

Scholarship Application

Please return the scholarship application to:
 Portland Recreation, City Hall, 259 Kent St.,
 Portland, MI 48875.

Participant Name: _____
 Age: _____ Grade: _____
 School: _____
 Participant Address: _____
 Do you reside in the city of Portland? _____
 If no, what township or city? _____
 Parent Name: _____
 Home phone: _____
 Work Phone: _____
 Email: _____

Please check which eligibility requirements are met and provide proper documentation:

(office use only)

_____ Medicaid _____
 _____ FIA _____
 _____ Free Lunch _____
 _____ Income Tax _____

Have you ever received a scholarship from the City of Portland? _____
 If yes, when? _____
 What activity? _____

Total family income:
 Annual Income \$ _____
 Per Month \$ _____
 Program Name: _____
 Registration Fee \$ _____
 Contribution \$ _____
 Scholarship Amount \$ _____

I understand the scholarship program has financial guidelines and the above participant meets the criteria. By signing below, I acknowledge the above information is accurate.

 Signature of Parent or Guardian date

Portland Recreation
 City Hall
 259 Kent St.
 Portland, MI 48875



Phone: 517-647-7985 - Director
 517-647-3207 - Programmer
 Fax: 517-647-2938
www.portland-michigan.org



City of Portland Recreation Scholarship Program



- The Recreation Scholarship Program is designed to allow all youths in the Portland area an opportunity to participate in recreation programs regardless of economic status.

Scholarship Information

- Scholarship funding is made available through the Portland Parks and Recreation Department and the Portland Civic Club.
- Scholarships are available for all youth who want to participate in any fee-based program offered through Portland Parks and Recreation who meet the financial criteria of the Recreation Scholarship Program.
- If the eligibility requirements are met, the scholarship will cover partial cost of the program within the guidelines.
- An approved scholarship application does not guarantee registration into a program. You must still go through the normal registration process.

Policies and Procedures

- Families that receive a scholarship will be required to pay a fee of \$5 per program.
- Families must reside within the boundaries of the Portland School District or attending Portland St. Patrick's Catholic School.
- Scholarships are available for youths 17 years of age and under.
- Funds are available for youth scholarships only. No funds will be allotted for adult enrollment.
- Scholarship funds may not be used for amusement park tickets.
- Participants may receive scholarships for up to 3 programs a year (Sept.-Aug.)
- Registration for scholarships must be made at least 5 days prior to the scheduled class or event, unless other registration deadlines apply.
- Scholarships may be used for individual programs but cannot be used for equipment needed to participate in such programs.
- Scholarships, at the discretion of the department, will be awarded on a first come first serve basis and no guarantees are made or implied as to the number of scholarships available.
- Only parents or legal guardians can apply for scholarships. Proof of guardianship is required at the time of registration.
- At the time of registration, the applicant must show proper identification.
- It is recommended that the participant's parent or guardian be available to volunteer for said program.
- All participants must be registered with the Parks and Recreation Department, City Hall, 259 Kent St, Portland, MI 48875

Eligibility Requirements

Proof of eligibility must be submitted with your application, unless you are being referred by an agency. You only need demonstrate eligibility by one of the four methods below:

- Proof of Medicaid Card
- Copy of FIA benefits
- Proper documentation from the school stating that the child participates in the free lunch program
- A copy of your most recent federal income tax return

Scale is based on the following Free Lunch Program Guidelines:

INCOME CHART

Family Size	Yearly	Monthly	Weekly
1	\$12,103	\$1,009	\$233
2	\$16,237	\$1,354	\$313
3	\$20,371	\$1,698	\$392
4	\$24,505	\$2,043	\$472
5	\$28,639	\$ 2,387	\$551
6	\$32,773	\$2,732	\$631
7	\$36,907	\$3,076	\$710
8	\$41,041	\$3,421	\$790
For each additional family member add:	\$4,134	\$345	\$80