



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, April 4, 2016

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Motion to Excuse Council Member Johnston</u></b>	Decision
	<b>V. <u>Public Comment</u> (5-minute time limit per speaker)</b>	
	<b>VI. <u>City Manager Report</u> - None</b>	
	<b>VII. <u>Presentations</u> - None</b>	
	<b>VIII. <u>Public Hearing(s)</u> - None</b>	
	<b>IX. <u>Old Business</u> - None</b>	
	<b>X. <u>New Business</u></b>	
7:05 PM	<b>A. Proposed Resolution 16-22 Appointing Police Chief David Kirk As the City of Portland Representative on the Ionia County Central Dispatch Board of Directors</b>	Decision
	<b>XI. <u>Consent Agenda</u>–</b>	
7:08 PM	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting held on March 21, 2016</b>	Decision
	<b>B. Payment of Invoices in the Amount of \$64,236.17 and Payroll in the Amount of \$84,314.62 for a Total of \$148,550.79</b>	
	<b>C. Purchase Orders over \$5,000 – None</b>	
	<b>XI. <u>Communications</u>–</b>	
	<b>A. Utility Billing Report for February 2016</b>	
	<b>B. Portland Area Municipality Minutes for January 5, 2016</b>	
	<b>C. Ionia County Board of Commissioners Agenda for March 22, 2016</b>	
	<b>D. MPSC Notice of Hearing for Consumers Energy</b>	
7:10 PM	<b>XII. <u>Other Business</u> - None</b>	
	<b>XIII. <u>City Manager Comments</u> - None</b>	
7:15 PM	<b>XIV. <u>Council Comments</u></b>	
7:17 PM	<b>XV. <u>Adjournment</u></b>	Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 16-22**

**A RESOLUTION APPOINTING POLICE CHIEF DAVID KIRK AS THE CITY OF  
PORTLAND REPRESENTATIVE ON THE IONIA COUNTY CENTRAL  
DISPATCH BOARD OF DIRECTORS**

**WHEREAS**, on March 14, 2016, David Kirk was named Police Chief; and

**WHEREAS**, Ionia County Central Dispatch Board of Directors By-Laws provide that the City representative is appointed by the City Council; and

**WHEREAS**, the City Manager recommends appointing Police Chief David Kirk as the City Representative on the Ionia County Central Dispatch Board of Directors because of his experience and the Police Department's daily interaction with Central Dispatch.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves appointing Police Chief David Kirk as the City of Portland Representative on the Ionia County Central Dispatch Board of Directors.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** April 4, 2016

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, March 21, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry

Guests: Julie Calley, Ionia County Commissioner, Tim Krizov, Portland Area Fire Authority Assistant Chief and Employee at Wastewater Treatment Plant; Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Police Chief David Kirk.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under Public Comment, Ionia County Commissioner Julie Calley provided an update on County business.

Under the City Manager Report, City Manager Gorman that before the tree removal process began along Kent St. City staff and engineers re-assessed the trees slated for removal and determined that four previously marked should not be removed. The tree removal process had to be completed by April 1, 2016 due to the habitation of an endangered bat. The City does not take this process lightly and has made every effort to save as many trees as possible. The trees marked for removal have been deemed unsafe or are being removed in order to widen sidewalks to make them ADA compliant. Trees that have been removed will be replaced at the completion of the Kent Street Improvement Project.

City Manager Gorman noted that the City is entitled to \$350,000 in Small Urban Funding for funding of road projects. Previously, these funds were used for the Cutler Road Improvement Project. He will meet with City Engineers to determine the priority for funding for the next project for a major street. The deadline is April 29<sup>th</sup>. Funds are traded with County each year.

The City participate in a Mayor Exchange with Lowell this year. Dates are still to be determined.

The EDC has been in discussions with Sparrow in regard to a potential development on the property owned by the City at Cutler Rd. and Grand River Ave. At this time, Sparrow is considering a purchase of approximately five acres at the top of the hill on Cutler Road near the Nazarene Church.

Council Member Baldyga commended City Manager Gorman on the handling of the removal of trees along Kent St. He stated that it was a wonderful example of how communication should work with residents.

Under Presentations, DDA/Main Street Director Perry provided a report on the downtown. There will be another opportunity for the Façade Grant program which provides a 50/50 matching grant for façade improvements. The Sign Grant will also be opening for two weeks for the entire DDA District. The Block Party will be held Saturday, May 21, 2016.

Under New Business, the Council considered Resolution 16-11 to adjust the purchase of a generator for the Riverside Lift Station. In the event of a loss of power, the Riverside Lift Station currently has no alternate power source to move wastewater from the lower elevation to the higher elevation in order to provide the appropriate flow to the Wastewater Treatment Plant. In September 2015, the Council approved the installation of a standby generator for this purpose. The City's engineers, Fleis & VandenBrink, have determined that the generator proposed was slightly undersized and recommends a larger generator, along with various price adjustments.

There was some discussion as to the need for this lift station in comparison to the City's other lift stations.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-11 adjusting the purchase of a generator for the Wastewater Treatment Plant to be used for the Riverside Lift Station.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-12 to approve the purchase of 21 street lights for the Kent Street Improvement Project, in the amount of \$55,188.00, which is scheduled to begin in June 2016. This project will consist of repairing or replacing the curb, sidewalk, storm sewer, sanitary sewer, street lights, and paving from Academy St. to the City limits.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-12 approving the purchase of street lights for the Kent Street Improvement Project.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 16-13, a Resolution of Intent to Sell surplus property owned by the City at 628 Canal St. that was acquired through tax reversion.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 16-13, a Resolution of Intent to sell surplus property owned by the City.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-14 to approve a Budget for Fiscal Year 2016-2017 for the Portland Area Fire Authority. The Portland Area Fire and Emergency Services Board met on January 5, 2016 and approved to recognize the proposed budget. City staff reviewed the proposed budget and the funding formula governing the percentage of budget funded by each entity. The proposed budget is \$110,171.29 which is approximately 7.4% higher than the City's contribution in the FY 2015-2016.

Mayor Pro-Tem VanSlambrouck commented that the proposed budget was well thought out and a great document was developed.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 16-14 approving a Budget for Fiscal Year 2016-2017 for the Portland Area Fire Authority.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-15 to approve a proposal from Fleis & VandenBrink to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation (MDOT) on behalf of the City at a cost of \$1,000.00. Bridge inspections conducted in 2014 and 2015 on the three vehicular bridges in Portland concluded that repairs, maintenance, and eventual replacement are necessary. Through the Local Bridge Program MDOT provides funds for 95% of the construction costs, with the local agency responsible for a 5% match and engineering costs.

There was discussion of the three vehicular bridges and a possible priority for repairs/replacement.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 16-15 approving Fleis & VandenBrink's proposal to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolutions 16-16, 16-17 and 16-18 to approve the submittal of applications for Local Bridge Program funds for replacement or preventative maintenance of the three vehicular bridges in Portland. The Michigan State Legislature and the U.S. Congress have appropriated funds for these purposes. The Divine Highway Bridge over the Looking Glass River is deteriorated and in need of replacement. The Bridge Street Bridge over the Grand River is deteriorated and in need of maintenance. The Grand River Avenue Bridge over the Grand River is deteriorated and in need of maintenance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-16 to approve the submittal of an application for Local Bridge Program funds for replacement of the Divine Highway Bridge over the Looking Glass River.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 16-17 approving the submittal of an application for Local Bridge Program funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 16-18 approving the submittal of an application for Local Bridge Program funds for preventative maintenance of the Grand River Avenue Bridge over the Grand River.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-19 to extend the moratorium on the enforcement of Section 42-306 (c)(2) of the City of Portland Zoning Ordinance to accommodate reconstruction in the City after the devastating tornado that caused severe damage to many buildings and structures throughout the City on June 22, 2015. City Manager Gorman stated that in an abundance of caution he recommends this last extension of the moratorium in order to ensure that property owners have had adequate time to rebuild. State Law allows for a moratorium to be in place up to 1-year. This last moratorium will expire on Saturday, July 2, 2016.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 16-19 to extend the moratorium on the enforcement of Section 42-306(c)(2) of the City of Portland Zoning Ordinance to accommodate reconstruction in the City.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-20 to approve the Board of Light and Power's recommendation to award electric undergrounding work along Marsalle Road to Cook Brothers Excavating, Inc. On March 15, 2016, the Board of Light and Power reviewed the proposed scope of work and estimated cost based on the previous contract with Cook Brothers Excavating, Inc. and approved a recommendation that the City Council approve the Marsalle Road Project.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-20 approving the Board of Light and Power's recommendation to award electric undergrounding work to Cook Brothers Excavating, Inc.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-21 to approve participation in the State bid process through the MiDEAL program for winter road salt 2016-2017. In addition to competitive pricing, the MiDEAL Road Salt Contracts provide the benefits of guaranteeing the City's order quantity, the availability of additional product if needed, and only requiring the City to accept 70% of its seasonal backup commitment.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-21 approving participation in the State Bid Process for Winter Road Salt 2016-2017.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 7, 2016, payment of invoices

in the amount of \$59,119.68 and payroll in the amount of \$141,896.92 for a total of \$201,016.60. A purchase order to Fleis & VandenBrink in the amount of \$5,159.57 for construction engineering was included.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman informed residents that the Community Wide Clean Up will be held on Saturday, April 30, 2016 and the Hazardous Waste Clean Up will be held Saturday, May 7, 2016.

The Chamber of Commerce held a ribbon cutting ceremony for Zug Elite Fitness, formerly Builders Lumber, this past week.

City Manager Gorman recognized the passing of Walt Sprague and expressed his condolences to his family.

Under Council Comments, Mayor Barnes also recognized the passing of Walt Sprague and noted that he and Portland Products were recognized at the Main Street Volunteer Recognition Dinner over the winter for their contributions to the community. The recognition was well deserved and Mr. Sprague greatly appreciated it. Mayor Barnes further stated Mr. Sprague will be missed in the community.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:49 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the March 21, 2016 City Council Meeting**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk, DDA/Main Street Director Perry

**Public Comment** - Ionia County Commissioner Julie Calley provided an update on County business.

**Presentation** - DDA/Main Street Director Perry provided a report on the downtown.

**Approval of Resolution 16-11** adjusting the purchase of a generator for the Wastewater Treatment Plant to be used for the Riverside Lift Station.

All in favor. Approved.

**Approval of Resolution 16-12** approving the purchase of street lights for the Kent Street Improvement Project.

All in favor. Approved.

**Approval of Resolution 16-13** a Resolution of Intent to sell surplus property owned by the City.

All in favor. Approved.

**Approval of Resolution 16-14** approving a Budget for Fiscal Year 2016-2017 for the Portland Area Fire Authority.

All in favor. Approved.

**Approval of Resolution 16-15** approving Fleis & VandenBrink's proposal to apply for funding through the Local Bridge Program administered by the Michigan Department of Transportation.

All in favor. Approved.

**Approval of Resolution 16-16** to approve the submittal of an application for Local Bridge Program funds for replacement of the Divine Highway Bridge over the Looking Glass River.

All in favor. Approved.

**Approval of Resolution 16-17** approving the submittal of an application for Local Bridge Program funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

All in favor. Approved.

**Approval of Resolution 16-18** approving the submittal of an application for Local Bridge Program funds for preventative maintenance of the Grand River Avenue Bridge over the Grand River.

All in favor. Approved.

**Approval of Resolution 16-19** to extend the moratorium on the enforcement of Section 42-306(c)(2) of the City of Portland Zoning Ordinance to accommodate reconstruction in the City.

All in favor. Approved.

**Approval of Resolution 16-20** approving the Board of Light and Power's recommendation to award electric undergrounding work to Cook Brothers Excavating, Inc.

All in favor. Approved.

**Approval of Resolution 16-21** approving participation in the State Bid Process for Winter Road Salt 2016-2017.

All in favor. Approved.

**Approval of the Consent Agenda.**

All in favor. Approved.

**Adjournment at 7:49 P.M.**

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

## CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GREG GROTHOUS	MISC	PARKS & REC CONFERENCE LODGING FEB 16-18 - PAR	190.00
ALTEC INDUSTRIES, INC.	00016	REPAIRS MADE TO 401- ELECTRIC	292.50
CLARK HILL PLC	01422	LEGAL SERVICES - GENERAL	206.00
CLIA LABORATORY PROGRAM	00736	CLIA FEE FOR TWO YEAR RENEWAL - AMBULANCE	150.00
CMP DISTIBUTORS INC.	01745	DUTY HOLSTER - POLICE	161.25
COMPASS MINERALS AMERICA	02313	ROAD SALT - MAJ STS, LOC STS	6,641.68
DORNBOS, SIGN & SAFETY, INC.	00067	CHANNEL POST - LOC STS	467.25
ELHORN ENGINEERING	00139	EL-CHLOR 5 GAL CARBOY - WATER	412.00
ESI HEATING	01709	REPAIR OVERHEAD FURNACE DPW BUILDING - MTR POO	310.00
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	7.75
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	4.57
FAMILY FARM & HOME	01972	EQUIP ENAMEL GAS NH BLUE - ELECTRIC	29.99
FAMILY FARM & HOME	01972	PAINT - ELECTRIC	59.98
FAMILY FARM & HOME	01972	U BOLT - MTR POOL	3.98
FLEIS & VANDENBRINK	00153	CONFLUX BREW CONSULT, WW PLANT THICKNER ASSIST,	2,438.10
FUTURE ENVIRONMENTAL	02399	STOP CHARGE P/U USED OIL - REFUSE	65.00
GRAINGER, INC.	00172	AGRICULTURAL SPRAYER PUMP - MTR POOL	138.15
GRAINGER, INC.	00172	EMERGENCY LIGHT - STAINLESS STEEL BOW SHACKLE	32.90
GRAINGER, INC.	00172	SUPPLIES - WASTE WTR	38.15
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	89.88
IONIA COUNTY TREASURER	00209	RAVE ALERT SYSTEM/ANNUAL LICENSE - POLICE	935.48
IONIA COUNTY CENTRAL DISPATCH	01807	TALON SOFTWARE - POLICE	123.00
JERRY'S PAINT STORE	02400	PAINT - ELECTRIC	255.08
JOHN DEERE FINANCIAL	01818	SUPPLIES - MTR POOL	14.99
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	745.00
S. TUTT GORMAN	02311	CELL PHONE REIMB - CITY MANAGER	60.00
INDEPENDENT BANK	00197	BOND & REDEMPTION FUND - ELECTRIC	9,100.00
KEUSCH SUPER SERVICE	00228	SUPPLIES - ELECTRIC	159.00
LITE'S PLUS	00243	ST LIGHT BULBS - COMM PROMO	191.52

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
LYDEN OIL COMPANY	01860	BARRELS OF SUPER D 30W, BARREL AW 100 HY OIL -	1,417.43
MARK WOODMAN PLUMBING & HEATING	01816	FIXED TOILETS AT CITY HALL - CITY HALL	365.01
MENARDS	00260	PAINT & RUNNER - ELECTRIC	111.72
MENARDS	00260	SUPPLIES - WASTE WTR	106.94
MICHIGAN ASSN OF CHIEFS POLICE	00266	MEMBERSHIP - POLICE	115.00
MICHIGAN STATE POLICE	00275	REPORT SYSTEM TOKENS - POLICE	66.00
MICHIGAN STATE POLICE	00275	SOR REGISTRATION FEE - POLICE	30.00
MID MICHIGAN EMERGENCY EQUIPMENT	02216	IN CAR COMPUTER DOCKING STATION - POLICE	1,542.00
METTLER TOLEDO	01938	FULL PREVENTATIVE MAINT ON SITE - WASTE WTR	297.99
MINE SAFETY APPLIANCES CO, LLC	02302	HYDROGEN SULFIDE IN NITROGEN CALIBRATION GAS -	302.38
MRE SERVICES, INC.	00318	HARD DRIVES - POLICE	911.55
MUZZALL GRAPHICS	00326	INCOME TAX RECEIPT BOOKLETS - INCOME TAX	237.72
NATIONAL HOSPITALITY INSTITUTE	01513	LIQUOR LAW TRAINING - POLICE	390.00
NYE UNIFORM CO.	00338	HAT BADGE, SHIRT BADGE - AMBULANCE	269.67
NYE UNIFORM CO.	00338	BELT KEEPER SET - POLICE	74.68
NYE UNIFORM CO.	00338	BELT KEEPERS - POLICE	13.60
NYE UNIFORM CO.	00338	NAME BARS - POLICE	26.60
PLEUNE SERVICE COMPANY INC.	00741	SERVICE HVAC - ELECTRIC	310.00
POLYDYNE INC.	02196	DRUM POLYMER - WASTE WTR	1,741.50
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	60.70
RESCO	00392	FUSES - ELECTRIC	1,017.90
SCHOOLCRAFT COLLEGE	00845	EMERGENCY VEHICLE OPERATIONS COURSE - POLICE	450.00
SPRINT	00859	DATA & PHONE SVC - POLICE	120.65
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	80.00
STEVE'S METER SERVICE	00442	ELECTRIC METERS - ELECTRIC	520.00
SPEEDWAY LLC	02395	FUEL & DIESEL - ELECTRIC, MTR POOL	3,132.50
TOP QUALITY GLOVES	02227	GLOVES FOR EMS - AMBULANE	163.50
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINT WATER TOWER - WATER	11,030.55
UTILITY SERVICE CO. INC.	02133	QUARTERLY MAINT WATER TOWERS - WATER	8,857.47

## CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
VERIZON WIRELESS	00470	TELEPHONE SVC-ELEC, WW, WTR, M POOL	181.08
WESTPHALIA ELECTRIC CO.	00412	INSTALLATION OF GENERATOR, WIRE, - WATER	5,370.91
WOW! INTERNET-CABLE PHONE	02132	CABLE INTERNET - ELECTRIC	45.00
HYDROCORP	02340	INSPECTION * REPORTING SERVICES - WATER	380.00
VERIZON WIRELESS	00470	PHONE SERVICE - VARIOUS DEPTS	314.41
FLEIS & VANDENBRINK	00153	ENGINEERING SERVICES - WW, WTR, CODE	494.25
CITY OF PORTLAND-PETTY CASH	00701	MILEAGE REIMB, SUPPLIES - VARIOUS DEPTS	364.26
Total:			\$64,236.17

**BI-WEEKLY  
WAGE REPORT  
March 28, 2016**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,302.41	169,404.52	1,015.35	62,553.68	9,317.76	231,958.20
ASSESSOR	1,273.92	26,240.88	98.21	9,218.07	1,372.13	35,458.95
CEMETERY	1,331.67	63,953.39	99.96	23,130.64	1,431.63	87,084.03
POLICE	15,100.31	300,072.33	2,534.58	92,206.61	17,634.89	392,278.94
CODE ENFORCEMENT	592.74	13,080.39	45.34	4,693.59	638.08	17,773.98
PARKS	853.47	45,503.68	62.82	14,695.64	916.29	60,199.32
INCOME TAX	1,690.70	36,391.51	108.80	22,286.87	1,799.50	58,678.38
MAJOR STREETS	2,408.64	66,120.73	172.91	39,675.87	2,581.55	105,796.60
LOCAL STREETS	2,385.92	49,576.29	171.00	28,228.17	2,556.92	77,804.46
RECREATION	738.75	39,951.46	54.55	18,709.73	793.30	58,661.19
AMBULANCE	10,161.63	233,928.48	998.16	58,965.09	11,159.79	292,893.57
DDA	1,538.40	19,172.32	221.84	2,525.74	1,760.24	21,698.06
ELECTRIC	15,190.91	350,737.18	1,121.68	168,033.07	16,312.59	518,770.25
WASTEWATER	9,149.11	194,011.18	682.46	98,332.55	9,831.57	292,343.73
WATER	4,276.17	96,527.70	447.48	44,611.09	4,723.65	141,138.79
MOTOR POOL	1,383.02	30,451.41	101.71	14,727.86	1,484.73	45,179.27
<b>TOTALS:</b>	<b>76,377.77</b>	<b>1,735,123.45</b>	<b>7,936.85</b>	<b>702,594.27</b>	<b>84,314.62</b>	<b>2,437,717.72</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 3/30/16**  
**MEETING DATE 4/4/16**

Fund	Description	Beginning Balance 3/17/16	Total Cash in	Total Cash out	Cash Balance 3/30/16	Time Certificates	Ending Balance 3/30/16	
101	GENERAL FUND	887,660.71	65,444.58	(172,175.49)	780,929.80	235,000.00	1,015,929.80	
105	INCOME TAX FUND	76,285.17	1,799.50	(3,754.98)	74,329.69	10,000.00	84,329.69	
150	CEMETERY PERPETUAL CARE FUND	35,342.20	-	-	35,342.20		35,342.20	
202	MAJOR STREETS FUND	84,270.38	3,181.22	(15,769.94)	71,681.66		71,681.66	
203	LOCAL STREETS FUND	114,633.51	2,956.70	(10,319.46)	107,270.75		107,270.75	
208	RECREATION FUND	7,999.31	10,973.30	(1,768.78)	17,203.83		17,203.83	
210	AMBULANCE FUND	50,834.36	17,770.41	(35,351.48)	33,253.29		33,253.29	
245	MSHDA LOFT FUND	-	-	-	-		-	
248	DDA FUND	42,653.80	1,760.24	(6,119.23)	38,294.81		38,294.81	
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25	
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-	
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	131,726.85	-	-	131,726.85		131,726.85	
520	REFUSE SERVICE FUND	27,372.90	4,667.52	(9,523.33)	22,517.09		22,517.09	
582	ELECTRIC FUND	74,140.21	286,765.53	(320,312.63)	40,593.11	530,000.00	570,593.11	
590	WASTEWATER FUND	(19,531.67)	59,188.11	(67,992.61)	(28,336.17)		(28,336.17)	
591	WATER FUND	91,604.66	24,081.35	(22,690.57)	92,995.44	420,000.00	512,995.44	
661	MOTOR POOL FUND	(17,103.28)	31,359.21	(7,026.89)	7,229.04		7,229.04	
703	CURRENT TAX FUND	18,881.03	-	-	18,881.03		18,881.03	
<b>TOTAL - ALL FUNDS</b>		<b>1,610,132.39</b>	<b>509,947.67</b>	<b>(672,805.39)</b>	<b>1,447,274.67</b>	<b>1,195,000.00</b>	<b>2,642,274.67</b>	
						ELECTRIC-RESTRICTED CASH	319,418.00	319,418.00
						CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
						PERPETUAL CARE CD	130,000.00	130,000.00
						INCOME TAX SAVINGS	733,777.93	733,777.93
						ELECTRIC-PRIN & INT ESCROW	109,681.61	109,681.61
						WASTEWATER DEBT ESCROW	198,850.04	198,850.04
						WASTEWATER REPAIR ESCROW	75,758.25	75,758.25
						DDA-PRIN & INT ESCROW	141,297.05	141,297.05
							<u>4,521,057.55</u>	

\*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

User: KRISTINA

PERIOD ENDING 03/31/2016

DB: Portland

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL) 03/31/2016	MONTH 03/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>						
<b>Revenues</b>						
101-000-402.000	REAL PROPERTY TAXES	994,798.00	962,577.89	2,642.23	32,220.11	96.76
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,200.00	0.00	0.00	1,200.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	1,448.23	525.10	6,551.77	18.10
101-000-445.022	1994A SPEC ASSESS - INTEREST	0.00	56.25	0.00	(56.25)	100.00
101-000-447.000	TAX COLLECTION FEES	42,707.00	43,354.39	152.87	(647.39)	101.52
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	32.67	0.00	(32.67)	100.00
101-000-451.000	BUSINESS PERMITS	1,000.00	195.00	70.00	805.00	19.50
101-000-453.000	CABLE TV FEES	28,000.00	22,613.12	0.00	5,386.88	80.76
101-000-455.000	TRAILER FEES	1,500.00	273.00	33.00	1,227.00	18.20
101-000-476.000	NON-BUSINESS PERMITS	0.00	9,186.00	7,242.00	(9,186.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	720.86	0.00	179.14	80.10
101-000-570.000	LIQUOR FEES	3,200.00	3,180.10	0.00	19.90	99.38
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00	10,557.00	0.00	(10,557.00)	100.00
101-000-575.000	REVENUE SHARING-CONST SALES	307,811.00	201,338.00	0.00	106,473.00	65.41
101-000-576.000	REVENUE SHARING-STAT SALES	102,666.00	70,844.00	0.00	31,822.00	69.00
101-000-620.000	PBT TESTING FEES	5,000.00	4,761.20	674.00	238.80	95.22
101-000-623.000	TRANSCRIPT FEES	1,000.00	975.67	137.65	24.33	97.57
101-000-624.000	MISCELLANEOUS FEES	165.00	2,178.15	0.50	(2,013.15)	1,320.09
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	239,283.00	26,587.00	79,574.00	75.04
101-000-630.000	CEMETERY LOT SALES	3,500.00	3,750.00	0.00	(250.00)	107.14
101-000-633.000	CEMETERY CARE FEES	3,700.00	4,344.00	632.00	(644.00)	117.41
101-000-634.000	GRAVE OPENING FEES	10,000.00	9,225.00	450.00	775.00	92.25
101-000-656.000	DISTRICT COURT FINES	11,000.00	7,796.76	2,933.60	3,203.24	70.88
101-000-661.000	PARKING FINES	2,400.00	1,177.00	120.00	1,223.00	49.04
101-000-662.000	DRUG FORFEITURE MONEY	2,000.00	0.00	0.00	2,000.00	0.00
101-000-663.000	MISCELLANEOUS FINES	1,500.00	1,458.00	182.00	42.00	97.20
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	200.00	50.00	(200.00)	100.00
101-000-665.000	INTEREST INCOME	420.00	90.69	0.00	329.31	21.59
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	228.00	50.06	0.00	177.94	21.96
101-000-667.000	RENTAL INCOME	8,500.00	840.00	35.00	7,660.00	9.88
101-000-676.003	DONATIONS-DOG PARK	300.00	713.20	0.00	(413.20)	237.73
101-000-676.005	DONATION - DARE	0.00	200.00	0.00	(200.00)	100.00
101-000-676.006	DONATION - PARKS	18,302.00	19,813.03	0.00	(1,511.03)	108.26
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	193.17	0.00	556.83	25.76
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,500.00	7,013.96	0.00	(513.96)	107.91
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	10,000.00	5,169.29	252.31	4,830.71	51.69
101-000-678.007	REIMBURSEMENTS-PAMA	1,250.00	1,252.80	0.00	(2.80)	100.22
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	200.00	1,033.95	0.00	(833.95)	516.98
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	0.00	0.00	100.00
<b>TOTAL Revenues</b>		<b>2,011,164.00</b>	<b>1,751,705.44</b>	<b>42,719.26</b>	<b>259,458.56</b>	<b>87.10</b>
<b>Expenditures</b>						
100	COUNCIL	198,485.00	151,754.01	726.63	46,730.99	76.46
101	COMMUNITY PROMOTIONS	269,316.00	183,161.48	11,386.51	86,154.52	68.01
172	CITY MANAGER	129,394.00	89,742.73	8,677.44	39,651.27	69.36
191	ELECTIONS	6,910.00	3,903.72	1,333.91	3,006.28	56.49
201	GENERAL ADMINISTRATION	310,628.00	222,330.56	13,732.45	88,297.44	71.57
209	ASSESSING	55,261.00	38,990.24	3,956.21	16,270.76	70.56
265	CITY HALL	50,651.00	36,423.79	2,586.04	14,227.21	71.91
276	CEMETERY	171,697.00	110,615.60	4,137.63	61,081.40	64.42
301	POLICE	691,182.00	463,624.65	51,058.95	227,557.35	67.08
371	CODE ENFORCEMENT	39,198.00	25,786.49	1,902.11	13,411.51	65.79

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
728	ECONOMIC DEVELOPMENT	3,200.00	11,375.34	0.00	(8,175.34)	355.48
751	PARKS	166,264.00	113,527.69	4,178.71	52,736.31	68.28
TOTAL Expenditures		<u>2,092,186.00</u>	<u>1,451,236.30</u>	<u>103,676.59</u>	<u>640,949.70</u>	<u>69.36</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,011,164.00	1,751,705.44	42,719.26	259,458.56	87.10
TOTAL EXPENDITURES		<u>2,092,186.00</u>	<u>1,451,236.30</u>	<u>103,676.59</u>	<u>640,949.70</u>	<u>69.36</u>
NET OF REVENUES & EXPENDITURES		(81,022.00)	300,469.14	(60,957.33)	(381,491.14)	370.85

User: KRISTINA

DB: Portland

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
TOTAL REVENUES		719,886.00	340,434.63	0.00	379,451.37	47.29
TOTAL EXPENDITURES		1,236,072.00	581,985.06	8,885.44	654,086.94	47.08
NET OF REVENUES & EXPENDITURES		(516,186.00)	(241,550.43)	(8,885.44)	(274,635.57)	46.80
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		2,500.00	2,350.00	0.00	150.00	94.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,500.00	2,350.00	0.00	150.00	94.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		1,110,710.00	210,540.22	18,667.57	900,169.78	18.96
TOTAL EXPENDITURES		1,112,216.00	205,325.89	31,211.62	906,890.11	18.46
NET OF REVENUES & EXPENDITURES		(1,506.00)	5,214.33	(12,544.05)	(6,720.33)	346.24
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		394,669.00	281,461.88	6,713.43	113,207.12	71.32
TOTAL EXPENDITURES		400,533.00	328,598.59	16,551.55	71,934.41	82.04
NET OF REVENUES & EXPENDITURES		(5,864.00)	(47,136.71)	(9,838.12)	41,272.71	803.83
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
TOTAL REVENUES		148,250.00	93,794.34	23,946.50	54,455.66	63.27
TOTAL EXPENDITURES		129,769.00	90,075.24	3,329.54	39,693.76	69.41
NET OF REVENUES & EXPENDITURES		18,481.00	3,719.10	20,616.96	14,761.90	20.12
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		539,531.00	395,571.26	16,872.33	143,959.74	73.32
TOTAL EXPENDITURES		596,888.00	494,367.07	39,781.79	102,520.93	82.82
NET OF REVENUES & EXPENDITURES		(57,357.00)	(98,795.81)	(22,909.46)	41,438.81	172.25
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
TOTAL REVENUES		344,447.00	306,410.24	1,747.00	38,036.76	88.96
TOTAL EXPENDITURES		369,907.00	306,385.98	9,376.44	63,521.02	82.83
NET OF REVENUES & EXPENDITURES		(25,460.00)	24.26	(7,629.44)	(25,484.26)	0.10
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		136,088.00	40,968.44	0.00	95,119.56	30.10
NET OF REVENUES & EXPENDITURES		(136,088.00)	(40,968.44)	0.00	(95,119.56)	30.10
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
TOTAL REVENUES		112,150.00	83,104.54	9,340.92	29,045.46	74.10
TOTAL EXPENDITURES		111,000.00	77,298.78	65.00	33,701.22	69.64
NET OF REVENUES & EXPENDITURES		1,150.00	5,805.76	9,275.92	(4,655.76)	504.85

User: KRISTINA

DB: Portland

PERIOD ENDING 03/31/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,851,782.00	2,422,573.28	287,655.39	1,429,208.72	62.89
	TOTAL EXPENDITURES	4,284,047.00	2,638,647.41	182,969.26	1,645,399.59	61.59
	NET OF REVENUES & EXPENDITURES	(432,265.00)	(216,074.13)	104,686.13	(216,190.87)	49.99
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	965,561.00	612,868.49	66,626.23	352,692.51	63.47
	TOTAL EXPENDITURES	981,990.00	550,038.97	43,571.93	431,951.03	56.01
	NET OF REVENUES & EXPENDITURES	(16,429.00)	62,829.52	23,054.30	(79,258.52)	382.43
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	601,020.00	400,456.88	43,235.16	200,563.12	66.63
	TOTAL EXPENDITURES	671,408.00	476,296.14	38,627.55	195,111.86	70.94
	NET OF REVENUES & EXPENDITURES	(70,388.00)	(75,839.26)	4,607.61	5,451.26	107.74
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	485,623.00	384,403.13	27,368.21	101,219.87	79.16
	TOTAL EXPENDITURES	484,602.00	351,564.99	9,734.68	133,037.01	72.55
	NET OF REVENUES & EXPENDITURES	1,021.00	32,838.14	17,633.53	(31,817.14)	3,216.27
TOTAL REVENUES - ALL FUNDS						
		9,276,129.00	5,533,968.89	502,172.74	3,742,160.11	59.66
TOTAL EXPENDITURES - ALL FUNDS						
		10,514,520.00	6,141,552.56	384,104.80	4,372,967.44	58.41
NET OF REVENUES & EXPENDITURES						
		(1,238,391.00)	(607,583.67)	118,067.94	(630,807.33)	49.06

CITY OF PORTLAND

REPORT DATE  
PERIOD COVERED

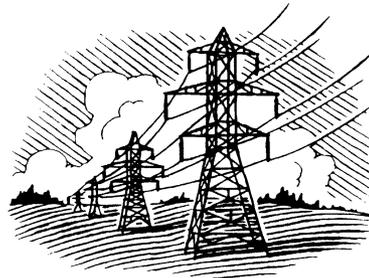
March 1, 2016  
February 1-29, 2016

HYDRO GENERATION	153,907		
DIESEL PRODUCTION	0		
Kwh Purchased	2,926,870	Amount Paid	\$ 163,911.87
<b>Total Kwh Purchased</b>	<b>2,926,870</b>	<b>Total Dollars Paid</b>	<b>\$ 163,911.87</b>

<b>Kwh Billed</b>		<b>Dollars Billed</b>	
Residential	1,315,876	PCA Billed	\$ 4,370.40
Commercial	644,234	Residential	\$ 139,239.60
Large General	792,520	Residential EO Charge	\$ 2,357.56
City St. Lites Metered	43,817	Geothermal Discount	\$ (240.41)
St. Lites Unmetered		Commercial	\$ 69,211.74
Rental Lights		Commercial/LG EO Charge	\$ 2,428.96
Demand	2,345	Large General	\$ 54,851.85
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 3,667.20
		St. Lights Unmetered	\$ 1,543.05
<b>Total Kwh Billed</b>	<b>2,798,792</b>	Rental Lights	\$ 253.24
		Demand	\$ 13,785.66
Arrears after billing	\$ 19,011.65	Tax	\$ 10,668.50
Penalties Added	\$ 1,728.04		
Arrears end of month	\$ 37,629.16	<b>Total Dollars Billed</b>	<b>\$ 302,155.75</b>
Fuel Cost Billed	\$ 7,620.86		
Amount Collected	\$ 335,891.71	Power Cost Adj.	.00158
Total Adjustments	\$ (2,901.03)		

Residential Customers	2,179
Commercial Customers	316
Large General	16
<b>Total Customers</b>	<b>2,511</b>

03/02/16



**CITY OF PORTLAND  
March-16**

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**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Feb-16	<b>PERIOD COVERED</b>	February 1-28, 2016
Customers Billed		Penalties Added	\$ 322.92
City	1,800	Dollars Collected	\$ 44,731.05
Rural	24	Arrears at end of Month	\$ 6,627.24
Total Customers	1,824	Adjustments	\$ 203.21
		Gallons Pumped	7,681,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	6,970,104		\$ 40,506.87
Rural	114,644		\$ 1,331.67
Total	<u>7,084,748</u>		<u>\$ 41,838.54</u>

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**SEWER DEPARTMENT REPORT**

Customers Billed	1,760	Dollars Billed	\$ 64,616.38
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 64,616.38

Penalties Added	\$ 517.77
Dollars Collected	\$ 48,066.88
Arrears at end of Month	\$ 10,527.76
Adjustments	\$ 309.93
Gallons Treated per Million	10.30



# *Portland Area Municipal Authority*

## GOVERNMENTAL UNITS

City of Portland

Portland Township

Danby Township

### MINUTES

January 5, 2016

**P.A.M.A. BOARD MEMBERS PRESENT:** K. Cook, D. Logel, R. Foote, G. Krausz

**VISITORS:** None

Meeting was called to order at 7:30 p.m.

#### **AGENDA**

- Motion to approve agenda as submitted by R. Foote supported by G. Krausz

#### **SECRETARY'S REPORT:**

- Motion to approve secretary's report as submitted by R. Foote supported by G. Krausz

#### **TREASURER'S REPORT:**

- Not in attendance

#### **OLD BUSINESS:**

- No report on half bath repairs.

#### **NEW BUSINESS:**

- Election of officers for 2016 D. Logel as chairman, D. Pohl as treasurer, K. Cook as secretary, motion to approve officers made by G. Krausz supported by R. Foote.
- Meeting dates for 2016 April 6th, July 6th, October 5th, and January 4th, 2017.

Motion made by D. Logel supported by R. Foote to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Keith Cook, Secretary

**NEXT MEETING: April 6<sup>th</sup> 2016 7:30 p.m.**

# IONIA COUNTY BOARD OF COMMISSIONERS

March 22, 2016 - 7:00 p.m.  
Conference Room – Central Dispatch Building

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
  - B. Approve per diem and mileage
  - C. Approve payment of General Fund payroll and accounts payable for the month of February 2016 - \$1,317,528.99
  - D. Approve payment of Health Fund bills - \$87,120.51
  - E.
- VIII. Unfinished Business**
  - A. Community Mental Health Services Board – Three-year appointments
  - B. Action on PA116 – Fandel
  - C.
- IX. New Business**
  - A. AT&T PRI Contract for Central Dispatch
  - B. Amendment to Easton Township Agreement for Sheriff's Office Services
  - C. Acknowledgment of PA116's – Wisniewski
  - D. Recommendations from Facilities Committee
  - E.
- X. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. County Administrator

- XI. Reports of Special or Ad Hoc Committees
- XII. Public Comment (3 minute time limit per speaker)
- XIII. Closed Session
- XIV. Adjournment

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term, expiring September 2017.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.

**Appointments for consideration in the month of April 2016:** None

- *Area Agency on Aging of Western Michigan Advisory Council* – One three-year appointment.
- *Economic Development Corporation/Brownfield Redevelopment Authority* – Three three-year appointments.
- *Land Bank Authority* – One three-year appointment.

**Appointments for consideration in the month of May 2016:**

- *Midwest Michigan Trail Authority* – Three three-year appointments; two are county commissioners; one is an Ionia County Resident Representative.

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-17990**

- Consumers Energy Company is requesting approval from the Michigan Public Service Commission to increase its rates for the generation and distribution of electricity and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Tuesday, April 12, 2016, at 9:00 a.m.**

This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Dennis W. Mack**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) March 1, 2016 application, which seeks Commission approval to: 1) adjust its retail electric rates to provide additional revenue of approximately \$225 million annually above levels established in Case No. U-17735 based on a projected 12 month test year ending August 31, 2017; 2) adjust the Company's existing retail electric rates to produce a rate of return on common equity of not less than 10.70%; 3) conditionally approve use of a Revenue Adjustment Mechanism to annually reconcile the nonfuel rate revenues approved by the Commission in the most recent case to the nonfuel revenue generated through actual sales during the period of time under evaluation by rate class; 4) implement an Investment Recovery Mechanism as described in its filing; 5) modify requested rates, rules and regulations; and 6) grant certain accounting

requests and regulatory asset/regulatory liability treatment, as described in the Company's filing.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 5, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUEST.**