/26/2016 07:51:44	2 of 2

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM Unit Size	Disp	Item Description	UOM/Size	Price	Price

Total Lines: 4

THIS QUOTATION AND/OR ACKNOWLEDGMENT ARE SUBJECT TO OUR
 STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:
[HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX](https://www.uscco.com/terms/taca.aspx) OR WE WILL SEND YOU A
 COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

SUB-TOTAL: 18,270.00

TAX: 0.00

AMOUNT DUE: 18,270.00

U.S. Dollars



PORTLAND ECONOMIC DEVELOPMENT CORPORATION

Minutes of the Meeting
Held at 7:00 p.m., January 25, 2016
City Hall Executive Conference Room
City Hall, 259 Kent St., Portland, Michigan

Present: Clement, Lakin, Pohl, Abel, Foote, Smith, Fitzsimmons, City Manager Gorman

Absent: Calley

Staff: City Clerk Miller

Guests: Bill Roeser, CEO of Sparrow Ionia

The meeting was called to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Lakin, to approve as presented.
All in favor. Approved.

Motion by Abel, supported by Smith, to approve the Minutes of the September 28, 2015 meeting as presented.
All in favor. Approved.

Under Presentations, City Manager Gorman introduced Bill Roeser, CEO of Sparrow Ionia. Mr. Roeser stated that Sparrow currently has four primary care facilities in Ionia County. A potential development in Portland has been in discussion for quite some time as they have outgrown the current facility. The entire Sparrow system has several development projects in process. The Portland location is on the project list but funding has not yet been approved. The project is expected to cost approximately \$1 – 2 million for an expected 10,000 square foot facility that would support six providers. The details need to be determined but Mr. Roeser hopes to move the Portland project up the list and begin further planning. Mr. Roeser further stated, although there are no guarantees, there is a good chance the project will get moving within the next few months.

City Manager Gorman stated the EDC had directed him to work with Michael Garrett of Pinnacle Construction on a potential project. Mr. Garrett provided renderings to Sparrow but they would like to retain control of the property.

There was discussion.

Chair Clement suggested it doesn't hurt to keep looking at other development opportunities while keeping in touch with Mr. Roeser.

There was discussion.

Under New Business, there was discussion of collaborating with Main Street Economic Revitalization Committee to produce a "developer's packet" to enhance recruitment efforts for development.

Economic Development Corporation
January 25, 2016

The Board concurred that joining efforts to create a development package for the great Portland area would a worthwhile project.

City Manager Gorman provided an update on development in the community. Ken Bush, owner of Gerdes at 128 Kent St. has had Servpro working to repair damage to the building. There has been a substantial amount of damaged material removed from the building. A new support beam was placed last week. There are no specific plans for the property at this point.

Bernie Pelc, of PCMI at 140 Kent St., will be making renovations to his building.

The Woda Group is planning to begin work on Old School Manor, at 306 Brush St. soon. They've been working on closing on the property. Plans are going to the architect for the final seal then they will be sent to the City.

Construction on the Goodwill and Frewen Realty's building is underway.

The Portland Assisted Living & Memory Center is a beautiful facility is now open.

Olivera's is under construction and is expected to open this spring.

McDonald's is planning to begin construction on their new facility his spring.

Rite Aid will proceed with a major renovation to the interior of their building very soon.

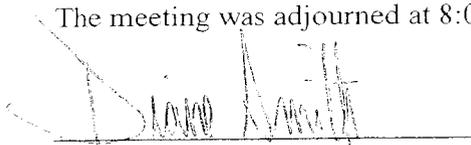
The Planning Commission recently made a recommendation to the Council to add "health & exercise club" as a use in the Industrial District in the Zoning Ordinance. The Planning Commission would like to look at other uses that are currently allowed in the Commercial District's but are not allowed in the Industrial District.

Under Board Member Comments, Member Smith suggested the Ionia County Economic Alliance might be able to help with development opportunities. They have a new partnership with The Right Place.

Chair Clement asked if anyone is interested in serving on a subcommittee in creation of a development packet. Member Smith stated that she would like to.

Motion by Lakin, supported by Smith, to adjourn the meeting.
All in favor. Approved.

The meeting was adjourned at 8:09 P.M.



Diane Smith, Secretary

Minutes of the Downtown Development Authority Meeting
City of Portland
Held on Thursday, March 17, 2016
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Gorman, VanSlambrouck, Blastic, Tyler, Briggs, Grimminck

Absent: Dumas, Clement, Urie

Staff: DDA/Main Street Director Perry, City Clerk Miller

Guests: None

The meeting was called to order at 3:35 P.M.

Motion by Barnes, supported by Tyler, to excuse the absence of Members Dumas and Clement.
All in favor. Adopted.

Motion by Briggs, supported by Grimminck, to approve the Agenda with the addition to add a
Request to Amend the Budget under New Business.
All in favor. Adopted.

Motion by Barnes, supported by Blastic, to approve the minutes of the February 18, 2016
meeting as presented.
All in favor. Adopted.

Motion by Barnes, supported by Tyler, to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under Old Business, Director Perry presented the layout for the Michigan Trails advertisement
to be submitted for the next edition of the magazine.

There was discussion of advertisements and maps to be included in the layout.

Under New Business, Director Perry presented a request to adopt a DDA Sign Grant Policy to
include a request in the DDA District but not in the downtown. This would require moving
funds.

There was discussion of the request.

Motion by Barnes, supported by Briggs to allocate \$1,000 for a sign grant outside the downtown
and to approve the revised DDA Sign Grant Policy.
All in favor. Adopted.

There was discussion about what types of signs would be allowed.

There was discussion if another grant round should be opened or when other applications should be accepted.

Motion by Barnes, supported by VanSlambrouck, that the proposed application be approved as there were no other applications pending approval by the Design Committee and to reopen the Sign Grant for others to apply and to transfer another \$1,000 if needed.

City Clerk Miller read the motion to confirm it was correct.

The vote was held for the motion on the floor.
All in favor. Adopted.

Under the Director's Report, Director Perry reported that Quarterly training was held in Farmington on March 8th. The topic covered was how to promote small business.

The Main Street National Conference will be held in Milwaukee, WI on May 23rd through the 25th. The theme is economic revitalization.

The work plans for 2016-2017 are being updated by the committees for the budget process and will be ready for approval next month.

The Chocolate Moose is for sale, there are several interested parties.

Under Committee Reports, Director Perry reported that the Promotions & Marketing Committee is planning for the May 21st Block Party.

Member Briggs reported the Design Committee has a few spots left for advertisers on the light pole banners for the Block Party event. They are also still working on getting planters for the downtown.

Member Tyler reported the Economic Revitalization Committee is still working on developing brochures for prospective business developers. They are also making progress on hosting a customer service workshop in May or June this year.

Committee Chair Barnes reported for the Organization and Finance Committee. The On the Street Newsletter was mailed with the March utility bills. The Comic Book Store will be highlighted in the April issue. He further stated there have been discussions of combining Beerfest and Wine the Walk on the 2nd weekend in August. Sponsorships and volunteers are need for the Block Party on Saturday, May 21st.

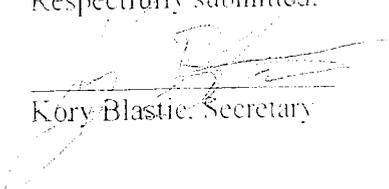
Under Board Member Comments, City Manager Gorman suggested the members look at the DDA plan adopted in 2014 to start making future plans as City Hall will be paid off next year.

There was discussion of ideas.

Motion by Gorman, supported by VanSlambrouck, to adjourn the meeting at 4:22 P.M.

All in favor. Adopted

Respectfully submitted,



Kory Blastie, Secretary

IONIA COUNTY BOARD OF COMMISSIONERS

April 26, 2016 - 7:00 p.m.

Conference Room – Central Dispatch Building

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of March 2016 - \$1,393,003.58
 - D. Approve payment of Health Fund bills - \$82,745.60
 - E.
- VIII. Unfinished Business**
 - A. Appointments
 - 1. Area Agency on Aging – One three-year appointment
 - 2. Economic Development Corporation/Brownfield Redevelopment Authority – Three three-year appointments
 - 3. Land Bank Authority – One three-year appointment
- IX. New Business**
 - A. Request for adoption of Resolution Submitting Millage Proposal – Ionia County Libraries
 - B. Request approval to fill part-time positions at Commission on Aging
 - C. Area Agency on Aging of West Michigan Funding Proposal
 - D. Request to fill Commission on Aging Director position
 - E. Request to purchase vehicles for Sheriff's Office
 - F. Acknowledgement of PA116 – Sheldon Reiff

- G. Request approval to accept proposal for site survey of Courthouse and Friend of the Court properties
 - H. SCAO 2016 Michigan Drug Court Grant Program Sub-Contract Agreement Addendum for Substance Abuse Outpatient Treatment Services
 - I. Adult Drug Court Coordinator position
 - J.
- X. Reports of Officers, Boards, and Standing Committees**
- A. Chairperson
 - B. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3 minute time limit per speaker)**
- XIII. Closed Session**
- XIV. Adjournment**

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Community Mental Health Services Board – One three-year term, expiring March 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.

Appointments for consideration in the month of May 2016:

- *Midwest Michigan Trail Authority* – Three three-year appointments; two are county commissioners; one is an Ionia County Resident Representative.

Appointments for consideration in the month of June 2016: None

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

April 1, 2016
March 1-31, 2016

HYDRO GENERATION	195,990		
DIESEL PRODUCTION	0		
Kwh Purchased	2,850,841	Amount Paid	\$ 171,300.45
Total Kwh Purchased	2,850,841	Total Dollars Paid	\$ 171,300.45

Kwh Billed	
Residential	1,280,878
Commercial	566,677
Large General	729,060
City St. Lites Metered	26,697
St. Lites Unmetered	
Rental Lights	
Demand	2,338
Total Kwh Billed	2,605,650

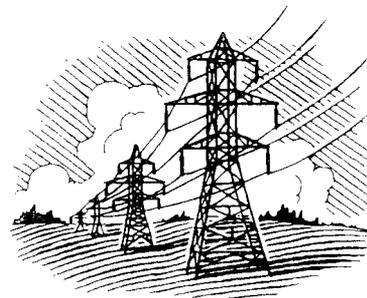
Dollars Billed	
PCA Billed	\$ 3,169.64
Residential	\$ 135,988.75
Residential EO Charge	\$ 2,324.58
Geothermal Discount	\$ (233.66)
Commercial	\$ 61,592.61
Commercial/LG EO Charge	\$ 2,428.96
Large General	\$ 50,790.99
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 2,244.71
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 253.24
Demand	\$ 13,746.58
Tax	\$ 9,954.99
Total Dollars Billed	\$ 283,822.84

Arrears after billing	\$ 15,331.80
Penalties Added	\$ 2,000.41
Arrears end of month	\$ 31,259.56
Fuel Cost Billed	\$ 4,370.40
Amount Collected	\$ 303,213.19
Total Adjustments	\$ (4,465.51)

Power Cost Adj. .00123

Residential Customers	2,184
Commercial Customers	316
Large General	16
Total Customers	2,516

04/01/16



CITY OF PORTLAND
April-16

WATER DEPARTMENT REPORT

MONTH	Mar-16	PERIOD COVERED	March 1-31, 2016
Customers Billed		Penalties Added	\$ 320.31
City	1,803	Dollars Collected	\$ 40,325.34
Rural	24	Arrears at end of Month	\$ 7,617.54
Total Customers	1,827	Adjustments	\$ 2,576.67
		Gallons Pumped	7,921,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	7,367,066		\$ 41,654.38
Rural	129,135		\$ 1,409.04
Total	<u>7,496,201</u>		<u>\$ 43,063.42</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,764	Dollars Billed	\$ 66,651.13
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 66,651.13
Penalties Added	\$ 521.40		
Dollars Collected	\$ 63,021.09		
Arrears at end of Month	\$ 12,090.60		
Adjustments	\$ 3,437.64		
Gallons Treated per Million	11.50		

